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Municipality of Tweed
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Definitions

Functional Categories

- **General Government** consists of the activities of Council and general financial and administrative management of the Municipality and its programs and services.
- **Protection Services** include fire, police, conservation authority and other protective inspection and control services such as by-law enforcement, animal control, livestock valuation, and building permits.
- **Transportation Services** includes the activities of transportation function such as the construction and maintenance of the Municipality's roads and bridges, winter control services and street lighting. Gravel pit costs and operations are also included.
- **Environmental Services** consists of the function for providing water and sewer services to the Village residents as well as waste collection, disposal and recycling services to ratepayers.
- **Recreation and Cultural Services** provides indoor and outdoor recreational facilities and programs including the transfers for the library board. The Municipality's Tweed Oil Kings team is included in this function.
- **Planning and Development** function manages commercial, industrial and residential development within the Municipality through community development activities and zoning and minor variance processes.

Types of Revenues:

- **Property Taxation** consists of municipal portion collected from property owners. Excludes amounts collected for Hastings County and school boards.
- **User Charges** consist of pay per use fees. These include items such as ice rentals, bag tag fees, water and sewer charges, and other fees charged per service or item delivered to customer.
- **Government Transfers** consist of grants earned from Federal, Provincial and other municipal levels. Excludes grants received from agencies other than a government.
- **Penalties and Interest on Taxes** consist of the 1.25% charged per month that a taxpayer is late at paying their property taxes. Penalties, under Provincial legislation, relates to the 1.25% charged on current year amounts not paid by their scheduled due dates. Interest is charged at 1.25% on all amounts from previous years not yet collected. Interest and penalties are not charged on unpaid penalties and interest.
- **Investment Income** consists of interest earned, dividends received, or earned market value amounts not yet collected on cash and investment balances.
- **Donations** consist of amounts freely gifted to the municipality for specific purposes or departments or generated through fundraising efforts.
- **Other Grants** consist of all grants earned from sources other than a government, such as Trillium Funding.
- **Other Revenues** contain all amounts of revenue that do not fall into any other revenue category.
- **Canada Community – Building Fund** was formerly referred to Federal Gas Tax and consists of amounts earned on specific projects funded from this source during the year.
- **IO Loan Proceeds** consist of funds received from Infrastructure Ontario Lending Corporation for specific capital projects.
- **Transfers from Reserves and Reserve Funds** consist of amounts brought in from past amounts set aside in reserves or reserve funds for specific capital or other operating needs.

Types of Expenditures:

- **Salaries and Benefits** consist of all amounts paid to employees for wages and salaries as well as all benefit program costs, including dental, health plan, pension plans and other legislated costs such as CPP, EI, EHT and WSIB.
- **Long-Term Debt Payments** consist of all principal and interest amounts paid during the year towards long-term capital loans.
- **Materials** consist of expenses that do not meet the other categories by typically include physical items required to perform public services such as office supplies, insurance, repairs and maintenance on vehicles or other services such as phones and internet.
- **Contracted Services** consist of amounts owing or paid to outside contractors who were hired to perform public services on our behalf such as capital construction work, garbage collection and water and sewer treatment services but also include items such as legal expenses and audit fees.
- **Rents and Financial** consists of amounts owing or paid for bank services or interest on short-term lending.
- **External Transfers** consist of amounts owing or paid to other agencies as grants, donations or other sponsorship amounts.
- **Transfers to Reserves and Reserve Funds** consist of amounts being set aside for specific future capital or operating needs.
- **Change in Unfunded Capital** consists of amounts being set aside to fund past capital projects that had not yet received a full funding source.

Department Setups

Each department within the Municipality operates different from each other. Some departments and services are offered on a user pay system while the others are funded largely from the tax base. Departments that run on a user pay system include:

- Sewer
- Water
- Waste Collection
- Zoning
- Minor Variances

Departments that run largely on the tax base include:

- Administration
- Fire
- Police
- Livestock Valuation
- By-law Enforcement
- Conservation Authority
- Roads and other public works
- Parks
- Splashpad

Departments that run on a hybrid system with user pay system subsidized by the tax base include:

- Animal Control
- Waste disposal
- Recycling
- Arena
- Community Halls
- Swimming Pool
- Community Development

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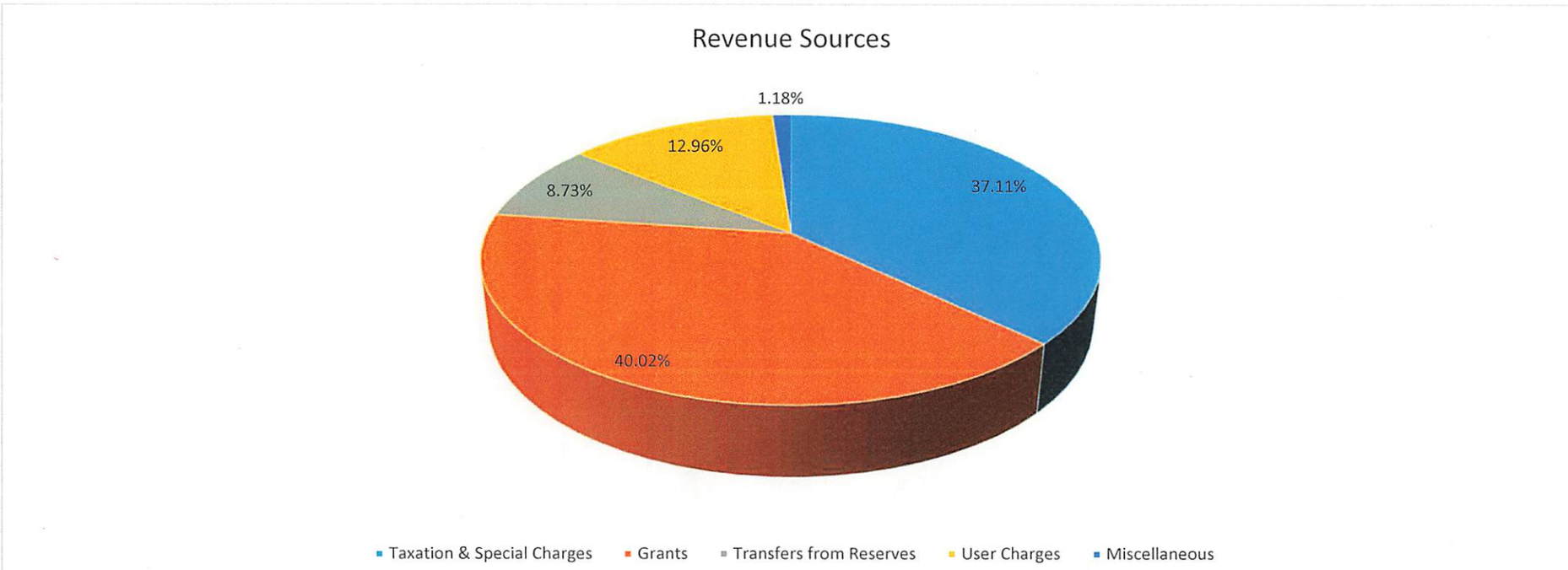
Revenue Summary

Taxation & Special Charges	37.11%	5,459,254.81
Grants	40.02%	5,887,426.00
Transfers from Reserves	8.73%	1,284,871.00
User Charges	12.96%	1,906,032.08
Miscellaneous	1.18%	174,000.00
		14,711,583.89



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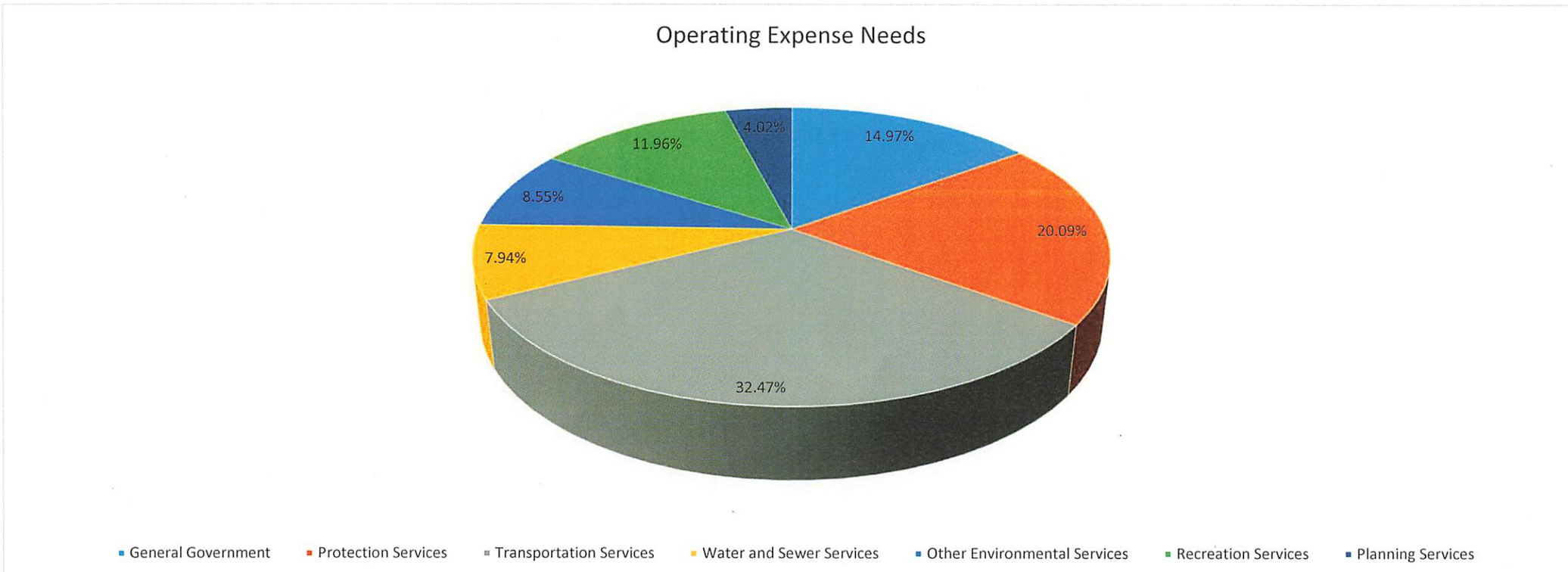
Operating Expense Summary

General Government	14.97%	1,305,898.00
Protection Services	20.09%	1,752,963.10
Transportation Services	32.47%	2,833,282.62
Water and Sewer Services	7.94%	693,059.52
Other Environmental Services	8.55%	745,583.00
Recreation Services	11.96%	1,043,961.09
Planning Services	4.02%	350,560.00
		8,725,307.33



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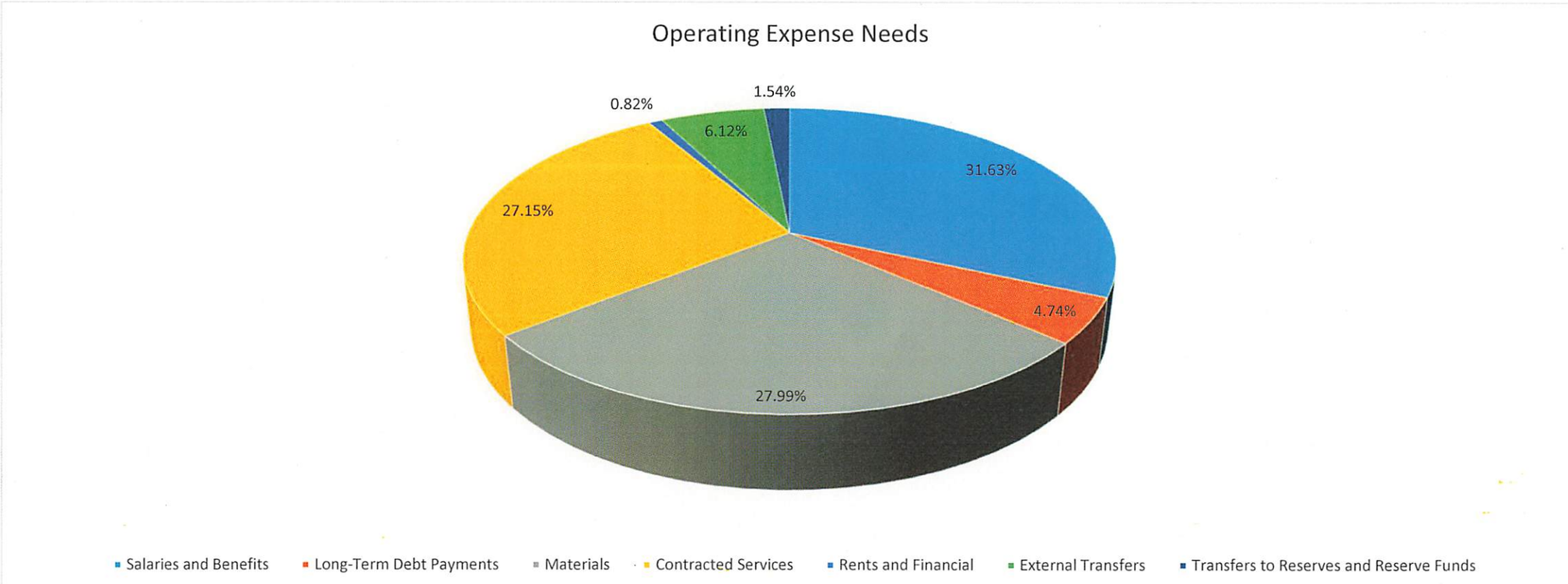
Operating Expense Summary

Salaries and Benefits	31.63%	2,759,519.10
Long-Term Debt Payments	4.74%	414,004.23
Materials	27.99%	2,442,243.00
Contracted Services	27.15%	2,369,055.00
Rents and Financial	0.82%	71,650.00
External Transfers	6.12%	534,336.00
Transfers to Reserves and Reserve Funds	1.54%	134,500.00
		8,725,307.33



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Budget Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Property Taxation	4,417,437.68	4,433,969.02	16,531.34	4,736,293.00	4,725,167.48	(11,125.52)	5,459,254.81	722,961.81
	User Charges	1,536,764.00	1,588,406.02		1,606,572.00	1,489,275.94	(117,296.06)	1,906,032.08	299,460.08
	Government Transfers	2,168,540.46	2,129,123.94	(39,416.52)	2,062,700.00	2,782,435.32	719,735.32	2,064,500.00	1,800.00
	Penalties and Interest on Taxes	100,000.00	87,568.73	(12,431.27)	90,000.00	85,556.60	(4,443.40)	80,000.00	(10,000.00)
	Investment income	67,400.00	86,015.52	18,615.52	67,500.00	85,290.73	17,790.73	67,000.00	(500.00)
	Donations	2,000.00	21,118.82	19,118.82	2,000.00	17,084.91	15,084.91	-	(2,000.00)
	Other Grants	82,850.00	167,789.28	84,939.28	-	1,011.92	1,011.92	-	-
	Other Revenues	-	6,556.00	6,556.00	-	(750.00)	(750.00)	-	-
	Transfers from Reserves and Reserve Funds	786,055.52	842,200.31	56,144.79	739,675.12	716,689.08	(22,986.04)	365,947.00	(373,728.12)
		9,161,047.66	9,362,747.64	150,057.96	9,304,740.12	9,901,761.98	597,021.86	9,942,733.89	637,993.77
Expenditure	Salaries and Benefits	2,563,764.00	2,517,945.65	(45,818.35)	2,647,493.00	2,311,944.78	(335,548.22)	2,759,519.10	112,026.10
	Long-Term Debt Payments	159,660.00	66,012.54	(93,647.46)	132,025.08	132,025.08	-	414,004.23	281,979.15
	Materials	2,579,617.63	2,794,880.19	215,262.56	2,564,728.00	3,438,993.21	874,265.21	2,442,243.00	(122,485.00)
	Contracted Services	2,184,345.00	2,305,084.93	120,739.93	2,286,005.12	1,972,126.02	(313,879.10)	2,369,055.00	83,049.88
	Rents and Financial	71,457.00	79,530.13	8,073.13	75,910.00	105,908.29	29,998.29	71,650.00	(4,260.00)
	External Transfers	448,749.00	459,642.91	10,893.91	504,227.00	490,466.76	(13,760.24)	534,336.00	30,109.00
	Transfers to Reserves and Reserve Funds	199,250.00	434,938.25	235,688.25	104,000.00	115,098.38	11,098.38	134,500.00	30,500.00
		8,206,842.63	8,658,034.60	451,191.97	8,314,388.20	8,566,562.52	252,174.32	8,725,307.33	410,919.13
Property Taxes Required - Operating		(954,205.03)	(704,713.04)	301,134.01	(990,351.92)	(1,335,199.46)	(344,847.54)	(1,217,426.56)	(227,074.64)
Capital									
Revenues	Government Transfers	1,158,501.33	354,637.71	(803,863.62)	1,271,173.50	1,008,612.70	(262,560.80)	3,426,926.00	2,155,752.50
	Donations	-	60,591.93	60,591.93	-	8,545.17	8,545.17	5,000.00	5,000.00
	Other Grants	256,400.00	-	(256,400.00)	-	-	-	26,000.00	26,000.00
	Other Revenues	465,800.00	303,042.07	(162,757.93)	219,070.00	260,480.51	41,410.51	-	(219,070.00)
	Canada Community - Building Fund	741,517.00	741,517.00	-	390,000.00	398,817.75	8,817.75	370,000.00	(20,000.00)
	Parkland fees earned	-	-	-	45,000.00	30,413.02	(14,586.98)	22,000.00	(23,000.00)
	IO Loan Proceeds/Unfunded Capital	108,500.00	178,488.06	69,988.06	3,765,080.00	4,122,349.06	357,269.06	-	(3,765,080.00)
	Transfers from Reserves and Reserve Funds	1,513,056.68	1,106,429.40	(406,627.28)	2,852,481.00	1,423,443.91	(1,429,037.09)	918,924.00	(1,933,557.00)
		4,243,775.01	2,744,706.17	(1,499,068.84)	8,542,804.50	7,252,662.12	(1,290,142.38)	4,768,850.00	(3,773,954.50)
Expenditure	Materials	586,869.64	471,181.63	(115,688.01)	1,019,693.00	635,470.00	(384,223.00)	606,190.00	(413,503.00)
	Contracted Services	3,448,060.51	2,315,338.98	(1,132,721.53)	7,491,261.50	6,852,326.77	(638,934.73)	3,940,216.00	(3,551,045.50)
	Transfers to Reserves and Reserve Funds	1,094,622.00	942,486.69	(152,135.31)	1,022,201.92	598,131.00	(424,070.92)	705,653.56	(316,548.36)
	Change in Unfunded Capital	68,427.89	68,427.89	-	-	-	-	734,217.00	734,217.00
		5,197,980.04	3,797,435.19	(1,400,544.85)	9,533,156.42	8,085,927.77	(1,447,228.65)	5,986,276.56	(3,546,879.86)
Property Taxes Required - Capital		954,205.03	1,052,729.02	98,523.99	990,351.92	833,265.65	(157,086.27)	1,217,426.56	227,074.64
Tutal Surplus / (Deficit)		-	(348,015.98)	(399,658.00)	-	501,933.81	501,933.81	-	-

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Department	2024 Net Tax Requirements	Decrease due to Insurance Premiums	Adjusted 2024 Net Tax Requirement	2023 Net Tax Requirements	Difference	% Change to 2023 Taxation
Non-Departmental	(2,289,647.00)		(2,289,647.00)	(2,518,797.00)	229,150.00	4.95%
Administration	1,055,339.00	19,166.00	1,074,505.00	980,443.00	94,062.00	2.03%
Total General Government	**(1,234,308.00)**	**19,166.00**	**(1,215,142.00)**	**(1,538,354.00)**	**323,212.00**	
Fire	510,509.10	2,469.00	512,978.10	629,617.00	(116,638.90)	-2.52%
Other Protection Services	1,197,729.00		1,197,729.00	1,155,341.00	42,388.00	0.92%
Total Protection Services	**1,708,238.10**	**2,469.00**	**1,710,707.10**	**1,784,958.00**	**(74,250.90)**	
Total Transportation Services	**3,378,601.62**	**8,216.00**	**3,386,817.62**	**2,791,637.00**	**595,180.62**	12.87%
Total Environmental Services - Other	**220,213.00**	**140.00**	**220,353.00**	**214,612.00**	**5,741.00**	0.12%
Parks	395,717.00	4,521.00	400,238.00	476,909.00	(76,671.00)	-1.66%
Arena	230,720.00	5,498.00	236,218.00	307,678.00	(71,460.00)	-1.54%
Other Recreation	330,830.09	1,162.00	331,992.09	315,047.00	16,945.09	0.37%
Total Recreation Services	**957,267.09**	**11,181.00**	**968,448.09**	**1,099,634.00**	**(131,185.91)**	
Community Development	326,261.00	17.00	326,278.00	262,009.00	64,269.00	1.39%
Rezoning & Minor Variance	(12,151.00)		(12,151.00)	11,139.00	(23,290.00)	-0.50%
Total Planning & Development Services	**314,110.00**	**17.00**	**314,127.00**	**273,148.00**	**40,979.00**	
Total	**5,344,121.81**	**41,189.00**	**5,385,310.81**	**4,625,635.00**	**759,675.81**	

Overall Taxation Increase over 2023 excluding insurance	**16.42%**
Insurance increase as % of 2023 Taxation	**-0.89%**
Total increase to 2023 Taxation	**15.53%**

Residential home with $100,000 assessment	723.18	Tax for 2023 for municipal tax portion only
	827.86	Estimated Tax for 2024 for municipal tax portion only
	104.68	Estimated Increase to Annual Municipal Tax Bill
Tax per Capita (total tax levy divided by households)	1,521	2023 - total households per MPAC 3,042
	1,757	2024 - total households per MPAC 3,042
	236	Estimated Increase in per Capita
	2,327	Ave. per Capita (Centre Hastings, Marmora & Lake, Bancroft, Stirling-Rawdon, '23 Tweed)

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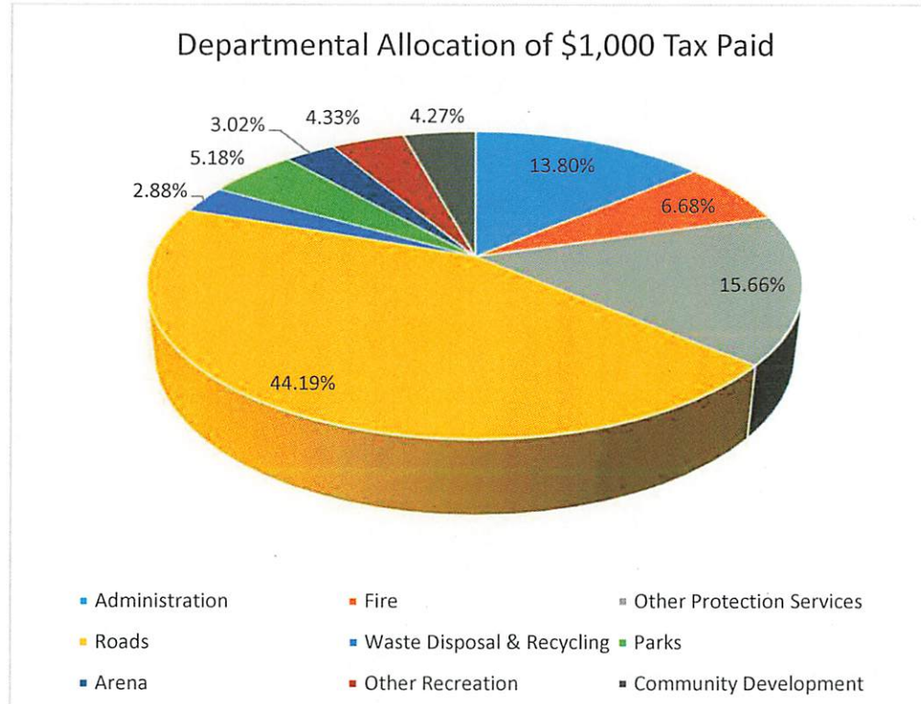
Allocation of Tax by Department

The allocation below identifies the amount per $1,000 paid in general Municipal tax portion that relates to each department.

	% of Total	Tax Needs	$1,000 Annual Municipal Tax Allocation
OMPF	-42.84%	(2,289,647.00)	(428.44)
Administration	19.75%	1,055,339.00	197.48
Fire	9.55%	510,509.10	95.53
Other Protection Services	22.41%	1,197,729.00	224.12
Roads	63.22%	3,378,601.62	632.21
Waste Disposal & Recycling	4.12%	220,213.00	41.21
Parks	7.40%	395,717.00	74.05
Arena	4.32%	230,720.00	43.17
Other Recreation	6.19%	330,830.09	61.91
Community Development	6.11%	326,261.00	61.05
Rezoning & Minor Variance	-0.23%	(12,151.00)	(2.27)
		5,344,121.81	1,000.00



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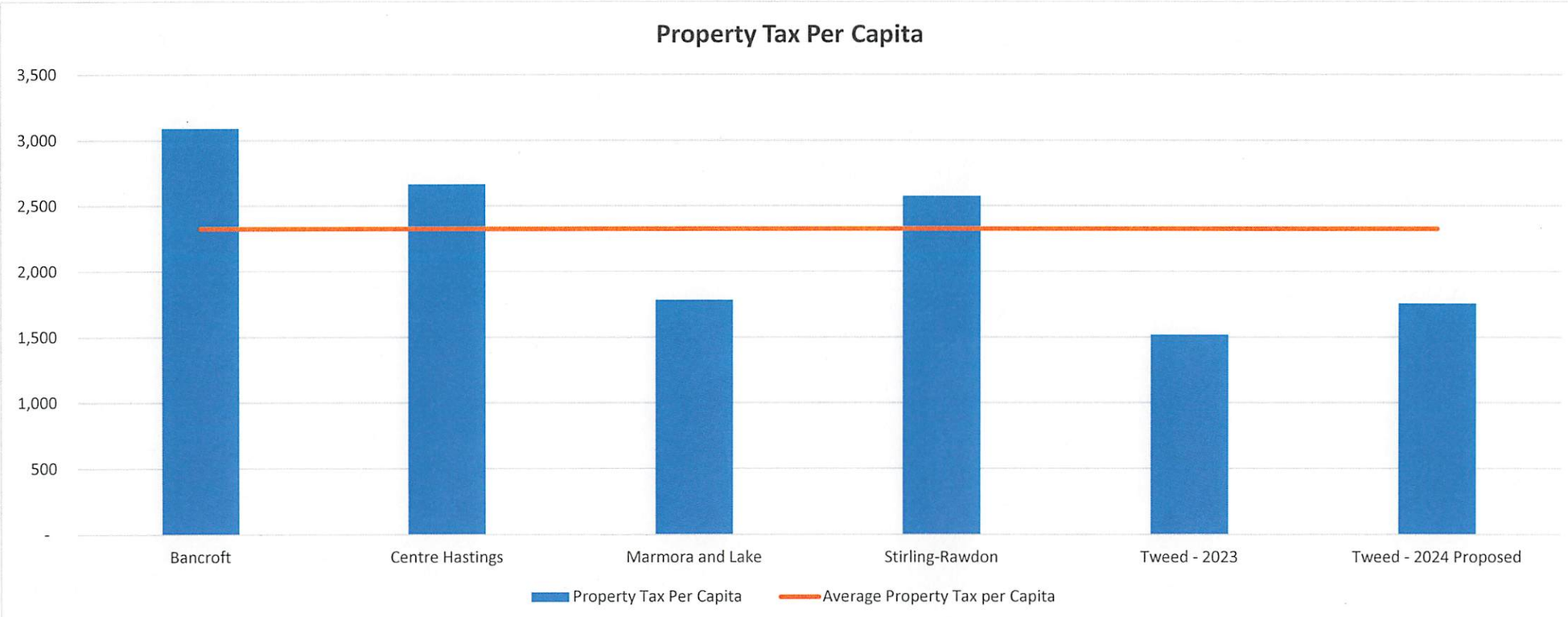
Municipality	Property Tax Per Capita	Average Property Tax per Capita	Households	Total 2023 Tax Levy	Percentage Increase
Bancroft	3,092	2,327	2,007	6,205,847	
Centre Hastings	2,665	2,327	2,180	5,809,709	
Marmora and Lake	1,784	2,327	2,765	4,931,681	
Stirling-Rawdon	2,576	2,327	2,185	5,628,848	
Tweed - 2023	**1,521**	2,327	**3,042**	**4,625,635**	
Tweed - 2024 Proposed	**1,757**	2,327	**3,042**	**5,344,122**	**15.53%**



Municipality of Tweed
2024 Budget Overall Tax Impacts

Non-departmental		
Increase in OMPF	- 1,800.00	-0.04%
Phase in Bag Tag Reserve Fund Loan	230,950.00	4.99%
	229,150.00	4.95%
Administration		
Additional user fee revenues	- 27,500.00	-0.59%
Pay Equity & Grid Review	20,000.00	0.43%
Hannah Street	59,784.00	1.29%
Development Charge studies	40,000.00	0.86%
Wage Increase	34,560.00	0.75%
Other smaller changes	- 32,782.00	-0.71%
	94,062.00	2.03%
Fire		
No transfer to reserves	-110,000.00	-2.38%
Other smaller changes	- 6,638.90	-0.14%
	-116,638.90	-2.52%
Other Protection Services		
Increase in policing costs	31,948.00	0.69%
Increase in Joint By-law costs	10,000.00	0.22%
Increase in Conservation Authority	7,692.00	0.17%
Other smaller changes	- 7,252.00	-0.16%
	42,388.00	0.92%
Transportation Services		
Additional user fee revenues	- 61,500.00	-1.33%
Wage increase	38,774.00	0.84%
Pausing gravel resurfacing program 1 yr	- 85,968.12	-1.86%
New loan payments funded from taxes	203,906.62	4.41%
Tandem replacement tax impact	330,000.00	7.13%
Sand dome repairs tax impact	50,000.00	1.08%
Metcalf Sidewalk tax impact	8,000.00	0.17%
Increase in overall equipment/vehicle repair budgets	17,000.00	0.37%
Increase in bridge maintenance program	10,000.00	0.22%
Increase in dust reduction costs	20,000.00	0.43%
Increase in fuel prices	15,000.00	0.32%
Other smaller changes	49,968.12	1.08%
	595,180.62	12.87%
Waste		
Increase in bag tag revenues not transferred to reserves	- 30,000.00	-0.65%
Wage increase	13,147.00	0.28%
Recycling contract costs increase	25,541.00	0.55%
Other smaller changes	- 2,947.00	-0.06%
	5,741.00	0.12%
Parks		
Wage increase	10,383.00	0.22%
Reduction in transfer to reserves	- 45,554.00	-0.98%
Other smaller changes	- 41,500.00	-0.90%
	- 76,671.00	-1.66%
Arena		
Increase in user fee revenues	- 70,300.00	-1.52%
Wage increase	10,383.00	0.22%
Other smaller changes	- 11,543.00	-0.25%
	- 71,460.00	-1.54%
Other Recreation		
Increase for heating and internet at halls	9,900.00	0.21%
Capital allocation for 4 Hamlets tax impacts	12,000.00	0.26%
New loan payments funded from taxes	15,430.09	0.33%
Increase in library levy needs	4,917.00	0.11%
Other smaller changes	- 25,302.00	-0.55%
	16,945.09	0.37%
Community Development		
Wage increase	27,169.00	0.59%
Electric Sign Banner Setup tax impact	1,000.00	0.02%
Hydrant painting tax impact	4,000.00	0.09%
Website regeneration	30,000.00	0.65%
Other smaller changes	2,100.00	0.05%
	64,269.00	1.39%
Rezoning/Minor Variance		
Increase in user fee revenues	- 10,810.00	-0.23%
Other smaller changes	- 12,480.00	-0.27%
	- 23,290.00	-0.50%
Savings on Insurance	- 41,189.00	-0.89%
Overal Tax Impact	**718,486.81**	**15.53%**

Municipality of Tweed
Taxation Through The Years

Year	Tax	Tax Increase	% Increase	Operating Expenses	Expense Increases	Capital Expenses	Total Expenses	Households	Tax Per Capita
2004	2,038,720.00			3,446,775.00		966,845.00	4,413,620.00		
2005	2,301,778.00	263,058.00	12.90%	3,807,625.00	10.47%	1,508,995.00	5,316,620.10	2,951	780
2006	3,037,180.00	735,402.00	31.95%	4,044,505.00	6.22%	2,848,904.00	6,893,409.06	3,002	1,012
2007	2,954,875.00	- 82,305.00	-2.71%	4,233,675.00	4.68%	4,896,425.00	9,130,100.05	3,002	984
2008	3,012,500.00	57,625.00	1.95%	4,476,007.00	5.72%	5,288,045.00	9,764,052.06	3,002	1,003
2009	3,103,000.00	90,500.00	3.00%	4,616,750.00	3.14%	3,928,437.00	8,545,187.03	3,022	1,027
2010	3,253,210.50	150,210.50	4.84%	4,710,523.00	2.03%	9,650,987.00	14,361,510.02	3,022	1,077
2011	3,289,000.00	35,789.50	1.10%	4,742,563.00	0.68%	3,670,417.00	8,412,980.01	2,579	1,275
2012	3,367,670.00	78,670.00	2.39%	5,277,960.00	11.29%	2,032,694.00	7,310,654.11	2,727	1,235
2013	3,468,700.00	101,030.00	3.00%	5,346,040.00	1.29%	6,093,140.00	11,439,180.01	3,154	1,100
2014	3,572,000.00	103,300.00	2.98%	5,335,963.00	-0.19%	3,940,215.00	9,276,178.00	3,187	1,121
2015	3,634,510.00	62,510.00	1.75%	5,579,100.00	4.56%	1,097,522.00	6,676,622.05	3,187	1,140
2016	3,725,500.00	90,990.00	2.50%	5,929,476.00	6.28%	4,326,804.00	10,256,280.06	2,570	1,450
2017	3,837,265.00	111,765.00	3.00%	6,261,449.00	5.60%	2,431,895.00	8,693,344.06	2,570	1,493
2018	3,914,280.00	77,015.00	2.01%	5,872,649.40	-6.21%	3,757,488.00	9,630,137.34	3,203	1,222
2019	4,012,699.00	98,419.00	2.51%	6,846,744.00	16.59%	4,355,040.00	11,201,784.17	3,203	1,253
2020	4,145,670.92	132,971.92	3.31%	7,179,418.70	4.86%	5,643,697.06	12,823,115.81	3,023	1,371
2021	4,227,851.06	82,180.14	1.98%	7,543,348.00	5.07%	6,629,487.00	14,172,835.05	3,042	1,390
2022	4,320,196.68	92,345.62	2.18%	8,206,842.63	8.80%	5,197,980.04	13,404,822.76	3,042	1,420
2023	4,625,635.00	305,438.32	7.07%	8,314,388.20	1.31%	9,533,156.42	17,847,544.63	3,042	1,521
2024 Proposed	5,344,122.00	718,487.00	15.53%	8,725,307.33	4.94%	5,986,276.56	14,711,583.94	3,042	1,757

Increase 2004 to 2024 (20 year) **3,305,402.00** **5,278,532.33**

Percentage of operating expense increase funded from taxatior **62.62%**

CORPORATION OF THE MUNICIPALITY OF TWEED

BY-LAW NO. 2024-XX

Being a By-law to Impose Fees and Charges on Persons for Services and Activities Carried Out by the Municipality, and to Repeal By-law No. ~~2020-31~~2023-11 ~~, By-law No. 2022-07~~ and By-law No. ~~2022-31~~1999-20.

WHEREAS Section 391 of the *Municipal Act, 2001, S.O. 2001, c. 25,* as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by it or on behalf of it;

AND WHEREAS the Council of the Municipality of Tweed deems it expedient to provide an updated list of fees and charges;

NOW THEREFORE the Council of the Corporation of the Municipality of Tweed enacts as follows:

1. THAT Schedule 'A' attached hereto shall be the fees and charges imposed for services carried out by the Municipality of Tweed.

2. THAT Schedule 'B' attached hereto shall be the fees and charges imposed for waste disposal site services carried out by the Municipality of Tweed.

3. THAT By-law No. ~~2020-31~~2023-11~~,~~ ~~By-law No. 2022-07,~~ and By-law No. ~~2022-31~~1999-20 be hereby repealed in their entirety.

3. That this By-law shall come into force and take effect immediately upon the passing thereof by the Council of the Corporation of the Municipality of Tweed with the exception of Recreation Fees which shall take effect on September 1, ~~2023~~2024.

Read a first, second, and third and final time, passed, signed, and sealed in open Council this ~~8th~~ XX day of ~~March~~XXX, 202~~3~~4.

_____

MAYOR

_____

CLERK

CORPORATION OF THE MUNICIPALITY OF TWEED

SCHEDULE 'A' TO BY-LAW NO. ~~2023-11~~2024-XX

USER FEES

Administration:	Photocopying – black & white	$0.25 per page
	Photocopying – colour	$1.00 per page
	Bag Tags	$~~2~~3.00 each
	Yard Sale Permit	$~~5.00~~7.50
	Blue Box	Full Cost Recovery
	Lottery Licence (Outside Groups)	3% of total prize value; subject to minimum fee of $5.00 and maximum fee of $250.00.
	Lottery Licence for Not-For-Profit/Charitable Tweed-based Organization	$25.00 per licence
	Break Open Ticket Licence for Not-For-Profit/ Charitable Tweed-based Organization	$25.00 per year
	Marriage Licence	$~~100~~200.00
	Burial Permit (Tweed Deaths)	$~~10~~15.00
	Burial Permit (Out of Town Deaths)	$40.00
	Commissioner of Oaths	$~~10~~15.00 for first 5 pages and $1.00 per page thereafter
	Tax Certificate (incl. Work Orders; Liens)	$~~125~~150.00
	NSF Cheque Fee	$~~50~~75.00
	Display Signs (on municipal property)	$~~50~~150.00 + HST per year
	Zoning Letter	$~~125~~150.00
	Zoning Compliance	$~~125~~150.00
	Zoning Amendment	$~~1,200~~1,300.00
	Minor Variance	$~~948~~1,000.00
	Recirculation of planning notices	$250.00
	Site Plan Review	$1,500.00
	Subdivision Site Plan Review	$5,000.00
	Parkland Fee	$750.00
	Road Closing	Applicant pays all costs (advertising, legal, etc.)

Tax Sales: Administrative fee of $600.00 plus chargeable costs (including, but not limited to, title searching, survey, registration of tax arrears certificate, registration of statutory declaration, mailing farm debt mediation notices, mailing first notice, mailing final notice, preparation of extension agreement, legal costs, registration of cancellation certificate, costs of preparing land for sale) when a property is registered for tax sale.

Administration fee increased to $1,000.00 plus chargeable costs (including, but not limited to, advertising expenses, expenses incurred for holding auction, registration of documents, legal costs, distribution of proceeds of sale) if a tax sale is carried to completion with a final sale proceeding under auction or public tender process.

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Animal Control:	Fees set as per By-law No. 2014-07, as amended:	
	Dog Tag per calendar year:	January 1st - March 31st $~~15~~.25.00/dog April 1st - December 31st $~~45~~60.00/dog
	Kennel Licence per calendar year:	January 1st - March 31st $~~100~~150.00/licence April 1st - December 31st $~~150~~200.00/licence

~~Building & Plumbing: Fees set as per By-law No. 2021-34, as amended.~~

Fire:	Burning Permit:	$~~15~~25.00 each per calendar year
	Inspection:	$~~150~~200.00
	Return Inspection:	$~~75~~125.00

Recreation:
(Fees Effective September 1, 2023)

Arena Ice Rental:
$~~165~~180.00/hour ~~(includes HST)~~ + HST Prime Time Rate
$~~100~~120.00/hour ~~(includes HST)~~+ HST Non-Prime Time
$~~107~~120.00/hour ~~(includes HST)~~+ HST Minor Hockey & Figure Skating in Prime Time Hours

Outside Ice Rental/ Tournament:
$~~165~~180.00/hour ~~(includes HST)~~+ HST
Prime Time Hours: Rentals after ~~5:30~~4:00 p.m. Monday to Friday and all-day Saturday & Sunday

Arena-Summer Use: Receptions $678.00 + HST (includes tables and chairs) plus damage deposit of $250.00
$60.00/hour ~~(includes HST)~~+ HST for Ball Hockey, etc.

Arena Sign Rental: Wall Signs $~~113~~150.00/season ~~(includes HST)~~+ HST
Board Signs $~~226~~300.00/season ~~(includes HST)~~+ HST
Protective Cover for 1st time Board Sign Purchase ~~(includes HST)~~ + HST
$~~113~~100.00
Zamboni Signs $~~452~~400.00/season ~~(includes HST)~~+ HST
Corporate Sponsorship Public Skating $~~56.50~~50.00 ~~(includes HST)~~+ HST

Ball Diamond Rental:
$27.00 ~~(includes HST)~~+ HST for day use
$33.00 + HST ~~(includes HST)~~ for evening use
$20.00 + HST ~~(includes HST)~~ for day use - youth rate
$25.00 + HST ~~(includes HST)~~ for evening use - youth

$60.00 + HST ~~(includes HST)~~ per day for tournaments
$100.00 + HST ~~(includes HST)~~ for corporate day use

Soccer Field Rental: Tweed Soccer Association - $1,650.01/season + HST ~~(includes HST)~~
Outside Groups - $27.00 + HST ~~(includes HST)~~
Outside Groups – Tournaments/day - $60.00 + HST ~~(includes HST)~~

Fence Sign Rental at Recreation Areas: $~~113~~150.00 + HST ~~(includes HST)~~

Splash Pad: Outside School Groups - $2.00/person + HST ~~(includes HST)~~

Public Works:

Entrance Permit: Municipality recovers all costs incurred for work carried out which includes the cost of culvert, gravel, and staff hours.
Administration Fee - $~~100~~150.00 plus applicable Deposit
Residential Deposit - $500.00
Commercial Deposit - $1,000.00

Municipal Consent: $500.00

Wide Load Permits: $100.00

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CORPORATION OF THE MUNICIPALITY OF TWEED

SCHEDULE 'B' TO BY-LAW NO. ~~2023-11~~2024-XX

WASTE DISPOSAL SITE SCHEDULE OF FEES

RESIDENTIAL RATES - Non-recyclable garbage in CLEAR BAGS ONLY

Regular Bags and Containers as defined in Waste Management By-law	**$~~2~~3.00**
Oversize Bags and Oversize Containers	**$~~4~~6.00**

TIRES -

No tires with rims accepted.

~~FREE~~$1.00

ELECTRONICS -

Televisions, Computers, Printers, etc. **FREE**

METAL HOUSEHOLD APPLIANCES -
(Must be placed in scrap metal pile.)

Stoves, Washers, Dryers, Water Tanks, Toasters, Microwaves, Food Processors, Kettles, Lawn Chairs, Decommissioned Refrigerators, Freezers and Air Conditioners, etc. **FREE**

BRUSH - **FREE**

BULK ITEMS -

Furniture, Construction Debris, Shingles, Painted & Stained Lumber, etc.

$~~177.42~~187.42/TON

LOADS UNDER 350 LBS. - $~~20~~30.00 MINIMUM CHARGE

Construction debris delivered to the Waste Site must result from specific work or project within the Municipality which would be authorized by obtaining a Building Permit or Demolition Permit from the Chief Building Official. A copy of the permit is required to deposit construction debris at the Waste Site.

Tractor Trailers are **NOT** permitted access to the Waste Site.

CORPORATION OF THE MUNICIPALITY OF TWEED

BY-LAW NO. ~~2023-12~~2024-XX

Being a By-law to Amend By-law No. 2005-51, Being a By-law to Provide for the Billing and Collecting of Water and Sewer Charges in the Municipality of Tweed, and to Repeal By-law No. ~~2021-24~~2023-12.

WHEREAS Section 391 (1) (a) of the *Municipal Act, 2001, S.O. 2001, c.25,* as amended, provides that a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS the Council of the Corporation of the Municipality of Tweed deems it expedient to increase water and sewer charges to provide that the charges will be in an amount equal to the cost of supplying and maintaining the municipal water and sewer system;

AND WHEREAS public notice of the proposed increase to water and sewer charges was given and a public meeting held in accordance with the Municipality's By-law for the giving of notice;

NOW THEREFORE the Council of the Corporation of the Municipality of Tweed enacts as follows:

1. THAT water and sewer charges shall be billed to the owners of properties connected to the municipal water and sewer system in accordance with the schedule of rates attached to this By-law as Schedule 'A'.

2. THAT By-law No. 2005-51 is hereby amended to the extent of this By-law and all other provisions of By-law No. 2005-51 shall remain unchanged.

3. THAT By-law No. ~~2021-24~~2023-12 is hereby repealed.

4. THAT this By-law shall come into force and take effect immediately upon the passing thereof by the Council of the Corporation of the Municipality of Tweed.

Read a first, second, and third and final time, passed, signed, and sealed in open Council this ~~8th~~ XX day of ~~March~~XXXX, 202~~3~~4.

_____

MAYOR

_____

CLERK

CORPORATION OF THE MUNICIPALITY OF TWEED

SCHEDULE 'A' TO BY-LAW NO. ~~2023-12~~2024-XX

WATER and SEWER - SCHEDULE OF RATES

Regular Rates effective for water used on and after July 1, ~~2023~~2024
Overage Rates effective for water used on and after July 1, ~~2023~~2024

Minimum Water Bill for Three Months (times factor of 1) equals $~~101.08~~115.73
(Entitles customer to 36 cubic meters or 7,920 gallons of water for three months)
Note: 1 cubic meter equals 220 gallons.
Rate per cubic meter over base consumption equals $1.400

Minimum Sewer Bill for Three Months (times factor of 1) equals $~~111.47~~144.66
Rate per cubic meter over base consumption equals $1.540

Times Factors are based on the size of water meter or number of customers per water meter.

WATER RATES:

Rate No.	Times Factor	Base Consumption For Three Months	Minimum Charge	Rate Per Cubic Meter Over Base Consumption
1	1	0-36m³	~~101.08~~115.73	$1.400
2	2	0-72m³	~~200.16~~231.46	$1.400
3	3	0-108m³	~~303.24~~347.19	$1.400
4	7	0-252m³	~~707.56~~810.11	$1.400
5	4	0-144m³	~~404.32~~462.92	$1.400
6	8	0-288m³	~~808.64~~925.84	$1.400
7	9	0-324m³	1,041.57 ~~909.72~~	$1.400
8	11	0-396m³	~~1,111.88~~1,273.03	$1.400
9	16	0-576m³	~~1,617.28~~1,851.68	$1.400
10	18	0-648m³	~~1,819.44~~2,083.14	$1.400
11	20	0-720m³	~~2,021.60~~2,314.60	$1.400
12	6	0-216m³	~~606.48~~694.38	$1.400
14	32	0-1,152m³	~~3,234.56~~3,703.36	$1.400

SEWER RATES:

Rate No.	Times Factor	Base Consumption For Three Months	Minimum Charge	Rate Per Cubic Meter Over Base Consumption
1	1	0-36m³	~~111.47~~144.66	$1.540
2	2	0-72m³	~~222.94~~289.32	$1.540
3	3	0-108m³	~~334.41~~433.98	$1.540
4	7	0-252m³	1,012.62 ~~780.29~~	$1.540
5	4	0-144m³	~~445.88~~578.64	$1.540
6	8	0-288m³	1,157.28 ~~891.76~~	$1.540
7	9	0-324m³	~~1,003.23~~1,301.94	$1.540

8	11	0-396m³	~~1,226.17~~1,591.26 $1.540	
9	16	0-576m³	~~1,783.52~~2,314.56 $1.540	
10	18	0-648m³	~~2,006.46~~2,603.88 $1.540	
11	20	0-720m³	~~2,229.40~~2,893.20 $1.540	
12	6	0-216m³	~~668.82~~867.96	$1.540
13	N/A	Flat Rate	~~111.47~~144.66	N/A
14	32	0-1,152m³	~~3,567.04~~4,629.12 $1.540	

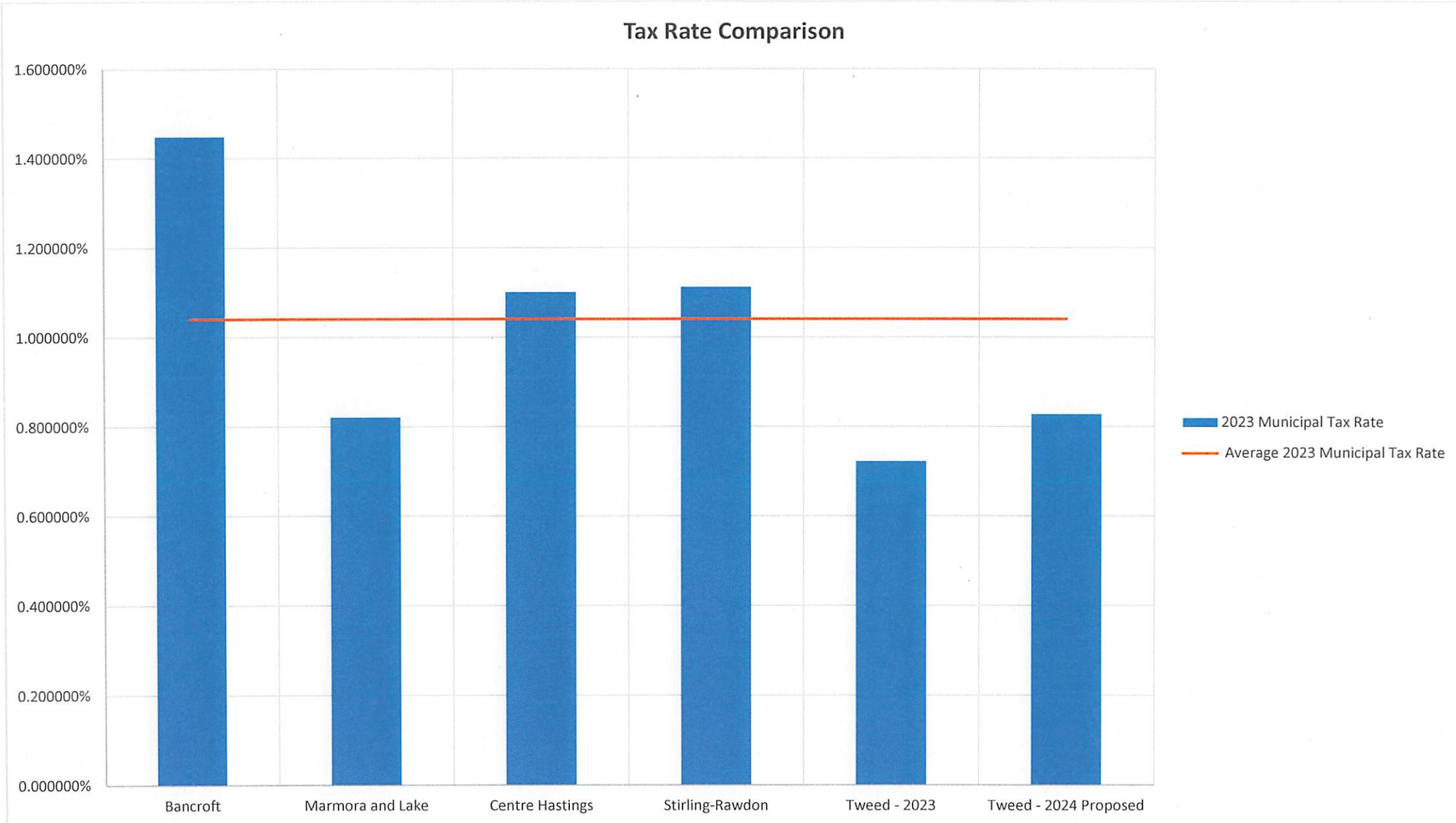
Municipality of Tweed
Taxes and Water and Sewer Rate Comparisons

Municipality	Population	2023 Municipal Tax Rate	2023 Water Rates (Quarterly)	2023 Sewer Rates (Quarterly)
Bancroft	4,065	1.448794%	293.07	572.11
Marmora and Lake	4,267	0.821073%	183.72	183.72
Centre Hastings	4,801	1.101599%	134.81	119.52
Stirling-Rawdon	5,015	1.112675%	133.21	166.65
Tweed - 2023	**6,067**	**0.723182%**	**101.08**	**111.47**
Tweed - 2024 Proposed	**6,067**	**0.827858%**	**115.73**	**144.66**

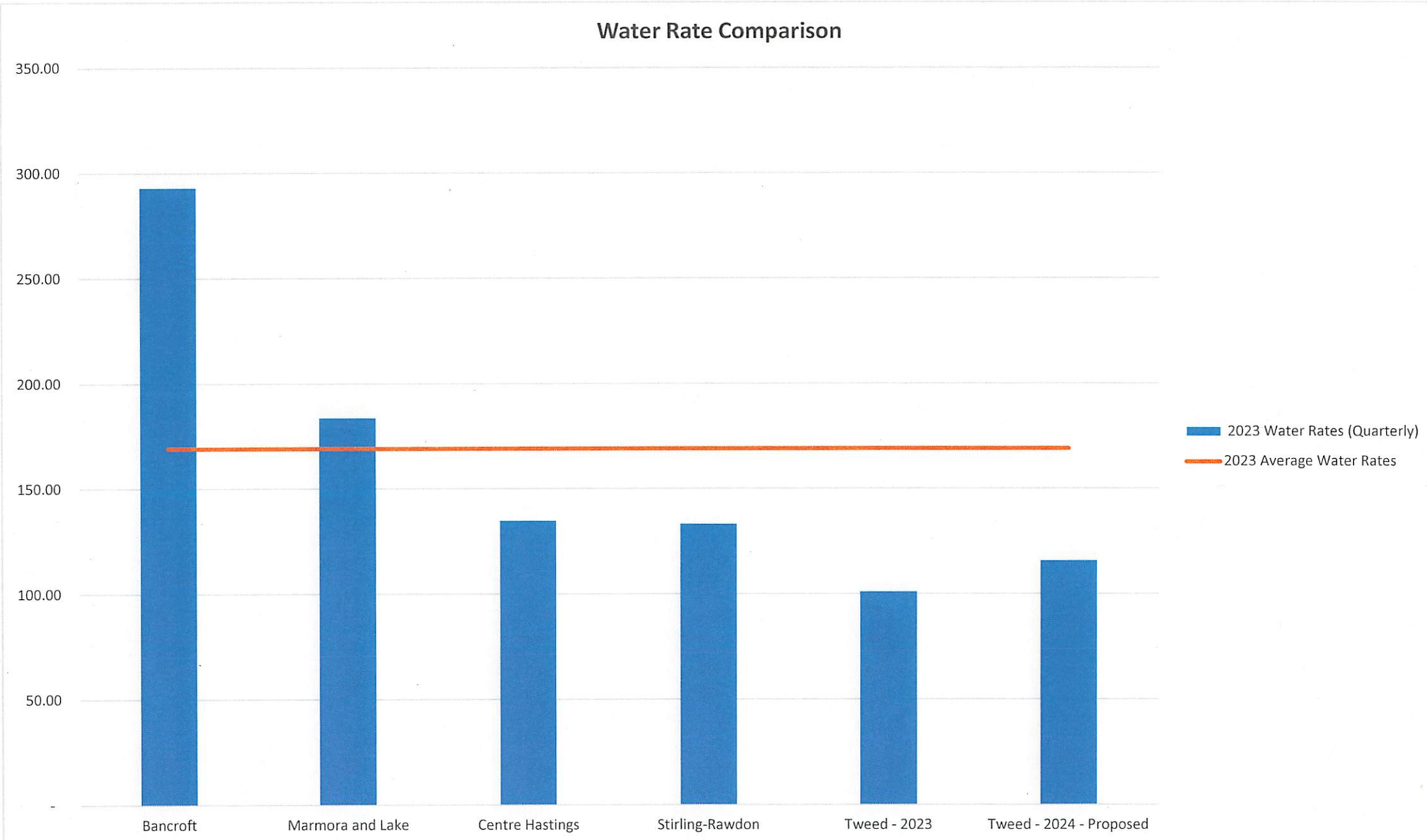
Municipality	Tax Levy % of Revenues	Total 2023 Tax Levy	Total 2023 Budget	Total 2023 Operating Budget
Bancroft	61.99%	6,205,847.00	10,010,999.00	6,616,139.00
Marmora and Lake	33.49%	4,931,681.00	14,726,673.00	9,498,278.00
Centre Hastings	48.68%	5,809,709.00	11,935,396.00	8,229,830.00
Stirling-Rawdon	37.69%	5,628,847.72	14,936,384.57	9,961,339.57
Tweed - 2023	**25.92%**	**4,625,635.00**	**17,847,544.62**	**8,279,419.57**
Tweed - 2024 Proposed	**36.33%**	**5,344,121.81**	**14,711,583.89**	**8,725,307.33**

All information was taken from their websites or Statistics Canada

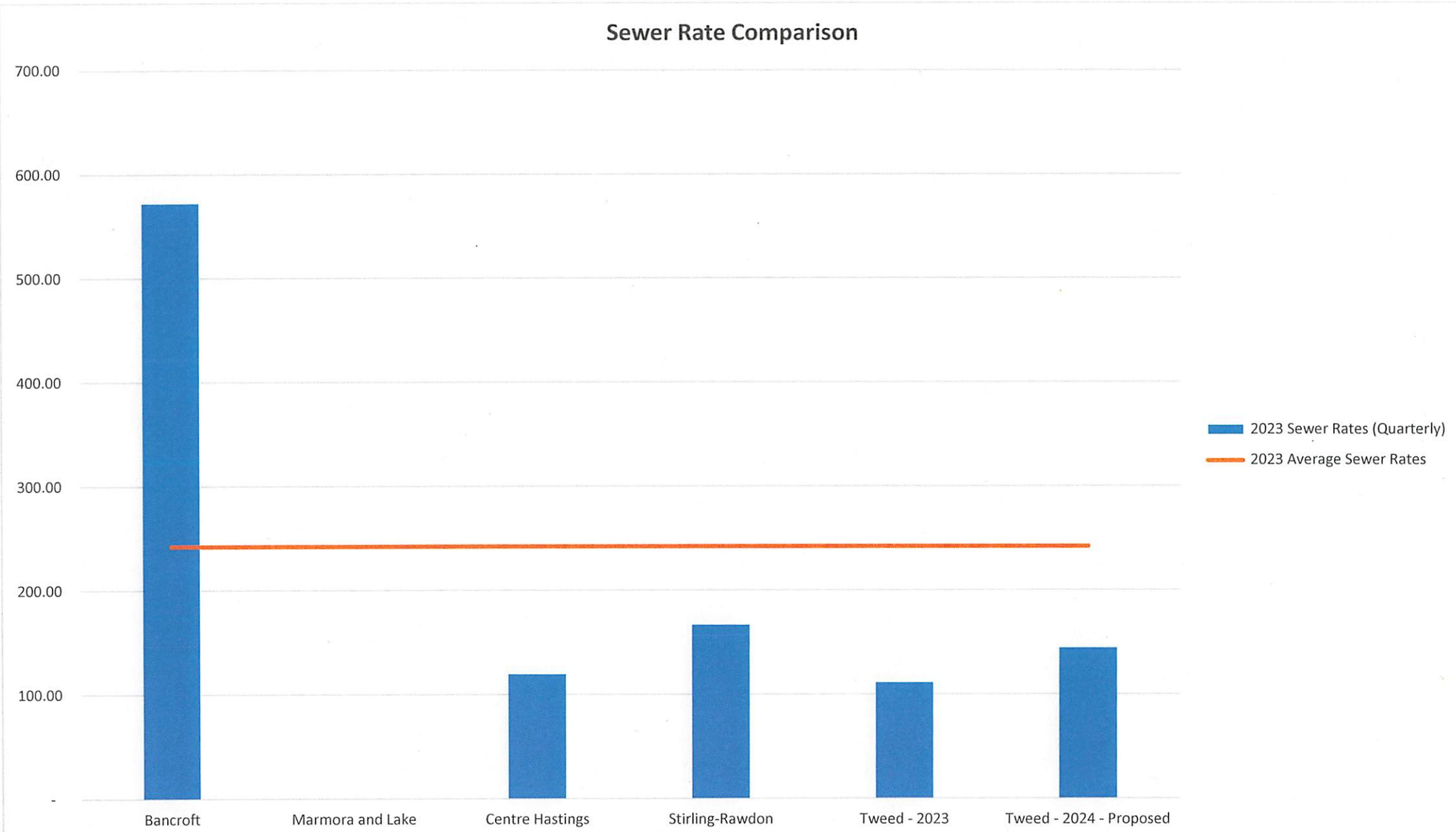
Municipality of Tweed
Taxes and Water and Sewer Rate Comparisons



Municipality of Tweed
Taxes and Water and Sewer Rate Comparisons



Municipality of Tweed
Taxes and Water and Sewer Rate Comparisons



2024 Budget Variance Highlights

No Specific Department

- Department includes OMPF which has been confirmed at a small increase - **$1,800**
- Operating transfer from reserves represents the previous 2020 through 2022 working capital reserve subsidies being brought in over time; two options were considered and consensus to reduce overall tax impact in a single year was to continue phasing in the increase:
  - **Consensus:** Spread 2023 reserve fund loan over 2025 to 2027 with additional reserve fund loan in 2024 to be spread over 2026 to 2027 – decrease in revenues of **$230,950**
  - **Option Not Using:** Spread 2023 reserve fund loan over 2025 to 2027 with no additional reserve fund loan in 2024 – decrease in revenues of **$461,897**

- Total net impact to tax rate for non-departmental items – additional taxes required **$229,150**

- Total non-departmental revenues – generate $476.12 per property to fund civic services

Municipality of Tweed
2024 Non-Departmental Summary Budget

No Specific Department Summary (OMPF)

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Government Transfers	2,102,700.00	2,102,700.00	-	2,056,900.00	2,056,900.00	-	2,058,700.00	1,800.00
	Other Revenues	-	6,556.00	6,556.00	-	(750.00)	(750.00)	-	-
	Transfers from Reserves and Reserve	625,000.00	531,166.79	(93,833.21)	461,897.00	461,897.00	-	230,947.00	(230,950.00)
		2,727,700.00	2,640,422.79	(87,277.21)	2,518,797.00	2,518,047.00	(750.00)	2,289,647.00	(229,150.00)
Property Taxes Required - Operating		(2,727,700.00)	(2,640,422.79)	87,277.21	(2,518,797.00)	(2,518,047.00)	750.00	(2,289,647.00)	229,150.00
Total Properties Per MPAC		**4,792**	**4,792**	**4,792**	**4,796**	**4,796**	**4,796**	**4,809**	**4,796**
Operating Cost Per Property		**(569.22)**	**(551.01)**	**18.21**	**(525.19)**	**(525.03)**	**0.16**	**(476.12)**	**47.78**

cao-treasurer@tweed.ca

From:	OMPF, Document (MOF) <Document.OMPF@ontario.ca>
Sent:	October 20, 2023 12:09 PM
To:	cao-treasurer@tweed.ca
Cc:	Fath-York, Alison (She/Her) (MMAH); Sizov, Peter (MMAH); Babins, Shira (She/Her) (MMAH)
Subject:	2024 Ontario Municipal Partnership Fund (OMPF) Release Documents - Tweed M
Attachments:	2024 OMPF - Letter to Heads of Council.pdf; 2024 OMPF - Letter to Treasurers and Clerk-Treasurers.pdf; 2024 OMPF Allocation Notice - Tweed M - 1231.pdf; 2024 OMPF Cash Flow Notice - Tweed M - 1231.pdf; 2024 OMPF Technical Guide.pdf

Note: This email has been sent from an unmonitored email address. Please do not respond to this message. For inquiries related to the Ontario Municipal Partnership Fund (OMPF), please contact info.ompf@ontario.ca.

Dear Treasurer/Clerk-Treasurer:

I am writing to provide you with details related to your municipality's allocation under the 2024 Ontario Municipal Partnership Fund (OMPF).

For 2024, the government is maintaining the overall structure of the $500 million OMPF program.

The following 2024 OMPF supporting documents are attached to this email:

1) Letter to Heads of Council from the Minister of Finance;

2) Correspondence from the Ministry's Provincial-Local Finance Division, which provides details regarding the 2024 OMPF;

3) Your municipality's 2024 OMPF Allocation Notice, and applicable insert(s);

4) Your municipality's 2024 OMPF Cash Flow Notice; and

5) The 2024 OMPF Technical Guide.

This information and other supporting materials are also available at https://www.ontario.ca/document/2024-ontario-municipal-partnership-fund.

Sincerely,

Ian Freeman
Assistant Deputy Minister
Provincial-Local Finance Division
Ontario Ministry of Finance

Ministry of Finance
Office of the Minister
Frost Building S, 7th Floor
7 Queen's Park Crescent
Toronto ON M7A 1Y7
Tel.: 416-325-0400

Ministère des Finances
Bureau du ministre
Édifice Frost Sud 7e étage
7 Queen's Park Crescent
Toronto (Ontario) M7A 1Y7
Tél.: 416-325-0400

Minister of Finance | Ministre des Finances
PETER BETHLENFALVY

October 20, 2023

Dear Head of Council:

I am writing to provide details on the 2024 Ontario Municipal Partnership Fund (OMPF).

During this heightened period of economic uncertainty, municipalities need predictability during their annual budget planning. To help provide that predictability, Ontario is announcing the 2024 OMPF allocations now and maintaining the overall structure of the $500 million program.

The program will continue to be responsive to changing circumstances of individual municipalities through annual data updates and related adjustments. As in prior years, transitional assistance will ensure that in 2024 municipalities in northern Ontario receive at least 90 per cent of their 2023 OMPF allocation while municipalities in southern Ontario receive at least 85 per cent.

Maintaining a close relationship with our municipal partners remains critical as we continue to work together to build a Strong Ontario. That is why our government has continued to increase support for municipalities through the doubling of the Ontario Community Infrastructure Fund (OCIF) and the introduction of the Northern Ontario Resource Development Support (NORDS). We also recently introduced the Building Faster Fund, which will provide up to $1.2 billion over three years for municipalities that meet or exceed their housing targets, with a portion allocated to small, rural and northern communities to address their unique needs. Our government also announced that we will restore provincial annual base funding for public health units starting in 2024.

The Ministry of Finance's Provincial-Local Finance Division will be providing your municipal treasurers and clerk-treasurers with further details on your 2024 OMPF allocation. Supporting materials are also available on the ministry's web site at ontario.ca/document/2024-ontario-municipal-partnership-fund.

.../cont'd

I look forward to our continued collaboration as we move forward with building a strong future for our province.

Sincerely,

Original signed by

Peter Bethlenfalvy
Minister of Finance

c. c. The Honourable Paul Calandra, Minister of Municipal Affairs and Housing

2024 Allocation Notice

Municipality of Tweed

1231

County of Hastings

The Municipality of Tweed will receive $2,058,700 through the OMPF in 2024, which is equivalent to $635 per household.

A Total 2024 OMPF	$2,058,700
1. Assessment Equalization Grant Component	$997,500
2. Northern Communities Grant Component	-
3. Rural Communities Grant Component	$427,700
4. Northern and Rural Fiscal Circumstances Grant Component	$633,500
5. Transitional Assistance	-

B Key OMPF Data Inputs	
1. Households	3,240
2. Total Weighted Assessment per Household	$196,979
3. Rural and Small Community Measure (RSCM)	100.0%
4. Farm Area Measure (FAM)	n/a
5. Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	8.1
6. 2024 Guaranteed Level of Support	97.75%
7. 2023 OMPF	$2,056,900

Note: See line item descriptions on the following page.

2024 Allocation Notice

Municipality of Tweed

1231

County of Hastings

2024 OMPF Allocation Notice - Line Item Descriptions

A	Sum of 2024 OMPF grant components and Transitional Assistance, which are described in the 2024 OMPF Technical Guide. This document can be accessed at: https://www.ontario.ca/document/2024-ontario-municipal-partnership-fund/technical-guide.
A5	If applicable, reflects the amount of transitional support provided to assist the municipality in adjusting to year-over-year funding changes. See the enclosed Transitional Assistance Calculation Insert for further details.
B1	Based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates.
B2	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B3	Represents the proportion of a municipality's population residing in rural areas and/or small communities. For additional information, see the 2024 OMPF Technical Guide, Appendix A.
B4	Represents the percentage of a municipality's land area comprised of farm land. Additional details regarding the calculation of the Farm Area Measure are provided in the 2024 OMPF Technical Guide, Appendix B.
B5	Measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. For additional information, see the enclosed MFCI Insert, and the 2024 OMPF Technical Guide, Appendix D.
B6	Represents the guaranteed level of support the municipality will receive through the 2024 OMPF. For additional information, see the 2024 OMPF Technical Guide.
B7	Line A of 2023 OMPF Allocation Notice.

Note: Grant components and Transitional Assistance are rounded up to multiples of $100.

2024 Transitional Assistance Calculation Insert

Municipality of Tweed

1231

County of Hastings

A 2024 OMPF Transitional Assistance (Line B2 - Line B1, if positive)	n/a

As the municipality's 2024 OMPF identified on line B1 exceeds the guaranteed support identified on line B2, Transitional Assistance is not required.

B Supporting Details	
1. Sum of 2024 OMPF Grant Components (excluding Transitional Assistance)	**$2,058,700**
2. 2024 Guaranteed Support (Line B2a x Line B2b)	**$2,010,700**
a. 2023 OMPF	$2,056,900
b. 2024 Guaranteed Level of Support (Line C)	97.75%

C 2024 Guaranteed Level of Support (Line C1 + Line C2)	97.75%
1. 2024 OMPF Minimum Guarantee	85.00%
2. Enhancement Based on Northern and Rural Municipal Fiscal Circumstances Index	12.75%

Note: See line item descriptions on the following page.

2024 Transitional Assistance Calculation Insert

Municipality of Tweed

1231

County of Hastings

2024 Transitional Assistance Calculation Insert - Line Item Descriptions	
A	Transitional Assistance ensures that in 2024, southern municipalities will receive a minimum of 85 per cent of the support they received through the OMPF in 2023. The Municipality of Tweed's 2024 OMPF exceeds their guaranteed level. As a result, Transitional Assistance is not required.
B1	Sum of the following 2024 OMPF grant components: Assessment Equalization, Northern Communities, Rural Communities, and Northern and Rural Fiscal Circumstances Grant Components.
B2	Guaranteed amount of funding through the 2024 OMPF.
B2a	Line A of 2023 OMPF Allocation Notice.
B2b	Represents the guaranteed level of support the municipality will receive through the 2024 OMPF. For additional information, see the 2024 OMPF Technical Guide.
C1	Reflects the minimum level of support for southern municipalities through the 2024 OMPF.
C2	Reflects the enhancement to the minimum level of support based on the municipality's Northern and Rural MFCI.

Note: Grant components and Transitional Assistance are rounded up to multiples of $100.

2024 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Tweed

1231

County of Hastings

A Northern and Rural Municipal Fiscal Circumstances Index (MFCI) 8.1

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances.

The Northern and Rural MFCI is determined based on six indicators that are classified as either primary or secondary, to reflect their relative importance in determining a municipality's fiscal circumstances.

The table below provides a comparison of the indicator values for the Municipality to the median for northern and rural municipalities.

B Northern and Rural MFCI - Indicators

Primary Indicators	Municipality of Tweed	*Northern and Rural Median*
1. Weighted Assessment per Household	$196,979	*$290,000*
2. Median Household Income	$69,000	*$82,000*
Secondary Indicators		
3. Average Annual Change in Assessment (New Construction)	0.9%	*1.2%*
4. Employment Rate	47.0%	*53.0%*
5. Ratio of Working Age to Dependent Population	140.8%	*152.0%*
6. Per cent of Population Above Low-Income Threshold	84.5%	*88.0%*

Note: An indicator value that is higher than the median corresponds to relatively positive fiscal circumstances, while a value below the median corresponds to more challenging fiscal circumstances.

Additional details regarding the calculation of the Northern and Rural MFCI are provided in the 2024 OMPF Technical Guide, as well as in the customized 2024 Northern and Rural MFCI Workbook.

Note: See line item descriptions on the following page.

2024 Northern and Rural Municipal Fiscal Circumstances Index

Municipality of Tweed

1231

County of Hastings

2024 Northern and Rural Municipal Fiscal Circumstances Index - Line Item Descriptions

A	The municipality's 2024 Northern and Rural MFCI. Additional details are provided in the municipality's customized 2024 Northern and Rural MFCI Workbook.
B1	Refers to the total assessment for a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households.
B2	Statistics Canada's measure of median income for all private households in 2020.
B3	Measures the five-year (2018 - 2023) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
B4	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
B5	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
B6	Statistics Canada's measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households.

Ministry of Finance

ONTARIO MUNICIPAL PARTNERSHIP FUND

2024
Technical Guide

4.2.10

Ontario

Table of Contents

INTRODUCTION

This guide outlines the grant parameters for the 2024 Ontario Municipal Partnership Fund (OMPF). It is intended to provide a technical overview of the funding program.

OVERVIEW

The OMPF is the Province's main general assistance grant to municipalities.

The program primarily supports northern and rural municipalities across the province. Its objectives are to:

- recognize the challenges of northern and rural municipalities, while targeting funding to those with more challenging fiscal circumstances
- support areas with limited property assessment
- assist municipalities that are adjusting to year-over-year funding changes.

2024 OMPF — Program Details

For 2024, the government is maintaining the overall structure of the $500 million OMPF program.

The 2024 OMPF will provide funding to 390 municipalities across the province.

The program will continue to be responsive to municipal circumstances through annual data updates and related adjustments.

Consistent with prior years, **Transitional Assistance** will continue to ensure that municipalities in northern Ontario receive at least 90 per cent of their 2023 OMPF allocation, and municipalities in southern Ontario receive at least 85 per cent.

2024 Minimum Levels of Support (Per Cent of 2023 OMPF Allocation)	
Northern Ontario	90%
Southern Ontario	85%

Municipalities in all regions of the province with the most challenging fiscal circumstances will continue to have their funding enhanced up to 100 per cent of the prior year's allocation.

2024 ONTARIO MUNICIPAL PARTNERSHIP FUND

The 2024 OMPF will provide a total of $500 million to 390 municipalities across the province through the following core grant components and Transitional Assistance.

1. Assessment Equalization Grant Component — $149 million

Provides funding to eligible municipalities with limited property assessment.

2. Northern Communities Grant Component — $90 million

Provides funding to all northern municipalities in recognition of their unique challenges.

3. Rural Communities Grant Component — $155 million

Provides funding to rural municipalities, including targeted funding for rural farming communities, in recognition of their unique challenges.

4. Northern and Rural Fiscal Circumstances Grant Component — $94 million

Provides additional, targeted funding to northern and rural municipalities based on their fiscal circumstances.

5. Transitional Assistance — $13 million

Ensures a guaranteed level of support to municipalities based on their 2023 OMPF allocation.

Note: Figures are rounded.

2024 OMPF GRANT COMPONENTS

1. Assessment Equalization Grant

The Assessment Equalization Grant provides funding to eligible single- and lower-tier municipalities with limited property assessment due to lower property values and/or limited non-residential assessment.

To determine the grant amount, a total assessment differential (such as, the total municipal assessment below the provincial median per-household threshold of $303,500) is calculated for each municipality. Single- and lower-tier municipalities receive funding based on the total assessment differential. Funding provided through this grant increases the further a municipality's total weighted assessment per household is below the provincial median.

Every $10,000 increment in a municipality's total assessment differential results in an additional $28.90 in funding.

Example 1.1

Municipality A:

- **Weighted assessment per household: $200,000**
- **Assessment per household below the $303,500 threshold: $303,500 - $200,000 = $103,500**
- **Number of households: 2,000**
- **Total assessment differential: $103,500 x 2,000 = $207,000,000**

Grant Amount: $207,000,000 / $10,000 x $28.90 = $598,230

2. Northern Communities Grant

The Northern Communities Grant provides funding to all northern municipalities in recognition of the unique challenges they face.

The grant is based on the number of households, and the per-household amount is $239.

Example 2.1

Municipality A (Northern):

- **Number of households: 1,300**

Grant Amount: 1,300 x $239 = $310,700

3. Rural Communities Grant

The Rural Communities Grant recognizes the unique challenges of rural municipalities and particularly those of rural farming communities.

The Rural Communities Grant provides funding to single- and lower-tier municipalities across the province based on the proportion of their population residing in rural areas and/or small communities, as measured by the Rural and Small Community Measure (RSCM).

Municipalities with an RSCM of 75 per cent or more receive $132 per household. Municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of this funding on a sliding scale. For additional information on the RSCM, see Appendix A.

Every 5-percentage point increase in the RSCM between 25 per cent and 75 per cent results in an additional $13.20 per household:

Rural Communities Grant*											
RSCM (%)	**25**	**30**	**35**	**40**	**45**	**50**	**55**	**60**	**65**	**70**	**75+**
Per-household amount ($)	0.00	13.20	26.40	39.60	52.80	66.00	79.20	92.40	105.60	118.80	132.00

**The per-household amounts above are for municipalities where 70 per cent or less of municipal land area is comprised of farm land.*

Example 3.1

Municipality A:

- **RSCM: 80%**
- **Number of households: 3,000**

Grant Amount: 3,000 x $132 = $396,000

Municipality B:

- **RSCM: 55%**
- **Number of households: 3,000**

Grant Amount: 3,000 x $79.20 = $237,600

Rural municipalities where farmland represents more than 70 per cent of their land area

Per-household funding provided through the Rural Communities Grant includes an enhancement for municipalities with the highest levels of farmland (where farmland represents more than 70 per cent of municipal land area), in recognition of their particular challenges.

This funding enhancement is provided based on the Farm Area Measure (FAM), which reflects the percentage of a municipality's land area comprised of farm land (See Appendix B for further information on the FAM).

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM of 75 per cent or greater receive funding according to the table outlined below.

Every 2-percentage point increase in the FAM between 70 per cent and 90 per cent results in an additional $12.00 per household:

Rural Communities Grant for Municipalities with a FAM of more than 70 Per Cent											
FAM (%)	**70**	**72**	**74**	**76**	**78**	**80**	**82**	**84**	**86**	**88**	**90+**
Per-household amount ($)	132	144	156	168	180	192	204	216	228	240	252

Example 3.2

Municipality A (FAM < 70%):

- RSCM: 100%
- FAM: 50%
- Number of households: 3,000

Grant Amount: 3,000 x $132 = $396,000

Municipality B (FAM > 70%):

- RSCM: 100%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x $192 = $576,000

Municipality C (FAM > 90%):

- RSCM: 100%
- FAM: 93%
- Number of households: 3,000

Grant Amount: 3,000 x $252 = $756,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with a FAM of more than 70 per cent and an RSCM between 25 per cent and 75 per cent receive a portion of the funding according to their RSCM.

The following table provides the per-household funding for a municipality with an RSCM of 50 per cent (see Appendix C for a summary of Rural Communities Grant parameters based on the RSCM and FAM).

Rural Communities Grant for Municipalities with an RSCM of 50 Per Cent and a FAM of more than 70 Per Cent

FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
Per-household amount ($)	66	72	78	84	90	96	102	108	114	120	126

Example 3.3

Municipality A:

- RSCM: 50%
- FAM: 80%
- Number of households: 3,000

Grant Amount: 3,000 x $96 = $288,000

4.2.18

4. Northern and Rural Fiscal Circumstances Grant

This grant is provided to municipalities eligible for funding through the Northern Communities Grant and/or Rural Communities Grant, both of which provide a fixed per-household funding amount to northern as well as single- and lower-tier rural municipalities. In addition to these fixed per-household amounts, the Northern and Rural Fiscal Circumstances Grant provides targeted support in recognition that not all northern and rural municipalities have the same fiscal circumstances.

The Northern and Rural Fiscal Circumstances Grant provides targeted funding to eligible municipalities based on their relative fiscal circumstances, as measured by the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). For additional details on the Northern and Rural MFCI, see Appendix D.

In 2024, the Northern and Rural Fiscal Circumstances Grant will provide $94 million to support northern and rural municipalities with challenging fiscal circumstances.

See Appendix E for additional information on the Northern and Rural Fiscal Circumstances Grant parameters.

Northern and rural municipalities with an RSCM of 75 per cent or greater

Northern municipalities, as well as single- and lower-tier rural municipalities with an RSCM of 75 per cent or greater, receive funding according to their MFCI as outlined in the table below.

Northern and Rural Fiscal Circumstances Grant

Relatively positive circumstances ← → Relatively challenging circumstances

MFCI	0	1	2	3	4	5	6	7	8	9	10
Per-household amount ($)	0	10	20	30	40	65	100	145	190	245	310

Example 4.1

Municipality A (Northern):

- **MFCI: 7**
- **Number of households: 1,200**

Grant Amount: 1,200 x $145 = $174,000

Rural municipalities with an RSCM between 25 and 75 per cent

Single- and lower-tier rural municipalities with an RSCM between 25 per cent and 75 per cent receive a portion of the per-household funding according to their RSCM.

Per-Household Funding at MFCI 4					
RSCM (%)	**25**	**35**	**50**	**65**	**75**
Per-household amount ($)	0	8	20	32	40

See Appendix E for more detailed information.

Example 4.2

Municipality A (Rural):

- **MFCI: 4**
- **RSCM: 65%**
- **Number of households: 1,200**

Grant Amount: 1,200 x $32 = $38,400

Additional municipality-specific details are provided in the customized *2024 Northern and Rural MFCI Workbooks.*

5. Transitional Assistance

Transitional Assistance assists municipalities in adjusting to year-over-year funding changes. This funding ensures that municipalities receive a guaranteed level of support based on their previous year's OMPF allocation.

In 2024, minimum funding guarantees have been maintained at 85 per cent for southern Ontario and 90 per cent for northern Ontario. This means that municipalities in southern Ontario will receive at least 85 per cent of their 2023 OMPF allocation and northern municipalities will receive at least 90 per cent of their 2023 OMPF allocation.

These minimum levels of support will continue to be enhanced, up to 100 per cent, for eligible northern and rural municipalities across the province with more challenging fiscal circumstances, as measured by the Northern and Rural MFCI.

2024 Municipal Funding Levels Based on Northern and Rural MFCI

MFCI	0	1	2	3	4	5	6	7	8	9	10
Northern Ontario (%)	90.0	90.0	90.0	91.5	93.0	94.5	96.0	97.5	99.0	100	100
Southern Ontario (%)	85.0	85.0	85.0	86.0	88.0	90.0	92.5	95.0	97.5	100	100

Example 5.1

Municipality A (Northern):

- 2023 OMPF allocation: $250,000
- 2024 minimum level of support for northern municipality: 90%
- MFCI: 8
- 2024 enhanced guaranteed level of support for MFCI 8: 99%
- 2024 guaranteed funding amount: $250,000 x 99% = $247,500
- Sum of 2024 OMPF grants prior to Transitional Assistance: $180,000

2024 Transitional Assistance: $247,500 - $180,000 = $67,500

Example 5.2

Municipality B (Southern Rural):

- 2023 OMPF allocation: $350,000
- 2024 minimum level of support for southern municipality: 85%
- MFCI: 7
- 2024 enhanced guaranteed level of support for MFCI 7: 95%
- 2024 guaranteed funding amount: $350,000 x 95% = $332,500
- Sum of 2024 OMPF grants prior to Transitional Assistance: $205,000

2024 Transitional Assistance: $332,500 - $205,000 = $127,500

Example 5.3

Municipality C (Southern Urban):

- 2023 OMPF allocation: $250,000
- 2024 minimum level of support for southern municipality: 85%
- MFCI: n/a
- 2024 guaranteed funding amount: $250,000 x 85% = $212,500
- Sum of 2024 OMPF grants prior to Transitional Assistance: $125,000

2024 Transitional Assistance: $212,500 - $125,000 = $87,500

IMPLEMENTATION

OMPF allocations are announced annually in time to support the municipal budget planning process, and payments are issued in quarterly installments to municipalities. All OMPF allocations are provided to municipalities as unconditional grants.

The Ministry of Finance calculates OMPF municipal allocations based on a defined set of data elements (see Appendix F).

Municipal Workbooks

In order to assist municipalities in better understanding the 2024 program, the Ministry of Finance has developed a customized set of municipal workbooks for each municipality. These include:

- *2024 Ontario Municipal Partnership Fund Workbook*
- *2024 Northern and Rural Municipal Fiscal Circumstances Index Workbook*

The workbooks provide municipality-specific details and are shared electronically with municipal treasurers and clerk-treasurers.

2024 Reporting Obligations

OMPF payments are subject to compliance with the program's reporting obligations.

Municipalities are required to submit Financial Information Returns (FIR) to the Ministry of Municipal Affairs and Housing (MMAH) and tax-rate bylaws through the Online Property Tax Analysis (OPTA) system or to MMAH as outlined in the following schedule:

2024 OMPF Reporting Obligations	2023 FIRs	By May 31, 2024
	2024 Tax-Rates	By August 31, 2024

Payments for municipalities that do not meet their 2024 reporting obligations will be subject to holdback, beginning with the 2024 fourth quarterly payment, until these documents have been filed.

Note that the timelines identified above may be subject to revision by the Ministry.

ADDITIONAL INFORMATION

This Technical Guide and other 2024 OMPF supporting materials are posted online at:

www.ontario.ca/document/2024-ontario-municipal-partnership-fund

www.ontario.ca/fr/document/fonds-de-partenariat-avec-les-municipalites-de-lontario-de-2024

For additional information regarding 2024 OMPF allocations or for other general inquiries about the program, email your inquiry and contact information to: **info.ompf@ontario.ca**

Municipal Services Offices at the Ministry of Municipal Affairs and Housing

Alternatively, municipalities may also contact their local Municipal Services Office of the Ministry of Municipal Affairs and Housing (MMAH) who can assist in directing their inquiry:

Municipal Services Offices: Ministry of Municipal Affairs and Housing	
CENTRAL: 777 Bay Street, 13th Floor Toronto ON M7A 2J3	General Inquiry: (416) 585-6226 Toll Free: 1-800-668-0230 Fax: (416) 585-6882 Email: MSOC.Admin@ontario.ca
EASTERN: Rockwood House, 8 Estate Lane Kingston ON K7M 9A8	General Inquiry: (613) 545-2100 Toll Free: 1-800-267-9438 Fax: (613) 548-6822 Email: MSO-E@ontario.ca
NORTH (SUDBURY): 159 Cedar Street, Suite 401 Sudbury ON P3E 6A5	General Inquiry: (705) 564-0120 Toll Free: 1-800-461-1193 Email: MSONorth@ontario.ca
NORTH (THUNDER BAY): 435 James St. S., Suite 223 Thunder Bay ON P7E 6S7	General Inquiry: (807) 475-1651 Toll Free: 1-800-465-5027 Email: MSONorth@ontario.ca
WESTERN: 659 Exeter Road, 2nd Floor London ON N6E 1L3	General Inquiry: (519) 873-4020 Toll Free: 1-800-265-4736 Email: MSO-SW@ontario.ca

APPENDICES

Appendix A: Rural and Small Community Measure

The Rural and Small Community Measure (RSCM) represents the proportion of a municipality's population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas.

The measure is based on Statistics Canada data and is calculated as follows:

1. Statistics Canada divides municipalities into small geographic areas, typically less than a few hundred residents.
2. These areas are classified by Statistics Canada as rural areas or small communities if they meet one of the following conditions:
   - They have a population density of less than 400 per square kilometre.
   - They have a population density of greater than 400 per square kilometre but cannot be grouped with other adjacent areas (each also with a population density of greater than 400 per square kilometre), to produce a total population concentration greater than 1,000.
   - They are not economically integrated with a population centre of greater than 10,000 (see table below).
3. The RSCM is determined by calculating the proportion of a municipality's population residing in areas that are classified as either rural or a small community.

OMPF calculations incorporate a minor adjustment to Statistics Canada's classification of "small community." This adjustment provides a transition between the small community and urban centre classification for areas with a population between 10,000 and 12,500 and is made on a sliding scale:

Percentage of Area Population Included as a Small Community						
Area population	**10,000**	**10,500**	**11,000**	**11,500**	**12,000**	**12,500**
Percentage (%)	100	80	60	40	20	0

Appendix B: Farm Area Measure

The Farm Area Measure (FAM) represents the percentage of a municipality's land area comprised of farm land. The measure was introduced in the 2016 OMPF in response to feedback from some municipalities that the OMPF should recognize the variation in farm land across the province.

The FAM is calculated as follows:

$$\frac{\textbf{Farm Land Area}}{\textbf{Municipal Land Area}} = \textbf{Farm Area Measure}$$

A municipality's FAM is determined using the following components:

1. **Farm Land Area,** which is equal to acres of land for properties in the farm property tax class, as of December 31st, 2022.

    a. The Ministry of Agriculture, Food and Rural Affairs (OMAFRA) administers the application process for the farm property tax class and is responsible for reviewing eligibility criteria before a property can be placed in the farm property tax class. These criteria include:

    - The property must be assessed and valued as farm land by the Municipal Property Assessment Corporation (MPAC).
    - The farming business generates at least $7,000 in Gross Farm Income (GFI) per year.
    - The farming business has a valid Farm Business Registration number from Agricorp or a valid exemption.
    - The property is being used for a farming business by either the owner or tenant farmer or both.

    b. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database. This database was developed in partnership between the Ministry of Northern Development, Mines, Natural Resources and Forestry (MNDMNRF), MPAC and Teranet Enterprises Inc., and provides information on the land area for each individual property or parcel of land in the province.

2. **Municipal Land Area,** which represents the number of acres of land in a municipality and reflects municipal boundaries as of January 1, 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.

Appendix C: Summary of Rural Communities Grant Parameters

The following table supports the Rural Communities Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent and a FAM of 70 per cent or more.

Rural Communities Grant Funding Levels Based on RSCM and FAM ($ per household)											
RSCM (%) \ FAM (%)	70	72	74	76	78	80	82	84	86	88	90+
25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	26.40	28.80	31.20	33.60	36.00	38.40	40.80	43.20	45.60	48.00	50.40
50	66.00	72.00	78.00	84.00	90.00	96.00	102.00	108.00	114.00	120.00	126.00
65	105.60	115.20	124.80	134.40	144.00	153.60	163.20	172.80	182.40	192.00	201.60
75+	132.00	144.00	156.00	168.00	180.00	192.00	204.00	216.00	228.00	240.00	252.00

Appendix D: Northern and Rural Municipal Fiscal Circumstances Index

The Northern and Rural Municipal Fiscal Circumstances Index (MFCI) measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

The Northern and Rural MFCI is determined based on six indicators. These indicators are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances.

The indicators include:

Primary Indicators

- **Weighted Assessment Per Household**
- **Median Household Income**

Secondary Indicators

- **Average Annual Change in Assessment (New Construction)**
- **Employment Rate**
- **Ratio of Working Age to Dependent Population**
- **Per Cent of Population Above Low-Income Threshold**

A municipality's Northern and Rural MFCI is determined through three steps, as listed below and as described in more detail on the following pages.

1. **Indicator Score** — Each primary and secondary indicator is scored based on its relationship to the median for northern and rural municipalities.
2. **Average Indicator Score** — An average indicator score is calculated based on the average of both the primary and secondary indicators.
3. **Northern and Rural MFCI** — This index reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province and is based on the relative results of each municipality's average indicator score. The Northern and Rural MFCI is measured on a scale from 0 to 10.

A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to more challenging fiscal circumstances. As a result, an MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

Additional municipality-specific details are provided in the *2024 Northern and Rural MFCI Workbook*.

1. Indicator Score

The indicator score has a range from -100 per cent to 100 per cent and reflects how the value of a municipality's indicator compares to the median for northern and rural municipalities.

Indicator Value Above Median

An indicator value that is above the median will have a positive score, which is reflective of relatively positive fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator value between the median and highest value for northern and rural municipalities.

Indicator Value Below Median

An indicator value that is below the median will have a negative score, which is reflective of more challenging fiscal circumstances.

The indicator score is calculated based on the position of the municipality's indicator data between the median and lowest value for northern and rural municipalities.

For example, an indicator score of 25 per cent indicates that a data value is one quarter of the distance between the median and highest value, while an indicator score of -25 per cent indicates that a data value is one quarter of the distance between the median and lowest value. An indicator score of 0 per cent reflects the median for northern and rural municipalities.

The following table outlines the median, highest and lowest values for each MFCI indicator. Illustrative examples of indicator score calculations are provided on the following page.

MFCI Indicator Parameters			
Primary Indicators	**Lowest**	**Median**	**Highest**
Weighted Assessment per Household	$47,000	$290,000	$809,000
Median Household Income	$45,000	$82,000	$141,000
Secondary Indicators	**Lowest**	**Median**	**Highest**
Average Annual Change in Assessment (New Construction)	-2.2%	1.2%	4.8%
Employment Rate	23.0%	53.0%	71.0%
Ratio of Working Age to Dependent Population	98.0%	152.0%	245.0%
Per Cent of Population Above Low-Income Threshold	65.0%	88.0%	97.0%

Example 1.1

Indicator: Median Household Income

Lowest Value	Median Value	Highest Value
$45,000	$82,000	$141,000

Example Municipality: Indicator Data Value = $63,500

A. **Difference between Indicator Value and Median: $63,500 - $82,000 = -$18,500**

Since the indicator value is below the median for northern and rural municipalities, the difference between the median and the lowest value for northern and rural municipalities is calculated.

B. **Difference between Median and Lowest Value: $82,000 - $45,000 = $37,000**

C. **Indicator Score = A / B: -$18,500 / $37,000 = -50%**

Example 1.2

Indicator: Ratio of Working Age to Dependent Population

Lowest Value	Median Value	Highest Value
98%	152%	245%

Example Municipality: Indicator Data Value = 198.5%

A. **Difference between Indicator Value and Median: 198.5% - 152% = 46.5%**

Since the indicator value is above the median for northern and rural municipalities, the difference between the median and the highest value for northern and rural municipalities is calculated.

B. **Difference between Median and Highest Value: 245% - 152% = 93%**

C. **Indicator Score = A / B: 46.5% / 93% = 50%**

2. Average Indicator Score

The average indicator score summarizes a municipality's overall results on all six indicators.

A municipality's average indicator score is based on both the primary and secondary indicator average, as shown below.

Calculating Average Indicator Score

Average Indicator Score = (Primary Indicator Average + Secondary Indicator Average) / 2

Primary Indicator Average: (A + B) / 2

A. Weighted Assessment Per Household indicator score

B. Median Household Income indicator score

Secondary Indicator Average: (C + D + E + F) / 4

C. Average Annual Change in Assessment (New Construction) indicator score

D. Employment Rate indicator score

E. Ratio of Working Age to Dependent Population indicator score

F. Per Cent of Population Above Low-Income Threshold indicator score

Note: A positive average indicator score reflects relatively positive fiscal circumstances, while a negative average indicator score reflects more challenging fiscal circumstances.

Example 2.1

Average Indicator Score

A. Weighted Assessment per Household indicator score: 8%

B. Median Household Income indicator score: -50%

Primary Indicator Average: (8% + (-50%)) / 2 = -21%

C. Average Annual Change in Assessment (New Construction) indicator score: -91%

D. Employment Rate indicator score: 1%

E. Ratio of Working Age to Dependent Population indicator score: 50%

F. Per Cent of Population Above Low-Income Threshold indicator score: -84%

Secondary Indicator Average: (-91% + 1% + 50% + (-84%)) / 4 = -31%

Average Indicator Score: (-21% + (-31%)) / 2 = -26%

3. Determination of Northern and Rural MFCI

The Northern and Rural MFCI reflects a municipality's fiscal circumstances relative to other northern and rural municipalities in the province.

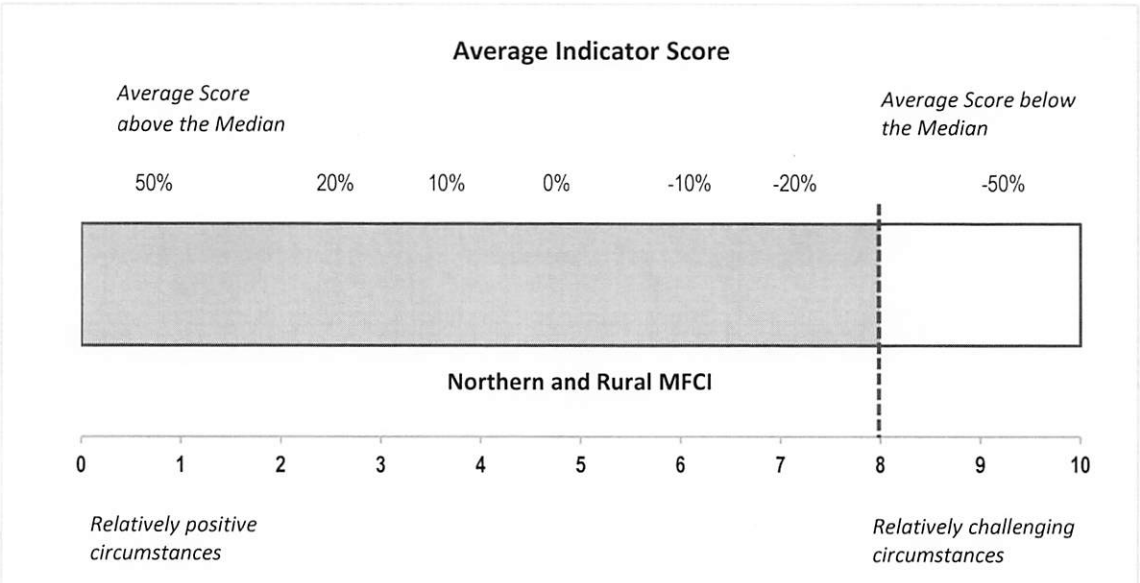
The Northern and Rural MFCI is measured on a scale of 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. A Northern and Rural MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.

A municipality's MFCI is determined based on the value of the average indicator score. The example below presents how average indicator scores are used to determine a municipality's MFCI.

Example 3.1

Average Indicator Score: -26%

Northern and Rural MFCI: 8.0



4.2.32

Appendix E: Northern and Rural Fiscal Circumstances Grant Parameters

The Northern and Rural MFCI is measured on a scale from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, while a higher MFCI corresponds to more challenging fiscal circumstances. The following table provides details regarding the 2024 per-household funding levels under the Northern and Rural Fiscal Circumstances Grant.

Northern and Rural Fiscal Circumstances Grant											
	Relatively positive circumstances ←										→ *Relatively challenging circumstances*
MFCI	**0**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
Per-household ($)	0	10	20	30	40	65	100	145	190	245	310

The following table supports the Northern and Rural Fiscal Circumstances Grant calculation for single- and lower-tier rural municipalities with an RSCM between 25 and 75 per cent. The table illustrates the per-household funding amount associated with a range of RSCM and MFCI values.

Summary of MFCI Funding Levels Based on RSCM ($ per household)											
MFCI / RSCM (%)	**0**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**
25	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	0	2.00	4.00	6.00	8.00	13.00	20.00	29.00	38.00	49.00	62.00
50	0	5.00	10.00	15.00	20.00	32.50	50.00	72.50	95.00	122.50	155.00
65	0	8.00	16.00	24.00	32.00	52.00	80.00	116.00	152.00	196.00	248.00
75+	0	10.00	20.00	30.00	40.00	65.00	100.00	145.00	190.00	245.00	310.00

Appendix F: Data Sources

OMPF Data Elements and Sources		
Data	**Year**	**Source(s)**
Weighted Assessment	Final 2022 Market Change Profile (MCP) and 2024 starting tax ratios	Municipal Property Assessment Corporation (MPAC) and municipal tax rate bylaws
PIL Weighted Assessment	2021 or 2022	Municipal FIR
Number of Households	2023	MPAC Returned Roll
Median Household Income	2021	Statistics Canada
Rural and Small Community Measure	2021	Statistics Canada
Per Cent of Population Above Low-Income Threshold	2021	Statistics Canada
Ratio of Working Age to Dependent Population	2021	Statistics Canada
Employment Rate	2021	Statistics Canada
Average Annual Change in Assessment (New Construction)	2018–2023	Online Property Tax Analysis System (OPTA)
Municipal Land Area	2021	Statistics Canada
Farm Land Area	2022	MPAC and Ontario Parcel

Note: For municipality-specific details, refer to customized 2024 workbooks developed by the Ministry of Finance.

Appendix G: Definitions

Average Annual Change in Assessment (New Construction)	Measures the five-year (2018–2023) average annual change in a municipality's assessment, for example, as a result of new construction or business property closures, excluding the impact of reassessment.
Average Indicator Score	Summarizes a municipality's overall results on all six indicators, based on both the primary and secondary indicator average.
Employment Rate	Statistics Canada's measure of number of employed persons, divided by persons aged 15 and over.
Farm Area Measure (FAM)	Represents the percentage of a municipality's land area comprised of farm land.
Farm Land Area	Equal to the acres of land for properties in the farm property tax class, as of December 31st, 2022. The acreage of properties in the farm property tax class is determined using the Ontario Parcel database.
Households	Measure of households based on the 2023 returned roll from the Municipal Property Assessment Corporation (MPAC), including applicable updates. Household reflect the following classes: (1) Residential Unit (RU) – Permanent households (2) Residential Dwelling Unit (RDU) – Seasonal households such as cottages (3) Farm Residential Unit (FRU) – Farmlands on which a farm residence exists
Indicator Score	Reflects the position of a municipality's indicator data value relative to other municipalities and has a range from -100 per cent to 100 per cent. A positive indicator score is reflective of relatively positive fiscal circumstances, while a negative score is reflective of more challenging fiscal circumstances.
Median Household Income	Statistics Canada's measure of median income for all private households in 2020.
Municipal Land Area	Equal to the acres of land in a municipality and reflects municipal boundaries, as of January 1st, 2021. This measure is based on the Spatial Data Infrastructure (SDI) from Statistics Canada and excludes bodies of water.

Minimum Funding Guarantee	The 2024 minimum guaranteed level of support based on 2023 OMPF allocations. In 2024, minimum funding guarantees for municipalities in southern Ontario will be at least 85 per cent of their 2023 OMPF allocation. Northern municipalities will receive at least 90 per cent of their 2023 OMPF allocation. These minimum levels of support will be enhanced, up to 100 per cent, for northern and rural municipalities in the province with more challenging fiscal circumstances.
Northern and Rural Municipal Fiscal Circumstances Index (MFCI)	The Northern and Rural MFCI measures a municipality's fiscal circumstances relative to other northern and rural municipalities in the province, and ranges from 0 to 10. A lower MFCI corresponds to relatively positive fiscal circumstances, whereas a higher MFCI corresponds to relatively more challenging fiscal circumstances. An MFCI of 5 corresponds to fiscal circumstances similar to the median for northern and rural municipalities.
Per Cent of Population Above Low-Income Threshold	Reflects the Statistics Canada measure of the population in private households above the low-income threshold for Ontario compared to the total population in private households. The measure is based on after-tax income, and the low-income threshold is based on half the median adjusted household income in 2020.
Primary Indicators	The Northern and Rural MFCI is determined based on six indicators which are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances. The primary indicators are weighted assessment per household and median household income.
Ratio of Working Age to Dependent Population	Statistics Canada's measure of working age population (aged 15 to 64), divided by youth (aged 14 and under) and senior population (aged 65 and over).
Rural and Small Community Measure (RSCM)	RSCM represents the proportion of a municipality's population residing in rural areas and/or small communities. This approach recognizes that some municipalities include a mix of rural and non-rural areas. The measure is based on Statistics Canada data from the 2021 Census.

Secondary Indicators	The Northern and Rural MFCI is determined based on six indicators, which are classified as either primary or secondary to reflect their relative importance in determining a municipality's fiscal circumstances. The secondary indicators are average annual change in assessment (new construction), employment rate, ratio of working age to dependent population, and per cent of population above low-income threshold.
Weighted Assessment Per Household	Measures the size of the municipality's tax base. Refers to the total assessment of a municipality weighted by the tax ratio for each class of property (including payments in lieu of property taxes retained by the municipality) divided by the total number of households. Subject to eligibility provisions (such as being a small, northern or rural municipality and/or a current recipient).
Workbooks	The OMPF workbooks provide customized detailed data and grant calculations to assist municipalities in understanding their allocations. The workbooks include: the *Ontario Municipal Partnership Fund Workbook* and, where applicable, the *Northern and Rural Municipal Fiscal Circumstances Index Workbook*. These customized workbooks are provided to municipal treasurers and clerk-treasurers following the announcement of annual funding allocations.

2024 Budget Variance Highlights

Administration

- User charges changed due to the following:
  - Reduction in hall rental revenues of **$600** – looking at expected monthly rental incomes and past experience or not meeting budgeted revenues, set budget to $23,000 instead of $23,600
  - Increase in fees for marriage licences and death certificates for Tweed deaths - **$7,000**
  - Increased in tax certificate fees, zoning letter fees, and zoning compliance letter fees - **$10,000**
  - In 2023, miscellaneous revenues were increased expected another large annual payment from BISB. However, with the additional costs incurred over the last year, the annual distribution has been reduced back down to more likely levels of only $20,000 – decrease of **$30,000**
  - Increase in tax sale expense recovery expected as costs for tax sale have increased slightly (which are fully recovered by the property owner) and there are more files in the tax sale process this year than was expected in 2023 and approval of increase in administration fees from $200 and $500 to $600 and $1,000 – increase of **$24,167**
- Penalties and interest on taxes has been decreased as the additional payment options offered to residents has many of the previous large balances caught up (although more files are in tax sale process, the average amount outstanding per property is lower). Therefore, decreased to match expectations – decrease of **$10,000**
- Investment income was increased by **$4,000** to reflect the increase in expected revenue earned on general bank balances and investments

- Salaries and benefits changed due to the following:
  - The increase to reflect the increase in inflation on wages of 3% plus the benefit adjustment – net increase of **$34,840**
  - Estimate of potential pay equity impact **consensus was to defer payroll corrections to 2025**
- Material costs changed due to the following:
  - Using current projected rates for conferences and each Council member attending 1 conference, reduced costs by **$7,905**
  - Using current projected rates for conference travel and each Council member attending 1 conference, with some additional mileage room for other meetings, reduced costs by **$907**
  - Reduced building repair and maintenance costs - **$2,000**
  - Building hydro increase for expected cost increases **$500**
  - Water and sewer increases for increased rates for 2024 compared to early 2023 **$100**
  - Building fuel costs increased to match rising fuel rates over last two years **$3,000**
  - Increase in costs for Hungerford Hall and office due to the internet provided at this facility which was not considered in 2023 budget - **$700**
  - Decrease in training costs as last year was increased to accommodate additional training for several staff - **$1,000**

- Switching to providing turkeys or hams to staff, Committee members and Council members instead of full Christmas party - **$2,800**
- Increase in emergency management cost budget to reflect additional costs for emergency training and annual training exercise test - **$2,000**
- Decrease in insurance based on quote received at December 12, 2023 Council Meeting - **$19,166**
- Increase in tax sale expense costs, fully covered by the increase in tax sale expense recovery noted above - **$10,667**

- Contracted services changed due to the following:
  - Pay equity and pay grid evaluation work estimated to cost **$20,000**
  - Costs for a building assessment on the Heritage Centre prior to entering into an agreement - **$5,000**
  - Building Janitorial costs increased last year due to having to pay catch up for company not sending invoices for over 18 months, looking at actual expected costs based on current contract rates **- $1,440**
  - Increase in computers and IT costs to accommodate the additional monthly costs incurred for each new computer added to network not originally in the tendered price - **$2,000**
  - Studies and planning act fees for Hannah Street as per agreement - **$59,784**
  - Asset Management Plan consulting project is coming soon to a close with expected to meet deadlines for Provincial legislation by July 1, 2024, therefore, expectation for a decrease in consulting fees - **$22,300**
- External Transfers decreased as no grants approved to local community groups - **$1,500**

- Total change in property taxes required for net administration operating costs of **$75,006** with largest portion to deal with pay equity review (consulting costs estimated around $20,000) and the additional fees for the Hannah Street planning act work ($59,784).

- Total net operating administration costs estimate to $511.08 per hour the administration building is opened to the public (th is is an increase of $38.04 over last year's hourly cost but $40.46 is due to the pay equity review and Hannah Street studies)

- Capital projects included for administration of:
  - Annual Computer renewal needs - $3,500 – includes an extra laptop in addition to desktop for Community Development Coordinator, at Manager of Community Development's request
  - Furniture annual renewal needs - $2,000
  - Kiwanis Pavilion Engineer studies for ramp access - $15,000

2024 Budget Variance Highlights

- Development Charge background study required under Development Charge legislation - $40,000

- All of these projects proposed to be funded from reserves, except for the Development Charge background study for $40,000 which will be funded from taxation
- Allocated transfer to reserves of $7,490 for future capital needs based on the long-term capital plan (funding based on 5 year review and if exceed $10,000 then at 50%)

- Total net impact to tax rate for administration department – increased taxes required **$74,896**

Municipa. of Tweed
2024 Administration Summary Budget

Administration Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Property Taxation	10,000.00	31,559.68	21,559.68	10,000.00	3,396.86	(6,603.14)	10,000.00	-
	User Charges	162,500.00	195,599.63	33,099.63	147,482.00	94,773.76	(52,708.24)	158,049.00	10,567.00
	Government Transfers	56,990.46	21,073.94	(35,916.52)	-	720,265.32	720,265.32	-	-
	Penalties and Interest on Taxes	100,000.00	87,568.73	(12,431.27)	90,000.00	85,556.60	(4,443.40)	80,000.00	(10,000.00)
	Investment income	45,000.00	59,807.53	14,807.53	46,000.00	75,453.11	29,453.11	50,000.00	4,000.00
	Donations	-	2,742.62	2,742.62	-	-	-	-	-
	Other Grants	42,850.00	33,807.52	(9,042.48)	-	1,011.92	1,011.92	-	-
	Transfers from Reserves and Reserve	26,816.42	69,758.34	42,941.92	-	-	-	-	-
		444,156.88	501,917.99	57,761.11	293,482.00	980,457.57	686,975.57	298,049.00	4,567.00
Expenditure	Salaries and Benefits	633,021.00	634,903.68	1,882.68	654,702.00	567,720.28	(86,981.72)	689,542.00	34,840.00
	Materials	640,762.88	534,163.84	(106,599.04)	385,323.00	1,126,389.96	741,066.96	368,512.00	(16,811.00)
	Contracted Services	123,800.00	126,670.66	2,870.66	127,800.00	135,510.62	7,710.62	190,844.00	63,044.00
	Rents and Financial	46,000.00	46,956.68	956.68	49,000.00	50,209.43	1,209.43	49,000.00	-
	External Transfers	8,000.00	8,500.00	500.00	9,500.00	8,250.00	(1,250.00)	8,000.00	(1,500.00)
	Transfers to Reserves and Reserve Fu	6,550.00	107,033.00	100,483.00	-	-	-	-	-
		1,458,133.88	1,458,227.86	93.98	1,226,325.00	1,888,080.29	661,755.29	1,305,898.00	79,573.00
Property Taxes Required - Operating		1,013,977.00	956,309.87	(57,667.13)	932,843.00	907,622.72	(25,220.28)	1,007,849.00	75,006.00
Total Hours Office Open to Public		**1,968**	**1,968**	**1,968**	**1,960**	**1,960**	**1,960**	**1,972**	**1,972**
Net Operating Cost Per Hour		**515.23**	**485.93**	**(29.30)**	**475.94**	**463.07**	**(12.87)**	**511.08**	**38.04**
Capital									
Revenues	Government Transfers	-	-	-	-		-	-	-
	Other Revenues	365,200.00	303,042.07	(62,157.93)	212,000.00	51,262.10	(160,737.90)	-	(212,000.00)
	Transfers from Reserves and Reserve	84,027.94	52,090.43	(31,937.51)	36,265.00	17,604.16	(18,660.84)	20,500.00	(15,765.00)
		449,227.94	355,132.50	(94,095.44)	248,265.00	68,866.26	(179,398.74)	20,500.00	(227,765.00)
Expenditure	Materials	37,779.64	59,817.77	22,038.13	18,265.00	25,927.61	7,662.61	5,500.00	(12,765.00)
	Contracted Services	62,000.00	61,631.71	(368.29)	72,000.00	60,832.13	(11,167.87)	55,000.00	(17,000.00)
	Transfers to Reserves and Reserve Fu	350,000.00	175,301.00	(174,699.00)	205,600.00	45,087.00	(160,513.00)	7,490.00	(198,110.00)
	Change in Unfunded Capital	9,527.67	9,527.67	-	-	-	-	-	-
		459,307.31	306,278.15	(153,029.16)	295,865.00	131,846.74	(164,018.26)	67,990.00	(227,875.00)
Property Taxes Required - Capital		10,079.37	(48,854.35)	(58,933.72)	47,600.00	62,980.48	15,380.48	47,490.00	(110.00)
Total Administration Property Taxes Required		1,024,056.37	907,455.52	(116,600.85)	980,443.00	970,603.20	(9,839.80)	1,055,339.00	74,896.00

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 363

Title: Partners for Climate Protection Protection (PCP) Program

Date: Tuesday, May 23, 2023

Moved by J. DeMarsh

Seconded by J. Flieler

BE IT RESOLVED THAT Council receive the overview (virtual seminar) of the Partners for Climate Protection (PCP) Program as referred by the previous Council for consideration;
AND FURTHER, that Council not approve membership in the PCP Program at this time due to the lack of staff resources to dedicate to the Program;
AND FURTHER, that Council authorize staff to investigate funding opportunities for possible participation in the program in the coming years.

Carried

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 448.
Title: DRAFT Agreement for Hannah Street Conveyance
Date: Tuesday, July 11, 2023

Moved by J. DeMarsh
Seconded by J. Flieler

BE IT RESOLVED THAT Council approve the DRAFT Agreement for the conveyance of Hannah Street as presented.

Carried

CORPORATION OF THE MUNICIPALITY OF TWEED

BY-LAW NO. 2023-65

Being a By-law to Authorize the Municipality of Tweed to Enter into an Agreement with Martin Joseph Patrick Bell for the Transfer of Ownership of Parts 4 and 5, RP 21R18866, Municipally Known as Hannah St., Village of Tweed, now in the Municipality of Tweed, for the Municipal Road Network.

WHEREAS Section 6 of the *Municipal Act, 2001, S.O. 2001, c. 25,* as amended, provides the scope of power for a municipality to acquire land;

AND WHEREAS it is necessary that a portion of property in the Village of Tweed, now in the Municipality of Tweed, be conveyed to the Corporation of the Municipality of Tweed for the municipal road network;

AND WHEREAS the Council of the Corporation of the Municipality of Tweed deems it expedient to enter into an Agreement with Martin Joseph Patrick Bell for the transfer of ownership of the property municipally known as Hannah St.;

NOW THEREFORE the Council of the Corporation of the Municipality of Tweed enacts as follows:

1. THAT the Mayor and CAO/Treasurer are hereby authorized to execute the Agreement between Martin Joseph Patrick Bell and the Corporation of the Municipality of Tweed, attached hereto as Schedule 'A' and which shall form part of this By-law.

2. THAT this By-law shall come into force and take effect immediately upon the passing thereof by the Council of the Corporation of the Municipality of Tweed.

Read a first, second, and third and final time, passed, signed, and sealed in open Council this 8th day of August, 2023.

Don DeGenova
MAYOR

Karen LaValley
CLERK

AGREEMENT MADE THIS 16th DAY OF August, 2023

BETWEEN

The Corporation of the Municipality of Tweed
(the "Municipality")

OF THE FIRST PART,

AND

Martin Joseph Patrick Bell
("Mr. Bell")

OF THE SECOND PART

WHEREAS Mr. Bell has expressed interest in transferring his ownership of RP 21R18866 Parts 4 and 5, municipally known as Hannah Street, Tweed, to the Municipality;

WHEREAS Mr. Bell has expressed interest in a consent process for up to 4 new residential lots on his property of RP 21R18866 Part 2, municipally known as the south westerly section of 98 James St N, Tweed;

AND WHEREAS the Municipality's Council deems it expedient to enter an agreement to purchase Hannah Street for the municipal road network;

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the respective covenants and agreements of the parties contained herein, the sum of one dollar ($1.00) paid by each party hereto to each of the other parties hereto and other good and valuable consideration, (the receipt and sufficiency of which is hereby acknowledged by each of the parties hereto), it is agreed as follows:

1. Mr. Bell shall convey RP 21R18866 Parts 4 and 5 to the Municipality upon completion of Section 2 of this agreement.

2. In exchange for the conveyance of the land, the Municipality agrees to provide the following in compensation:

    a. The Municipality shall arrange and complete the necessary Environmental Assessments (EA) Phase 1 and Phase 2 as required for rezoning;
    b. The Municipality shall pay the Quinte Conservation Authority fee for the consent process for the south westerly section of 98 James St N, Tweed, for up to 4 new residential lots;
    c. The Municipality shall pay the Hastings County consent application fees for the south westerly section of 98 James St N, Tweed, for up to 4 new residential lots; and
    d. The Municipality shall waive the rezoning application fee for up to 4 new residential lots, if Section 2.c is successful, from Urban Industrial (UI) to Special Residential First Density (R1-X).

3. The transfer of Hannah Street shall not include any structures or driveways that impede into the space from the property located at 100 James St N, Tweed.

4. In the event that any of the conditions of Section 2 cannot proceed, both parties agree to return to negotiations within SIXTY (60) days of written notice that the agreement cannot proceed.

5. Mr. Bell agrees to begin development on the potential new residential lots, subject to completion of Section 2 of this agreement, prior to the end of the current Council's term (that is, November 14, 2026).

6. This agreement shall take effect immediately upon execution of both parties and has no set termination date.

7. This agreement shall be binding upon and enure to the benefit of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

8. Time shall be of the essence of this Agreement.

9. Any notices or other communications permitted to be given within this agreement shall be in writing by personal delivery or by registered mail, postage prepaid, or by facsimile transmission to such other party as follows:

   a. To the Municipality at: The Corporation of the Municipality of Tweed
   255 Metcalf Street, Postal Bag 729
   Tweed, Ontario, K0K 3J0
   613-478-2535
   613-478-6457 (facsimile transmission)
   cao-treasurer@tweed.ca

   b. To Mr. Bell at: Martin Bell
   Box 436
   Tweed, Ontario, K0K 3J0
   info@bunkbedshack.com

   Or at such other address as may be given by such person to the other parties hereto in writing from time to time.

   All such Notices shall be deemed to have been received when delivered or transmitted, or if mailed, forty-eight (48) hours after 12:01 a.m. on the day following the day of the mailing thereof. If any Notice shall have been mailed and if regular mail service shall be interrupted by strikes or other irregularities, such Notice shall be deemed to have been received forty-eight (48) hours after 12:01 a.m. On the day following the resumption of normal mail service, provided that during the period that regular mail service shall be interrupted all Notices shall be given by personal delivery or by facsimile transmission.

10. This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein and each of the parties hereto agrees irrevocably to conform to the non-exclusive jurisdiction of the Courts of such Province.

11. If any Article, Section or any portion of any Section of this Agreement is determined to be unenforceable or invalid for any reason whatsoever, that unenforceability or invalidity shall not affect the enforceability or validity of the remaining portions of this Agreement and such unenforceable or invalid Article, Section or portion therefore shall be severed from the remainder of this Agreement.

(Remainder of the page intentionally left blank)

IN WITNESS WHEREOF the parties have duly executed this Agreement this 16th day of August, 2023.

THE CORPORATION OF THE MUNICIPALITY OF TWEED

Don DeGenova

Per: Don DeGenova, Mayor
We have the authority to bind the Corporation.

Per: Gloria Raybone, CAO/Treasurer

MARTIN JOSEPH PATRICK BELL

Per: Martin Joseph Patrick Bell

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 503.
Title: Tweed and Company Theatre
Date: Tuesday, August 8, 2023

Moved by P. Valiquette
Seconded by J. Palmateer

BE IT RESOLVED THAT Council congratulate Tweed and Company Theatre on the official groundbreaking for the new Marble Arts Centre Atrium Addition to be completed before the end of 2024;
AND FURTHER, that the request for a pledge toward Capital Campaign 2023 be deferred to 2024 budget deliberations.

Carried

cao-treasurer@tweed.ca

From:	Tim Porter <tweedandcoad@gmail.com>
Sent:	July 20, 2023 9:29 PM
To:	Gloria Raybone
Subject:	Fwd: Groundbreaking & Campaign Launch...JOIN US!
Attachments:	2023 MAC Capital Campaign - Atrium Addition (June 20th Draft).pdf

--------- Forwarded message ---------
From: **Tim Porter** <tweedandcoad@gmail.com>
Date: Thu, Jul 20, 2023 at 9:15 PM
Subject: Groundbreaking & Campaign Launch...JOIN US!
To: Rachelle Hardesty <rhardesty@tweed.ca>, Lori Crellin <loric@tweed.ca>, Lucas Wales <lucasw@tweed.ca>, <info@tweed.ca>

Hello Municipal Team!

I am writing today with a very exciting invite for Tweed & Company Theatre's next big adventure!

On **Tuesday, August 1st, at 10 AM**, we are thrilled to celebrate the official **GROUNDBREAKING** of our new Marble Arts Centre Atrium Addition, and the public launch of our Capital Campaign for this exciting project!

As a Tweed & Co supporter you have probably heard about this exciting renovation at Art After Dark, or one of our recent events, and we cannot wait to get started on this important revitalization of our community's arts and culture hub and essential heritage building.

This Capital project includes a 1500 square foot lobby addition that wraps around the west side of our building, a large area underneath for costumes, sets, and storage, a restructuring of the existing stage and installation of lighting rigging and full theatrical curtains, and the creation of separated dressing rooms behind the stage. This project is essential to the continued success of our organization, and to meet the incredible demand for live music, local theatre, and a state of the art cultural hub in our region.

We are very excited to let you know that even before officially launching the campaign and breaking ground on the 1st, we have received grants, pledges, and other support totaling over $450,000.00, getting us within arms reach of fully completing this project from start to finish before the end of 2024.

Today, we are asking you to join us at the groundbreaking ceremony and show your support for this incredibly exciting project in our community. Please find all the pertinent details below, and let us know if you can join us.

We would also love your pledge in making this dream a reality, and I have included our capital campaign for you to have a look at. Learn all about this exciting project, and hopefully add your name to the growing list of contributors!

Thank you again for all of your support and everything you do for our organization, and we hope to see you on the 1st!

WHO: Tweed & Company Theatre
WHAT: Marble Arts Centre Atrium Addition Groundbreaking

WHEN: Tuesday, August 1st, at 10:00 AM
WHERE: The Marble Arts Centre, 13 Bridgewater Road, Actinolite
WHY: Celebrate the groundbreaking of our stunning new atrium and the launch of our capital campaign!
HOW: Join us for the shovel in ground photo shoot, media moment with local press, get a tour of the coming improvements, meet the team behind the project, and show your support!

Tim

--

Tim Porter (he/ him) || Artistic Director
Tweed and Company Theatre
613-478-6060 (Office) || 416-476-1092 (Cell)
Box 853, 14C Jamieson St E, Tweed, ON K0K 3J0

Tweed & Company Theatre currently creates in two different locations in Hastings County, on the land of the Anishinabewaki, Mississauga and Wendake-Nionwentsio which also hosts treaty 57 of the Anishinaabe and Mohawk peoples, and on unceded Algonquin Territory.
Through this territorial acknowledgement we wish to respect the ancestors who cared for this land that is now caring for us, and acknowledge and atone for the cultural genocide, erasure and anti-Indigenous racism carried out by colonial forces still present today. We will continue to educate ourselves and will continue to grow and hold space for Indigenous, Metis and Inuit people.

--

Tim Porter (he/ him) || Artistic Director
Tweed and Company Theatre
613-478-6060 (Office) || 416-476-1092 (Cell)
Box 853, 14C Jamieson St E, Tweed, ON K0K 3J0

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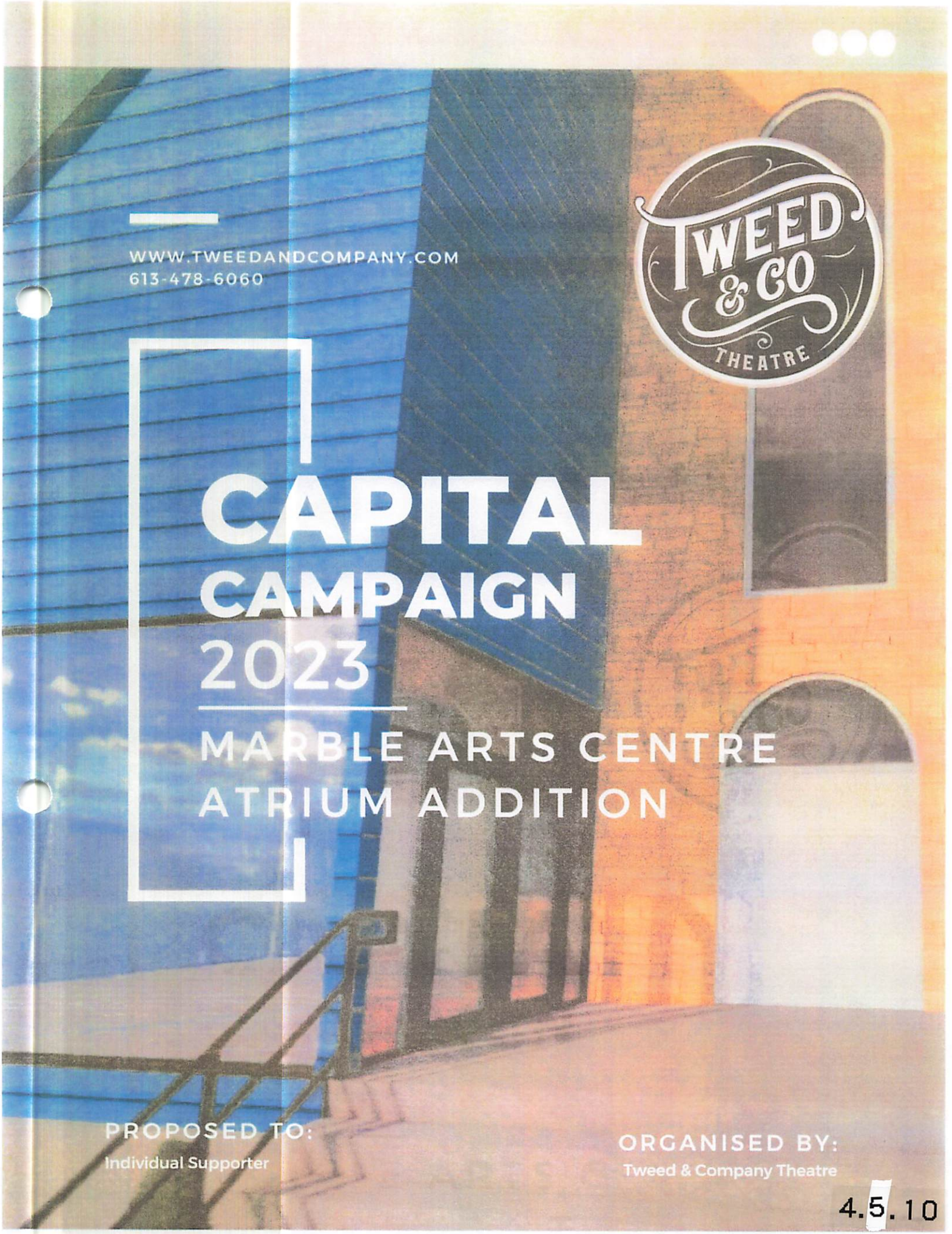


WWW.TWEEDANDCOMPANY.COM
613-478-6060

CAPITAL CAMPAIGN 2023

MARBLE ARTS CENTRE ATRIUM ADDITION

PROPOSED TO:
Individual Supporter

ORGANISED BY:
Tweed & Company Theatre

4.5.10

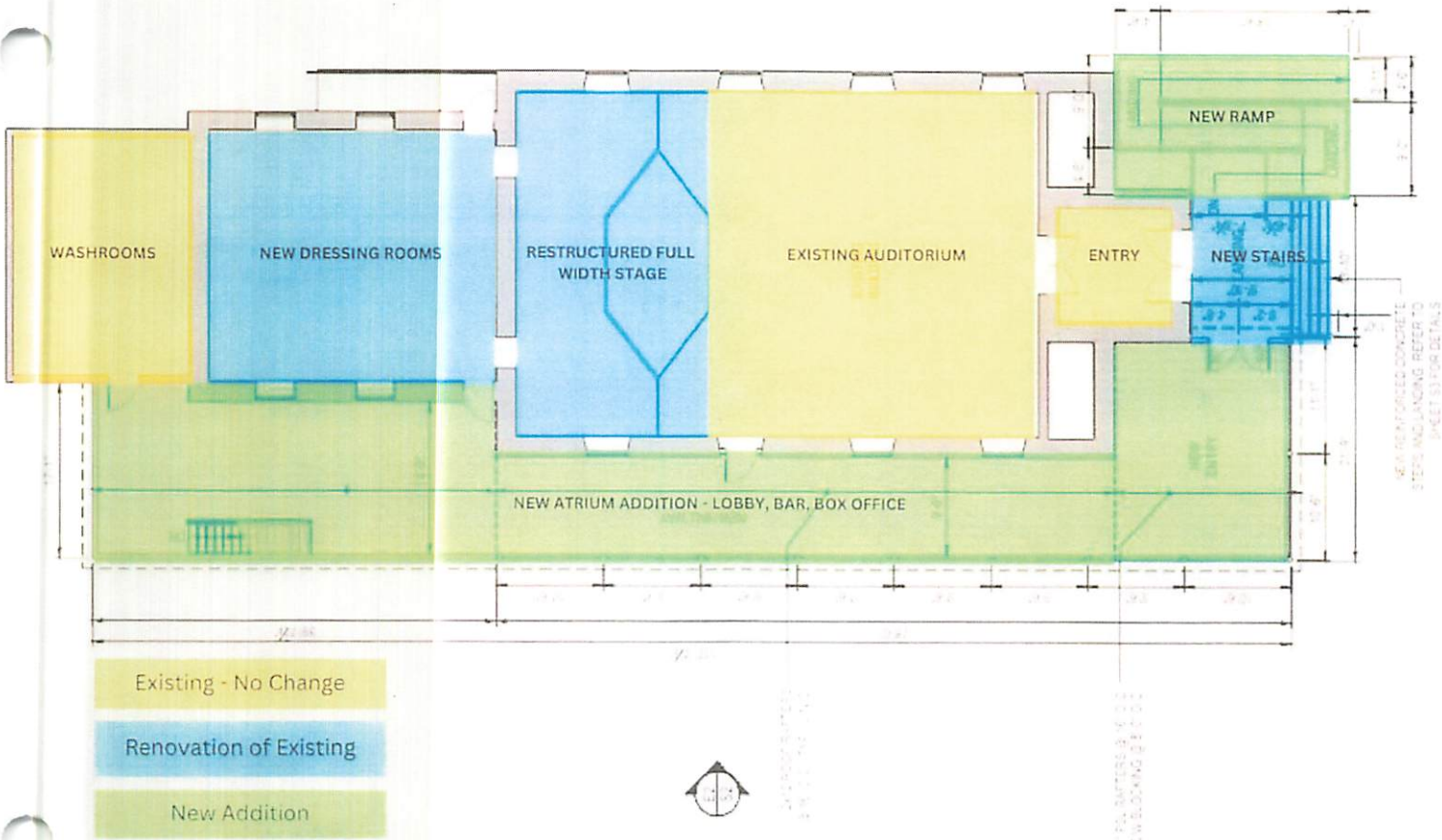
About Tweed & Company

2023

TWEED & COMPANY THEATRE is a registered charity, and is a creator and producer of original Canadian musical theatre, as well as quality professional grassroots regional theatre. Tweed & Company owns and operates the Marble Arts Centre in Tweed, and operates the Bancroft Village Playhouse and the brand new Tweed & Company Outdoor Stage. The company has been active since the fall of 2009, and has produced several large-scale original Canadian musicals, as well as countless other Canadian and international productions. Tweed & Company Theatre is based in Hastings County and also produces site-specific work and special events. Our priorities include accessibility, affordability, and youth programming.

MAC CAPITAL CAMPAIGN

The Space - The Need



- Proper dressing rooms for professional actors and bigger name acts
- Safe and level full width stage to allow for larger performances
- Transfer shows more easily between venues
- More space on site for storage and show production
- Larger and more suitable lobby and event space
- Outdoor garden, reception, performance and catering space
- Accessibility at front of building
- Restructuring of front entrance for safety and reduction of trip hazards
- Increased electrical capacity
- Improved air flow, HVAC, HRV, heating and air conditioning
- Proper lighting and sound rigging and theatrical draperies
- Continued repairs and superficial improvements following last year's tornado
- Accessible seating and hearing assist system

Existing marble facade will not be altered in any way

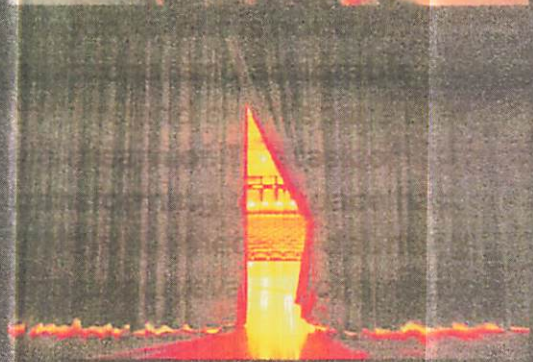
MAC CAPITAL CAMPAIGN

4.5.12

About the Project

2023

The Marble Arts Centre has been our home venue since we founded the Company in 2009. Since that day, it has been apparent to our organization and anyone else who uses the building that the original church layout is not the functional and adaptable theatre and event space that we dream of. The task of transforming this space has always seemed too daunting and unachievable for a number of reasons... until now.



Through the support of the Canada Cultural Spaces Fund, our ever supportive municipality, and our amazing engineers at Q&E, as soon as we took over the building we started steps to make this space the venue we've always dreamed of. With their help we have created architectural drawings and renderings for a beautiful, state of the art, live entertainment centre that will solve all of our logistical issues, create a stunning one of a kind event space for our whole community, and allow us to bring in bigger and better acts, while meeting industry standards for professional performers.

We have already addressed all of the historic roadblocks to improvement at this venue, namely, a zoning amendment that will allow us to extend dramatically on the west side of the building, and moving the hydro pole and hydro hook up. The other major roadblock to this important project for our community has always been funding, but through major support from the government, public sector, and private foundations, we are well on our way to having this project entirely funded by the end of 2023. Phase 1 has already been tendered and awarded to TRD Construction.

4.5.13

$500,000.00
TOTAL GOAL

$452,432.48
PLEGED OR
SECURED

+$45,500.00
CAPITAL
CAMPAIGN
TO DATE

+$156,932.48
SECURED
BUT NOT YET
ANNOUNCED

$250,000.00
CANADA
CULTURAL
SPACES
FUND

Campaign Timeframe

This atrium addition is a 3-phase project, commencing fall 2023. PHASES 1 and 2 will hopefully be completed by the end of this year. Depending on funding, PHASE 3 could be completed as early as 2024, or could happen over the next several years as funds come in.

01 **PHASE 1:** The first phase of this major renovation is almost fully funded and will break ground in August, 2023. It encompasses the excavation, removal of existing front stoop, pouring of the new foundation and basement, and new landing and ramp at the front of the building.
FUNDRAISING UPDATE: Phase 1 is fully funded!

02 **PHASE 2:** The second phase of this project will see the structure of the atrium constructed, roofing completed and new steel roof on entire building, windows installed, and exterior finishes. If funding is in place, this work will commence immediately following the pouring of the foundation in the fall of 2023.
FUNDRAISING UPDATE: $30,000 needed by the end of August.

03 **PHASE 3:** The third phase of this project will be the finishes in the interior of the addition, restructuring of the stage, new lighting rigging and theatre curtains in the auditorium, completion of new dressing rooms, and other landscaping and finishes. The majority of work is scheduled to be completed by March 2024.
FUNDRAISING UPDATE: $20,000 needed for completion.

This three-phase project has already received a 50% pledge from the Canada Cultural Spaces Fund to see it through to completion. Stacked with some additional government funding and private foundation support, we are launching this capital campaign to fundraise the modest $100,000 remainder to see this project through to completion.

Art is at the heart of this project.

Nothing enriches our lives like arts, culture, and live entertainment. That is why it is so important to us to finish the work that the Tweed & Area Arts Council started and create a state of the art, year-round arts and culture facility in our municipality that can house performances of all sizes and scopes, is fully accessible to all, and has longevity as a fully useable space for many years into the future.

For every gift of $100 or more, local artist and our Fundraising Committee Chair Christine McLean will engrave a piano key in your name or in the name of someone you wish to honour. This key will be installed forever in the atrium lobby as part of a stunning art installation, created using hundreds of reclaimed piano keys. These keys which created art in their first life, will continue to create and support art in their up-cycled use.

In addition to a piano key, major gifts of $500 or more will be permanently commemorated on our plaque recognition wall in the new atrium lobby of the Marble Arts Centre. These stunning cast iron plaques hovering on the white marble of our building will be a beautiful permanent remembrance of your important gift to arts and culture in our community.

Fundraising & Recognition

MAC CAPITAL CAMPAIGN


TO BE ANNOUNCED
$10,000
YOUR NAME HERE
$5000
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$5000
$5000
TIM PORTER
EMILY MEWETT
TRICIA BLACK
TYLER DRACUP
MARGOT
$2500
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SAMANTHA & PAUL
VICKI MCCULLOCH
THE PORTER FAMILY
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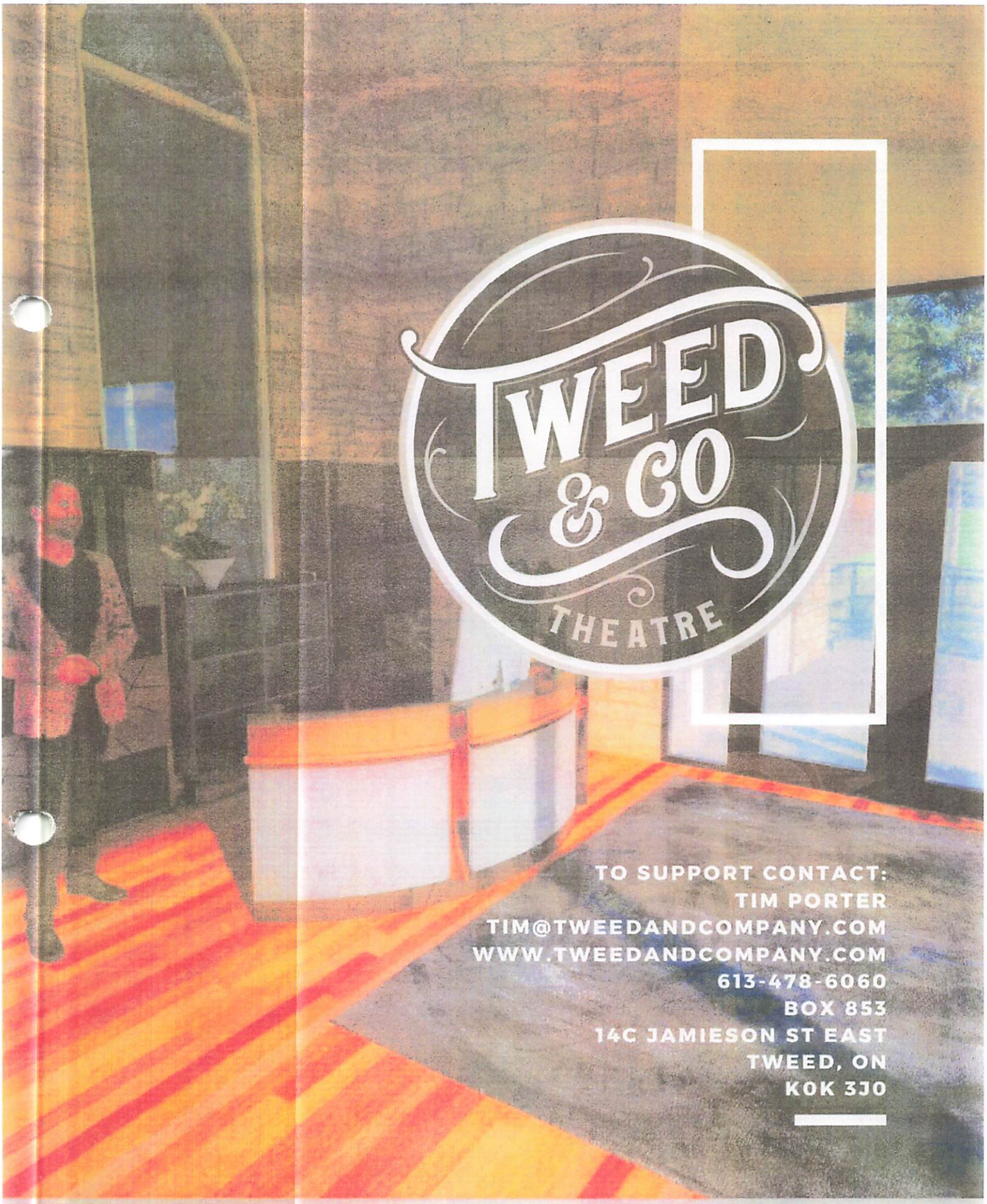
MAC CAPITAL CAMPAIGN

4.5.16



TO SUPPORT CONTACT:
TIM PORTER
TIM@TWEEDANDCOMPANY.COM
WWW.TWEEDANDCOMPANY.COM
613-478-6060
BOX 853
14C JAMIESON ST EAST
TWEED, ON
K0K 3J0

4.5.17

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 590.
Title: Tweed-Hungerford Agricultural Society
Date: Tuesday, September 26, 2023

Moved by J. Palmateer
Seconded by P. Valiquette

BE IT RESOLVED THAT Council receive the request from the Tweed-Hungerford Agricultural Society for a monetary donation towards the 2024 Tweed Fair midway as presented;
AND FURTHER, that the request be deferred to 2024 Operating Budget deliberations for consideration.

Carried

4.5.18

Tweed-Hungerford Agricultural Society

P.O. Box 112, Tweed ON K0K 3J0

September 11, 2023

Municipality of Tweed

Next years marks our 142nd year as the Tweed Agricultural Society Fair, the longest standing tradition in the Municipality of Tweed.

This past year had proven very challenging, as we had many comments not only from residents but also others from outside our area that have made the Tweed Fair a traditional practice.

Economically our local businesses have increased revenue the week leading up to the fair not to mention the weekend itself bringing a multitude of patrons that not only come to the fair, but purchase at our local businesses.

In the past there had never been a cost for securing a midway, unfortunately this is now something that is part of our capital costs. The cost we are looking at is approximately $20,000 which is the reason we are reaching out to you today. This long standing tradition that many of you enjoyed as a child, with your support with now make this a tradition that continues for your children and grandchildrildren.

In addition to your in-kind partnership that we have with you annually, we are requesting a monetary donation of $5000 to offset this huge cost.

The Agricultural Society has many volunteers, businesses, and organizations that offer their support of in-kind sponsorship's as well and we will continue our fundraising initiatives moving forward.

We have partnered with the Municipality in the past and the results have proven to be very successful. We would like the opportunity to work together again to help our community grow.

If there is anything that we can help in the deciding factor please do not hesitate to contact us.

We look forward to your positive reply.

Wayne Spicer

President

Tweed Hungerford Agricultural Society

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 536.
Title: HR Software Services Consideration
Date: Tuesday, September 12, 2023

Moved by J. Palmateer
Seconded by P. Valiquette

BE IT RESOLVED THAT Council receive the HR Software Services Consideration Report as presented;
AND FURTHER, that Council defer a decision on this software to the 2024 Operating Budget deliberations on October 30, 2023.

Carried

4.5.20

The Corporation of the Municipality of Tweed
Staff Report

Date:	September 12, 2023 Council Meeting
Report to:	Council
Report from:	CAO/Treasurer
Department:	Administration
Title:	HR Software Services Consideration

PURPOSE:

To provide Council with information relating to a potential software solution for keeping Human Resources department activities up to date.

BACKGROUND:

As was noted this year with several other changes and the approval of updating job descriptions and the need to update job valuation for grid placement purposes and updating pay equity, this is something that has not always been a priority in the past. Several factors are currently outdated and are scheduled to be addressed in 2023 and 2024 with the update of job descriptions and the required pay equity review and grid review.

There are also several legislation changes that have occurred in the last two to three years that have required short timelines to set new policies and to review annually (two examples are the electronic monitoring policy and the electronic communication policy).

The company that has been awarded the tender for job description updates has provided me a quote and details relating to a software system, HRLive, that can help us keep up to date going forward. This would avoid missing legislative deadlines as well as provide immediate updates to job descriptions or pay equity updates as required. The software can also aide in us tracking and keeping orientation and annual training requirements updated (such as AODA training, health & safety, etc.).

The quote is attached, along with a summary of many of the services provided and some discounts being provided.

OPTIONS:

1. Approve the tender in 2023
2. Direct the tender to be considered as part of 2024 budget deliberations on October 31, 2023

FINANCIAL IMPLICATIONS:

The price is approximately $1,300 per month (based on total permanent staff – excludes students and casuals) plus $1,000 set up implementation fee, and $1,500 for standardized policy manual development (which our HR policy is scheduled for review and updating shortly).

Total Price in 2024 of $18,100 with annual fee going forward starting 2025 of $15,600. All prices are before HST. This is substantially lower than what we will have to pay to bring all of our grids and pay equity plan up to date and any potential pay grid adjustments in 2024. The 2024 budget is going to include a large estimate for this adjustment work and payments required to bring us back into alignment with legislation. The large amounts for pay equity adjustments would not be required going forward as the software and service would provide us the annual review and updates as necessary.

IMPACT:

The time spent keeping all HR activities up to date for the staff and the Municipality has been a job often left as low priority as it is grouped in with the CAO job duties. There is limited time to keep these fully up to date while still managing other regular day to day operations. However, long periods of time where pay equity plans are not updated, especially when job positions have changed, can lead to large one time payouts, as we will be assessing and calculating in 2024. This software will reduce the need for these one time large payouts while keeping the Municipality up to date. This also provides the Municipality access to HR experts when needed.

RECOMMENDATION:

BE IT RESOLVED THAT Council receive the HR Software Services Consideration Report as presented;
AND FURTHER, that Council defer a decision on this software to the 2024 Operating Budget deliberations on October 30, 2023.

cao-treasurer@tweed.ca

From:	Matthew Savino (SHRP) <matthew@savinohrp.ca>
Sent:	August 28, 2023 9:39 AM
To:	cao-treasurer@tweed.ca
Cc:	SHRP Accounting
Subject:	HRLive Human Resources Services
Attachments:	SHRP Proposal -Tweed- HRLive Services - August 2023.pdf

Good Morning Gloria,

Further to our discussion about HR services, I have attached a Proposal for HRLive services for your consideration.

As mentioned, HRLive is being used by a number of municipalities in Ontario to comprehensively support all of their Human Resources requirements, including the ongoing maintenace of Job Descriptions, Job Evaluation and Pay Equity Plans. In fact, considering the relatively high cost for a municipality to have their job evaluation and pay equity systems reassessed every three years as recommended (usually an "RFP-proces" given the expense), HRLive is an exceptional value given that a subscription *includes* the ongoing maintenance and updating of these systems at no additional charge. This, in addition to taking advantage of the turnkey services outlined below to support all of your HR needs which in turn provides the opportunity for your in-house team to refocus on core responsibilities.

I would be pleased to provide you, your leadership team (or Council), with a demonstration anytime.

The attached Proposal details everything offered in the HRLive package. All of our Consulting services are available at no additional charge with the exception of Recruiting (though we complete all offer letters, reference/background checks and on-boarding processes for any new hires you select). The service is inclusive.

Services include:

- On-call access to a Certified Human Resources Professional
- Employment Agreements
- Policy Manual Development & customized integration of existing materials
- Job Evaluation and Pay Equity maintenance
- New hire reference checks, offer preparation, on-boarding into HRLive and employee file preparation
- Ongoing maintenance of your current policy manual to ensure its fully compliant from an HR / H&S perspective
- Organizational Charts
- Employee training required from a regulatory perspective (AODA, WHMIS, Workplace Harassment Prevention, H&S)
- Training database and tracking
- Automated Performance Appraisals
- Absence reporting and tracking (vacation, sick days, lieu-time)
- Full Timesheet capability
- Corrective Action documentation
- Digital employee file cabinets

4.5.23

- Personal HR dashboards for every employee and fully supported administrative controls.

Please feel free to contact me if you have any questions or if you would like to discuss your requirements further.

In the meantime, I appreciate your interest in our services.

Best regards,
Matthew

MATTHEW SAVINO, B.A., LL.B., C.H.R.E.
MANAGING PARTNER & SENIOR CONSULTANT
SHRP LIMITED

925-550 Skyway Drive (Airport Road)
Peterborough, Ontario K9J 0E7
705-400-7145
705-931-1680 (direct mobile)
matthew@savinohrp.ca | www.hrlive.ca

Want to know more about **HRLive**? Click here

4.5.24

HR SERVICES PROPOSAL August 28, 2023

Client: The Municipality of Tweed

Address: 255 Metcalf Street, Tweed, Ontario K0K 3J0

SHRP Limited is pleased to present the following proposal for your consideration:

A. SHRP Managed HR Services Agreement
(*General Human Resources, Management & Organizational Support*)

SHRP undertakes to provide **The Municipality of Tweed** with full access to **Human Resources** advice, administration and management support for the organization and its Employees including the following:

- Direct, on-call HR service and consulting advice, Monday to Friday (statutory holidays excluded).
- Implementation and management of a web-based Human Resources Information System (HRIS) to host and manage all Employee Files, HR Policies & Documentation, Workflow (*for example, for timekeeping, vacation requests, new employee on-boarding, performance reviews etc*).
- Maintenance of the HRIS system and management reporting as well as documentation updating.
- System hosting of all compliance training, and unlimited use of SHRP's training modules for Ontario compliance training: WHMIS, AODA and Workplace Violence & Harassment prevention.
- HRIS workflow automation, tracking and maintenance of any additional organizational training.
- Full Reference-Checking & Reporting of all New Hires, and on-boarding of New Hires into HRLive systems. Production of hard-copy file information for all new hires for your Payroll Administrator.
- On-demand access to a Human Resources Associate or SHRP's Managing Partner (for complex issues resolution) on any HR issues or employment matters. HR Associates to be managed by SHRP's Managing Partner on an on-going basis, to support client requirements.
- When needed, production by SHRP of any HR documentation (written warnings, termination letters / separation agreements, performance improvement plans, etc.).
- Unlimited advice and consultation via phone conference and email.
- The furnishing of unlimited issue-specific documentation and advice on any employment matters;
- Interpretation and advice on employment contracts, the employment standards act (*hours of work, overtime, vacation, termination pay, stat holidays*), human rights code, and employment regulations, and like issues;
- Continuous updating of all HR policies and other employment systems to ensure compliance with legislative changes as well as to reflect best practices in human capital management.
- Full orientation session for all employees in HRIS use (on-going and continuously supported).

HR File Packet ***(hard copy file preparation)***	**SHRP System Stack** ***(web-based HRLive.ca)***
New Hire Package *(job description, resume, references, assessments, company-issued property record)*	New Hire Onboarding Process *(automated, customized and fully tracked)*
Training Records – Compliance *(H&S, WHMIS, AODA, Workplace Harassment / Violence Prevention, all included)*	Full HR Document Library *(Continuously updated and customized by SHRP for your organization: Employment Offers, Contracts, Interview Guides, Reference Checks, Probationary Reviews, Exit Interviews, etc.)*
Training Records – Company required *(any internal / external training required)*	HR and Health & Safety Policy Manual *(Continuously updated by SHRP and maintained in system for onboarding new staff and reference by existing staff. Auto-acknowledgement for all staff)*
Identity Records *(SIN, Driver's license, degrees/ licenses / certificates)*	Performance Development *(Performance Review documentation maintained in system with task automation for implementing and tracking reviews for all staff)*
Payroll / Tax Records *(TD-1 forms, voided cheque for payroll deposits)*	Vacation & Absence Tracking *(Automated vacation request / approval and tracking via desktop or smartphone. Absent time tracking and full management reporting)*
Workplace Postings – Compliance *(ESA, AODA, H&S, WSIB, Workplace Harassment / Violence Prevention)*	Org Charts, Employee Directories & Reports *(Automated Org Charts, Directories and Employee Reporting)*
	Personal, Biographical & Emergency Contact Info ***(Employee self-serve and personal dashboard enabled)***

Included HR Services:

- Unlimited issue-specific documentation and advice on any employment matters
- On-demand access to an HR Associate or SHRP's Managing Partner
- Production by SHRP of any HR documentation *(written warnings, termination letters, separation agreements, performance improvement plans, etc.)*

4.5.26

Fees: The fees below include all services above, on-site implementation and continued maintenance of a web-based HRIS with employee dashboard for each staff member, and full executive dashboard and reporting.

Service Option	Number of Employees	Monthly Cost
Full HR Service	**Up to 30 Staff**	**$1,300**

Notes/Additional Items

- *Final program costs to be calculated based on actual employee headcount*
- *One-time System Implementation & Set-up Costs (**$2,500) – discounted to $1,000**)*
- *Revision or production of Employment Agreements (regular fee $450 - **no charge**)*
- *Revision or Introduction of Standardized Policy Manual Development & Customized Integration of existing materials as part of Implementation (regular fee $2,500-3,500 – **discounted to $1,500**)*
- *New hire reference checks, offer preparation, on-boarding into HRLive and hard-copy file preparation (**no charge**)*
- *Ongoing maintenance of your current policy manual to ensure its fully compliant from an HR / H&S perspective, incorporating any recommended policies or practices (**no charge**)*
- *Required Contract Term – None. Cancel anytime, per the terms below.*

HRIS Support includes the following:

(a) Application Use - use of all suites/modules indicated above
(b) Cloud Hosting – cloud computing environment 24/7 with secured access
(c) Operation/Monitoring – monitoring of the application and technical environment
(d) System Administration – administration of the system, database and technical environment
(e) Maintenance and Upgrades – patches, updates and new releases as required
(f) Daily Backups - daily backups of data, documents and media including off-site storage, rotation, retention and periodic testing
(g) Application Recovery – application recovery when necessary from daily backups
(h) Security – application and cloud security ensuring protection of Subscriber information and data
(i) Document and Media Storage – 1 GB of document and media storage per 100 employees
(j) HRIS System Support – support during normal business hours (8:00 AM to 6:00 PM EST)

OTHER TERMS:

Fees & Termination: Volume discounts are automatically included based on the number of employees. You may terminate Services under this agreement at any time upon providing written notice thirty (30) days in advance of desired cancellation. Fees will be charged for those 30 days plus any partial month's services currently being provided. You may request your system data on termination and will provide your data accordingly. You will have five (5) business days to verify the receipt of your information after which time it will be deleted from our servers.

Confidentiality: SHRP will treat all information concerning your organization, its Employees, Clients and operations as strictly confidential and will not disclose such information to any third party, except and unless as directed by you.

Fees & Services: Rates are guaranteed under this agreement for twelve (12) months from the date of this Proposal. We strictly provide Management, Human Resources and Organizational advice. We do not provide Legal, Financial or Accounting services or advice and recommend that you consult specifically with a qualified provider for these services if needed.

Limited Liability: SHRP maintains professional liability insurance, however liability, if any, whatsoever is strictly limited to the value of services being rendered under this agreement. You specifically acknowledge and agree to this absolute limitation.

We appreciate the opportunity to submit this Proposal. Please feel free to contact us for further information, or to amend its scope better meet your needs or requirements.

Proposal Acceptance:

The Municipality of Tweed **Date**

SHRP Limited
925-550 Airport Road (Skyway Drive)
Peterborough, Ontario K9J 0E7

accounting@savinohrp.ca
705-400-7145 | www.savinohrp.ca

HST Registration: 76514 1692 RT0001

APPENDIX

Privacy Policy & Terms of Use

Introduction

Savino Human Resources Partners Limited ("SHRP") provides online services through its HRLive platform. SHRP is committed to protecting the privacy and security of client, supplier, and employee records, and to meeting our obligations under Canadian data privacy laws, including the Personal Information Protection and Electronic Documents Act, S.C. 2000, c. 5 (as amended), and applicable provincial laws. We adhere to the privacy principles set out below, which govern the way we collect, use, store, and disclose personal information that is obtained in the course of development, sales, promotion, and distribution of our products and online services.

This Privacy Policy has a limited scope and application. Consequently, the rights and obligations contained in this Privacy Policy may not be available to all individuals or in all jurisdictions. If you are unsure if or how this Privacy Policy applies to you, please contact our Privacy Officer for more information.

"Personal information," as applied in this policy, means any information about an identifiable person, including employee records and customer or supplier information.

Policy for the Protection of Personal Information

We will collect, use, store, and disclose personal information in accordance with the following privacy principles:

1. Accountability

The overall responsibility for ensuring our compliance with data privacy laws and this privacy policy rests with the President, who is our Privacy Officer, although other individuals within SHRP have responsibility for the day-to-day collection and processing of personal information and may be delegated to act on behalf of the Privacy Officer.

We are responsible for personal information in our possession or custody, including personal information that we may transfer to third parties for processing. We will require our service providers to agree to contractual requirements that are consistent with our privacy and security policies. We will require that our service providers are prohibited from using personal information, except for the specific purpose for which we supply it to them.

Steps we take and tools we use to ensure maximum security of your information include:

- Continuous security management and monitoring
- Ongoing vulnerability scans
- Web application firewall
- Annual third-party security audit
- Input validation
- Industry standard encryption

2. Identifying Purposes

Either before or at the time of collection, we will identify the purposes for which we plan to use any personal information. Depending upon the way in which the personal information is collected, this can be done orally or in writing. SHRP may use the information we collect for the following purposes:

(a) to provide services to our customers and subscribers;

(b) to provide access to SHRP products and services;

(c) to respond to inquiries about accounts and other services;

(d) to understand our customers' and prospective customers' needs and to offer products and services to meet those needs;

(e) to conduct credit checks on customers or prospective customers; and

(f) to meet legal requirements.

Unless required by law, we will not use personal information for a new purpose without the knowledge and consent of the individual to whom the information relates.

3. Consent and Acceptance of Terms of Service

By using our websites, we assume that you have consented to the collection, use and disclosure of your personal information as explained in this Privacy Policy. Your access and use of the HRLive system constitute your ongoing consent for the collection of personal information needed to provide you with services, except in certain circumstances as required by law in which case we will seek consent for the use or disclosure of personal information at the time of collection.

In certain circumstances, obtaining consent would be inappropriate. The federal Personal Information Protection and Electronic Documents Act and provincial privacy laws provide for exceptions where it is impossible or impractical to obtain consent.

By using HRLive services in any manner, including but not limited to visiting or browsing the site, you agree to these Terms of Service and all other operating rules, policies and procedures that may be published from time to time by us. All such information may be updated from time to time without notice to you.

By providing your email address or communicating with SHRP via email, you are deemed to expressly consent to receiving email communications from us in conjunction with the services that SHRP provides to you through the HRLive service.

This agreement will remain in effect for the entire duration of your subscription to HRLive. Subscriptions automatically renew with each month unless there is a written request confirming otherwise. If you wish to add HRLive service for an affiliate, that affiliate must purchase its own subscription and independently accept the terms of service. HRLive reserves the right to change pricing with a notice of at least 90 days.
The use of SHRP's proprietary HRLive software-as-a-service is subject to these terms of service. This agreement governs your use of HRLive, however it may be accessed (via internet browser, smartphone, tablet, or other device).

HRLive may suspend or terminate your access to the service at any time in the event you breach any terms of this agreement (such as failure to pay, misuse of software, or sharing of software with unauthorized parties). In the event your subscription is terminated, we will grant access for an additional 30 days to give you time to download any required data off the system. After this 30-day period, HRLive is under no obligation to maintain any employee or company or organizational data.

During the time you use our service, HRLive grants you a non-transferable right to access and use all related documentation and content included in the service. However, HRLive is not obligated to provide copies of any computer programs or code.

HRLive owns and retains all intellectual property rights to the system. You retain all rights and ownership related to your data. HRLive has no right to any personally identifiable data contained in the system.

If you are dissatisfied with the service or changes made to the service, your sole means of redress will be a discontinuation of the service in accordance with the terms of your contract with SHRP.

4. Data Collection

Through your use of our systems, we may collect information including (but not limited to) your internet protocol address, Internet Service Provider (ISP), browser and referring website addresses. This information is generally not discernable to an individual and is used solely for the purposes of website administration and is not disclosed. SHRP may collect information about your mobile device (if used for access) such as device identifiers (cell-ID), mobile service provider, and your approximate location (such as latitude, longitude, signal strength) through GPS or cellular infrastructure.

We may obtain information about your general internet usage, including but not limited to access time of day, "clicks" and cookie files or web beacons to improve your personalized use.

Most web browsers are set to accept cookies. However, on most web browsers you may change this setting to have your web browser either: (1) notify you prior to a website placing a cookie on your hard drive so that you can decide whether or not to accept the cookie; or (2) automatically prevent the placing of a cookie on your hard drive. It should be noted that if cookies are not accepted, you will not be able to access a number of web pages found on the website.

You can also visit our website without telling us who you are or revealing any information about yourself, including your email address. Our web server may collect information related to your visit to our website, including: the IP address and domain used to access our website; the type and version of your browser; the website you came from to access our website; the page you entered and exited at; any website page that is viewed by that IP address; and what country you are from. We use this information to monitor our website's performance (e.g., number of visits, average time spent, page views) and for our business purposes such as working to continually upgrade our website.

In addition, we collect the personal information that you submit to our website, such as your name, address and any other contact or other information that you choose to provide by:

- using the "Contact Us" portion of this website;
- applying for a position with SHRP through this website; or

- by corresponding with a representative of SHRP via email using the hyperlinks created for that purpose.

Where you request information from us, we may use the email address that you provide to send you information about offers on products and services that we believe may be of interest to you. If you have asked us to put you on an email mailing list to provide you with certain information on a regular basis, or if we send you information about our offers on products and services by email, you may ask us to remove you from the list at any time (using the unsubscribe instructions provided with each email and on the site where you signed up).

5. External Links

Our websites may include links to other websites whose privacy policies or practices potentially differ from our own. If you provide information to any of those sites, your information will be regulated by the privacy policies of those sites.

6. Limiting Collection

We will collect personal information by fair and lawful means and will limit the amount and type of personal information we collect to that which is necessary for our identified purposes.

Upon a subscriber or employee's resignation, retirement, or termination of employment, personal information will be destroyed in a secure manner and in accordance with applicable privacy legislation.

7. Limiting Use, Disclosure, and Retention

We will not use or disclose personal information for purposes other than those for which it was collected, except with the consent of the individual or as required by law. Subject to any applicable business, legal, or regulatory requirements, we will ensure that the data is destroyed in a secure manner, erased or made anonymous.

8. Affiliates With Whom We Share Information

Your personal information may be shared with our employees, contractors, consultants, affiliates, and other parties who require such information to assist us with establishing, maintaining, and managing our relationship with you. SHRP and HRLive reserve the right to share your information with third-party service providers who are instrumental in accomplishing our business functions and objectives. An example of this would be an IT sub-contractor. We will safeguard this information by ensuring that any third-party service provider who has access to personal information signs a privacy contract and is fully aware of the terms set out in this policy.

9. Accuracy

We will use every reasonable effort to ensure that all personal information used on an ongoing basis and information that is used to make a decision about an individual is as accurate, complete, and up-to-date as necessary for the purpose for which it is to be used.

10. Safeguards

We will protect the personal information of users and visitors with safeguards appropriate to the level of sensitivity of the information. Our safeguards protect personal information against loss or theft, as well as unauthorized access, disclosure, copying, use, or modification, regardless of the format in which the

information is held. We will exercise care in the disposal or destruction of personal information to prevent unauthorized parties from gaining access to the information. Our methods of protection include physical measures, organizational measures (e.g., limiting access on a need-to-know basis) and technological measures (e.g., the use of passwords and encryption). We also require our outside service providers to provide a comparable level of protection to personal information that we may supply to them.

SHRP endeavours to maintain physical, technical, and procedural safeguards that are appropriate to the sensitivity of the personal information in question. These safeguards are designed to prevent your personal information from loss and unauthorized access, copying, use, modification, or disclosure.

Unfortunately, no data transmission over the Internet can be guaranteed to be 100% secure. As a result, while this website strives to protect your personal information, we cannot warrant the security of any information you transmit to us, and you do so at your own risk. Once this website receives your transmission, we make commercially reasonable efforts to ensure its security on our systems.

11. Individual Access

Upon written request, we will inform an individual of the existence, use, and disclose of his/her personal information and give him/her reasonable access to that information. We may deny access for legally permissible reasons, such as situations where the information is prohibitively costly to provide, if it contains references to other individuals, or where it cannot be disclosed for legal, security or commercial proprietary reasons. We will advise the individual of any reason for denying an access request.

When an individual successfully demonstrates the inaccuracy or incompleteness of personal information held by us, we will correct or update the information as required.

12. Visitor Information

SHRP will not share the personal information of visitors to our websites with anyone other than third-party service providers and clients who are paid users of our system. We will not sell, rent, or exchange the personal information of visitors with any third parties without permission from the visitor. However, visitors should be aware that if they request content or sign up for an event that is hosted by SHRP with one of its partners, the personal information of this visitor may be shared with that partner.

13. Investigation Purposes

If SHRP or HRLive is asked to provide personal user or visitor information for the purpose of an investigation or court order, we will notify you of this requirement if doing so is permitted by the court. SHRP and HRLive will cooperate fully with all legal processes even when those processes may potentially require the disclosure of personal information.

14. Third-Party Service Providers

SHRP or HRLive reserve the right to share visitor and user information with third-party service providers who are instrumental in accomplishing our business functions and objectives. An example of this would be an IT sub-contractor. We will safeguard this information by ensuring that any third-party service provider who has access to personal information signs a privacy contract and is fully aware of the terms set out in this policy.

15. Submitting a Request

When a request for data deletion or information kept on file is made, SHRP and HRLive must be able to verify the identity of the person making the request with complete certainty. We may ask for a security password or require you to sign a declaration verifying your identity. Without a reliable authentication of the person's identity, we cannot disclose any information.

In the event that information is being requested on someone else's behalf, either a power of attorney or written attestation from the individual (with enough information to verify the authorizing agent's identity) must be presented. A signed declaration under penalty of perjury may be required.

16. Merger or Acquisition

If SHRP or HRLive is involved in a merger, acquisition, sale, or restructuring of any part of the business, the personal information of users may be transferred to the acquiring party. We will also use reasonable effort to ensure the acquiring party uses visitor and user information in a way that is consistent with this policy.

17. Limited Liability

Your use of and access to the HRLive system acknowledges and releases us from all liability as a result of using the system and our services. We make no representations concerning any content or service, and we will not be responsible or liable for the accuracy, copyright compliance, or legality of material or content contained in or accessed through these services.

Our owners, directors, employees, agents, suppliers, partners, and content providers do not warrant that: (i) the services will be secure or available at any particular time or location; (ii) any defects or errors will be corrected; (iii) any content available at or through the services is free of viruses or other harmful components; or (iv) the results of using the services will meet your requirements.

Services and content are provided "as is," "as available," and without warranty of any kind, express or implied, including, but not limited to, the implied warranties of title, non-infringement, merchantability and fitness for a particular purpose, and any warranties implied by any course of performance or usage of trade, all of which are expressly disclaimed.

Force Majeure: We shall not be liable for any failure to perform our obligations hereunder where such failure results from any cause beyond our reasonable control, including, without limitation, mechanical, electronic or communications failure or degradation.

In no event shall we, nor our directors, employees, agents, partners, suppliers or content providers, be liable under contract, tort, strict liability, negligence or any other legal or equitable theory with respect to the services for any lost profits, data loss, cost of procurement of substitute goods or services, or special, indirect, incidental, punitive, compensatory or consequential damages of any kind whatsoever, substitute goods or services (however arising), including system interruptions, failures, viruses, trojan horses, or the like (regardless of the source of origination), or direct damages in excess of $100.00.

18. Jurisdiction and Governing Law

This Privacy Policy and these Terms of Service shall be governed by and construed in accordance with the laws of the Province of Ontario, including its conflicts of law rules. You agree that any dispute arising from or relating to this subject matter shall be governed by the exclusive jurisdiction and venue of the province of Ontario.

19. Filing Inquiries and Complaints

We will investigate all written complaints and respond to all written inquiries. If we find a complaint to be justified, we will take appropriate measures to resolve it.

To file an opt-out request, request access to your information, report incorrect information or file a complaint, please write to:

SHRP Privacy Officer
925-550 Airport Road
Peterborough, Ontario
K9J 0E7
hrlive@savinohrp.ca

Revisions to this Privacy Policy

SHRP, from time to time, may make changes to this Privacy Policy to reflect changes in its legal or regulatory obligations or in the manner in which we deal with your personal information. We will post any revised version of this Privacy Policy on our website, and we encourage you to refer back to it on a regular basis.

cao-treasurer@tweed.ca

From:	Tim Porter <tweedandcoad@gmail.com>
Sent:	September 28, 2023 11:51 AM
To:	Gloria Raybone; Rachelle Hardesty
Subject:	2024 Municipal request
Attachments:	Municipal Support Request Letter 2024.docx.pdf

Hello Gloria and Rachelle!

Please find attached our municipal support request for 2024.

Thanks so much,

Tim

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Tim Porter (he/ him) || Artistic Director
Tweed and Company Theatre
613-478-6060 (Office) || 416-476-1092 (Cell)
Box 853, 14C Jamieson St E, Tweed, ON K0K 3J0

Tweed & Company Theatre currently creates in two different locations in Hastings County, on the land of the Anishinabewaki, Mississauga and Wendake-Nionwentsio which also hosts treaty 57 of the Anishinaabe and Mohawk peoples, and on unceded Algonquin Territory.
Through this territorial acknowledgement we wish to respect the ancestors who cared for this land that is now caring for us, and acknowledge and atone for the cultural genocide, erasure and anti-Indigenous racism carried out by colonial forces still present today. We will continue to educate ourselves and will continue to grow and hold space for Indigenous, Metis and Inuit people.

4.5.36

Tweed & Company Theatre
Contact:
Tim Porter – Artistic Director
tim@tweedandcompany.com
613-478-6060 (office)

September 28th, 2023

Dear Municipality of Tweed,

First and foremost we would like to say thank you to council for your continued support, and your contribution to our 2023 season. With your help we were able to increase our offerings once again this season, double our ticket sales over 2022, complete the outdoor stage and host our first season there, and break ground on an exciting new atrium addition at the Marble Arts Centre.

Entering our 16th season, we will be presenting 4 major shows here in Tweed in 2024, as well as countless other concerts and one night only shows throughout the year. For the first time, we will host a major summer musical in the month of August at our newly renovated Arts Centre. Now that we will have proper dressing rooms, a proper size stage, and appropriate light and sound rigging, we will be able to do bigger and better shows at the MAC, and continue to increase our offerings and our attendance.

This year we welcomed thousands of local residents and tourism patrons to our events, and brought in hundreds of thousands of dollars in tourism spending. Each year we endeavour to bring more people into our community to patronize local businesses and grow awareness of our municipality.

Tweed & Company is the only professional theatre company in our county and in our tourism region, and we are thrilled to call Tweed home. We are members of the Professional Association of Canadian Theatres, Festival and Events Ontario, Ontario's Highlands, the Quinte Arts Council, and the Tweed & Area Arts Council, as well as our local chambers of commerce and many other local organizations. We are a multi-award winning organization that is currently one of the top 100 festivals and events in the province, Belleville's favourite local theatre, and nominated for 3 Madoc and District Chamber of Commerce Business Excellence Awards..

We are so excited to welcome the Municipality of Tweed back as a supporter of the company in 2024 to help promote our company and the rest of the community to the larger region and to all of our tourist patrons. With increased offerings at the outdoor stage, our major capital project and giant season at the Marble Arts Centre, increased organizational capacity and hiring, high end tourism marketing like TODS signage on the 401 and Highway 7 and advertising on Chex television, Global, and Grapevine Magazine, and the addition of

Tweed & Company Theatre
Contact:
Tim Porter – Artistic Director
tim@tweedandcompany.com
613-478-6060 (office)
416-476-1092 (cell)

several performances to our season, our yearly budget will once again increase significantly, and we are hoping that with the added benefits this will contribute to the municipality, the town will increase their support to $2000 this season. This small increase will have a huge effect on our organization, and we take great care to ensure that every dollar is spent responsibly, and helps bring more people into our community, and keep them here. The support from the municipality over the last many years has allowed us to grow significantly, and supported the massive increase in tourism, increased spending at our local businesses, and greatly increased quality of life in our community. That support has remained the same at $1500 since our inception, which we are tremendously grateful for, but as the company continues to grow, it would be so helpful to receive even a small boost to support the over 800% growth this organization has seen in the last 2 years, so much of which goes right back into our municipality.

All our best for 2024, and thank you in advance for your continued support,

Staff: Tim Porter, Emily Mewett, Tricia Black, Rebecca Ballarin, Sarah Nairne, Katherine Cappellacci and Jocelyn Perry. Board of Directors: President Vicki McCulloch, Vice-President Will Austin, Treasurer Melissa MacDonald, and Directors Judy Edgar, Diana Cassidy-Bush, Tammy Austin, Samantha Harris, Christine Maclean, Morgan Cassidy, and Andra Kauffeldt.

September 29, 2023

Tweed and Area Chamber of Commerce
PO BOX 988
Tweed, ON K0K 3J0

Municipality of Tweed
Postal Bag 729, 255 Metcalf St
Tweed, ON K0K 3J0

Re: Funding request for 2024

Dear Council,

The Tweed and Area Chamber of Commerce has continued to work with the community and local businesses on incentives to bring business to Tweed. We continue to maintain a membership of approximately 50 businesses and non-profits, and we hope to grow that number this coming year. Our active social media presence with over 1000 followers keeps businesses and residents informed on what going on in Tweed and Area.

We had another successful Classic Car Show in June (40 car attendees, a full vendors hall of local businesses and over 200 visitors!), and another season of the Tweed Village Market, and various events, like March Break Madness, Mother's Day Pots, Christmas in July, Twelve Days of Christmas and our first Snowflakes and Shopping which residents and businesses are already looking forward to seeing again this year.

We thank the Municipality for their generous donation for 2023 as it assisted with advertising, our online presence and events.

We have had a few new businesses arrive to Tweed this year and we hope to get them on board an support them the best we can. New residents are also being noticed in town and we would like to reach them and be a source of local info to them as well.

Our focus is business, community and keeping both connected. The more we know, the more we grow! We are hoping for more out of town outreach as well to encourage those passing through to spend the day in Tweed.

The Tweed and Area Chamber of Commerce would like to take this time to thank our current Municipal members and Council for their support this past year, and we look forward to working with everyone on the amazing plans outlined for Tweed.

The Tweed and Area Chamber of Commerce Board of Directors submits this request for funding in the amount of $1,500 to help invest in additional incentives, ongoing web, email and social media presence and events, and to assist with marketing material where we co-sponsor the municipality.

We thank you all for your support.

Sincerely,

Janice Swiercz
President, Tweed and Area Chamber of Commerce
www.tweedchamber.com

cao-treasurer@tweed.ca

From: Tyler Peters (Greenview) <tyler.peters@greenview-environmental.ca>
Sent: October 13, 2023 12:51 PM
To: Allan Broek; Gloria Raybone - Municipality of Tweed (cao-treasurer@tweed.ca)
Cc: Solutions - Greenview
Subject: Asset Management Budgeting for 2024

Good afternoon, Allan & Gloria;

Per your request, we have summarized the following for municipal asset management tasks, scheduling, and budget values for 2024.

Task ID	Task Description	Anticipated Schedule	Budget (excl HST)
1	Review of Balance of "Other Assets" • Solid waste management (as of Dec31-23) • Vehicles and equipment (as of Dec31-23)	Winter 2024	$10,000
2	Comprehensive AMP update, inclusive of all capital project updates, studies, etc. 2022 and early 2024	Spring 2024 (By July 1, 2024 per O.Reg. 193/21)	$20,000
3	Updated Road Needs Study (last in 2019)	2024	$25,000
4	Updated Water Asset Study (last in 2019)	2024	$15,000
5	Updated Wastewater Asset Study (last in 2019)	2024	$15,000
	Total		**$85,000**

At a minimum for 2024, tasks 1 and 2 need to be completed.

Regarding the timing for the comprehensive roads, water, and wastewater study updates (tasks 3, 4, 5), it would be feasible to include these in the overall AMP update for July 1, 2024 (per legislation), if approved in late 2023 or January 2024. It will be challenging, but possible. If approved an AMP update would be recommended again for 2025, with these studies and other updates including stormwater.

Regarding funding, please be reminded that FCM should be disbursing the $50,000 in grant funding soon from the 2021 project.

Please review and advise of any questions.

Thank you and have a great weekend!

Tyler Peters, P.Eng.
Project Director

Greenview
ENVIRONMENTAL MANAGEMENT

613.332.0057 x 102
greenview-environmental.ca

4.5.41

2024 Budget Variance Highlights

Fire

- User Charges increased due to increase in burn permit fees - **$7,000**
- Operating transfers from decreased as prior year authorized unspent budget amounts of $61,810 to be carried forward to 2023 budget, for 2024 - **$61,810**

- Salaries changed due to the following:
  - Decrease in firefighter wages to expected annual amount - **$20,000**
  - Decrease in employer health tax based on reduction of wages - **$400**
  - WSIB expected decrease as based on 2023 total salaries (amount paid in January or February) - **$2,505.10**
  - Group Insurance expected increase due to additional fire fighters brought on - **$100**
  - Accident and sickness benefit expense is expected a slight increase due to the additional fire fighters brought on - **$200**
  - Clothing Allowance was reduced slightly this year as there is expected fewer items required to be ordered in 2024 in addition to the allowance paid to fire fighters (allowance plus 2 tunics for officers) - **$183**
- Materials costs decreased due to the following:
  - Insurance decreased - **$2,469**
  - Unit 2 Tanker Repair and Maintenance decreased based on historical expectations - **$324**
  - Unit 3 Van Repair and Maintenance decreased due to 2023 having 2022 carry forward items for air conditioning and lighting repairs not expected for 2024 - **$2,950**
  - Unit 5 ½ Ton Repair and Maintenance decreased based on historical expectations - **$653**
  - Hydro, water and sewer costs increased – allowed for a 2% increase **$200**
  - Firehall fuel increased due to natural gas delivery cost increases (2% estimated) **$250**
  - Training costs decreased due to estimation of the officer training, hazmat and firefighter 2 programs needed - **$711**
  - Vehicle gas decreased as a large amount of the funds relates to unspent 2022 amounts that were not needed in 2023 - **$14,318**
  - Building Repair and Maintenance decreased due to expected repairs required in 2024 **$1,932**
  - Supplies decreased although 2023 was an inflated cost amount for 2022 items not delivered to 2023 as well as 2023 amounts, there have also been significant increases in pricing (as much as 30% for fittings and hose) **$86**
  - Medical supplies decreased as the increase in prior years related to the COVID specific impacts (additional shields, covers, etc.) **$2,060**
  - Food for firefighters costs increased based on estimated number of calls and increase in cost of food **$500**
  - Festivities costs increased due to food cost increases over the last year **$250**
  - Personal Protective Equipment decreased as 2023 was increased due to several items ordered in 2022 were not delivered until 2023 however delivery of these items appears to be closed to pre-COVID delivery schedules **$6,087**

2024 Budget Variance Highlights

- Contracted services increased due to the following:
  - Community Risk Assessment costs included this year to meet legislative requirements of July 1, 2024 - **$10,000**
  - Fire dispatch costs decreased this year with the new contract with St. Catharines - **$10,750**
- External transfers increased due expected inflationary increases for the Joint Fire Services Board where Tweed is responsible for 50% of the costs - **$5,000**

- Total change in property taxes required for net fire operating costs of **$10,892.10** with $10,000 due to the Community Risk Assessment consulting costs required to meet legislation

- Total net operating fire costs estimate to $106.16 per property (this is an increase of $2.26)

- Capital projects included for fire of:
  - Driveway repairs – work to be completed by Public Works Staff
  - Infrared camera - $8,000
- All of these projects proposed to be funded from reserves
- No allocated transfer to reserves for future capital needs as decided by Council (normal would be based on long-term capital plan based on 5-year review and if exceed $10,000 then at 50%)

- Total net impact to tax rate for fire services – decreased taxes required **$119,107.90**

Municipality of Tweed
2024 Fire Summary Budget

Fire Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	25,000.00	24,981.96	(18.04)	23,000.00	18,254.96	(4,745.04)	30,000.00	7,000.00
	Donations	-	-	-	-	7,200.00	7,200.00	-	-
	Other Grants	-	-	-	-	-	-	-	-
	Transfers from Reserves and Reserve	28,639.10	57,132.00	28,492.90	61,810.00	61,810.00	-	-	(61,810.00)
		53,639.10	82,113.96	28,474.86	84,810.00	87,264.96	2,454.96	30,000.00	(54,810.00)
Expenditure	Salaries and Benefits	113,600.00	101,137.71	(12,462.29)	139,533.00	117,408.51	(22,124.49)	121,755.10	(17,777.90)
	Materials	187,180.75	122,766.86	(64,413.89)	228,894.00	118,786.73	(110,107.27)	198,504.00	(30,390.00)
	Contracted Services	19,500.00	18,192.44	(1,307.56)	36,000.00	22,009.68	(13,990.32)	35,250.00	(750.00)
	External Transfers	146,950.00	157,963.44	11,013.44	180,000.00	122,860.60	(57,139.40)	185,000.00	5,000.00
	Transfers to Reserves and Reserve Fu	-	61,815.86	61,815.86	-	-	-	-	-
		467,230.75	461,876.31	(5,354.44)	584,427.00	381,065.52	(203,361.48)	540,509.10	(43,917.90)
Property Taxes Required - Operating		413,591.65	379,762.35	(33,829.30)	499,617.00	293,800.56	(205,816.44)	510,509.10	10,892.10
Total Properties Per MPAC		**4,783**	**4,783**	**4,783**	**4,796**	**4,796**	**4,796**	**4,809**	**4,809**
Net Operating Cost Per Property		**86.47**	**79.40**	**(7.07)**	**104.17**	**61.26**	**(42.91)**	**106.16**	**2.26**
Capital									
Revenues	Other Grants	-	-	-	-	-	-	-	-
	Transfers from Reserves and Reserve	163,900.22	58,900.22	(105,000.00)	163,000.00	147,860.32	(15,139.68)	8,000.00	(155,000.00)
		163,900.22	58,900.22	(105,000.00)	163,000.00	147,860.32	(15,139.68)	8,000.00	(155,000.00)
Expenditure	Materials	60,000.00	-	(60,000.00)	163,000.00	154,518.48	(8,481.52)	8,000.00	(155,000.00)
	Contracted Services	30,000.00	28,492.80	(1,507.20)	20,000.00	-	(20,000.00)	-	(20,000.00)
	Transfers to Reserves and Reserve Fu	55,750.00	55,750.00	-	110,000.00	110,000.00	-	-	(110,000.00)
	Change in Unfunded Capital	58,900.22	58,900.22	-	-	-	-	-	-
		204,650.22	143,143.02	(61,507.20)	293,000.00	264,518.48	(28,481.52)	8,000.00	(285,000.00)
Property Taxes Required - Capital		40,750.00	84,242.80	43,492.80	130,000.00	116,658.16	(13,341.84)	-	(130,000.00)
Total Fire Property Taxes Required		454,341.65	464,005.15	9,663.50	629,617.00	410,458.72	(219,158.28)	510,509.10	(119,107.90)

2024 Budget Variance Highlights

Other Protection Services

- User charges increased due to increase in dog tag and kennel licence fees - **$5,775**

- Materials decreased due to the following:
  - Mileage for animal control was decreased to reflect average mileage incurred throughout 2023 - **$707**
- Contracted services increased due to the following:
  - Quote from OPP saw an increase almost back to 2022 levels - **$31,948**
  - CPAC costs were increased to reflect the expected totals in 2023 - **$500**
  - Animal control contract fees were decreased to reflect the expected average amount per call as experienced throughout 2023 - **$1,770**
  - Kennel costs were increased to reflect contracted increases - **$456**
  - Livestock costs based on 2023 actual average per claim multiplied by 18 claims - **$54**
  - Livestock mileage costs based on 2023 actual average per claim multiplied by 18 claims - **$98**
- External transfers decreased due to the following:
  - Quinte Conservation Authority fees increased to reflect draft budget - **$7,692**
  - Joint by-law contract costs were increased to reflect additional staffing and hours expected - **$10,000**

- Total net operating policing costs estimate to $218.88 per property (this is a increase of $6.75)

- Total net operating animal services costs estimate to $74.07 per licence or tag issued (this is a decrease of $5.42) – our dog tag fees were increased to $25 for those purchased prior to April 1st

- Total net operating livestock summary costs estimate to $107.44 per claim (increase of $2.44) – Province only refunds $50 of the fee

- Total net operating by-law enforcement summary costs estimate to $48.08 per hour of service received (no change expected per hour received)

- Total net operating conservation authority summary costs estimate to $18.77 per property (this is an increase of $1.55)

Municipal.. of Tweed
2024 Other Protection Services Summary Budget

Other Protection Services Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	6,500.00	7,740.00	1,240.00	8,050.00	7,840.00	(210.00)	13,825.00	5,775.00
	Government Transfers	450.00	1,150.00	700.00	900.00	700.00	(200.00)	900.00	-
		6,950.00	8,890.00	1,940.00	8,950.00	8,540.00	(410.00)	14,725.00	5,775.00
Expenditure	Materials	2,050.00	1,735.84	(314.16)	2,315.00	2,001.04	(313.96)	1,608.00	(707.00)
	Contracted Services	1,077,444.00	1,079,021.43	1,577.43	1,049,382.00	871,044.27	(178,337.73)	1,080,560.00	31,178.00
	External Transfers	102,519.00	99,805.20	(2,713.80)	112,594.00	135,712.71	23,118.71	130,286.00	17,692.00
		1,182,013.00	1,180,562.47	(1,450.53)	1,164,291.00	1,008,758.02	(155,532.98)	1,212,454.00	48,163.00
Property Taxes Required - Operating		1,175,063.00	1,171,672.47	(3,390.53)	1,155,341.00	1,000,218.02	(155,122.98)	1,197,729.00	42,388.00
Total Properties Per MPAC		**4,783**	**4,783**	**4,783**	**4,796**	**4,796**	**4,796**	**4,809**	**4,809**
Operating Policing Cost Per Property		**222.07**	**220.10**	**1.97**	**212.71**	**176.18**	**36.53**	**218.88**	**6.75**
Total Dog Tags/Licences Issued		**350**	**368**	**368**	**373**	**371**	**371**	**373**	**373**
Operating Animal Control Cost Per Tag/Licence		**47.00**	**69.47**	**(24.77)**	**79.49**	**70.66**	**9.26**	**74.07**	**(5.42)**
Current Tag Fee (pre Apr 1st increase)		**15.00**	**15.00**	**-**	**15.00**	**15.00**	**-**	**25.00**	**(10.00)**
Total Claims Administered		**15**	**25**	**25**	**18**	**15**	**15**	**18**	**18**
Operating Livestock Cost Per Claim		**60.00**	**98.48**	**(62.48)**	**105.00**	**100.64**	**25.36**	**107.44**	**2.44**
Actual Provincial Administration Fee Per Claim		**30.00**	**30.00**	**-**	**30.00**	**50.00**	**(20.00)**	**50.00**	**(20.00)**
Total Hours of By-law Services Received		**624**	**552**	**624**	**624**	**515**	**624**	**832**	**832**
Net Operating Cost Per Hour		**48.08**	**40.62**	**12.14**	**48.08**	**101.59**	**(35.69)**	**48.08**	**12.02**
Total Properties Per MPAC		**4,783**	**4,783**	**4,783**	**4,796**	**4,796**	**4,796**	**4,809**	**4,809**
Operating Conservation Cost Per Property		**15.16**	**16.18**	**(1.02)**	**17.22**	**17.47**	**(0.25)**	**18.77**	**1.55**

Ontario Provincial Police
Police provinciale de l'Ontario

Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

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File Reference: 612-20

September 26, 2023

Dear Mayor/Reeve/CAO/Treasurer,

Please find attached the OPP municipal policing 2024 Annual Billing Statement package.

This year's billing package includes a statement for the 2022 year-end reconciliation. The final cost adjustment calculated as a result of the 2022 annual reconciliation has been included as an adjustment to the amount being billed to the municipality during the 2024 calendar year.

The most current OPPA uniform and civilian collective agreements expired on December 31, 2022. The estimated salary rates incorporated in the 2024 municipal policing annual statements are based on the 2022 rates, set in the last collective agreements, with a 2.01% overall general salary rate increase applied, representing a 1% general salary rate increase for each of calendar years 2023 and 2024. The reconciliation of both 2023 and 2024 costs will include a reconciliation of salary costs based on rates set in applicable collective agreement settlements.

The final reconciliation of the 2024 annual costs will be included in the 2026 Annual Billing Statement.

For more detailed information on the 2024 Annual Billing Statement package, please refer to the resource material available on opp.ca/billingmodel. Further, the Municipal Policing Bureau will be hosting a webinar information session in November. An email invitation will be forwarded to the municipality advising of the session date.

If you have questions about the Annual Billing Statement, please email OPP.MPB.Financial.Services.Unit@OPP.ca.

Yours truly,

Phil Whitton
Superintendent
Commander, Municipal Policing Bureau

OPP 2024 Annual Billing Statement

Tweed M

Estimated costs for the period January 1 to December 31, 2024

Please refer to www.opp.ca for 2024 Municipal Policing Billing General Information summary for further details.

			Cost per Property $	Total Cost $
Base Service	**Property Counts**			
	Household	3,240		
	Commercial and Industrial	140		
	Total Properties	3,380	165.59	559,682
Calls for Service	(see summaries)			
	Total all municipalities	183,003,471		
	Municipal portion	0.2312%	125.19	423,141
Overtime	(see notes)		9.49	32,086
Prisoner Transportation	(per property cost)		1.12	3,786
Accommodation/Cleaning Services	(per property cost)		4.90	16,562
Total 2024 Estimated Cost			**306.29**	**1,035,257**
2022 Year-End Adjustment	(see summary)			11,348
Grand Total Billing for 2024				**1,046,606**
2024 Monthly Billing Amount				**87,217**

OPP 2024 Annual Billing Statement
Tweed M
Estimated costs for the period January 1 to December 31, 2024

Notes to Annual Billing Statement

1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2024 billing purposes the allocation of the municipal workload in detachments has been calculated to be 50.4 % Base Services and 49.6 % Calls for Service. The total 2024 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.

2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of $165.59 estimated for 2024. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.

3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical billable calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.

4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2019, 2020, 2021 and 2022 has been analyzed and averaged to estimate the 2024 costs. The costs incorporate the estimated 2024 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2024 hours and salary rates and included in the 2026 Annual Billing Statement.

5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. The 2024 costs have been estimated based on the 2022 activity levels. These costs will be reconciled to the actual cost of service required in 2024.

   There was no information available about the status of 2024 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

6) Year-end Adjustment - The 2022 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Salaries and Benefits	Positions FTE	Base %	$/FTE	Total Base Services and Calls for Service $	Base Services $	Calls for Service $
Uniform Members Note 1						
Inspector	26.21	100.0	*170,155*	4,459,769	4,459,769	-
Staff Sergeant-Detachment Commander	9.14	100.0	*152,475*	1,393,620	1,393,620	-
Staff Sergeant	36.76	100.0	*142,419*	5,235,312	5,235,312	-
Sergeant	222.37	50.4	*127,275*	28,302,242	14,275,214	14,027,027
Constable	1,613.61	50.4	*108,173*	174,548,615	88,038,548	86,510,067
Part-Time Constable	15.08	50.4	*86,989*	1,311,789	661,984	649,805
Total Uniform Salaries	1,923.17			215,251,347	114,064,447	101,186,900
Statutory Holiday Payout			*5,132*	9,792,492	5,122,546	4,669,947
Shift Premiums			*1,130*	2,091,727	1,055,028	1,036,699
Uniform Benefits - Inspector			*26.47%*	1,180,501	1,180,501	-
Uniform Benefits - Full-Time Salaries			*32.44%*	67,955,243	35,341,010	32,614,233
Uniform Benefits - Part-Time Salaries			*15.71%*	206,082	103,998	102,084
Total Uniform Salaries & Benefits				**296,477,393**	**156,867,530**	**139,609,863**
Detachment Civilian Members Note 1						
Detachment Administrative Clerk	168.12	50.4	*68,433*	11,505,025	5,803,153	5,701,872
Detachment Operations Clerk	2.08	50.4	*64,421*	133,996	67,642	66,354
Detachment Clerk - Typist	1.06	50.4	*56,545*	59,938	29,969	29,969
Court Officer - Administration	25.63	50.4	*69,834*	1,789,843	902,952	886,891
Crimestoppers Co-ordinator	0.83	50.4	*65,987*	54,769	27,715	27,055
Cadet	0.68	50.4	*46,454*	31,588	15,794	15,794
Total Detachment Civilian Salaries	198.40			13,575,160	6,847,226	6,727,934
Civilian Benefits - Full-Time Salaries			*33.98%*	4,612,839	2,326,687	2,286,152
Total Detachment Civilian Salaries & Benefits				**18,187,999**	**9,173,913**	**9,014,086**
Support Costs - Salaries and Benefits						
Communication Operators			*6,228*	11,977,503	6,263,811	5,713,692
Prisoner Guards			*1,996*	3,838,647	2,007,477	1,831,170
Operational Support			*6,080*	11,692,874	6,114,960	5,577,914
RHQ Municipal Support			*2,751*	5,290,641	2,766,818	2,523,822
Telephone Support			*141*	271,167	141,811	129,356
Office Automation Support			*875*	1,682,774	880,031	802,743
Mobile and Portable Radio Support			*282*	546,587	285,768	260,819
Total Support Staff Salaries and Benefits Costs				**35,300,192**	**18,460,676**	**16,839,516**
Total Salaries & Benefits				**349,965,584**	**184,502,118**	**165,463,465**
Other Direct Operating Expenses Note 2						
Communication Centre			*155*	298,091	155,891	142,200
Operational Support			*1,018*	1,957,787	1,023,854	933,934
RHQ Municipal Support			*212*	407,712	213,219	194,493
Telephone			*1,582*	3,042,455	1,591,097	1,451,358
Mobile Radio Equipment Repairs & Maintenance			*147*	284,923	148,964	135,959
Office Automation - Uniform			*3,019*	5,806,050	3,036,359	2,769,691
Office Automation - Civilian			*1,154*	228,954	115,088	113,865
Vehicle Usage			*9,975*	19,183,621	10,032,356	9,151,265
Detachment Supplies & Equipment			*548*	1,053,897	551,151	502,746
Uniform & Equipment			*2,305*	4,467,666	2,335,795	2,131,871
Uniform & Equipment - Court Officer			*994*	25,476	12,852	12,624
Total Other Direct Operating Expenses				**36,756,632**	**19,216,626**	**17,540,006**
Total 2024 Municipal Base Services and Calls for Service Cost				**$ 386,722,216**	**$ 203,718,745**	**$ 183,003,471**

Total OPP-Policed Municipal Properties	**1,230,286**
Base Services Cost per Property	**$ 165.59**

OPP 2024 Estimated Base Services and Calls for Service Cost Summary

Estimated Costs for the period January 1, 2024 to December 31, 2024

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2019 through 2022. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

   The equivalent of 88.28 FTEs with a cost of $15,971,805 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

   Salary rates are based on weighted average rates for municipal detachment staff by rank, level, and classification. The 2024 salaries are estimated with an effective overall general salary rate increase of 2.01% applied to the 2022 rates in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, updated agreement negotiations are underway. The rate increase represents a 1% overall general salary rate increases applied for the 2023 and 2024 calendar years. The 2023 and 2024 salary costs will be reconciled based on rates set in applicable collective agreement settlements. The benefit rates are estimated based on the most recent rates set by the Treasury Board Secretariat, (2023-24). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

   FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 50.4% Base Services : 49.6% Calls for Service.

2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2023 Municipal Policing Cost-Recovery Formula.

OPP 2024 Calls for Service Billing Summary

Tweed M

Estimated costs for the period January 1 to December 31, 2024

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	1	2	5	6	4	6.9	24	0.0013%	2,431
Drugs	2	2	4	1	2	80.6	181	0.0100%	18,256
Operational	359	403	399	452	403	3.8	1,532	0.0843%	154,258
Operational 2	169	109	78	85	110	1.5	165	0.0091%	16,648
Other Criminal Code Violations	35	25	23	42	31	7.3	228	0.0125%	22,965
Property Crime Violations	113	105	105	124	112	6.3	704	0.0387%	70,872
Statutes & Acts	71	88	73	99	83	3.5	290	0.0159%	29,156
Traffic	86	84	105	82	89	3.8	339	0.0187%	34,141
Violent Criminal Code	41	55	33	63	48	15.4	739	0.0407%	74,413
Municipal Totals	**877**	**873**	**825**	**954**	**882**		**4,203**	**0.2312%**	**$423,141**

Provincial Totals (Note 4)

Calls for Service Billing Workgroups	Calls for Service Count					2024 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2024 Estimated Calls for Service Cost
	2019	2020	2021	2022	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	2,613	2,790	2,966	2,473	2,711	6.9	18,702	1.0288%	1,882,731
Drugs	880	1,130	1,049	794	963	80.6	77,638	4.2708%	7,815,625
Operational	171,990	177,344	179,926	175,732	176,248	3.8	669,742	36.8416%	67,421,351
Operational 2	119,115	47,881	48,223	46,150	65,342	1.5	98,013	5.3916%	9,866,770
Other Criminal Code Violations	12,263	12,075	12,067	12,166	12,143	7.3	88,642	4.8761%	8,923,384
Property Crime Violations	52,344	46,517	47,206	48,643	48,678	6.3	306,668	16.8694%	30,871,552
Statutes & Acts	28,234	31,126	32,714	32,603	31,169	3.5	109,092	6.0010%	10,982,066
Traffic	38,738	32,001	34,658	38,679	36,019	3.8	136,872	7.5291%	13,778,594
Violent Criminal Code	20,497	19,283	19,967	21,429	20,294	15.4	312,528	17.1917%	31,461,399
Provincial Totals	**446,674**	**370,147**	**378,776**	**378,669**	**393,567**		**1,817,899**	**100%**	**$183,003,471**

Notes to Calls for Service Billing Summary

1) Displayed without decimal places, exact numbers used in calculations
2) Displayed to four decimal places, nine decimal places used in calculations
3) Total costs rounded to zero decimals
4) Provincial Totals exclude data for dissolutions and post-2020 municipal police force amalgamations.

OPP 2024 Calls for Service Details

Tweed M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Grand Total	**877**	**873**	**825**	**954**	**882.25**
Drug Possession	1	2	5	6	3.50
Drug Related Occurrence	0	2	1	2	1.25
Possession - Cocaine	1	0	1	0	0.50
Possession - Methamphetamine (Crystal Meth)	0	0	2	3	1.25
Possession - Other Controlled Drugs and Substances Act	0	0	1	1	0.50
Drugs	2	2	4	1	2.25
Cultivate/Propagate/Harvest cannabis by adult	0	0	1	0	0.25
Drug Operation - Commercial Grow Indoor	1	0	1	0	0.50
Drug Operation - Residential Grow Indoor	0	1	0	0	0.25
Drug Operation - Rural Grow	0	1	0	0	0.25
Trafficking - Cocaine	0	0	0	1	0.25
Trafficking – Opioid (other than heroin)	1	0	0	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	0	2	0	0.50
Operational	359	403	399	452	403.25
Accident - non-MVC - Residential	0	0	0	1	0.25
Alarm - Others	4	0	0	0	1.00
Animal - Bite	1	1	2	4	2.00
Animal - Dog Owners Liability Act	1	3	0	1	1.25
Animal - Injured	2	4	3	7	4.00
Animal - Master Code	2	0	0	0	0.50
Animal - Other	4	1	1	4	2.50
Animal - Rabid	0	1	0	1	0.50
Animal - Stray	5	3	3	5	4.00
Assist Fire Department	0	3	0	2	1.25
Assist Public	106	82	64	91	85.75
Distressed / Overdue Motorist	0	1	0	2	0.75
Domestic Disturbance	40	32	35	50	39.25
False Fire Alarm - Vehicle	1	0	0	0	0.25
Family Dispute	30	60	65	54	52.25
Fire - Building	1	1	0	3	1.25
Fire - Other	0	0	1	4	1.25
Fire - Vehicle	3	2	2	2	2.25
Firearms (Discharge) By-Law	0	2	0	0	0.50
Fireworks By-Law	1	0	0	0	0.25
Found - License Plate	0	0	0	1	0.25
Found - Others	2	1	0	0	0.75
Found - Personal Accessories	4	0	1	0	1.25
Found Property - Master Code	2	12	10	7	7.75
Insecure Condition - Building	2	2	0	0	1.00
Insecure Condition - Master Code	1	2	1	2	1.50
Lost - License Plate	2	0	0	1	0.75
Lost - Others	1	0	0	2	0.75
Lost - Personal Accessories	8	1	1	2	3.00
Lost - Vehicle Accessories	0	0	1	0	0.25

OPP 2024 Calls for Service Details

Tweed M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Lost Property - Master Code	2	1	3	6	3.00
Medical Assistance - Master Code	0	0	0	1	0.25
Medical Assistance - Other	1	0	0	0	0.25
Missing Person - Master Code	0	1	1	0	0.50
Missing Person 12 & older	2	1	2	0	1.25
Missing Person Located 12 & older	1	1	4	1	1.75
Missing Person Located 12 & older - Foul play suspected	0	0	1	0	0.25
Missing Person under 12	2	0	1	0	0.75
Neighbour Dispute	52	54	76	56	59.50
Noise By-Law	0	1	0	0	0.25
Noise Complaint - Animal	0	1	1	1	0.75
Noise Complaint - Master Code	1	12	11	18	10.50
Noise Complaint - Others	4	7	0	0	2.75
Noise Complaint - Residence	5	0	0	1	1.50
Other Municipal By-Laws	3	2	4	3	3.00
Overdose/Suspected Overdose -Opioid Related	1	0	0	0	0.25
Phone - Nuisance - No Charges Laid	8	3	8	2	5.25
Phone - Other - No Charges Laid	1	2	1	0	1.00
Phone - Threatening - No Charges Laid	0	0	1	0	0.25
Sudden Death - Accidental	0	2	0	0	0.50
Sudden Death - Master Code	2	0	0	0	0.50
Sudden Death - Natural Causes	10	11	11	8	10.00
Sudden Death - Others	1	1	2	2	1.50
Sudden Death - Suicide	0	1	0	1	0.50
Suspicious Person	14	30	33	43	30.00
Suspicious vehicle	7	21	16	22	16.50
Text- related Incident (Texting)	1	0	0	0	0.25
Traffic By-Law	1	0	0	0	0.25
Trouble with Youth	10	20	10	11	12.75
Unwanted Persons	6	13	19	25	15.75
Vehicle Recovered - All Terrain Vehicles	0	0	0	1	0.25
Vehicle Recovered - Automobile	0	4	2	2	2.00
Vehicle Recovered - Master Code	0	0	1	0	0.25
Vehicle Recovered - Trucks	1	0	1	2	1.00
Operational 2	169	109	78	85	110.25
911 call - Dropped Cell	54	20	18	11	25.75
911 call / 911 hang up	67	11	8	12	24.50
911 hang up - Pocket Dial	7	0	0	0	1.75
False Alarm - Accidental Trip	6	0	0	0	1.50
False Alarm - Cancelled	4	0	0	0	1.00
False Alarm - Malfunction	7	0	0	0	1.75
False Alarm - Others	8	42	25	27	25.50
False Holdup Alarm - Accidental Trip	1	4	2	2	2.25
Keep the Peace	15	32	25	33	26.25
Other Criminal Code Violations	35	25	23	42	31.25

OPP 2024 Calls for Service Details

Tweed M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Animals - Cruelty	0	0	0	1	0.25
Bail Violations - Breach of Recognizance	0	0	1	0	0.25
Bail Violations - Fail To Comply	16	7	5	25	13.25
Bail Violations - Master Code	0	0	1	4	1.25
Bail Violations - Others	2	1	0	1	1.00
Breach of Firearms regulation - Unsafe Storage	0	0	1	0	0.25
Breach of Probation	4	4	3	3	3.50
Breach of Probation - In relation to children	0	0	0	1	0.25
Common nuisance	1	0	0	0	0.25
Contraband Tobacco	1	0	1	0	0.50
Counterfeit Money - Master Code	1	0	0	1	0.50
Counterfeit Money - Others	1	0	0	0	0.25
Disturb the Peace	3	6	2	1	3.00
Indecent acts - Master Code	0	0	0	2	0.50
Indecent acts - Other	0	1	2	0	0.75
Offensive Weapons - Careless use of firearms	1	0	0	1	0.50
Offensive Weapons - Explosives	0	1	0	0	0.25
Offensive Weapons - Other Offensive Weapons	1	0	0	1	0.50
Offensive Weapons - Other Weapons Offences	1	2	2	0	1.25
Offensive Weapons - Possession of Weapons	0	0	1	1	0.50
Other Criminal Code * Sec.462 - Sec.753	0	1	0	0	0.25
Possess Firearm while prohibited	0	1	0	0	0.25
Possession of Burglary Tools	0	0	1	0	0.25
Public Mischief - mislead peace officer	1	0	0	0	0.25
Trespass at Night	1	1	2	0	1.00
Utter Threats to Property / Animals	1	0	1	0	0.50
Property Crime Violations	113	105	105	124	111.75
Arson - Auto	0	1	1	1	0.75
Arson - Building	0	0	1	0	0.25
Break & Enter	15	15	23	29	20.50
Break & Enter - Firearms	1	0	0	1	0.50
Fraud - False Pretence Under $5,000	0	1	2	1	1.00
Fraud - Forgery & Uttering	0	0	0	3	0.75
Fraud - Fraud through mails	2	1	0	0	0.75
Fraud - Master Code	1	1	1	4	1.75
Fraud - Money/property/security Over $5,000	2	0	0	4	1.50
Fraud - Money/property/security Under $5,000	10	7	4	2	5.75
Fraud - Other	13	8	6	3	7.50
Fraud - Steal/Forge/Poss./Use Credit Card	0	1	0	1	0.50
Identity Fraud	1	3	4	1	2.25
Identity Theft	0	1	0	0	0.25
Interfere with lawful use, enjoyment of property	1	3	3	4	2.75
Mischief	33	23	17	14	21.75
Mischief Graffiti - Gang Related	0	0	1	0	0.25
Personation with Intent (fraud)	0	0	7	6	3.25

OPP 2024 Calls for Service Details

Tweed M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
Possession of Stolen Goods over $5,000	0	0	0	4	1.00
Possession of Stolen Goods under $5,000	0	0	1	0	0.25
Property Damage	2	0	3	5	2.50
Theft Over - Master Code	0	1	0	2	0.75
Theft from Motor Vehicles Under $5,000	3	5	3	4	3.75
Theft of - All Terrain Vehicles	1	2	1	3	1.75
Theft of - Automobile	1	1	0	1	0.75
Theft of - Farm Vehicles	0	0	0	1	0.25
Theft of - Mail	0	0	1	0	0.25
Theft of - Motorcycles	1	0	0	0	0.25
Theft of - Snow Vehicles	0	1	1	0	0.50
Theft of - Trucks	1	1	0	1	0.75
Theft of Motor Vehicle	0	7	4	6	4.25
Theft Over $5,000 - Farm Equipment	0	0	0	1	0.25
Theft Over $5,000 - Other Theft	1	2	0	0	0.75
Theft Under $5,000 - Bicycles	0	1	0	0	0.25
Theft Under $5,000 - Boat (Vessel)	0	0	0	1	0.25
Theft Under $5,000 - Boat Motor	0	1	0	0	0.25
Theft Under $5,000 - Building	0	1	1	0	0.50
Theft Under $5,000 - Construction Site	0	0	2	1	0.75
Theft Under $5,000 - Farm Equipment	1	0	0	0	0.25
Theft Under $5,000 - Gasoline Drive-off	3	0	1	5	2.25
Theft Under $5,000 - Master Code	2	1	2	6	2.75
Theft Under $5,000 - Other Theft	17	15	12	6	12.50
Theft Under $5,000 - Persons	0	0	1	0	0.25
Theft Under $5,000 - Trailers	1	1	0	2	1.00
Theft Under $5,000 Shoplifting	0	0	1	0	0.25
Unlawful in a dwelling house	0	0	0	1	0.25
Willful act / Omission likely to cause mischief	0	0	1	0	0.25
Statutes & Acts	71	88	73	99	82.75
Custody Dispute	1	0	0	0	0.25
Family Law Act - Custody/Access order	1	0	0	0	0.25
Family Law Act - Other	0	1	1	0	0.50
Landlord / Tenant	24	25	16	32	24.25
Mental Health Act	13	28	11	23	18.75
Mental Health Act - Apprehension	0	0	1	3	1.00
Mental Health Act - Attempt Suicide	1	2	2	4	2.25
Mental Health Act - No contact with Police	3	3	1	2	2.25
Mental Health Act - Placed on Form	0	2	1	0	0.75
Mental Health Act - Threat of Suicide	8	9	8	7	8.00
Mental Health Act - Voluntary Transport	2	1	5	7	3.75
Trespass To Property Act	18	17	27	21	20.75
Traffic	86	84	105	82	89.25
MVC - Others (Motor Vehicle Collision)	0	1	1	0	0.50
MVC - Personal Injury (Motor Vehicle Collision)	6	11	11	7	8.75

OPP 2024 Calls for Service Details

Tweed M

For the calendar years 2019 to 2022

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2019	2020	2021	2022	
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	5	2	1	2	2.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	30	22	23	18	23.25
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	43	46	68	54	52.75
MVC (Motor Vehicle Collision) - Master Code	1	2	1	1	1.25
Road Rage	1	0	0	0	0.25
Violent Criminal Code	41	55	33	63	48.00
Assault - Level 1	16	24	8	20	17.00
Assault With Weapon or Causing Bodily Harm - Level 2	2	7	1	6	4.00
Criminal Harassment	8	9	5	12	8.50
Extortion	0	1	1	0	0.50
Forcible confinement	1	0	0	0	0.25
Indecent / Harassing Communications	1	2	2	2	1.75
Non-Consensual Distribution of Intimate Images	0	0	0	1	0.25
Robbery - Pursesnatch With Violence	0	0	0	1	0.25
Robbery - With Threat of Violence	1	0	0	0	0.25
Sexual Assault	3	3	8	4	4.50
Sexual Interference	0	0	2	2	1.00
Utter Threats - Master Code	2	0	0	0	0.50
Utter Threats to Person	6	9	6	15	9.00
Voyeurism	1	0	0	0	0.25

OPP 2022 Reconciled Year-End Summary

Tweed M

Reconciled cost for the period January 1 to December 31, 2022

			Cost per Property $	Reconciled Cost $	Estimated Cost $
Base Service	**Property Counts**				
	Household	3,231			
	Commercial and Industrial	148			
	Total Properties	3,379	172.74	583,697	581,430
Calls for Service					
	Total all municipalities	177,916,859			
	Municipal portion	0.2354%	123.93	418,775	416,396
Overtime			12.11	40,936	32,042
Prisoner Transportation	(per property cost)		1.08	3,649	5,778
Accommodation/Cleaning Services	(per property cost)		4.81	16,253	16,321
Total 2022 Costs			**314.68**	**1,063,310**	**1,051,967**
2022 Billed Amount				**1,051,962**	
2022 Year-End-Adjustment				**11,348**	

Notes

The Year-End Adjustment above is included as an adjustment on the 2024 Billing Statement.
This amount is incorporated into the monthly invoice amount for 2024.
The difference between the estimated and billed amount is due to rounding the bills to the nearest dollar throughout the year.

cao-treasurer@tweed.ca

From:	Brad McNevin <bmcnevin@quinteconservation.ca>
Sent:	October 25, 2023 12:08 PM
To:	CAO/Treasurer Gloria Raybone (cao-treasurer@tweed.ca)
Cc:	Jim Flieler
Subject:	Quinte Conservation 2024 Preliminary Budget and other related documents
Attachments:	Tweed.pdf; Attachment 2_Preliminary Budget.pdf; Attachment 3_2024 QC Fee Policy and Schedules.pdf; Attachment 4_Captial Asset Management Plan.pdf; Attachment 5_ CA Lands Stradegy.Sept.2023.pdf

Good Morning Gloria,

Please find attached a letter and copy of Quinte Conservation's 2024 Preliminary Budget as well as the 2024 Fee Policy and Schedules. At the October 24, 2023 Quinte Conservation Executive Board meeting the 2024 Preliminary Budget was unanimously supported by Motion QC-23-091. This motion provided staff the opportunity to circulate the details of the preliminary budget for the required 30 day review period. Similarly, the Fee Policy and Schedules were unanimously supported through motion QC-23-090 and provided for your review.

In addition, we have also provided the Quinte Conservation Land Strategy and Quinte Conservation Capital Assessment Management Plan (both approved at the September 21st Executive Board Meeting).

Quinte Conservation values and appreciates the important partnership we have with our municipalities. I am available to go over the proposed budget, the provided documents, or to answer any questions you may have regarding the information provided.

Summary of Attachments:

1. Letter for Municipality
2. Preliminary Budget with levy distribution and municipal summary
3. 2024 Fee Policy and Schedules
4. Capital Asset Management Plan
5. Land Strategy

Should you require a hard copy of any of this information, please let me know and we can mail out a printed version.

Kind regards,

Brad McNevin (He/Him)
Chief Administrative Officer
Quinte Conservation
bmcnevin@quinteconservation.ca

Working, living, and learning on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples.

Quinte CONSERVATION
clean world. safe homes. healthy life.

613-968-3434 Belleville
613-354-3312 Napanee
RR2, 2061 Old Hwy 2,
Belleville, ON. K8N 4Z2

October 25, 2023

Ms. Gloria Raybone, CAO/Treasurer
Municipality of Tweed
255 Metcalf St.
Tweed, Ontario
K0K 3J0

RE: Quinte Conservation Preliminary Budget; Asset Management Plan and Fee Policy and Schedules

Dear Ms. Raybone,

At the October 24th Board Meeting, the Executive of Quinte Conservation (QC) unanimously supported the preliminary 2024 budget (Motion QC-23-91) and the 2024 Fee Policy and Schedules (Motion QC-23-90). In addition, at the September 21st Board Meeting, the Executive of Quinte Conservation unanimously supported the Capital Asset Management Plan presented by staff (Motion QC-23-078). The purpose of this letter is to communicate with our municipal partners regarding the 2024 budget forecast, newly approved Capital Asset Management Plan and the 2024 Fee Policy and Schedules. In accordance with the Conservation Authorities Act, there is a 30-day review period where partners can provide feedback regarding the proposed budget and supporting documents. We will be taking into consideration all municipal comments prior to our December meeting where the 2024 budget, fee policy and schedules will be officially presented for the required weighted vote. The details for your municipality are provided with this correspondence.

We would ask to receive any comments prior to December 7th to allow for information to be shared at our December 21st Executive Board meeting.

QC has continued to navigate and implement the changes to the Conservation Authorities Act (CAA) made by the provincial government. Our goal is to ensure we meet the many deadlines and requirements enacted in the various regulatory changes. As part of these changes QC's budget has taken a new look. We have re-organized our budget into Category 1, 2 and 3 programs and services to align with the CAA and regulatory amendments. Staff have taken the previously approved 2023 budget and placed amounts into the appropriate categories to help make some comparisons. We have looked at our capital and operating expenses and separated these items so that we can implement our Asset Management Plan.

Over the past several months, staff have been meeting with municipal CAO's and councils to discuss the required Memorandum of Understanding (MOU) for all Category 2 and Category 3 programs and services. These discussions have been going very well and QC is having success in establishing the required MOUs with our 18 member municipalities. All conservation authorities are required to have MOUs for Category 2 and 3 programs and services signed by December 31st, 2023.

QC staff are our most important asset. As many of you know, retaining good, hard-working staff is very challenging in today's employment market. We must ensure that our compensation rates stay competitive and keep up with rising inflation. QC uses the August CPI to adjust fees, compensation, and

other related items. The 2024 budget includes a 3.1% COLA applied to all staff compensation packages as well as the movement of 13 staff through our salary grid for merit increases to ensure we maintain our approved Pay Equity structure. At the September 21st meeting, the QC Asset Management Plan (all assets excluding Water Control Infrastructure) was approved. This provides our staff and board members the assurance that our important capital works can be achieved and provides us with the ability to apply for grants and funding opportunities to help make these dollars go further.

The Quinte Region has seen significant growth over the past few years. With this growth becomes more demand for programs and services. Based on the Current Value Assessment (CVA) details provided by the province, our region has experienced a 1.3% assessment growth within the QC jurisdiction from 2022 to 2023. The 2024 preliminary budget has an increase to the municipal operating levy of $126,049. To implement the approved QC Asset Management Plan there is also an increase in our capital expenditure of $18,934. Together the total increase equates to 0.06% of CVA growth. We continue to maintain the recommendation for the $25,000 reserve build (itemized in the enabling services section of the budget – Line 1.f.4). Our current operating reserve is $449,333 and based on prior communication with the QC Board, the goal is to have a $800,000 operating reserve maintained.

We are entering the third year of our 10 Year Water Control Infrastructure Asset Management plan approved in 2021 and distributed to our municipal partners. This plan has allowed QC to make many improvements to our water control (dam) assets to ensure safety, reduce liability and invest in our aging infrastructure. Having this plan in place allows QC to capitalize on the Water and Erosion Control Infrastructure (WECI) 50% matching grants occurring annually.

The 2024 levy distribution using the CVA is provided in the attachments along with an itemized list for each municipality showing the applicable items.

The following statements have been considered during the development of the 2024 Preliminary Budget:

- This budget includes the values from the approved QC Asset Management Plan that will be circulated to our 18-member municipalities as part of the review period.
- The Watershed Based Resource Management Strategy line item is left blank. This Category 1 item must be completed prior to December 31st, 2024. QC has not included a cost for this as we are going to try to meet this demand using some existing resources.
- A reserve build of $25,000 has been included under Enabling Services (1.f.4).
- This budget includes costs to reinstate an accounting clerk position. This position is needed to ensure that we can meet demands that will arise as part of our succession planning.
- This budget enables us to continue to do business as normal without implementing any new programs and services.
- This budget does not include the reestablishment of an Enforcement Officer or Legal budget for enforcement related matters (approximate need - $150,000). Violations for infractions of Section 28 regulations are on the rise but not only in the QC region. Recent discussions with neighbouring CA's have concluded that this is a problem everywhere and continues to get worse. This budget does not have any room to absorb legal fees. If we have any files going to court, this proposed

budget will not handle a single court case and we will need to special levy our municipalities (if a case arises).

- Budget includes cost of living (all staff), and merit increases for 13 staff (movement within the approved salary grid to maintain pay equity).
- This budget assumes that the Ministerial Order on "Freezing Fees" will be lifted starting January 1, 2024, and our proposed Fee Policy and Schedules will be implemented.
- Revenue forecasts are very difficult to make because of the changing economic situation. We have made predictions using the previous year's self-generated revenue, donations, technical fee revenue, etc. as well as the state of our actual revenue from the current year. Some self-generated revenue items have decreased because of uncertainty.
- Revenue from our carbon-offsetting agreement has been incorporated into the budget. We have done this for the past two years and are anticipated to receive it prior to 20-June-2024 as per the agreement (minimum target of $600,000).
- Costs for Risk Management Official services are much more than previous agreements (2019-2023). We have completed this service for municipalities with sources of municipal drinking water over the past few years. Historically, we used a 0.2 FTE, but a more realistic cost recovery lies around 0.4 FTE. There are several new policies and increased threats as part of the changes to the Source Protection Plan. QC provides this service for 12 drinking water systems located in 7 municipalities. This shared expense ensures that each municipality does not have to hire their own Risk Management Official/Inspector.
- A portion of the conservation area passes, and parking fees have been included as revenue.
- Maintaining qualified staff is essential to be able to provide the required programs and services to our watershed residents.

The following details are specific to the Municipality of Tweed and will be billed on one invoice in January 2024 upon approval from the Quinte Conservation Board of Directors:

- $68,173 (General levy for 2024 operations, including reserve build)
- $ 11,747 (QC Capital Asset Management Plan, approved 2023)
- $ 2,841 (Water Control Infrastructure Capital Asset Management, approved 2021)
- $ 5,671 (Category 2 Programs and services for Prevenatative Maintenance or Weir Installation)
- $ 1,854 (Risk Management Official Services)

It is our priority as an organization to continue to focus our efforts on our core mandated programs and services.

If you have any questions about this information, please contact me at ext. 103 or Tammy Smith at ext. 116.

I am available to attend a meeting at your office to go over any of the details or to answer any questions you may have.

Sincerely,

Bradley A. McNevin
Chief Administrative Officer
(613) 968-3434 or (613) 354-3312 ext. 103
bmcnevin@quinteconservation.ca

cc: James Flieler

2024 QUINTE CONSERVATION Preliminary BUDGET

CATEGORY 1 - MANDATORY + ENABLING SERVICES

	EXPENDITURES		DESCRIPTION	2023 BUDGET	2024 BUDGET
1.a	NATURAL HAZARD MANAGEMENT		*-Section 28 Permit Administration; Enforcement and Compliance; watershed planning and operations; dam operations; flood forecastin; flood control infrastructure operation and maintenance; low water response team; WECI Major Maintenance;*		
	1.a.1	Staffing	*-full time, students and contracts*	$1,690,604.98	$1,634,166.43
	1.a.2	Operating	*-includes FFW costs/S39/insurance/health and safety/security checks*	$316,088.25	$316,088.25
	1.a.3	Capital	*-Specific to the approved Water Control Infrasturcture Capital Asset Management Plan*	$338,032.15	$473,245.01
1.b	PROVINCIAL WATER QUALITY-QUANTITY MONITORING; INTEGRATED WATER AND CLIMATE MONITORING		*-Provincial Water Quality Monitoring Network (PWQMN); Provincial Groundwater Monitoring Network (PGMN); Climate monitoring at 5 locations*		
	1.b.1	Staffing	*-full time, students and contracts*	$238,579.00	$245,104.00
	1.b.2	Operating	equipment, mileage	$8,000.00	$8,000.00
1.c	DRINKING WATER SOURCE PROTECTION		*-Source Protection Area/Region, technical support, Source Protections Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.*		
	1.c.1	Staffing	*-full time, students and contracts*	$303,087.00	$308,583.75
	1.c.2	Operating	*-SWP committee,mileage, overhead, meetings*	$96,375.00	$102,861.25
1.d	WATERSHED-BASED RESOURCE MANAGEMENT STRATEGY		*-Collate/compile existing resource management plans, watershed plans, studies, and data. Strategy development, implementation, and annual reporting.*		
	1.d.1	Staffing	*-fulltime, students and contracts*	$0.00	$0.00
	1.d.2	Operating		$0.00	$0.00
1.e	CONSERVATION AUTHORITY LANDS AND AREAS		*-Section 29 Enforcement and Compliance; Conservation Area and Forest Management; Maintenance and capital improvements; Inventoring CA owned lands; land acquistions and dispositions, lands policy, etc.*		
	1.e.1	Staffing	*-full time, students and contracts*	$76,169.00	$100,345.00
	1.e.2	Operating	security, minor/preventative maintenance, inspections, mileage, equipment	$195,200.00	$195,200.00
1.f	ENABLING SERVICES		*-Corporate Services / Financial Services / Legal Expenses / Governance / Corp Communications and Outreach / Administration Building Maintenance / IT-GIS Corporate*		
	1.f.1	Staffing	*-full time, students and contracts*	$277,942.00	$283,361.54
	1.f.2	Operating	board member expenses, equipment, mileage, minor/prevenative maintenance, audit	$385,218.88	$433,468.88
	1.f.3	Capital	*-capital asset plan for IT, IMS, faciltiies, CA's, vehicles, equipment, infrastructure, FF&W, FP Mapping*	$333,840.00	$352,774.00
	1.f.4		*-Reserve Build*	$25,000.00	$25,000.00
			TOTAL EXPENDITURES CATEGORY 1 =	**$4,284,136.26**	**$4,478,198.11**

	INCOME	DESCRIPTION	2023 BUDGET	2024 BUDGET
1.g	**Provincial Funds**	*-includes FFW funds S.39 from Government of Ontario*	$166,117.11	$166,117.11
1.h	**Federal Funds**	*-student grants*	$40,000.00	$40,000.00
1.i	**Municipalities - General Levies**	*-benefits all municipalities - use MCVA method*	$1,921,073.00	$2,047,241.99
1.j	**Municipalities - Capital Levies**	*-benefits all municipalities - use MCVA method (10 year plan 2022 - revised every 5 = 2032)*	$338,032.15	$473,245.01
1.k	**Municipalities - Capital Levies**	*-capital asset plan -use of MCVA*	$333,840.00	$352,774.00
1.l	**Legal inquiries and Permit Fees**	*-related to Regulations and Enforcement (forecasted revenue)*	$270,000.00	$170,000.00
1.m	**Plan Review Fees**	*-covered under Natural Hazards (forecasted revenue)*	$218,000.00	$180,000.00
1.n	**Conservation Land Fees and Leases Income**	*-Rentals, hunting program, parking fees, carbon (forecasted revenue)*	$228,914.00	$268,674.00
1.o	**Administered Programs**	*-n/a at this time*	$0.00	$0.00
1.p	**Source Water Protection (MECP)**	*-DWSP for wages, benefits and overhead*	$399,462.00	$411,445.00
1.q	**General**	*-Donations, micellaneous income, admin fees, operation of vehicles, tech fees*	$353,701.00	$353,701.00
1.r	**Rebates and Recoveries**	*-Recoveries, rebates within category 1, inputs from revenue of other Category 3 programs*	$0.00	$0.00
1.s	**Miscellaneous Revenue**	*-Interest on investments/accounts earned*	$15,000.00	$15,000.00
1.t	**Draw from Surplus or Reserves**	*-as required*	$0.00	$0.00
		TOTAL INCOME CATEGORY 1 =	**$4,284,139.26**	**$4,478,198.11**

CATEGORY 2 - NON-MANDATORY			EXPENDITURES	DESCRIPTION	2023 BUDGET	2024
	2.a		INFRASTRUCTURE	*-Non-QC Owned Flood and Erosion Control Infrastructure Operation and Management (Skootamatta, Belleville Ice Control, Stoco & Downey Weirs)*		
		2.a.1	Staffing	*-full time, students and contracts*	$89,425.74	$95,979.80
		2.a.2	Operating	*-preventative maintenance*	$7,500.00	$7,500.00
	2.b		DRINKING WATER SOURCE PROTECTION	*-Source Protection Risk Management Official; Source Protection Education and Outreach*		
		2.b.1	Staffing	*-full time, students and contracts*	$12,500.00	$25,942.40
		2.b.2	Operating		$0.00	$0.00
	2.c		CA LANDS AND AREAS	*-Land acquisition - of environmentall significant properties*		
		2.c.1	Staffing	*-full time, students and contracts*	$0.00	$0.00
		2.c.2	Operating		$0.00	$0.00
		2.c.3	Capital		$0.00	$0.00
				TOTAL EXPENDITURES CATEGORY 2 =	**$109,425.74**	**$129,422.20**
			INCOME	**DESCRIPTION**	**2023 BUDGET**	**2024 BUDGET**
	2.d		**Provincial Funds**	*-includes other funded revenue within category 2 from provincial agreements (Skootamatta)*	$15,000.00	$15,000.00
	2.e		**Federal Funds**		$0.00	$0.00
	2.f		**Municipalities - Benefiting Levies**	*-benefits specific municipalities - preventative Dam Maintenance for City of Belleville, Tweed and Madoc*	$81,925.74	$88,479.80
	2.g		**Rebates and Recoveries**	*-Inputs from revenue of other programs TO BALANCE EXPENSES*	$0.00	$0.00
	2.h		**Municipalities - Special Levies**	*-Direct apportionment to municipality that QC provides program/service on their behalf*	$0.00	$0.00
	2.i		**Municipalities - SWP Agreements**	*-SWP RMO/RMI and E&O Services for Local Drinking Water Source Protection Services*	$12,500.00	$25,942.40
	2.j		**Other Revenue**		$0.00	$0.00
				TOTAL INCOME CATEGORY 2 =	**$109,425.74**	**$129,422.20**

CATEGORY 3 - SPECIAL PROJECTS			EXPENDITURES	DESCRIPTION	2023 BUDGET	2024
	3.a		CONSERVATION EDUCATION AND OUTDOOR PROGRAMS	*-Education not directed to madated programs - centered on watershed and natural environment*		
		3.a.1	Staffing	*-full time, students and contracts*	$98,519.41	$121,855.41
		3.a.2	Operating	*-Supplies, Fuel, Equip, etc.*	$54,109.61	$54,109.61
	3.b		LOCAL WATER QUALITY MONITORING	*-Surface Water Quality Monitoring Program*		
		3.b.1	Staffing	*-full time, students and contracts*	$120,500.76	$150,761.00
		3.b.2	Operating	*-equip rental, supplies, laboratory costs*	$126,559.20	$96,298.96
	3.c		STEWARDSHIP, REFORESTATION, COMMUNITY ENGAGEMENT	*-Stewardship and Outreach that is not part of QC owned properties or mandate*		
		3.c.1	Staffing	*-full time, students and contracts*	$98,519.41	$121,855.41
		3.c.2	Operating	*-Supplies, Fuel, Equip, etc.*	$54,109.61	$54,109.61
	3.d		DEPOT LAKES CAMPGROUND	*-Campground Operations*		
		3.d 1	Operating	*-Superintendent, Students, Maintenance, Supplies, Fuel, Equip, etc.*	$50,600.00	$95,600.00
				TOTAL CATEGORY 3 =	**$602,917.99**	**$694,589.99**
			INCOME	**DESCRIPTION**	**2023 BUDGET**	**2024 BUDGET**
	3.e		**Special Agreement Funding**	*Local Water Quality Monitoring Program*	$247,059.96	$247,059.96
	3.f		**Conservation Education and Outdoor Programs**	*-User fees, grants or donations specific to category 3 -*	$159,532.03	$169,532.03
	3.g		**Depot Lakes campground**	*campsite rentals (seasonal and interior) (forecasted revenue)*	$135,000.00	$180,000.00
	3.h		**Stewardship, Reforestation, Community Engagement**	*-User Fees, grants and donations specific to category 3 - tree/shrub sales, shoreline kits, etc.*	$61,326.00	$97,998.00
				TOTAL INCOME CATEGORY 3 =	**$602,917.99**	**$694,589.99**

	TOTAL QC OPERATING AND CAPITAL BUDGET	$4,996,479.99	$5,302,210.30
General Levies	-Modified current value assessment (MCVA) method using MPAC data	$2,254,913.00	$2,400,015.99
Benefit-based Levies	-specific municipality benefits, except under Clean Water Act	$338,032.15	$473,245.01
Agreement Levies	-Special agreements, where one or some participating municipalities benefit	$94,425.74	$114,422.20

Quinte Conservation
General Levy to Support Operations

	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2022 CVA (Modified) in Watershed	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	Difference in CVA in Watershed 2022 over 2023	% Difference in CVA in Watershed 2022 over 2023	CVA Based Apportionment Percentage	2023 Actual Levy	Preliminary Levy 2024	Preliminary Levy $ increase
City of Belleville	100	37,486	37,486	7,879,433,041	7,957,058,045.00	7,957,058,045	77,625,005	0.99%	38.76	$ 746,913	$ 793,452	$ 46,538
Centre Hastings	56	3,512	1,967	310,682,940	566,296,639.00	317,126,118	6,443,178	2.07%	1.54	$ 29,392	$ 31,624	$ 2,231
Twp. Of Madoc	100	1,796	1,796	242,867,580	246,719,685.00	246,719,685	3,852,105	1.59%	1.20	$ 23,053	$ 24,602	$ 1,549
Marmora & Lake	22	3,146	692	147,188,542	673,839,488.00	148,244,687	1,056,145	0.72%	0.72	$ 14,024	$ 14,740	$ 716
City of Quinte West	23	32,903	7,568	1,390,238,926	6,114,600,081.00	1,406,358,019	16,119,093	1.16%	6.85	$ 131,786	$ 140,236	$ 8,450
Stirling/Rawdon	17	3,901	663	89,322,469	543,446,360.30	92,385,881	3,063,413	3.43%	0.45	$ 8,453	$ 9,213	$ 760
Tudor & Cashel	48	554	266	83,315,750	179,402,405.00	86,113,154	2,797,404	3.36%	0.42	$ 7,876	$ 8,598	$ 722
Municipality of Tweed	100	4,617	4,617	677,747,409	683,796,338.10	683,796,338	6,048,929	0.89%	3.33	$ 64,164	$ 68,173	$ 4,009
Twp. of Tyendinaga	100	3,466	3,466	480,152,630	485,958,735.00	485,958,735	5,806,105	1.21%	2.37	$ 45,529	$ 48,520	$ 2,990
Addington Highlands	44	1,697	747	240,657,932	551,727,070.00	242,759,911	2,101,979	0.87%	1.18	$ 22,861	$ 24,157	$ 1,297
Town of Greater Napanee	53	11,539	6,116	1,258,167,262	2,417,533,460.00	1,281,292,734	23,125,472	1.84%	6.25	$ 119,299	$ 127,953	$ 8,654
Twp. of Stone Mills	100	6,340	6,340	965,434,334	985,552,054.00	985,552,054	20,117,720	2.08%	4.80	$ 91,443	$ 98,268	$ 6,825
Twp. of North Frontenac	1	1,620	16	9,514,091	958,821,135.60	9,588,211	74,121	0.78%	0.05	$ 961	$ 1,024	$ 63
Twp. of South Frontenac	21	15,326	3,218	738,889,207	3,567,016,624.00	749,073,491	10,184,284	1.38%	3.65	$ 70,119	$ 74,724	$ 4,605
Twp. of Central Frontenac	46	3,696	1,700	455,756,598	1,004,266,698.00	461,962,681	6,206,083	1.36%	2.25	$ 43,224	$ 46,063	$ 2,839
Town of Deseronto	100	1,238	1,238	129,681,140	129,523,340.00	129,523,340	-157,800	-0.12%	0.63	$ 12,295	$ 12,898	$ 603
Corp. of Loyalist Twp.	3	13,386	402	71,613,010	2,472,572,240.00	74,177,167	2,564,157	3.58%	0.36	$ 6,724	$ 7,370	$ 646
Prince Edward County	100	19,430	19,430	5,096,326,631	5,172,878,912.00	5,172,878,912	76,552,281	1.50%	25.19	$ 483,150	$ 515,700	$ 32,550
TOTAL QC LEVIES		165,653	97,728	20,266,989,491		20,530,569,164	263,579,673	1.30%	100.00	$ 1,921,073	$ 2,047,242	$ 126,049

Quinte Conservation
Levy For Capital Asset Management Plan (Motion QC-23-78)

	% in CA	2022 CVA (Modified) in Watershed	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	CVA Based Apportionment Percentage	2023 Capital Levy	2024 Preliminary Capital Levy	$ increase
City of Belleville	100	7,879,433,041	7,957,058,045.00	7,957,058,045	38.76	$ 129,764.00	$ 136,713	$ 6,949
Centre Hastings	56	310,682,940	566,296,639.00	317,126,118	1.54	$ 5,108.00	$ 5,449	$ 341
Twp. Of Madoc	100	242,867,580	246,719,685.00	246,719,685	1.20	$ 4,006.00	$ 4,239	$ 233
Marmora & Lake	22	147,188,542	673,839,488.00	148,244,687	0.72	$ 2,437.00	$ 2,540	$ 103
City of Quinte West	23	1,390,238,926	6,114,600,081.00	1,406,358,019	6.85	$ 22,901.00	$ 24,165	$ 1,264
Stirling/Rawdon	17	89,322,469	543,446,360.30	92,385,881	0.45	$ 1,469.00	$ 1,587	$ 118
Tudor & Cashel	48	83,315,750	179,402,405.00	86,113,154	0.42	$ 1,369.00	$ 1,482	$ 113
Municipality of Tweed	100	677,747,409	683,796,338.10	683,796,338	3.33	$ 11,150.00	$ 11,747	$ 597
Twp. of Tyendinaga	100	480,152,630	485,958,735.00	485,958,735	2.37	$ 7,912.00	$ 8,361	$ 449
Addington Highlands	44	240,657,932	551,727,070.00	242,759,911	1.18	$ 3,973.00	$ 4,163	$ 190
Town of Greater Napanee	53	1,258,167,262	2,417,533,460.00	1,281,292,734	6.25	$ 20,731.00	$ 22,048	$ 1,317
Twp. of Stone Mills	100	965,434,334	985,552,054.00	985,552,054	4.80	$ 15,891.00	$ 16,933	$ 1,042
Twp. of North Frontenac	1	9,514,091	958,821,135.60	9,588,211	0.05	$ 167.00	$ 176	$ 9
Twp. of South Frontenac	21	738,889,207	3,567,016,624.00	749,073,491	3.65	$ 12,185.00	$ 12,876	$ 691
Twp. of Central Frontenac	46	455,756,598	1,004,266,698.00	461,962,681	2.25	$ 7,511.00	$ 7,937	$ 426
Town of Deseronto	100	129,681,140	129,523,340.00	129,523,340	0.63	$ 2,137.00	$ 2,222	$ 85
Corp. of Loyalist Twp.	3	71,613,010	2,472,572,240.00	74,177,167	0.36	$ 1,168.00	$ 1,270	$ 102
Prince Edward County	100	5,096,326,631	5,172,878,912.00	5,172,878,912	25.19	$ 83,961.00	$ 88,864	$ 4,903
TOTAL QC LEVIES		20,266,989,491		20,530,569,164	100.00	$ 333,840.00	$ 352,774	$ 18,934

Quinte Conservation
Summary of Levy Distribution

	Levy General	Capital Asset Management	Water Control Infrastructure Capital Asset Management	Preventative Maintenance Water Control Structures & Weir Installs	Risk Management Official	Total Levy
City of Belleville	$ 793,452	$ 136,713	$ 146,509	$ 77,138	$ 3,333	$ 1,157,144
Centre Hastings	$ 31,624	$ 5,449	$ 349	$ 5,671	$ 7,373	$ 50,467
Twp. Of Madoc	$ 24,602	$ 4,239	$ 2,208	$ -	$ -	$ 31,049
Marmora & Lake	$ 14,740	$ 2,540	$ 36,232	$ -	$ 1,633	$ 55,145
City of Quinte West	$ 140,236	$ 24,165	$ -	$ -	$ -	$ 164,401
Stirling/Rawdon	$ 9,213	$ 1,587	$ -	$ -	$ -	$ 10,800
Tudor & Cashel	$ 8,598	$ 1,482	$ -	$ -	$ -	$ 10,080
Municipality of Tweed	$ 68,173	$ 11,747	$ 2,841	$ 5,671	$ 1,854	$ 90,286
Twp. of Tyendinaga	$ 48,520	$ 8,361	$ 26,274	$ -	$ -	$ 83,155
Addington Highlands	$ 24,157	$ 4,163	$ 9,211	$ -	$ -	$ 37,532
Town of Greater Napanee	$ 127,953	$ 22,048	$ 72,713	$ -	$ 1,833	$ 224,547
Twp. of Stone Mills	$ 98,268	$ 16,933	$ 46,595	$ -	$ -	$ 161,796
Twp. of North Frontenac	$ 1,024	$ 176	$ -	$ -	$ -	$ 1,200
Twp. of South Frontenac	$ 74,724	$ 12,876	$ 35,540	$ -	$ -	$ 123,140
Twp. of Central Frontenac	$ 46,063	$ 7,937	$ 31,686	$ -	$ -	$ 85,686
Town of Deseronto	$ 12,898	$ 2,222	$ -	$ -	$ 1,336	$ 16,457
Corp. of Loyalist Twp.	$ 7,370	$ 1,270	$ -	$ -	$ -	$ 8,640
Prince Edward County	$ 515,700	$ 88,864	$ 63,087	$ -	$ 8,580	$ 676,231
TOTAL QC LEVIES	$ 2,047,242	$ 352,774	$ 473,245	$ 88,480	$ 25,942	$ 2,987,755

5.6.10

Fee Policy and Schedules

This policy outlines Quinte Conservation's guidelines for setting and charging fees

Approved by the Quinte Conservation Board of Directors

Date Approved: October 20, 2022

Last Revision - October 24, 2023

EFECTIVE: January 1, 2024

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Quinte CONSERVATION

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Quinte CONSERVATION

POLICY

Purpose

The purpose of the Fee Policy and Schedules is to inform the public and our municipal partners of the fees charged for programs and services delivered by Quinte Conservation.

Legislative Framework

The Conservation Authorities Act (CAA) Section 21.2 allows for conservation authorities to charge fees for services.

The CAA Section 21.1 Mandatory programs and services and Ontario Regulation (O. Reg.) 686/21 Mandatory Programs and Services outline mandatory (Category 1) programs that may be funded by municipal apportionment, provincial grants, or self-generated revenue with the user pay principal as appropriate.

Section 21.1.1 of the CAA outlines Category 2 Municipal programs and services, "An authority may provide, within its area of jurisdiction, municipal programs and services that it agrees to provide on behalf of a municipality situated in whole or in part within its area of jurisdiction under a memorandum of understanding, or such other agreement as may be entered into with the municipality, in respect of the programs and services."

Section 21.1.2 of the CAA defines Category 3 Other programs and services, "In addition to programs and services described in sections 21.1 and 21.1.1, an authority may provide, within its area of jurisdiction, any other programs and services that it determines are advisable to further the purposes of this Act."

Category 1 Mandatory Programs and Services

These programs and services include:

- Administration of Conservation Authorities Act (CAA) Section 28 and 28.1 including technical advice and studies;
- Enforcement and compliance;
- Response to legal, real estate and public inquiries regarding a CAA Section 28 and 28.1 and natural hazard inquiries under the Planning Act;
- Review and commenting on applications under other legislation noted under the Mandatory Programs and Services Regulation (O. Reg. 686/21) and associated inquiries;
- Access to authority owned or controlled land for recreational activities not requiring direct authority or other staff involvement.
- Flood forecasting and warning;
- Flood and Erosion Control Infrastructure Operation, Management, and Maintenance;

- Low water response;
- Provincial Water Quality Monitoring Network (PWQMN);
- Provincial Groundwater Quality Monitoring (PGMN);
- Drinking Water Source Protection
- Conservation Land Management and activities requiring a permit made pursuant to section 29 of the CAA;
- Enabling Services for the Organization including administration, finance, fleet management, communications, IT.

Category 2 Municipal Programs and Services

Municipal programs and services are offered throughout the watershed to all our partnering municipalities. These programs and services are provided by Quinte Conservation on behalf of our municipal partners.

These programs and services include (but are not limited to):

- Commenting on Planning Act applications for technical and policy matters related to stormwater management or other matters requested by a municipality, county, corporation or individual. This commenting/peer review service provides for a consistent approach across the watershed.
- Drinking Water Source Protection Risk Management Official Services including Education and Outreach.

Category 3 Advisable Programs and Services

Quinte Conservation offers programs and services to our watershed residents that provide an overall benefit to the environmental health of the region.

These programs and services include (but are not limited to):

- Extension Services (e.g. technical advice/implementation of erosion control measures, forest management/tree planting, wildlife/fisheries habitat management, management of forests/recreational land owned by others, technical studies)
- Recreational activities that are provided on land that is owned or controlled by the authority with the direct support or supervision of staff employed by the authority or by another person or body, or with facilities or other amenities maintained by the authority, including equipment rentals and renting facilities for special events.
- Community relations to help establish, maintain, or improve relationships between the authority and community members.
- Public education services to improve awareness of issues relating to the conservation, restoration, development, and management of natural resources in watersheds in Ontario.

Policy Principles

This Fee Policy and associated Schedules have been prepared in conformity with the Conservation Authorities Act. The Fee Schedules are based on the user-pay principle. The fees and revenues for planning and permitting services are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. These fees do not exceed the cost of the service.

Process and Public Notification

The Fee Policy and Schedules have been established by the Quinte Conservation (QC) Board of Directors following consultation with local stakeholders and the public.

Consultation includes direct e-mail to key stakeholders (e.g., municipalities) and posting the notice for comment/review and/or revisions to the Fee Policy and Schedules on the QC website for a minimum of 30 days. Comments received will be presented to the Board of Directors prior to any approval.

Implementation

It is the objective of QC to provide an effective and efficient delivery of services. To achieve this objective:

- Land use proposals will be reviewed in a timely fashion.
- Comments on applications under the Planning Act will be provided in time for the legislated public meeting or hearing.
- Permit applications under the CAA generally will be processed within timelines outlined in Conservation Ontario's "Annual Reporting on Timelines Template for permissions under Section 28 of the Conservation Authorities Act". These timelines were developed by the Timely Review and Approvals Taskforce and received endorsement by the CO Council in December 2019.
- Fees will not exceed the costs to deliver the service.

Exemptions to the application of these fees include:

- Non-profit conservation and/or environmental groups contributing to the protection and restoration of the natural environment, provided the work is occurring on their private lands. Exemptions would be considered for fees associated with permit applications, Planning Act applications, legal inquiries, and site assessments.

Refunds

Quinte Conservation does not issue refunds for services or products once the application process has started or order is submitted, and the payment has been processed. Under exceptional circumstances, refund requests will be considered and may be approved by the Chief Administrative Officer (CAO). If a refund is approved, a 20% refund fee will apply.

Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. The only fees that would be considered for an appeal are those found under planning and permitting.

Consideration of appeals will be directed to the CAO. The appellant must submit in writing to the CAO the reasons for the appeal request. The CAO will review the request, consult with staff and the proponent. The appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. The applicant will be notified of the CAO's decision.

If the applicant is dissatisfied with the decision from the CAO an appeal to the QC Board of Directors can be requested.

The appellant must submit in writing to the CAO the reasons for the appeal request to the Board of Directors. The written request must identify a request to present the appeal before the Board of Directors. Once heard, the appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. Any appeal decision requires a resolution passed by the Board of Directors. The appellant will be notified of the Board's decision.

Date of Effect

The Fee Policy and Schedules becomes effective as of the date set by the QC Board of Directors.

Transition

The establishment of this Fee Policy and Schedules supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

Review Process

This Fee Policy and Schedules will be reviewed annually by QC staff to monitor effectiveness and any changes will be brought forward to the Board of Directors for consideration. Consultation is required if changes are applied to the Policy or Schedules (as noted under Process and Public Notification) prior to Board approval. Approval of the updated Fee Policy and Schedule will require passage of a resolution by the Board of Directors.

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FEE SCHEDULES

Schedule 1: Quinte Conservation Planning and Regulations Fees

Schedule 2: Quinte Conservation General Fees

Schedule 3: Quinte Conservation Monitoring, Stewardship and Education Services Fees

Quinte CONSERVATION

SCHEDULE 1 Planning and Regulations Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Pre-Consultation			
Site Visit – Project Specific	$450*	$464*	See reference at bottom of schedule
Site Visit – Standard (1 lot)	$450*	$464*	See reference at bottom of schedule
Site Visit – Complex (2 or more lots severed)	$900	$927	NEW
Legal Inquiry	$200	$206	Increase reflective of COLA
Planning Service Fees			
Technical Study Review (cost per study)	$500**	$515**	See reference at bottom of schedule
Consent to sever – Standard (1 lot)	$450*	$464*	See reference at bottom of schedule
Consent to sever – Complex (2 or more lots)	$900	$927	NEW
Minor Variance/Zoning By-law amendment	$450*	$464*	Increase reflective of COLA
Official Plan amendment	$705	$726	Increase reflective of COLA
Standard Site Plan review	$3580	$3687	Increase reflective of COLA
Minor Site Plan review	$865	$891	Increase reflective of COLA
Subdivision review	$7990	$8230	Increase reflective of COLA
Subdivision phase review - minor	$1390	$1432	Increase reflective of COLA
Subdivision phase review - complex	$3580	$3687	Increase reflective of COLA
Permit Applications Fees			
Minor work	$250***	$258***	See reference at bottom of schedule
Standard work	$450*	$464*	See reference at bottom of schedule
Major work	$835/$1335	$860/$1375	Increase reflective of COLA
Permit amendment/Permit re-issue	$100	$103	Increase reflective of COLA
Request for a Hearing	$1840	$1895	Increase reflective of COLA

Violations	Double the normal application fee		
Risk Management Official Services			
Enforcement of Part IV of the Clean Water Act	$12000	$25942	Split between those municipalities that require Part IV duties (Belleville, Centre Hastings, Deseronto, Marmora and Lake, Town of Greater Napanee, Prince Edward County, and Tweed)

*This fee was increased significantly because a site visit is required. Three Regulation Officers completed an independent review of the time necessary to complete one permit or site visit. The three officers determined approximately the same fee. The proposed fee includes travel time, mileage, and administrative time. The new $450 fee would reflect our minimum cost involved to issue a permit or complete one site visit. Some more complex permits/site visits would take significantly longer time to complete. However, staff normally complete many permits/site visits in a day to reduce costs.

** This technical view fee was approved by the Board in May of this year. Staff soon realized after reviewing numerous reports (e.g. Karst) that the fee was insufficient because the majority of the reports required changes/updates and time-consuming discussions with the consultant and/or other Regulation department staff.

*** This fee increase reflects the requirement for a site visit for some minor permits.

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SCHEDULE 2 General Service Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Staff Charge out Rates (per hour)			
Management/Project Management	$90	$93	Increase reflective of COLA
Engineering/Technical Resource Staff	$75	$77	Increase reflective of COLA
Specialists – IT, GIS, Biologist/Ecologist	$65	$67	Increase reflective of COLA
Administration/Technicians	$50	$52	Increase reflective of COLA
Conservation Lands			
Group rates for property usage (<50 ppl)	$250	$258	These rates do not include closure of property
Group rates for property usage (>50 ppl)	$450	$464	These rates do not include closure of property
Special Event rates Requiring Closure of Gathering Area within Property (Weekend)	$2000	$2060	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Special Event rates Requiring Closure of Gathering Area within Property (Weekday)	$1500	$1545	These rates will not include any special accommodations (delivery of picnic tables, garbage service, etc.) or additional staffing
Frink Center	$150/day	$154/day	OR $75 /half day or evening; subject to CAO approval based on number of visitors
Depot Lakes Office Building	$150/day	$154/day	OR $75 /half day or evening; subject to CAO approval based on number of visitors
Main Office Boardroom	$150/day	$154/day	OR $75 /half day or evening; subject to CAO approval based on number of visitors
Annual Access Pass	$60	$62	Increase reflective of COLA and Market/Demand
Daily Access Pass – Little Bluff	$15	$15	Annual Passes will be accepted

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Daily Access – All CA's (except Little Bluff) – regular passenger vehicle	$6	$6	
Daily Access – All CA's (except Little Bluff) – Other types of vehicles	$12	$12	Buses, vehicles with trailers (i.e., horse trailers, boat trailers, canoe racks, etc.)
DEPOT LAKES CAMPGROUND			
Seasonal Sites (annual rate)			
Waterfront Site	$2000	$2060	COLA
Non-waterfront Site	$1500	$1545	COLA
Interior Sites (weekly rates)			
May and June	$270	$50	Changing program – nightly rates now
July and August	$378	$50	Changing program – nightly rates now
September and October	$270	$50	Changing program – nightly rates now
Hunting Leases			
Cost per Acre	$3.50	$3.60	COLA
Administrative Services			
Shipping and Handling	$15.00	$15.45	Increase reflects cost to deliver service
NFS Cheques	$50.00	$50.52	Increase reflects cost to deliver service
Printing – all printing and sizes	CR	CR	CR – Cost Recovery to deliver the service
Mileage (per km)	.61 cents	.66 cents	Government rate set in January
Freedom of Information Requests	$5.00	$5.00	CR – Cost Recovery for document retrieval
Project Fees	15%	18%	More realistic amount for administration costs

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SCHEDULE 3 Monitoring, Stewardship and Education Service Fees

Fee Type	2023 Fees	PROPOSED 2024 Fee	Notes
Tree Seedlings and Shrubs			
Conifer Stock	1.10	1.13	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Deciduous Stock	1.50-2.00	1.54-2.06	Sold in bundles of 10 or 25 (minimum order of 100 total trees); COLA
Shoreline Planting Kits (QC provides a stewardship site visit and customized planting plan)	Minimum fee of $425	Minimum fee of $438	A kit is a minimum of 50 plants and is subsidized by grants. Kit price may exceed $425 in 2023 pending grants received. COLA
Shoreline Planting Services	$7/plant + 0.66/km	$7.21/plant + 0.67/km	Landowners can hire QC to have their shoreline kit planted; COLA on KM
Large Scale Tree Planting Program (heavily subsidized for 2023 through grants)	$0.30 to $0.50 per tree for landowner	$0.31 to $0.51 per tree for landowner	Large scale tree planting program is subsidized by Forest Ontario Grants as well as other grants and sponsors. Landowner fee will vary depending on subsidies acquired
Education/Outreach			
In-school Watershed Workshop	No Cost	No Cost	40-minute curriculum-connected watershed workshops K-8
Outdoor Education Programs K-12	$8-$14 per student	$8.24-$14.42 per student	We charge for outdoor programs at a rate of $8 per student for half day programs (or min $160) and $14 per student for full day programs (or min fee of $280 for full day programs.

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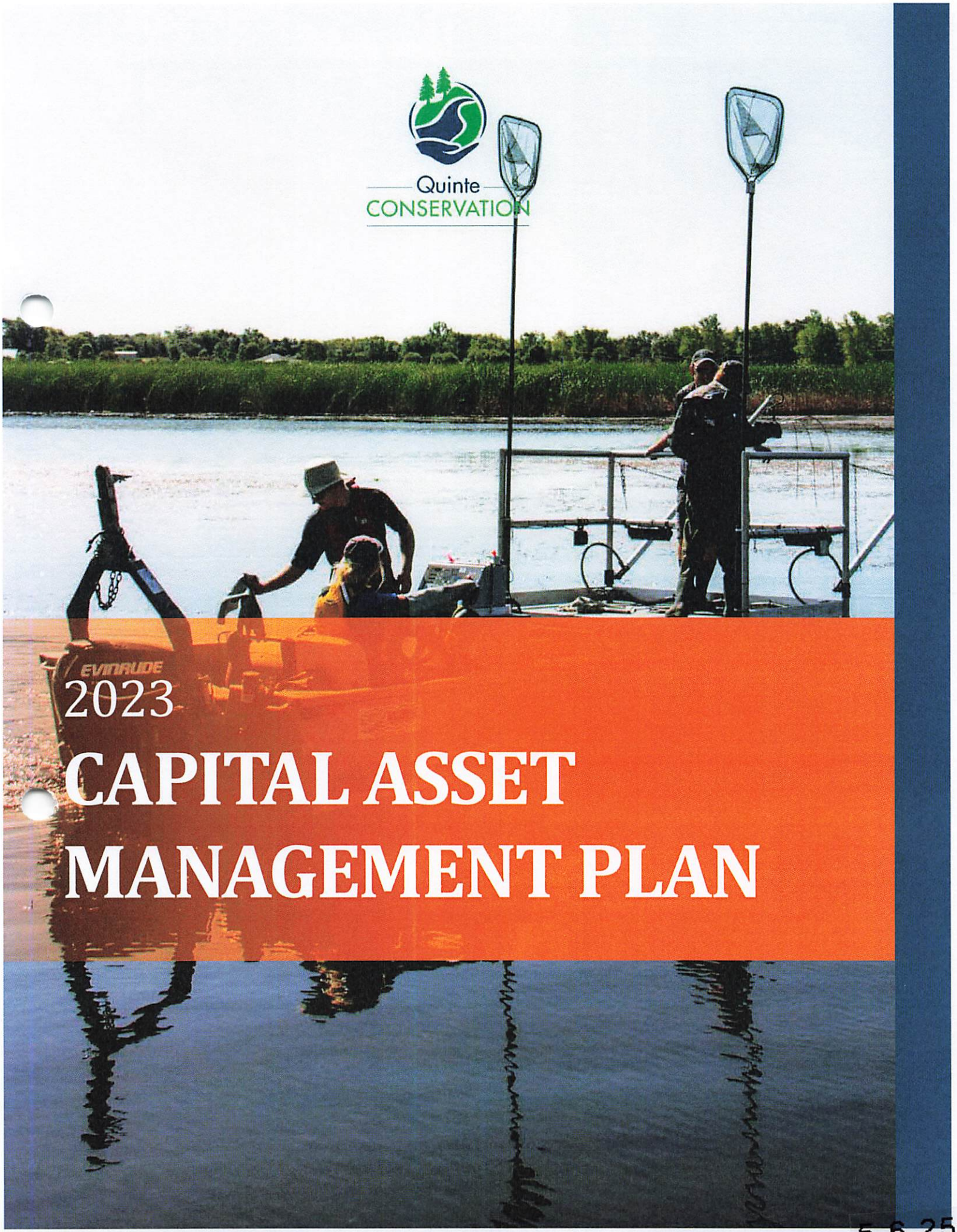
Stream of Dreams School Water Edu Program	$3/student	$3/student	Minimum fee of $300
Aquatic Science Equipment Rental (Daily Rates)			
AbraScan	$6	$6.18	Increase reflective of COLA
Backpack Electrofishing Unit	$162	$167	Increase reflective of COLA
Benthic Gear	$22	$22.06	Increase reflective of COLA
Electrofishing Boat	$325	$335	Increase reflective of COLA
Boat Stanley	$220	$227	Increase reflective of COLA
Canoe	$8	$8.24	Increase reflective of COLA
Flow Tracker	$22	$22.66	Increase reflective of COLA
GPS Unit	$22	$22.66	Increase reflective of COLA
John Boat	$22	$22.66	Increase reflective of COLA
Kayak	$8	$8.24	Increase reflective of COLA
Larval Net	$54	$56	Increase reflective of COLA
Passive Netting Gear	$108	$111	Increase reflective of COLA
Pygmy Meter	$22	$22.66	Increase reflective of COLA
YSI Multimeter	$22	$22.66	Increase reflective of COLA
PGMN Workbook	$11	$11.33	Increase reflective of COLA
PGMN Generator	$22	$22.66	Increase reflective of COLA
Water Quality Monitoring			
Provincial Water Quality Monitoring Network in the Moira Region (per event - monthly)	$1390	$1432	QC performs this monitoring once per month at 13 stations; Increase reflective of COLA
Provincial Water Quality Monitoring Network in the Napanee Region (per event - monthly)	$561	$746	QC performs this monitoring once per month at 3 stations; Increase reflective of COLA
Provincial Water Quality Monitoring Network in Prince Edward County (per event - monthly)	$1100	$1133	QC performs this monitoring once per month at 12 stations; Increase reflective of COLA

Provincial Groundwater Monitoring Network (average cost per well per visit)	$992	$1022	QC has 23 wells as part of the provincial program, increase reflective of COLA
Ontario Benthos Bio-monitoring Network (average cost per station per visit)	$340	$350	QC samples 47 stations to ensure water quality changes can be tracked; Increase reflective of COLA
Baseflow (average cost per day)	$648	$667	QC samples at multiple locations throughout a given sub-watershed that are completed in a single day; Increase reflective of COLA



Quinte CONSERVATION

2023

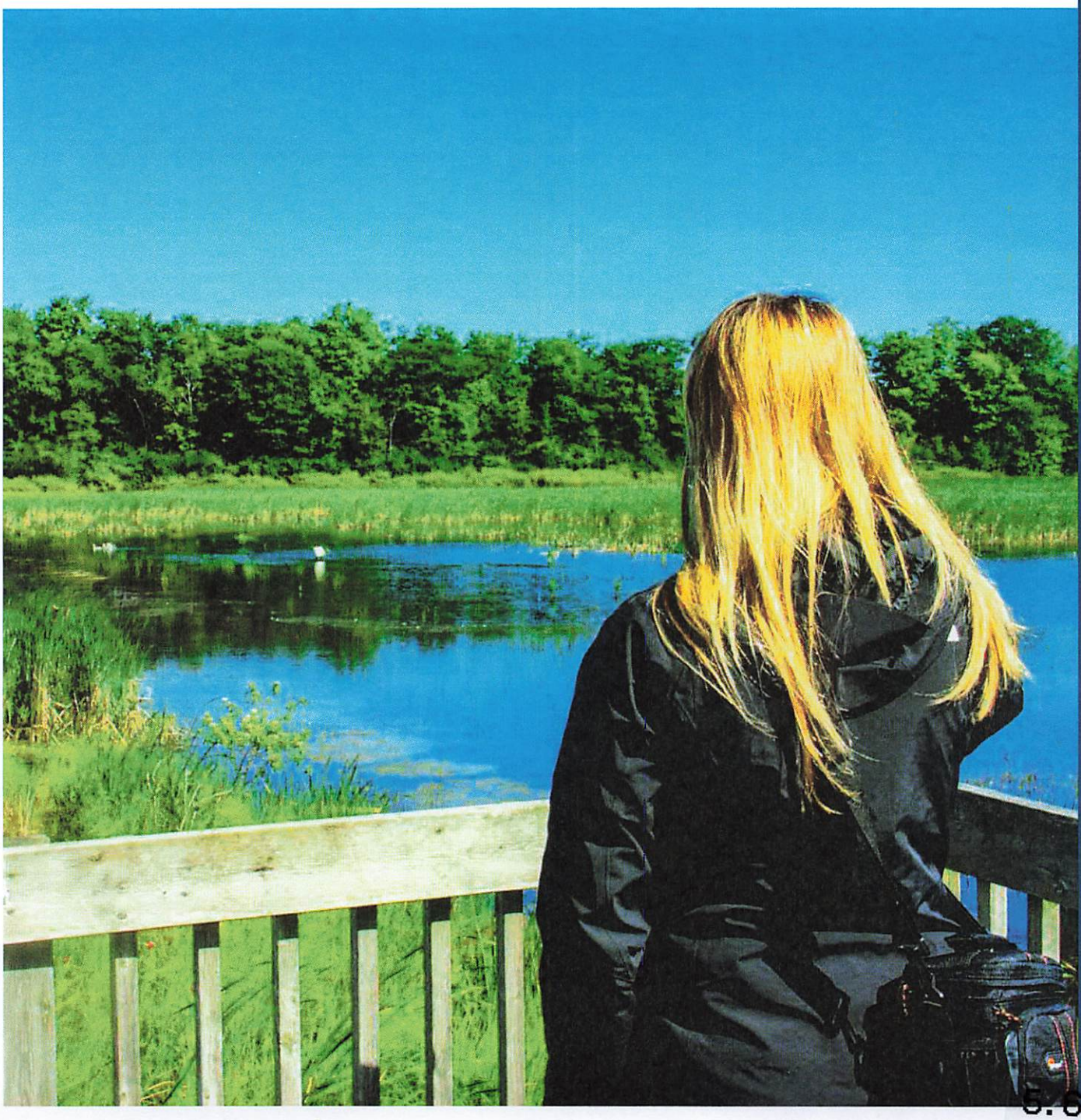
CAPITAL ASSET MANAGEMENT PLAN

5.6.25

Contents

Executive Summary

Quinte Conservation's Capital Asset Management Plan (AMP) outlines the strategic approach to effectively manage and maintain the organization's physical assets. The plan aims to optimize asset performance, ensure long-term sustainability, and support Quinte Conservation's mission of preserving and restoring the natural environment. By implementing best practices in asset management, Quinte Conservation will enhance operational efficiency, reduce lifecycle costs, and maximize the value of its assets.



Introduction

1.1 Purpose

Conservation Authorities are responsible for the management of a diverse range of capital assets. In addition to significant land holdings, there are many other major classes of tangible capital assets (TCA) that support basic authority services related to conservation, restoration, development, and management of natural resources.

Figure 1 illustrates this diversity of TCA. The purpose of this AMP is to establish a comprehensive framework for the management and maintenance of Quinte Conservation's assets. It aims to prioritize investments, assess risks, and ensure the efficient utilization of resources to deliver sustainable environmental stewardship.

1.2 Background & Scope

This plan encompasses the management of tangible assets such as buildings, infrastructure, equipment, vehicles, and natural areas. It also includes intangible assets such as data and information systems necessary for effective asset management.

Quinte Conservation's (QC) infrastructure is aging while demand for better public services is growing in response to higher standards of safety, health, environmental protection, and growth. In 2009, standards within the Public Sector Accounting Board (PSAB) were amended and requires Conservation Authorities to report on our tangible capital assets in our Audited Financial Statements. QC has followed this direction since the implementation to ensure compliance. Under the new standards, the full cost of acquisition or construction of an asset is no longer recognized as an expenditure in the year in which it occurs. Instead, the cost of the asset is spread over the asset's estimated useful life as an amortization expense.

To comply with the standards in 2009, QC gathered information on the assets they owned, and created a database to track current assets and assets purchased in subsequent years. This information was used primarily as part of the audit process. This database provides the foundation for improving asset management practices at QC. The information required to be PSAB compliant was primarily backward looking. It considered historical cost (or reasonable estimates where necessary), annual amortization, accumulated amortization, and the resultant current net book value of assets. Looking forward, this AMP will take the PSAB information and introduce life expectancy based on actual asset condition, expected rates of deterioration, future required service levels, and estimated future replacement costs.

Although this is a new practice for QC, the development of an AMP is an essential part of QC's ongoing fiscal responsibility framework. It will guide the purchase, use, maintenance, and disposal of every asset QC needs to conduct business. The goal of every AMP is to define the use of assets in efforts to streamline productivity and delivery with minimal loss of capital.

The AMP will support QC's budgeting, planning, and forecasting processes and inevitably improve transparency, efficiency, and collaboration between user groups. The plan will improve and enhance data quality and reliability. This plan seeks to identify what we have, what condition it is in, and what the anticipated needs are to maintain our infrastructure as we move forward. It will also discuss estimates regarding future needs both from the perspective of preserving existing infrastructure and anticipated future new asset acquisitions and capacity enhancements.

The AMP was coordinated and developed with input from staff of several departments within QC regarding their applicable assets. A determination was made of which assets need to be managed and replaced based on an estimated life cycle of 5, 10, 15, 20, 30 or 40-years depending on the asset classification.

For dam infrastructure the life cycle was estimated at a 40-year cycle. In 2019, QC commissioned a consulting firm to focus on the Water and Erosion Control Infrastructure Assets held by QC. Maintenance forecasts for the water management infrastructure assets was forecasted over a 10-year cycle in efforts to improve the safety and reliability of these 40 structures. QC recognizes the significance of these assets and through the support of the Board of Directors and our benefitting municipalities, a 10-year capital plan was approved and includes annual contributions by way of a special levy to be held in reserve accounts for major capital works to ensure our dams and weirs are maintained. The water management infrastructure asset management plan will be phased into the AMP at a later date.

Asset Inventory and Condition Assessment

2.1 Information Technology Infrastructure

QC has a heavy operational dependency on Information Technology (IT) and Information Management (IM), including wide and local area networks, application and database servers, intranet, internet, public facing web assets and webservers, telecommunications, personal computers, and email. The potential loss of operational control of essential services and impact on stakeholders (e.g., clients or personnel) that may occur in the event of an interruption to IT/IM services, necessitates the need for continued preparation, implementation, and maintenance of a comprehensive IT/IM business continuity strategy.

Currently, QC maintains a network utilizing hypervisor technology to deliver the high availability of day-to-day operations. Several virtual machines run the following primary applications: MS Server and Active Directory, database servers, file servers, watershed monitoring applications, enterprise content management systems, accounting systems, GIS, and webservers. These servers, coupled with various network hardware components (e.g., routers, switches, and network storage) and other cloud-based SaaS (Software as a Service) resources are critical to the daily operations of QC and play a vital role in key program areas such as flood forecasting and warning.

2.1.1 Network Infrastructure Replacement Initiative

To maintain the high standards and availability of QC's network infrastructure, critical components must be replaced within the predicted lifespan of the hardware. The initiative will see the renewal of infrastructure actively planned and renewed on a regular basis to ensure QC is on pace to meet the needs of its users and clients. The set schedule of renewal will ensure continually sustainable work environments that are free from disruption and failure. The risks associated with not renewing network infrastructure include, but are not limited to:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected server, switch, and storage renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure;
- Unplanned loss and ability to respond in emergency situations;
- Potential loss of ability to communicate with partners during critical emergencies;

2.1.2 Cybersecurity Initiative

Not to be overlooked, the implementation of an effective cybersecurity program at QC is a crucial component in protecting IT/IM resources from damaging digital attacks and costly data recovery efforts. With an ever-increasing dependency on digital resources and the constant threat of new and evolving attack vectors, it is imperative that QC maintains an exceptional and proactive approach to cybersecurity management. Consequently, QC should protect IT/IM infrastructure through:

- Conducting routine cybersecurity training/campaign programs with staff to reduce the risk associated with human error.
- Routinely assessing the effectiveness of chosen detection and response platforms (upgrading as necessary)
- Ensuring network security best practices are implemented, routinely reviewed, and amended as required.

2.1.3 Server Room Maintenance Initiative

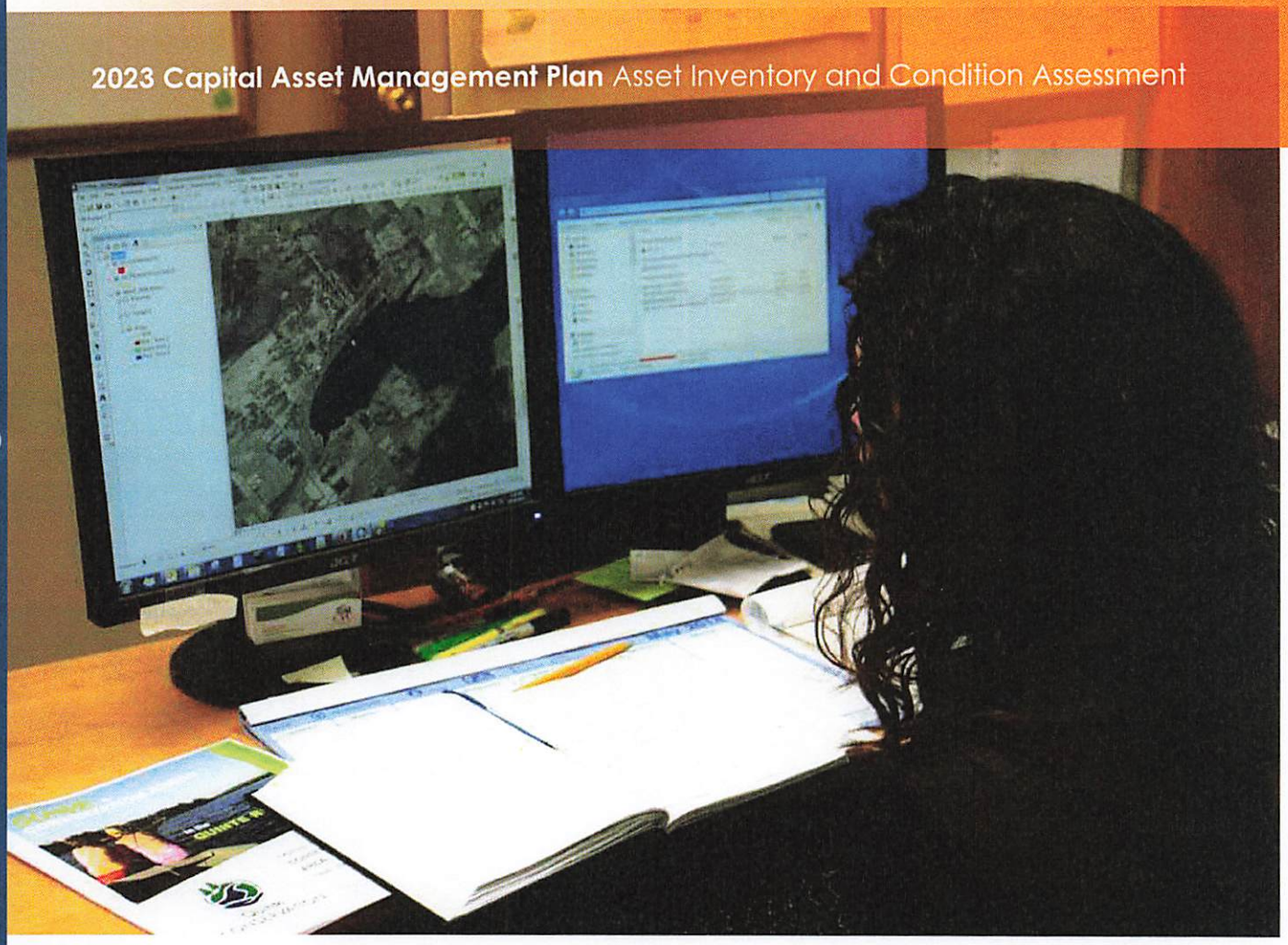
To maintain the business continuity of QC's network infrastructure and communication systems, the maintenance and repairs to the server room location needs to be reviewed on an annual basis. The maintenance and repairs include the following:

- Cooling systems renewal for server room;
- Back-up power systems renewal for main office

When a server room is not maintained correctly it presents significant risk related to:

- Early failure of equipment due to inadequate cooling;
- Disruption of service or loss of data due to power failures for power conditioning;
- Exposure to liability for inadequate record retention if servers damaged;

The maintenance of these systems will ensure the longevity of the hardware and ensure sustainability and high tolerance. QC has budgeted for the replacement of cooling systems after 10 years and the battery back-ups every 5 years.



2.1.4 Workstation Replacement Initiative

QC has recognized a need to budget the replacement of workstations to maintain business continuity. The initiative will see the renewal of workstations actively planned and executed on an annual basis. The set schedule of renewal will ensure a continually sustainable work environment that is free from disruption and failure. The risks associated with not renewing workstations include:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected computer renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure.

Workstations have been budgeted for a five-year replacement cycle. The workstations required by users at QC are dedicated by their software and hardware requirements. Several resource intensive client-side applications are in use at QC including:

- GIS applications
- CAD applications
- Graphic design / photo and video editing applications
- Environmental modelling and statistical applications

Users whose primary job function is the intensive use of the above-mentioned application categories are referred to as "Technical Workstation Users". Staff members who use the software on a periodic basis are referred to as "Business Advanced Users". The remaining staff are considered "Business Standard Users" and do not use resource intensive client-side applications and predominantly rely on office or server-side applications.

2.1.5 Software requirements

- Technical Workstation Users
  - GIS applications; CAD applications; graphic design / photo and video editing applications; environmental modelling and statistical applications; office and server-side applications
  - Example users: GIS staff, communications staff.
  - Workstations will be extended core machines, those which have additional CPUs, RAM, and dedicated video cards.

- Business Advanced Users
  - CAD applications; environmental modelling and statistical applications; office and server-side applications
  - Example users: water resources staff, monitoring staff.
  - Workstations will be extended core machines, those which have additional CPUs and RAM.

- Business Standard Users
  - Office and server-side applications
  - Example users: administration, field operations staff, forestry staff, planning and regulations staff, meeting room computers, summer staff.
  - Workstations considered to be core machines, those which have average performance CPU and RAM allocations.

This strategy has a phased approach since workstation requirements from various groups cannot be completely fulfilled at present time. Workstations coming out of full-time staff use are to be set aside for students and employment programs, as required.

Each of these classes requires the maintenance of a battery backup system at the workstation location. These battery backup systems are intended to provide the user time to save and shut down the computer in the event of a power outage and provide limited power during a brownout or power "Flicker". These battery backup systems are considered part of each of these desktop computer systems and are therefore included in the replacement costs moving forward with the strategy.

2.1.6 Phone System Replacement Initiative

The current phone system includes both a Private Branch Exchange (PBX) desk top phone set as well as mobile devices for many staff. The mobile devices form part of QC's essential communication plan. Currently, the mobile phone package includes 30 devices ranging from 2017 – 2023. The PBX system is approximately 10 years old and no longer compatible with QC's automated system for some features. The aging infrastructure will cause higher likelihood of service disruption. The risks associated with not keeping the phone system current include:

- Unplanned downtime leading to a disruption in service and administration of QC functions;
- Unplanned loss and ability to respond in emergency situations;
- Unplanned expenses related to unexpected equipment failure;
- Loss of voicemail data;
- Increased negative perception of technology due to aging equipment.

Mobile devices are budgeted for a 5-year life cycle. The PBX system is budgeted for a 15-year life cycle.

2.1.7 Standard Office Equipment

Quinte Conservation has a variety of office equipment required to perform administrative duties. This equipment includes copiers, printers, a wide-format plotter/scanner, and a variety of audio/visual equipment (board room TV, meeting room monitors, postage meter, etc.). This type of equipment has a 10-year replacement schedule.

2.1.8 Information Technology Infrastructure Financial Implications

QC's core servers, storage network, computer and office equipment are in reasonably good condition while some of the remainder of our network infrastructure is in fair condition. The financial implications (estimated cost per year for the strategy described) to replace the aging infrastructure and to maintain licensing fees is described below.

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
$76,706	$99,507	$76,726	$118,475	$92,059	$106,662	$87,889	$79,817	$109,357	$103,309

Annual Average
$95,051

Some notes regarding the values include the following:

- CPI adjustments at 2.5% per year;
- Replacement costs not used (using acquisition costs for calculations) - in some cases, replacements are cheaper, in others, higher);
- Monitors not factored into PC replacements (their useful life tends to be significant, and replacement is infrequent);
- QC has many users with both desktop and laptop - business/cost savings strategy will be to move away from desktops and run 1 machine only for most users by 2030 (some exceptions to this exist);
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of $95,051 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of maintaining the Information Technology infrastructure throughout QC.

2.2 Vehicles

QC owns and maintains a small fleet of vehicles to deliver various programs and services. QC's current fleet includes 14 vehicles used for monitoring, forestry operations, dam operations and inspections, regulations and planning, stewardship, and a variety of other corporate services such as attending meetings and general uses.Some of these vehicles are used to carry and trailer equipment including boats, canoes, surveying equipment, generators, pumps, sampling equipment, electro-fishing equipment and specialized dam operation gear. During peak months, vehicles are fully utilized, and staff are occasionally required to use personal vehicles as necessary.

All Terrain Vehicles (ATV) and trailers that are used in conjunction with our vehicles are also included in the vehicle section of the Asset Management Plan. ATVs are used to access remote locations within QC's jurisdiction to perform dam operations and inspections as well as forestry operations.

The Forwarder is a specialized piece of equipment used in several different program areas. As an example, staff would utilize it to perform operations and maintenance of booms at our water control structures, hazardous tree and log removal as part of our conservation area maintenance program and for forestry operations.

Some notes regarding the values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual asset);
- All replacements costs used in the plan are estimates based on a value range from Autotrader in July 2023;
- All current values have been reduced by 5% each year following 2024;
- See appendices for a detailed list.

The following table shows the vehicle fleet, acquisition date and estimated 2023 value:

Description	Acquisition Year	Current Value
2008 Dodge Ram	2008	$6,500
2008 Ford 3 Ton (Dump)	2008	$20,000
2008 Ford F150	2008	$7,000
2011 Chevy Silverado	2011	$12,995
2012 Dodge Caravan	2014	$2,000
2012 Dodge Ram	2012	$14,000
2012 Honda Civic	2012	$5,000
2014 Jeep Cherokee	2014	$9,000
2015 Dodge Caravan	2015	$7,000
2016 Ford F150	2016	$15,000
2017 Ford Focus (Electric)	2017	$14,000
2022 GMC - Lease ($900/month)	2022	N/A
2022 Chevy - Lease ($900/month)	2022	N/A
2022 Chevy - Lease ($900/month)	2022	N/A
Flatbed Trailer	2000	$2,000
ATV Trailer	2000	$2,000
Forwarder (logging and dam operations)	2000	$5,000
ATV x4	2015 - 2018	$4,500

The risks associated with not replacing QC's vehicle fleet include:

- High maintenance and repair costs;
- Health and Safety concerns;
- Liability concerns;
- Disruption in services.

2.2.1 Vehicle Financial Implications

QC's fleet of vehicles is in fair condition but requires some immediate investment. Vehicle ages rang from new (3 newly leased vehicles in 2022) to several vehicles beyond their life expectancy of 15-20 years (depending on asset). The financial implications to bring the vehicle fleet to meet operational needs is as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
$58,350	$60,629	$83,689	$90,085	$94,600	$47,588	$68,540	$88,713	$32,760	$23,888

Annual Average
$64,884

For budgeting purposes, the average 10-year capital cost of $64,884 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of the Vehicle fleet.

2.3 Facilities and Conservation Areas

QC maintains lands and infrastructure throughout the entire watershed. In total, QC owns and manages approximately 30,000 acres of land. There are several buildings located on QC properties that all require general upkeep and maintenance to ensure they remain safe and in good standing. Some of these building assets remain locked or are rented to external agencies. QC's main administrative building is located at Potters Creek Conservation Area in Quinte West with the primary location for Field Operations staff and equipment being located at the Vanderwater Conservation Area. Other locations that have infrastructure and buildings include the Frink Centre, Depot Lakes, O'Hara Mill and Macaulay Mountain properties. The O'Hara Mill property is primarily maintained by a volunteer association and has not been included with this plan because the group is responsible for all assets located on the property.

A legacy building and workshop remain at the Macaulay Mountain Conservation Area. These building were the former Prince Edward Region main office and are no longer used by Quinte Conservation. Currently the location is leased to a cadet group. Signage, walkways, trails, bridges, parking lots, gates, picnic shelters and tables are some of the features located at our twelve conservation areas that form our destination sites in accordance with the QC Lands Committee recommendations and QC Board approval.

The following Facilities and Conservation Areas will require capital improvements over the next 10 years and include the following generalized items:

- Beaver Meadow Conservation Area - parking lot and access improvements, picnic tables, signage, trail improvements;
- Deerock Lake Access – building upgrades, boat launch improvements, washroom facility upgrades (privy);
- Depot Lakes Conservation Area – accessibility improvements, trail network and bridge maintenance, gate system and maintenance, parking lot, picnic shelter, picnic tables, washroom maintenance, signage, building maintenance including flooring, roof, washroom, septic, windows;
- Frink Centre Conservation Area – boardwalk replacement, gate, parking lot, pavilion (roof, painting, etc.), picnic tables, washrooms, signage, trail maintenance and upgrades;
- Little Bluff Conservation Area – fencing, gate maintenance; parking and access, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Macaulay Mountain Conservation Area - building and workshop demolition, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Potters Creek Conservation Area and Administrative Building – appliance replacement, lunchroom upgrades, cooling system, heating system, back-up generator replacement, board room upgrades to audio visual, tables and chairs, exterior and interior upkeep, office roof, sewage system, storage facility maintenance, pavilion upgrades to exterior and interior, pavilion roof, general access Improvements, Other properties abandoned water wells on QC land, legal surveys for land holdings, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Massassauga Point Conservation Area – fencing, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sheffield Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sidney Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Vanderwater Conservation Area - gate system upgrade and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades, concrete repairs to building, building maintenance, washroom upgrades and sewage system, heating, and cooling system replacement.

The risks associated with not maintaining and upgrading our facilities and conservation areas include:

- Loss of revenue;
- Disruption of services;
- Increased maintenance and repair costs;
- Health and safety concerns for staff and the public.

2.3.1 Facilities and Conservation Areas Financial Implications

QC facilities and conservation areas are in fair to good condition, and QC must continue to meet health and safety standards as well as provide the public the necessary facilities to enjoy these destination properties. The financial implications to ensure QC facilities and conservation areas meet requirements are as follows:

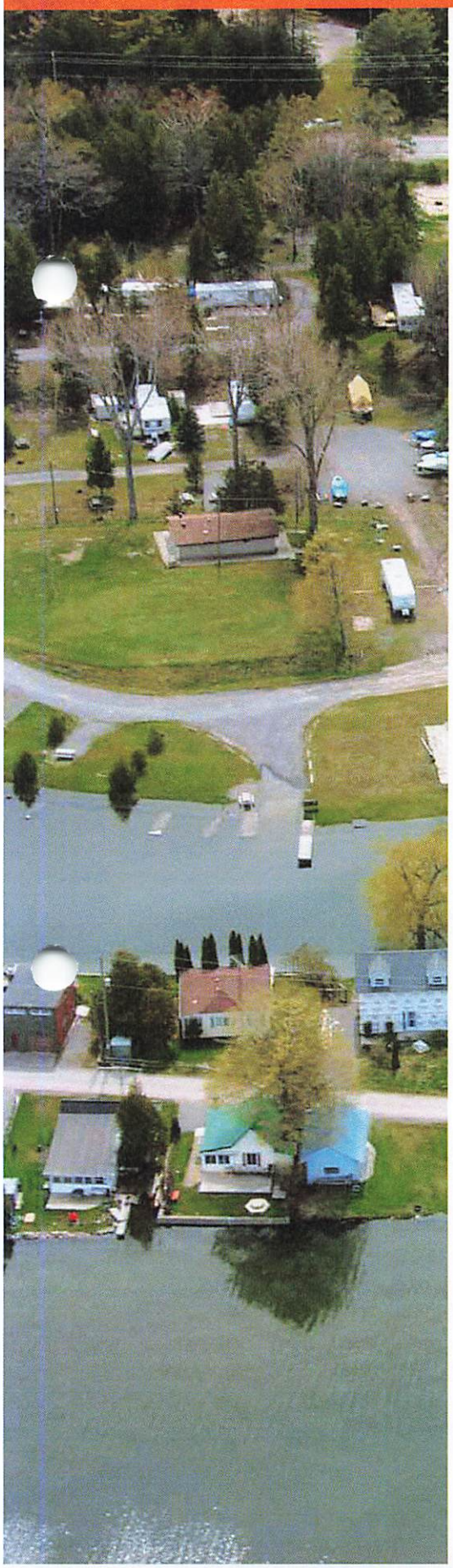
2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
$110,500	$110,700	$105,000	$110,188	$100,650	$106,875	$112,700	$109,863	$97,200	$103,206

Annual Average
$106,688

Some notes regarding the annual values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual value);
- Pricing is estimated based on current available information;
- Any investment in our assets made prior to 2023 has been included within our schedules (i.e., new storage facility, some gate systems) but not included as an annual cost;
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of $106,688 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure the necessary funds required to support the annual costs of QC's facilities and conservation areas.



2.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

QC owns and manages 30,000 acres of land, 43 water control structures, a hydro-electric facility, campground, office buildings and 12 destination areas. With this comes the need to have lots of different equipment including power tools, boats, tractors, trailers etc. QC field staff require a tractor with various attachments for everyday maintenance work. QC relies on landscaping equipment to complete general maintenance around conservation areas. QC's extensive trail network is maintained with the same equipment as well as groomers for cross country skiing. Staff require chainsaws, brush saws, pole saws, and other equipment to assist in dam operations, trail maintenance, hazard tree removal, snow removal and more.

All this equipment is considered a necessity for Quinte Conservation to conduct business.

2.4.1 Flood Forecasting and Warning

QC owns and operates a variety of monitoring stations to collect weather and hydrologic data that is used in flood and drought monitoring as well as supporting other programs (e.g., watershed planning, climate change, Bay of Quinte, Provincial Groundwater Monitoring Network, Provincial Water Quality Monitoring Network, etc.). QC also relies on Environment Canda's hydrometric network stations where some QC owned sensors such as rain gauges, air and water temperature probes, soil probes, snow depth sensors, etc. have been installed. In addition, QC has groundwater sampling locations where the sites are operated and maintained by QC, but the equipment is owned by the province.

The equipment that QC owns and relies on for timely flood and drought monitoring must be maintained to a high standard to ensure data accuracy. Most monitoring stations consist of data loggers, sensors, solar panels, and some have equipment shelters.

A full list of QC's networks of gauge stations and equipment can be found in the appendix. Some equipment is essential to the Flood Forecasting and Warning program as well as the drought preparedness program. This equipment must be maintained to a high standard. In the past, QC has often accepted generous donations of equipment from Environment, Climate Change Canada (ECCC), the Ministry of Natural Resources and Forestry (MNRF) and Ministry of Environment, Conservation and Parks (MECP) such as data loggers, rain gauges, lake level gauges, etc. Having the ability to receive these types of donations is a tremendous help in upgrading our hydrometric monitoring network, however they cannot be expected on a continuous basis. If QC's equipment and network are at risk of falling due to lack of maintenance/replacement, QC risks losing important data, dealing with more difficult repairs, increased costs associated with repairs and a loss of credibility with the public because QC will not be able to provide accurate and up to date information during emergencies.

2.4.2 Watershed Planning and Monitoring Equipment

QC has an extensive watershed monitoring program to meet not only the provincial requirements set out in the Conservation Authorities Act but also to demonstrate the health and well being of our natural resources within the Quinte region. QC's team examines the biological, physical, and chemical components of the watershed including surface water, groundwater, aquatic, wildlife, wetland, and terrestrial components. The monitoring programs provide important information used by QC staff, and many watershed stakeholders including our municipal partners and other government agencies, developers, consultants, academia, ENGO's and residents. Overall watershed health is evaluated as well as assessment of important indicators and components of the watershed. The data and information collected provide point in time information and identifies trends and change over time in watershed health. The work QC completes as part of their robust monitoring network not only informs QC's management programs but also informs federal and provincial programs including species at risk, forest bird inventories, Great Lakes Wetland Health, provincial biodiversity programs, and Ontario invasive species programs. The information collected through some of the monitoring programs is submitted to provincial and federal databases in accordance with agreements, collection permits and licences.

To carry out the various monitoring programs, a variety of equipment is necessary. This equipment includes highly specialized items such as boats, electrofisher, water chemistry meters, safety gear, scales, and many other important items.

2.4.3 Financial Implications of Flood Forecasting and Warning and Watershed Monitoring Equipment

Having reliable equipment is essential to being able to deliver QC's programs and services. Equipment is shared amongst all departments and program areas to ensure QC maximizes the value of our equipment and reduces the financial burden on QC. Our inventory of equipment has a variety of life expectancies with most items ranging from a 2-year to 20-year life expectancy. Some of the more expensive assets such as boats, motors, tractors, etc. are rated on a 30-year life expectancy.

The risk associated with not replacing equipment include:

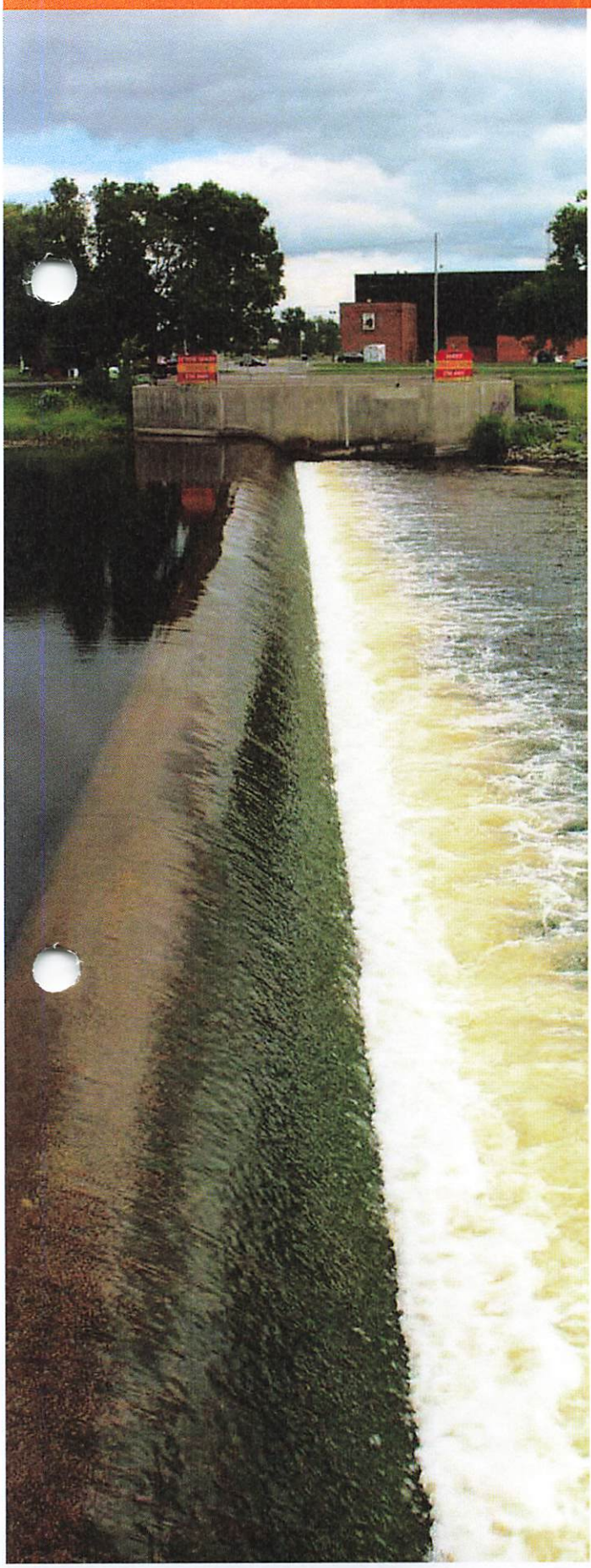
- Unreliable or lost data;
- High maintenance and repair costs;
- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns.

The financial implications are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
$77,201	$81,181	$80,806	$84,572	$84,281	$88,134	$87,932	$91,877	$91,768	$93,759

Annual Average
$86,151

For budgeting purposes, the average replacement cost of $86,151 will be incorporated into the 2024 budget onwards as a capital expense. This value includes a CPI adjustment over 10 years at a rate of 2.5% annually. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure we have the necessary funds to support the annual costs of Quinte Conservations equipment. See appendices for a detailed list.



2.5 Water Management Infrastructure

Quinte Conservation owns, operates, and/or maintains 43 water management structures throughout the watershed. These structures range from historical remnants of an once functioning dam to seasonal weirs to large flood control structures. In 2018, Quinte Conservation contracted D.M. Wills Associates Ltd. to complete a Water Control Structure Condition Assessment. The purpose of the assessment focused on determining the priority capital projects for the next 10 years. As part of the work, each structure was inspected, and recommendations were provided. The recommendations focused on how to properly maintain the structure to ensure safe operation, public safety, and longevity.

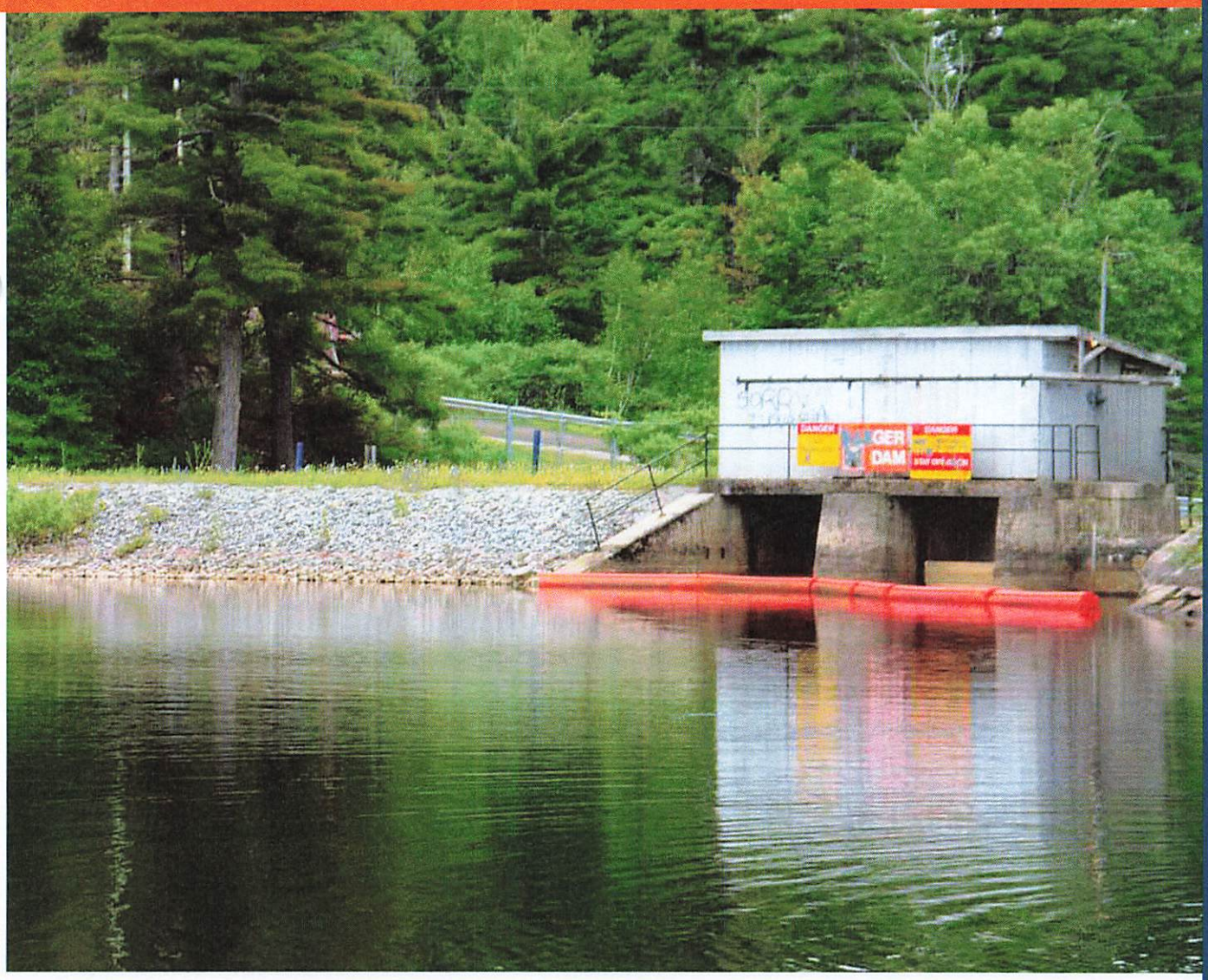
In 2021, the Quinte Conservation Executive Board approved a motion (QC-021-079) directing staff to contact each of our municipal partners regarding the 10-year plan to allow each municipality benefitting from the water management structures to financially plan for capital maintenance into 2032.

Although the Water Management Infrastructure already has an approved capital asset management plan and payment schedule, it is important to recognize this plan as part of QC's overall Asset Management Plan. QC will also continue to keep the Water Management Infrastructure Plan as a separate special levy budget item because of the complexity around which municipalities are benefitting from each structure.

QC prepared this 10-year plan showing the cost increasing for the initial five years. The payment schedule started in 2022 on an annual basis by the benefitting municipalities and the funds are held in a reserve account specific for water management infrastructure capital maintenance.

The following list of dams and weirs are part of the water management infrastructure asset management plan and form an integral part of QC business:

Water Control Infrastructure	Main Function	Secondary Function
Arthur Holgate Dam	Ice Control Dam	Flood & Erosion Control
Belleville Yardmen Dam	Ice Control Dam	Flood & Erosion Control
Catons Weir	Recreational (Stoco Lake)	
Chapman's Weir	Recreational (Stoco Lake)	
Deerock Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Deloro Dam	Water supply for Deloro Mine	
Downey's Weir	Recreational (Moira Lake)	
Flinton Dam	Recreational and Water Supply	
George & Lois Wishart Dam	Ice Control Dam	Flood & Erosion Control
Harry Mulhall Dam	Ice Control Dam	Flood & Erosion Control
Lingham Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Lott Dam	Ice Control Dam	Flood & Erosion Control
McLeod Dam	Hydro Electric Generation	Flood & Erosion Control
O'Hara Mill Dam	Recreational/Historic	
Skootamatta Lake Dam	Flood & Erosion Control	Recreation; Low Flow Augmentation
13 Island Lake	Recreation	Low Flow Augmentation
2nd Depot Lake	Flood & Erosion Control	
3rd Depot Lake	Flood & Erosion Control	
Bellrock Main Dam	Fire supply	Recreation
Bellrock Mill Dam	Recreational/Historic	
Breeze Dam	Flood & Erosion Control	
Colebrook Dam	Flood & Erosion Control	
Dead Creek Dam	Conservation/Wetland Preservation	
Hardwood Creek Dam	Historical	
James Lazier Dam	Flood & Erosion Control	
Kingsford Weir	Recreation – No longer installed	
Laraby Rapids Dam	Low Flow Augmentation	Recreation
Lower Arden Dam	Recreation	
Middle Arden Dam	Recreation	
Newburgh Weir	Fire supply	Recreation- no longer installed
Springside Park Dam	Municipal water intake	Recreation
Upper Arden Dam	Low Flow Augmentation	Recreation
Varty Lake Dam	Recreation	
Woods Dam	Historical/Recreation	
Beaver Meadow Dam	Conservation/Wetland Preservation	Recreation
Bloomfield Dam	Flood & Erosion Control	CWP/Recreation
Consecon Mill Dam	Flood & Erosion Control	Fire supply/LFA/Recreation
Demorestville Dam	Flood & Erosion Control	Fire supply
Harry Smith Dam	Conservation/Wetland Preservation	Recreation
Macaulay Mountain Dam	Flood & Erosion Control	Recreation
Milford Dam	Flood & Erosion Control	Fire supply/Recreation
Roblin Lake Dam	Low Flow Augmentation	Recreation
Whitney Dam	Flood & Erosion Control	LFA



2.5.1 Financial Implications of the Water Management Infrastructure

The risk associated with not replacing or maintaining our water control infrastructure include:

- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns;
- Risk to life and property.

The financial implications are as follows:

2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
$202,819	$338,032	$473,245	$608,458	$743,671	$878,884	$878,884	$878,884	$878,884	$878,884

For budgeting purposes, the approved payment schedule for the Water Management Capital Plan will continue to be billed separately on an annual basis to the benefitting municipalities.

5.6.43

Conclusion

3.0 Conclusion

QC's Asset Management Plan outlines a comprehensive approach to sustainably manage and maintain its physical and intangible assets. By prioritizing asset performance, risk management, and resource optimization, QC will enhance its operational efficiency, minimize lifecycle costs, and ensure the long-term sustainability of its environmental resources. Through continuous improvement and effective asset management practices, QC will continue to fulfill its vision of advancing watershed knowledge and collective actions to strengthen our natural ecosystems.

QC's historical approach has been "reactive" to situations. This approach is problematic when a problem or need arises, QC requests funding from partner municipalities with little to no ability to plan for said funding nor time to apply for matching grant dollars. This plan not only creates a solid foundation for planning the future of QC but also allows QC to access provincial, federal, and private grants that occasionally become available.

The following is a summary table of the annual costs associated with the AMP that will be billed annually to our 18 member municipalities. An important note is that this is not additional financial support but reflects a similar dollar amount that was historically included in our operating budget. We have simply reorganized our budget so that it clearly accounts for capital expenditures. The total cost will be billed in accordance with the Current Value Assessment modified to the watershed boundary. This method is consistent with the way our operating budget is distributed. The values shown below exclude the Water Infrastructure Capital Asset Management information that was approved in 2020.

Asset Class	IT and IMS	Facilities and Lands	Vehicles	Flood Forecasting and Warning and Watershed Monitoring Equipment
Annual Cost	$95,051	$106,688	$64,884	$86,151
Total Cost	**$352,774**			

Appendices

4.1 Information Technology Infrastructure

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	ITAM-C-001	Desktop	5	2020	3	2025	2030	2035	960		0	0	960	0	0	0	0	960	0	0	0
	ITAM-C-002	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-003	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
	ITAM-C-004	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0
	ITAM-C-005	Laptop	5	2017	6	2022	2027	2032	2580		2580	0	0	0	2580	0	0	0	0	2580	0
	ITAM-C-006	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0
	ITAM-C-007	Desktop	5	2018	5	2023	2028	2033	1280		1280	0	0	0	0	1280	0	0	0	0	1280
	ITAM-C-008	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-009	Desktop	5	2016	7	2021	2026	2031	1000		1000	0	0	1000	0	0	0	0	1000	0	0
	ITAM-C-010	Laptop	5	2020	3	2025	2030	2035	940		0	0	940	0	0	0	0	940	0	0	0
	ITAM-C-011	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0
	ITAM-C-012	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0
	ITAM-C-013	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0
	ITAM-C-014	Desktop	7	2013	10	2020	2027	2034	2500		2500	0	0	0	2500	0	0	0	0	0	0
	ITAM-C-015	Tablet	7	2015	8	2022	2029	2036	1500		1500	0	0	0	0	0	1500	0	0	0	0
	ITAM-C-016	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
	ITAM-C-018	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010
	ITAM-C-019	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0
	ITAM-C-021	Tablet	7	2014	9	2021	2028	2035	3000		3000	0	0	0	0	3000	0	0	0	0	0
	ITAM-C-022	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
	ITAM-C-023	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-024	Tablet	7	2020	3	2027	2034	2041	1180		0	0	0	0	1180	0	0	0	0	0	0
	ITAM-C-025	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-026	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010
	ITAM-C-027	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0
	ITAM-C-028	Laptop	5	2021	2	2026	2031	2036	1180		0	0	0	1180	0	0	0	0	1180	0	0
	ITAM-C-030	Laptop	5	2015	8	2020	2025	2030	800		800	0	800	0	0	0	0	800	0	0	0
	ITAM-C-031	Desktop	5	2017	6	2022	2027	2032	1010		1010	0	0	0	1010	0	0	0	0	1010	0
	ITAM-C-032	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-033	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0
	ITAM-C-034	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0
	ITAM-C-035	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
Computer Replacement Program	ITAM-C-036	Tablet	7	2016	7	2023	2030	2037	1500		1500	0	0	0	0	0	0	1500	0	0	0
	ITAM-C-037	Desktop	5	2014	9	2019	2024	2029	1000		1000	1000	0	0	0	0	1000	0	0	0	0
	ITAM-C-038	Tablet	7	2018	5	2025	2032	2039	1500		0	0	1500	0	0	0	0	0	0	1500	0
	ITAM-C-039	Tablet	7	2015	8	2022	2029	2036	1500		1500	0	0	0	0	0	1500	0	0	0	0
	ITAM-C-042	Tablet	7	2017	6	2024	2031	2038	1500		0	1500	0	0	0	0	0	0	1500	0	0
	ITAM-C-043	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010
	ITAM-C-044	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010
	ITAM-C-045	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0
	ITAM-C-047	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0
	ITAM-C-048	Laptop	5	2018	5	2023	2028	2033	570		570	0	0	0	0	570	0	0	0	0	570
	ITAM-C-049	Laptop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0
	ITAM-C-050	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0
	ITAM-C-051	Laptop	5	2020	3	2025	2030	2035	940		0	0	940	0	0	0	0	940	0	0	0
	ITAM-C-052	Desktop	7	2020	3	2027	2034	2041	1770		0	0	0	0	1770	0	0	0	0	0	0
	ITAM-C-053	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0
	ITAM-C-054	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
	ITAM-C-055	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0
	ITAM-C-056	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0
	ITAM-C-057	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0
	ITAM-C-058	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0
	ITAM-C-060	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0
	ITAM-C-061	Laptop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0
	ITAM-C-062	Desktop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0
	ITAM-C-063	Desktop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0
	ITAM-C-064	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0
	ITAM-C-065	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0
	ITAM-C-066	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0
	ITAM-C-067	Desktop	5	2022	1	2027	2032	2037	1300		0	0	0	0	1300	0	0	0	0	1300	0
	ITAM-C-068	Laptop	5	2023	0	2028	2033	2038	1400		0	0	0	0	0	1400	0	0	0	0	1400
									$ 72,120.00		$ 27,280.00	$ 12,420.00	$ 14,890.00	$ 9,280.00	$ 19,540.00	$ 10,290.00	$ 13,920.00	$ 14,890.00	$ 10,790.00	$ 16,790.00	$ 7,290.00

5.6.45

2023 Capital Asset Management Plan Appendices

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	ITAM-N-001	NAS	7	2015	8	2022	2029	2036	2000		2000	0	0	0	0	0	2000	0	0	0	0
	ITAM-N-002	NAS	7	2015	8	2022	2029	2036	2000		2000	0	0	0	0	0	2000	0	0	0	0
	ITAM-N-003	NAS	7	2018	5	2025	2032	2039	3120		0	0	3120	0	0	0	0	0	0	3120	0
	ITAM-N-004	NAS	7	2020	3	2027	2034	2041	3130		0	0	0	0	3130	0	0	0	0	0	0
	ITAM-N-005	Modem - 56k	15	2012	11	2027	2042	2057	250		0	0	0	0	250	0	0	0	0	0	0
	ITAM-N-006	Serial Device Server	15	2012	11	2027	2042	2057	200		0	0	0	0	200	0	0	0	0	0	0
	ITAM-N-007	Serial Device Server	15	2012	11	2027	2042	2057	200		0	0	0	0	200	0	0	0	0	0	0
	ITAM-N-008	KVM	15	2010	13	2025	2040	2055	1200		0	0	1200	0	0	0	0	0	0	0	0
	ITAM-N-009	DVR	10	2015	8	2025	2035	2045	4500		0	0	4500	0	0	0	0	0	0	0	0
	ITAM-N-010	DVR	10	2013	10	2023	2033	2043	4500		4500	0	0	0	0	0	0	0	0	0	4500
	ITAM-N-011	DVR	10	2012	11	2022	2032	2042	4500		4500	0	0	0	0	0	0	0	0	4500	0
	ITAM-N-012	DVR	10	2021	2	2031	2041	2051	4640		0	0	0	0	0	0	0	0	4640	0	0
	ITAM-N-014	Modem	15	2016	7	2031	2046	2061	0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-016	Modem	15	2016	7	2031	2046	2061	0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-N-017	Spam Firewall	7	2015	8	2022	2029	2036	4000		4000	0	0	0	0	0	4000	0	0	0	0
	ITAM-N-018	Switch - Managed	7	2013	10	2020	2027	2034	1000		1000	0	0	0	1000	0	0	0	0	0	0
	ITAM-N-019	Switch - Managed	7	2017	6	2024	2031	2038	1000		0	1000	0	0	0	0	0	0	1000	0	0
	ITAM-N-020	Switch	7	2020	3	2027	2034	2041	130		0	0	0	0	130	0	0	0	0	0	0
Network	ITAM-N-021	Switch	7	2017	6	2024	2031	2038	130		0	130	0	0	0	0	0	0	130	0	0
Replacement	ITAM-N-022	Switch	7	2018	5	2025	2032	2039	150		0	0	150	0	0	0	0	0	0	150	0
Program	ITAM-N-023	Switch	7	2017	6	2024	2031	2038	130		0	130	0	0	0	0	0	0	130	0	0
	ITAM-N-024	Patch Bay	15	2010	13	2025	2040	2055	250		0	0	250	0	0	0	0	0	0	0	0
	ITAM-N-025	WAP	7	2018	5	2025	2032	2039	1170		0	0	1170	0	0	0	0	0	0	1170	0
	ITAM-N-026	WAP	7	2018	5	2025	2032	2039	1170		0	0	1170	0	0	0	0	0	0	1170	0
	ITAM-N-027	WIFI Repeater	7	2015	8	2022	2029	2036	200		200	0	0	0	0	0	200	0	0	0	0
	ITAM-N-037	Router	7	2022	1	2029	2036	2043	1000		0	0	0	0	0	0	1000	0	0	0	0
	ITAM-N-038	Router	7	2022	1	2029	2036	2043	1000		0	0	0	0	0	0	1000	0	0	0	0
	ITAM-N-039	PBX (Phone System)	15	2014	9	2029	2044	2059	15500		0	0	0	0	0	0	15500	0	0	0	0
	ITAM-N-100	APC Smart T 750 120V	5	2019	4	2024	2029	2034	190		0	190	0	0	0	0	190	0	0	0	0
	ITAM-N-101	APC Smart T 750 120V	5	2020	3	2025	2030	2035	190		0	0	190	0	0	0	0	190	0	0	0
	ITAM-N-102	APC Smart UPS 750XL	5	2016	7	2021	2026	2031	250		250	0	0	250	0	0	0	0	250	0	0
	ITAM-N-103	APC Smart UPS 2200 XL 8.75in Rac	5	2022	1	2027	2032	2037	570		0	0	0	0	570	0	0	0	0	570	0
	ITAM-N-104	APC Smart UPS RT2200	5	2022	1	2027	2032	2037	670		0	0	0	0	670	0	0	0	0	670	0
	ITAM-N-105	APC Smart UPS 3000	5	2019	4	2024	2029	2034	670		0	670	0	0	0	0	670	0	0	0	0
	ITAM-N-106	APC Back-UPS CS 500	5	2019	4	2024	2029	2034	70		0	70	0	0	0	0	70	0	0	0	0
	ITAM-N-107	APC Back-UPS 650	5	2019	4	2024	2029	2034	70		0	70	0	0	0	0	70	0	0	0	0
	ITAM-N-108	APC Back-UPS Pro BR 1350	5	2021	2	2026	2031	2036	120		0	0	0	120	0	0	0	0	120	0	0
									$ 59,870.00		$ 18,450.00	$ 2,260.00	$ 11,750.00	$ 370.00	$ 6,150.00	$ -	$ 26,700.00	$ 190.00	$ 6,270.00	$ 11,350.00	$ 4,500.00

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Server Replacement Program	ITAM-S-001	Server - VM Host 1	5	2020	3	2025	2030	2035	10370		0	0	10370	0	0	0	0	10370	0	0	0
	ITAM-S-002	Server - VM Host 2	5	2022	1	2027	2032	2037	11000		0	0	0	0	11000	0	0	0	0	11000	0
	ITAM-S-003	Server - VM Host 3	5	2018	5	2023	2028	2033	17170		17170	0	0	0	0	17170	0	0	0	0	17170
	ITAM-S-004	Server - Management (Rpr)	10	2015	8	2025	2035	2045	0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-S-005	Server - SODA	5	2016	7	2021	2026	2031	0		0	0	0	0	0	0	0	0	0	0	0
									$ 32,540.00		$ 17,170.00	$ -	$ 10,370.00	$ -	$ 11,000.00	$ 17,170.00	$ -	$ 10,370.00	$ -	$ 11,000.00	$ 17,170.00
Printer Replacement Program	ITAM-P-003	Plotter - Wide	10	2017	6	2027	2037	2047	16380		0	0	0	0	16380	0	0	0	0	0	0
	ITAM-P-004	Scanner - Wide	10	2017	6	2027	2037	2047	0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-P-005	Copier - Network	10	2023	0	2033	2043	2053	11000		0	0	0	0	0	0	0	0	0	0	11000
									$ 27,380.00		$ -	$ -	$ -	$ -	$ 16,380.00	$ -	$ -	$ -	$ -	$ -	$ 11,000.00
Mobile Replacement Program	ITAM-M-001	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-002	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-003	Iphone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	208	0
	ITAM-M-004	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-005	Iphone 7 Plus (32GB)	5	2018	5	2023	2028	2033	425		425	0	0	0	0	425	0	0	0	0	425
	ITAM-M-007	Iphone 11 (128GB)	5	2020	3	2025	2030	2035	400		0	0	400	0	0	0	0	400	0	0	0
	ITAM-M-008	Iphone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359
	ITAM-M-009	Iphone 7 (32 GB)	5	2020	3	2025	2030	2035	260		0	0	260	0	0	0	0	260	0	0	0
	ITAM-M-010	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-011	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-012	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-013	Iphone SE 2022 (64GB)	5	2023	0	2028	2033	2038	208		0	0	0	0	0	208	0	0	0	0	208
	ITAM-M-014	Iphone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359
	ITAM-M-015	Iphone 7 Plus (32GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	260	0	0	0	0
	ITAM-M-016	Iphone 7 (32GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	260	0	0	0	0
	ITAM-M-017	Iphone 7 (32 GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	260	0	0	0	0
	ITAM-M-018	Iphone 7 (32 GB)	5	2020	3	2025	2030	2035	260		0	0	260	0	0	0	0	260	0	0	0
	ITAM-M-019	Iphone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	208	0
	ITAM-M-020	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-021	Iphone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359
	ITAM-M-022	ZTE Unite IV	5	2021	2	2026	2031	2036	170		0	0	0	170	0	0	0	0	170	0	0
	ITAM-M-024	Iphone 7 Plus (32GB)	5	2018	5	2023	2028	2033	260		260	0	0	0	0	260	0	0	0	0	260
	ITAM-M-025	Iphone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0
	ITAM-M-026	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-027	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-028	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-029	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-030	Iphone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0
	ITAM-M-031	Iphone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	208	0
	ITAM-M-032	Iphone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	208	0
	ITAM-M-033	Iphone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	208	0
	ITAM-M-034	Iphone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359
									$ 9,734.00		$ 3,660.00	$ 780.00	$ 920.00	$ 1,670.00	$ 4,015.00	$ 2,329.00	$ 780.00	$ 920.00	$ 1,670.00	$ 4,015.00	$ 2,329.00
Subscription Renewal Program	ITAM-T-001	Trend AV Maintenance x 60							2100		0	2100	2100	2100	2100	2100	2100	2100	2100	2100	2100
	ITAM-T-002	Barracuda Spam Firewall EU							2400		0	2400	2400	2400	2400	2400	2400	2400	2400	2400	2400
	ITAM-T-003	Vmware vSphere Essentials 3 host - (3 yr)							350		0	350			350			350			350
	ITAM-T-004	Veeam Essentials Standard 3 host - (3 yr)							4510		4510			4510			4510			4510	
	ITAM-T-005	Cisco SmartNet (FPR Devices)							770		0	770	770	770	770	770	770	770	770	770	770
	ITAM-T-006	Cisco AnyConnect Plus License - (3 yr)							1000		0		1000			1000			1000		
	ITAM-T-007	Cisco AMP, URL Filtering, Threat Protection							0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-T-008	SSL Certificates (5) - (2 yr)							875		0	875		875		875		875		875	
	ITAM-T-009	GIS Maintenance ESRI							5500		0	5500	5500	5500	5500	5500	5500	5500	5500	5500	5500
	ITAM-T-010	GIS Maintenance Geocortex							10500		0	10500	10500	10500	10500	10500	10500	10500	10500	10500	10500
	ITAM-T-011	Adobe CC sub. (Comm. / Edu.) x 2							1060		0	1060	1060	1060	1060	1060	1060	1060	1060	1060	1060
	ITAM-T-012	AutoCAD LT sub. (Stormwater prgm)							0		0	0	0	0	0	0	0	0	0	0	0
	ITAM-T-013	MS 365 Non-Profit Plan (Est. 30-10 free = 20)							1740		0	1740	1740	1740	1740	1740	1740	1740	1740	1740	1740
	ITAM-T-014	OnBase Maintenance							26580		0	26580	26580	26580	26580	26580	26580	26580	26580	26580	26580
	ITAM-T-015	Sage Maintenance							7500		0	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500
	ITAM-T-016	OT Group (PPH/Maint. Plan)							2000		0	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000
	ITAM-T-017	Internet/Telecom (Main, Vand., Depot est. 500/month)							6000		0	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000
	ITAM-T-018	Bell/Rogers Mobile (est. 900/month for plans)							10800		0	10800	10800	10800	10800	10800	10800	10800	10800	10800	10800
	ITAM-T-019	DC Website hosting (GHD Digital)							12000		0	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000
		The annual total does not include Yellow Highlight items as these are regular operating expenses							$ 64,885.00		$ 4,510.00	$ 59,375.00	$ 59,150.00	$ 63,335.00	$ 58,500.00	$ 60,025.00	$ 62,640.00	$ 59,375.00	$ 59,150.00	$ 63,535.00	$ 58,500.00

GRAND FORECAST ANNUAL TOTALS:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	$ 76,706	$ 99,507	$ 76,726	$ 118,475	$ 92,059	$ 106,642	$ 87,889	$ 79,817	$ 109,357	$ 103,309

	TOTAL	Average
	$ 950,506	$ 95,051

Notes:

CPI adjustments of 2.5% applied to Annual Total
Can factor into equations if required
All listed values include HST, rounded to next 10th in most cases
Replacement costs not used (using acquisition costs for calculations) - in some cases, replacements are cheaper, in others, higher)
Note, monitors not factored into PC replacements (their useful life tends to be significant and replacement is infrequent)
We have many users with both desktop and laptop - business/cost savings strategy should be to move away from desktops and run 1 machine only for most users as we progress to 2030, some exceptions to this)
Project Years Prior Column depicts any hardware that was not replaced on 'schedule' - might have minimal impact on forecasts moving forward depening on how we address these

5.6.47

4.2 Vehicles

Department	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year	Acquisition Cost	Replacement Cost	Current Value (Lowest estimated)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Vanderwater	2008 Dodge Ram	15	2008	15	2023		$65,000	$6,500		$59,150									$59,150
Vanderwater	2008 Ford 3 Ton (Dump)	20	2008	15	2028		$100,000	$20,000					$86,000						$86,000
Vanderwater	2008 Ford F150	15	2008	15	2023	$31,399	$65,000	$7,000	$58,350										$58,350
Vanderwater	2011 Chevy Silverado	15	2011	12	2026		$65,000	$12,995			$53,954								$53,954
Corporate Services	2012 Dodge Caravan	15	2014	9	2029	$12,895	$20,000	$2,000						$18,600					$18,600
Monitoring	2012 Dodge Ram	15	2012	11	2027		$65,000	$14,000				$53,800							$53,800
OPG	2012 Honda Civic	15	2012	11	2027	$13,365	$30,000	$5,000			$25,750								$25,750
Engineering	2014 Jeep Cherokee	15	2014	9	2029	$30,389	$30,000	$9,000						$23,700					$23,700
Vanderwater	2015 Dodge Caravan	15	2015	8	2030	$22,698	$25,000	$7,000							$20,450				$20,450
Vanderwater	2016 Ford F150	15	2016	7	2031	$33,873	$65,000	$15,000								$56,000			$56,000
Corporate Services	2017 Ford Focus (Electric)	15	2017	6	2032		$35,000	$14,000									$27,300		$27,300
Regs	2022 GMC - Lease ($900/month)	5	2022	1	2027	$10,000	$70,000	$45,000				$10,000							$10,000
Vanderwater	2022 Chevy - Lease ($900/month)	5	2022	1	2027	$10,000	$70,000	$45,000				$10,000							$10,000
Monitoring	2022 Chevy - Lease ($900/month)	5	2022	1	2027	$10,000	$70,000	$45,000				$10,000							$10,000
Vanderwater	Flatbed Trailer	30	2000	23	2030		$15,000	$2,000							$13,700				$13,700
Vanderwater	ATV Trailer	30	2000	23	2030		$10,000	$2,000							$8,700				$8,700
Vanderwater	Forwarder (logging and dam operations)	30	2000	23	2030		$20,000	$5,000							$16,750				$16,750
Lands	ATV	15	2018	5	2033		$12,000	$4,500										$9,750	$9,750
Vanderwater	ATV	15	2018	5	2033		$12,000	$4,500										$9,750	$9,750
Vanderwater	ATV	15	2015	8	2030		$12,000	$4,500								$9,750			$9,750
Vanderwater	ATV	15	2015	8	2030		$12,000	$4,500								$9,750			$9,750
																			$591,204

*Lease vehicle - used the acquisition cost for plan to get into a new lease as estimate
*Lease vehicle replacement cost = Acquistion cost x lease length yrs
*All Replacement Costs are estimated using Autotrader and each year replacement cost reduced by 5%
*2008 Trucks range from $6,500-$30,000
*2011 Trucks range from $12,995 - $32,500
*2012 Trucks range from $9,985 - $39,900
Auto Trader on July 19, 2023 *2012 Dodge Caravan - $2,000 - $7,900
*2012 Civic -range from $4,500 - $17,000
*2014 Jeep Cherokee range from $8,995 - $23,755
*2015 Dodge Caravan range from $7,000 - $17,000
*2016 Trucks range from $15,984 - $54,924
*2017 - Electric range from $13,999 - $19,950

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Summary	$58,350	$60,629	$83,689	$90,085	$94,600	$47,588	$68,540	$88,713	$32,760	$23,888	$648,841
$64,884	Annual Average used in Asset Plan										

4.3 Facilities and Conservation Areas

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average	
	Totals		$110,500	$110,700	$105,000	$110,188	$100,650	$106,875	$112,700	$109,863	$97,200	$103,206	$1,066,881	$106,688	With 2.5 %
Beaver Meadow CA - Parking Lot and Access	$5,000								$5,000				$5,000	$500	
Beaver Meadow CA - Picnic Tables/Washrooms/Signage	$2,000											$2,000	$2,000	$200	
Beaver Meadow CA - Trails	$1,000		$1,000										$1,000	$100	
Deerock Building & Outhouse	$5,000						$5,000						$5,000	$500	
Depot Lakes Accessability	$7,500			$7,500									$7,500	$750	
Depot Lakes CA - Bridge	$10,000								$10,000				$10,000	$1,000	
Depot Lakes CA - Gate	$40,000	$40,000											$0	$0	
Depot Lakes CA - Gate Maintenance	$5,000		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000	$500	
Depot Lakes CA - Parking Lot	$10,000					$10,000							$10,000	$1,000	
Depot Lakes CA - Picnic Shelter	$5,000						$5,000						$5,000	$500	
Depot Lakes CA - Picnic Tables/Washrooms/Signage	$2,000				$2,000								$2,000	$200	
Depot Lakes CA - Trails	$1,000			$1,000									$1,000	$100	
Depot Lakes Facility Improvement Business Plan	$15,000				$7,500			$7,500					$15,000	$1,500	
Depot Lakes Flooring	$5,000					$5,000							$5,000	$500	
Depot Lakes Office	$3,000			$3,000									$3,000	$300	
Depot Lakes Office Roof	$10,000										$10,000		$10,000	$1,000	
Depot Lakes Washroom and septic	$125,000	$125,000											$0	$0	
Depot Office Windows	$20,000				$20,000								$20,000	$2,000	
Frink CA - Boardwalk (annual cost to build for replacement)	$50,000				$10,000	$10,000	$10,000	$10,000	$10,000				$50,000	$5,000	
Frink CA - Gate	$40,000	$40,000											$0	$0	
Frink CA - Parking Lot	$25,000	$25,000											$0	$0	
Frink CA - Pavillion	$100,000	$100,000											$0	$0	
Frink CA - Pavillion (roof, painting, etc.)	$15,000					$15,000							$15,000	$1,500	
Frink CA - Picnic Tables/Washrooms/Signage	$2,000			$2,000									$2,000	$200	
Frink CA - Trails	$1,000				$1,000								$1,000	$100	
Little Bluff CA - Fencing	$12,000	$12,000											$0	$0	
Little Bluff CA - Gate	$40,000	$40,000											$0	$0	
Little Bluff CA - Gate Maintenance	$5,000		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000	$500	
Little Bluff CA - Parking Lot	$15,000							$7,500	$7,500				$15,000	$1,500	
Little Bluff CA - Picnic Shelter	$5,000								$5,000				$5,000	$500	
Little Bluff CA - Picnic Tables/Washrooms/Signage	$2,000				$2,000								$2,000	$200	
Little Bluff CA - Trails	$1,000					$1,000							$1,000	$100	
Macaulay Mountain - Building removal	$40,000			$40,000									$40,000	$4,000	
Macaulay Mountain CA - Gate	$40,000		$40,000										$40,000	$4,000	
Macaulay Mountain CA - Gate Maintenance	$5,000		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000	$500	
Macaulay Mountain CA - Parking Lot and Entrance	$40,000		$20,000	$20,000									$40,000	$4,000	
Macaulay Mountain CA - Picnic Shelter	$5,000					$5,000							$5,000	$500	
Macaulay Mountain CA - Picnic Tables/Washrooms/Signage	$2,000					$2,000							$2,000	$200	
Macaulay Mountain CA - Trails	$1,000						$1,000						$1,000	$100	
Main Office - Appliance/Lunch room	$10,000				$5,000				$5,000				$10,000	$1,000	
Main Office - Cooling/Heating/Back-up Generator	$80,000				$5,000	$15,000		$25,000	$15,000	$15,000		$5,000	$80,000	$8,000	
Main Office - Board Room Upgrades - Tables and Chairs	$15,000				$3,000		$4,000	$4,000	$4,000				$15,000	$1,500	
Main Office - Exterior	$15,000				$5,000		$5,000	$5,000					$15,000	$1,500	
Main Office - Interior	$15,000							$7,500			$7,500		$15,000	$1,500	
Main Office - New Storage Facility	$525,000	$525,000											$0	$0	
Main Office - Pavillion - Exterior	$8,000								$8,000				$8,000	$800	
Main Office - Pavillion - roof	$10,000						$10,000						$10,000	$1,000	
Main Office - Roof	$30,000											$30,000	$30,000	$3,000	
Main Office - sewage system (peat replacement)	$6,750											$6,750	$6,750	$675	
Main Office - General - Other Properties (Gates, access, etc)	$35,000		$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$35,000	$3,500	
Main Office - General - Access Improvements	$100,000		$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	$100,000	$10,000	
Main Office - General - Abandoned water wells on QC lanc	$15,000		$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$15,000	$1,500	
Main Office - General - Surveys	$60,000		$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$6,000	$60,000	$6,000	

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
Massassauga Point CA - Fencing	$10,000			$10,000									$10,000	$1,000
Massassauga Point CA - Gate	$40,000	$40,000											$0	$0
Massassauga Point CA - Gate Maintenance	$5,000		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000	$500
Massassauga Point CA - Parking Lot	$10,000					$10,000							$10,000	$1,000
Massassauga Point CA - Picnic Shelter	$5,000									$5,000			$5,000	$500
Massassauga Point CA - Picnic Tables/Washrooms/Signage	$2,000						$2,000						$2,000	$200
Massassauga Point CA - Trails	$1,000							$1,000					$1,000	$100
Potters Creek CA - Boardwalk	$10,000									$10,000			$10,000	$1,000
Potters Creek CA - Gate (North and South)	$80,000	$80,000											$0	$0
Potters Creek CA - Gate (North and South) Maintenance	$10,000		$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000	$1,000
Potters Creek CA - Parking Lot	$25,000									$35,000			$35,000	$3,500
Potters Creek CA - Picnic Tables/Washrooms/Signage	$3,000							$3,000					$3,000	$300
Potters Creek CA - Trails	$1,000								$1,000				$1,000	$100
Sheffield CA - Parking Lot	$10,000				$5,000						$5,000		$10,000	$1,000
Sheffield CA - Picnic Tables/Washrooms/Signage	$3,000								$3,000				$3,000	$300
Sheffield CA - Trails	$1,000									$1,000			$1,000	$100
Sidney CA - Parking Lot	$5,000					$5,000							$5,000	$500
Sidney CA - Picnic Tables/Washrooms/Signage	$3,000									$3,000			$3,000	$300
Sidney CA - Trails	$1,000										$1,000		$1,000	$100
Vanderwater CA - Gate	$40,000	$40,000											$0	$0
Vanderwater CA - Gate Maintenance	$5,000		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000	$500
Vanderwater CA - Parking Lot	$10,000						$10,000						$10,000	$1,000
Vanderwater CA - Picnic Tables/Washrooms/Signage	$3,000										$3,000		$3,000	$300
Vanderwater CA - Trails	$1,000											$1,000	$1,000	$100
Vanderwater Office - Concrete Repairs to Structure	$10,000				$10,000								$10,000	$1,000
Vanderwater Office Building Maintenance	$25,000		$15,000				$5,000				$2,500	$2,500	$25,000	$2,500
Vanderwater Office Sewage System	$15,000										$15,000		$15,000	$1,500
Vanderwater Office Heating and Cooling	$25,000										$12,500	$12,500	$25,000	$2,500
Vanderwater Office - Washrooms (2)	$20,000		$10,000				$10,000						$20,000	$2,000
													$964,250	$96,425
TOTAL	$2,021,250	$1,067,000												

*CPI of 2.5% applied annually to yearly total

4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

Description	Estimated Value/Unit	Quantity	Estimated Value (Total)	Estimated Life Cycle	Matching Grants	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
			$3,573,600			$53,773	$55,117	$56,495	$57,907	$59,355	$60,839	$62,360	$63,919	$65,517	$67,154	$548,661
Tipping bucket rain gauges	$1,000	10	$10,000	20		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000
Snow sensor	$800	1	$800	10		$80	$80	$80	$80	$80	$80	$80	$80	$80	$80	$800
Air temperature sensor	$400	5	$2,000	10		$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$2,000
Water temperature sensor	$400	5	$2,000	10		$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$2,000
Second Depot weather station - snow, temp, weighing gauge, moisture	$30,000	1	$30,000	10		$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$30,000
Quinte office weather station - Geonor	$3,000	1	$3,000	20		$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$1,500
Second Depot Lake Dam gauge	$8,000	1	$8,000	10		$800	$800	$800	$800	$800	$800	$800	$800	$800	$800	$8,000
Water level monitors (Aquaswift)	$2,500	1	$2,500	10		$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$2,500
Incidental tools, calibration, repair consumables	$1,000	1	$1,000	10		$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,000
Campbell scientific snow depth and air temperature sensor	$1,500	3	$4,500	10		$450	$450	$450	$450	$450	$450	$450	$450	$450	$450	$4,500
Vanderwater climate change decagon unit	$2,500	1	$2,500	10		$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$2,500
Decagon soil probes	$400	2	$800	10		$80	$80	$80	$80	$80	$80	$80	$80	$80	$80	$800
Sutron tipping bucket and pole	$2,000	6	$12,000	20		$600	$600	$600	$600	$600	$600	$600	$600	$600	$600	$6,000
Skootamatta climate station	$15,000	1	$15,000	10		$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$15,000
FTS - LT1 with pressure transducer	$6,000	9	$54,000	10		$5,400	$5,400	$5,400	$5,400	$5,400	$5,400	$5,400	$5,400	$5,400	$5,400	$54,000
FTS tipping bucket rain gauge	$1,000	2	$2,000	20		$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,000
equipment enclosure	$1,000	5	$5,000	40		$125	$125	$125	$125	$125	$125	$125	$125	$125	$125	$1,250
mast	$500	1	$500	40		$13	$13	$13	$13	$13	$13	$13	$13	$13	$13	$125
Parks Creek doghouse	$1,000	1	$1,000	40		$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$250
Rain gauges requiring servicing or not deployed	$1,000	5	$5,000	10		$500	$500	$500	$500	$500	$500	$500	$500	$500	$500	$5,000
Madoc weighing gauge	$15,000	1	$15,000	10		$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$1,500	$15,000
FTS - LT1 with pressure transducer - NEW	$6,000	7	$42,000	10		$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	$42,000
logger - NEW	$5,000	1	$5,000	20		$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$2,500
Floodplain mapping projects	$45,000	30	$1,350,000	25	25%	$13,500	$13,500	$13,500	$13,500	$13,500	$13,500	$13,500	$13,500	$13,500	$13,500	$135,000
Floodplain mapping cost per km of mapping	$2,500	800	$2,000,000	25	25%	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$20,000	$200,000

SUMMARY TABLE FOR REPORTING

Description		Quantity	Estimated Value (Total)
Rain gauges and accessories		26	$52,500
Climate stations		3	$47,500
Auxiliary sensors - snow, temperature, soil moisture		16	$10,100
Water level gauges/pressure transducers		18	$106,500
Infrastructure		6	$6,000
Incidentals		1	$1,000
Floodplain mapping projects		30	$3,350,000
TOTAL			**$3,573,600**

Description	Estimated Value	Quantity	Estimated Value (Total $)	Estimated Life Cycle	Matching Grants/ Rental	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
	$227,427					$11,861	$14,207	$12,157	$14,207	$12,157	$14,207	$12,157	$14,207	$12,157	$12,157	$129,474	$12,947
Stanely 90 hp Yamaha, boat and trailer	$85,000	1	$85,000	20	100%	$4,250	$4,250	$4,250	$4,250	$4,250	$4,250	$4,250	$4,250	$4,250	$4,250	$42,500	$4,250
Halltech Electrofishing Boat Mudbuddy Motor And Trailer	$105,122	1	$105,122	20	100%	$5,256	$5,256	$5,256	$5,256	$5,256	$5,256	$5,256	$5,256	$5,256	$5,256	$52,561	$5,256
Halltech Backpack Electrofisher	$15,000	1	$15,000	20		$750	$750	$750	$750	$750	$750	$750	$750	$750	$750	$7,500	$750
Canoes (3)	$750	3	$2,250	20		$113	$113	$113	$113	$113	$113	$113	$113	$113	$113	$1,125	$113
Kayaks (2)	$600	2	$1,200	20		$60	$60	$60	$60	$60	$60	$60	$60	$60	$60	$600	$60
GPS (4)	$375	4	$1,500	10		$150	$150	$150	$150	$150	$150	$150	$150	$150	$150	$1,500	$150
Paddles (9)	$50	9	$450	10		$45	$45	$45	$45	$45	$45	$45	$45	$45	$45	$450	$45
Battery Charger	$75	1	$75	10		$8	$8	$8	$8	$8	$8	$8	$8	$8	$8	$75	$8
Marine batteries (7)	$300	7	$2,100	5		$420	$420	$420	$420	$420	$420	$420	$420	$420	$420	$4,200	$420
Electrofishing Generator	$4,800	1	$4,800	20		$240	$240	$240	$240	$240	$240	$240	$240	$240	$240	$2,400	$240
PGMN Generator	$2,100	1	$2,100	20		$105	$105	$105	$105	$105	$105	$105	$105	$105	$105	$1,050	$105
Defilibilator	$1,625	1	$1,625	20		$81	$81	$81	$81	$81	$81	$81	$81	$81	$81	$813	$81
Survey Equipment - Regulations (4)	$2,000	4	$8,000	10			$2,000		$2,000		$2,000		$2,000			$8,000	$800
PFD (7)	$65	7	$455	10		$46	$46	$46	$46	$46	$46	$46	$46	$46	$46	$455	$46
Leica Microsystems Microscope	$9,000	1	$9,000	30		$300	$300	$300	$300	$300	$300	$300	$300	$300	$300	$3,000	$300
Olympus TG-5 camera	$565	1	$565	15		$38	$38	$38	$38	$38	$38	$38	$38	$38	$38	$377	$38
			$21,259			$2,049	$2,100	$2,153	$2,207	$2,262	$2,318	$2,376	$2,436	$2,497	$2,559	$22,956	$2,058
Windermeres (5)	$100	5	$500	30		$17	$17	$17	$17	$17	$17	$17	$17	$17	$17	$167	$17
Minnow traps (23)	$25	23	$460	30		$19	$19	$19	$19	$19	$19	$19	$19	$19	$19	$192	$19
Hoop nets (7)	$500	7	$3,500	15		$233	$233	$233	$233	$233	$233	$233	$233	$233	$233	$2,333	$233
Large Fyke net	$1,085	1	$1,085	15		$72	$72	$72	$72	$72	$72	$72	$72	$72	$72	$723	$72
Samll fyke net	$850	1	$850	15		$57	$57	$57	$57	$57	$57	$57	$57	$57	$57	$567	$57
3 foot Hoop Net	$555	1	$555	15		$37	$37	$37	$37	$37	$37	$37	$37	$37	$37	$370	$37
4 foot Hoop net	$785	1	$785	15		$52	$52	$52	$52	$52	$52	$52	$52	$52	$52	$523	$52
Weight Scales (3)	$25	3	$75	15		$5	$5	$5	$5	$5	$5	$5	$5	$5	$5	$50	$5
Measuring Board Large	$290	1	$290	30		$10	$15	$15	$15	$15	$15	$15	$15	$15	$15	$140	$14
Measuring Board Small	$50	1	$50	30		$2	$3	$3	$3	$3	$3	$3	$3	$3	$3	$24	$2
Benthic Nets (3)	$200	3	$600	5		$120	$120	$120	$120	$120	$120	$120	$120	$120	$120	$1,200	$120
Seine Net	$500	1	$500	5		$100	$100	$100	$100	$100	$100	$100	$100	$100	$100	$1,000	$100
Fish Cradle	$130	1	$130	5		$26	$26	$26	$26	$26	$26	$26	$26	$26	$26	$260	$26
Mussel Viewer	$52	1	$52	5		$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$104	$10
Larval Fish Net	$251	1	$251	5		$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$502	$50
Electrofishing golves (4)	$212	4	$848	5		$170	$170	$170	$170	$170	$170	$170	$170	$170	$170	$1,696	$170
Gear Efficiency Net	$10,728	1	$10,728	10		1072.8	$1,073	$1,073	$1,073	$1,073	$1,073	$1,073	$1,073	$1,073	$1,073	$10,728	$1,073
			$207,168			$9,515	$9,753	$9,997	$10,247	$10,503	$10,766	$11,035	$11,311	$11,594	$11,884	$106,605	$10,661
Pro DSS YSI Multiparameter sonde	$30,061	1	$30,061	20		$1,503	$1,503	$1,503	$1,503	$1,503	$1,503	$1,503	$1,503	$1,503	$1,503	$15,031	$1,503
EXO YSI Multiparameter sonde	$20,000	1	$20,000	20		$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000	$1,000
Climate Change YSI	$20,000	1	$20,000	20		$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000	$1,000
BQRAP YSI	$20,000	1	$20,000	20		$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000	$1,000
3 YSI Handheld units	$20,000	3	$60,000	20		$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$30,000	$3,000
1 YSI sonde - currently broken	$20,000	1	$20,000	20		$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	$10,000	$1,000
Photometer	$15,000	1	$15,000	20		$375	$375	$375	$375	$375	$375	$375	$375	$375	$375	$3,750	$375
Lamotte 2020i Turbidity meter	$1,333	1	$1,333	20		$67	$67	$67	$67	$67	$67	$67	$67	$67	$67	$667	$67
Lamotte 2020WE Turbidity meter - currently broken	$920	1	$920	10		$92	$92	$92	$92	$92	$92	$92	$92	$92	$92	$920	$92
Accumet AP110 pH meter	$495	1	$495	20		$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$248	$25
Sorvall ST8 Centerfuge	$7,743	1	$7,743	30		$258	$258	$258	$258	$258	$258	$258	$258	$258	$258	$2,581	$258
Mettler Toledo ME103E Scale	$983	1	$983	20		$49	$49	$49	$49	$49	$49	$49	$49	$49	$49	$492	$49
Coolers (11)	$30	11	$330	20		$17	$17	$17	$17	$17	$17	$17	$17	$17	$17	$165	$17
Flow tracker	$52	1	$52	20		$3	$3	$3	$3	$3	$3	$3	$3	$3	$3	$26	$3
sontek Flowtracker - currently broken	$251	1	$251	10		$25	$25	$25	$25	$25	$25	$25	$25	$25	$25	$251	$25
Pygmy flow meter 1250mini	$5,000	1	$5,000	20		$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$2,500	$250
Price Flow Meter 1210AA	$5,000	1	$5,000	20		$250	$250	$250	$250	$250	$250	$250	$250	$250	$250	$2,500	$250
Tiration Kit	$180	1	$180	10		$18	$18	$18	$18	$18	$18	$18	$18	$18	$18	$180	$18
Nikon C-LEDS Microscope (2)	$2,500	2	$5,000	30		$167	$167	$167	$167	$167	$167	$167	$167	$167	$167	$1,667	$167
Abraxis Test Strip Reader	$1,800	1	$1,800	20		$90	$90	$90	$90	$90	$90	$90	$90	$90	$90	$900	$90
Van Dorn Sampler	$970	1	$970	20		$49	$49	$49	$49	$49	$49	$49	$49	$49	$49	$485	$49
Secchi Disk	$75	1	$75	30		$3	$3	$3	$3	$3	$3	$3	$3	$3	$3	$25	$3
Ekman Dredge (2) (1 broken)	$500	1	$500	10		$50	$50	$50	$50	$50	$50	$50	$50	$50	$50	$500	$50
Practum412-1s Toploading balance scale - broken	$703	1	$703	10		$70	$70	$70	$70	$70	$70	$70	$70	$70	$70	$703	$70
Quadrat (2)	$100	2	$200	20		$10	$10	$10	$10	$10	$10	$10	$10	$10	$10	$100	$10
Chest Waders (10)	$100	10	$1,000	5		$200	$200	$200	$200	$200	$200	$200	$200	$200	$200	$2,000	$200
Mustang survival suit (8)	$430	8	$3,440	20		$172	$172	$172	$172	$172	$172	$172	$172	$172	$172	$1,720	$172
Gas Cans/Jerry Cans (6)	$60	6	$360	30		$12	$12	$12	$12	$12	$12	$12	$12	$12	$12	$120	$12

Price is estimated

indicates not functioning equipment/broken

Average does not inlcude equipment that is not functioning or not being used

AVERAGE FOR SUMMARY $25,666

City of Belleville												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$2,092,985.07	$ 62,789.55	$ 104,649.25	$ 146,508.95	$ 188,368.66	$ 230,228.36	$ 272,088.06	$ 272,088.06	$ 272,088.06	$ 272,088.06	$ 272,088.06	$ 2,092,985.07
County of Prince Edward												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$901,242.00	$ 27,037.26	$ 45,062.10	$ 63,086.94	$ 81,111.78	$ 99,136.62	$ 117,161.46	$ 117,161.46	$ 117,161.46	$ 117,161.46	$ 117,161.46	$ 901,242.00
Municipality of Marmora and Lake												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$517,600.00	$ 15,528.00	$ 25,880.00	$ 36,232.00	$ 46,584.00	$ 56,936.00	$ 67,288.00	$ 67,288.00	$ 67,288.00	$ 67,288.00	$ 67,288.00	$ 517,600.00
Municipality of Tweed												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$40,579.90	$ 1,217.40	$ 2,029.00	$ 2,840.59	$ 3,652.19	$ 4,463.79	$ 5,275.39	$ 5,275.39	$ 5,275.39	$ 5,275.39	$ 5,275.39	$ 40,579.90
Municipality of Centre Hastings												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$4,986.77	$ 149.60	$ 249.34	$ 349.07	$ 448.81	$ 548.54	$ 648.28	$ 648.28	$ 648.28	$ 648.28	$ 648.28	$ 4,986.77
Township of Tyendinaga												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$375,345.56	$ 11,260.37	$ 18,767.28	$ 26,274.19	$ 33,781.10	$ 41,288.01	$ 48,794.92	$ 48,794.92	$ 48,794.92	$ 48,794.92	$ 48,794.92	$ 375,345.56
Town of Greater Napanee												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$1,038,763.69	$ 31,162.91	$ 51,938.18	$ 72,713.46	$ 93,488.73	$ 114,264.01	$ 135,039.28	$ 135,039.28	$ 135,039.28	$ 135,039.28	$ 135,039.28	$ 1,038,763.69
Township of Stone Mills												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$665,641.96	$ 19,969.26	$ 33,282.10	$ 46,594.94	$ 59,907.78	$ 73,220.62	$ 86,533.45	$ 86,533.45	$ 86,533.45	$ 86,533.45	$ 86,533.45	$ 665,641.96
Township of Addington Highlands												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$131,592.17	$ 3,947.77	$ 6,579.61	$ 9,211.45	$ 11,843.30	$ 14,475.14	$ 17,106.98	$ 17,106.98	$ 17,106.98	$ 17,106.98	$ 17,106.98	$ 131,592.17
Township of Madoc												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$31,540.28	$ 946.21	$ 1,577.01	$ 2,207.82	$ 2,838.63	$ 3,469.43	$ 4,100.24	$ 4,100.24	$ 4,100.24	$ 4,100.24	$ 4,100.24	$ 31,540.28
Township of Central Frontenac												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$452,655.35	$ 13,579.66	$ 22,632.77	$ 31,685.87	$ 40,738.98	$ 49,792.09	$ 58,845.20	$ 58,845.20	$ 58,845.20	$ 58,845.20	$ 58,845.20	$ 452,655.35
Township of South Frontenac												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	$507,710.26	$ 15,231.31	$ 25,385.51	$ 35,539.72	$ 45,693.92	$ 55,848.13	$ 66,002.33	$ 66,002.33	$ 66,002.33	$ 66,002.33	$ 66,002.33	$ 507,710.26
		$ 202,819.29	$ 338,032.15	$ 473,245.01	$ 608,457.87	$ 743,670.73	$ 878,883.59	$ 878,883.59	$ 878,883.59	$ 878,883.59	$ 878,883.59	

4.6 Summary

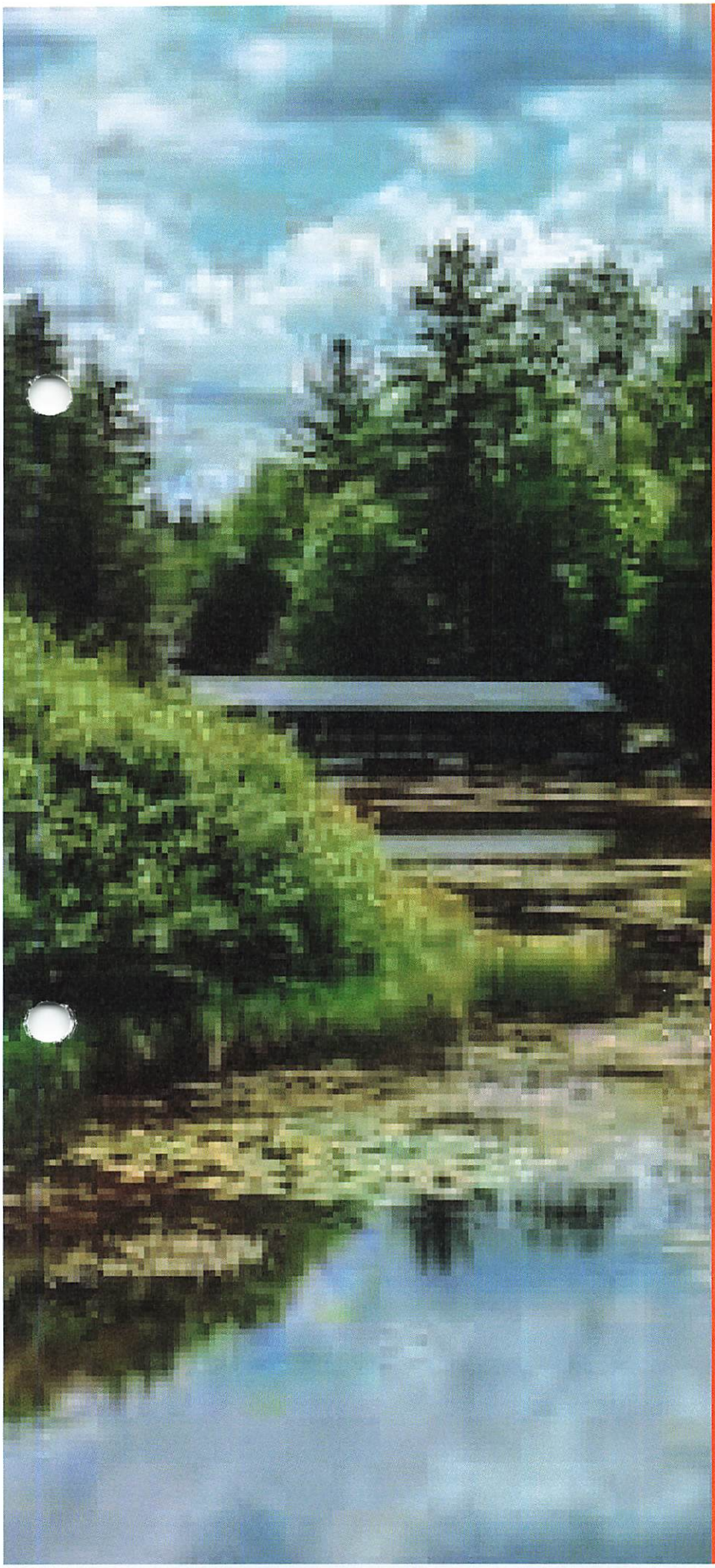
Asset Class			2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
	Annual Average												
1. IT and IMS	$95,051		$76,706	$99,507	$76,726	$118,475	$92,059	$106,662	$87,889	$79,817	$109,357	$103,309	$950,506
2. Facilities and CA's	$106,688		$110,500	$110,700	$105,000	$110,188	$100,650	$106,875	$112,700	$109,863	$97,200	$103,206	$1,066,881
3. Vehicles	$64,884		$58,350	$60,629	$83,689	$90,085	$94,600	$47,588	$68,540	$88,713	$32,760	$23,888	$648,841
4. Equipment	$25,908		$23,429	$26,065	$24,311	$26,665	$24,926	$27,296	$25,573	$27,958	$26,252	$26,604	$259,078
5. FF&W and FP Mapping	$60,243		$53,773	$55,117	$56,495	$57,907	$59,355	$60,839	$62,360	$63,919	$65,517	$67,154	$602,434
			$322,757	$352,017	$346,222	$403,319	$371,590	$349,258	$357,061	$370,268	$331,086	$324,161	$3,527,740
TOTAL Billed Annually:	$352,774												
6. Water Control Structures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Belleville	$62,790	$104,649	$146,509	$188,369	$230,228	$272,088	$272,088	$272,088	$272,088	$272,088			$2,092,985
PEC	$27,037	$45,062	$63,087	$81,112	$99,137	$117,161	$117,161	$117,161	$117,161	$117,161			$901,242
Marmora and Lake	$15,528	$25,880	$36,232	$46,584	$56,936	$67,288	$67,288	$67,288	$67,288	$67,288			$517,600
Tweed	$1,217	$2,029	$2,841	$3,652	$4,464	$5,275	$5,275	$5,275	$5,275	$5,275			$40,580
Centre Hastings	$150	$249	$349	$449	$549	$648	$648	$648	$648	$648			$4,987
Tyendinaga	$11,260	$18,767	$26,274	$33,781	$41,288	$48,795	$48,795	$48,795	$48,795	$48,795			$375,346
Greater Napanee	$31,163	$51,938	$72,713	$93,489	$114,264	$135,039	$135,039	$135,039	$135,039	$135,039			$1,038,764
Stone Mills	$19,969	$33,282	$46,595	$59,908	$73,221	$86,533	$86,533	$86,533	$86,533	$86,533			$665,642
Addington Highlands	$3,948	$6,580	$9,211	$11,843	$14,475	$17,107	$17,107	$17,107	$17,107	$17,107			$131,592
Madoc	$946	$1,577	$2,208	$2,839	$3,469	$4,100	$4,100	$4,100	$4,100	$4,100			$31,540
Central Frontenac	$13,580	$22,633	$31,686	$40,739	$49,792	$58,845	$58,845	$58,845	$58,845	$58,845			$452,655
South Frontenac	$15,231	$25,386	$35,540	$45,694	$55,848	$66,002	$66,002	$66,002	$66,002	$66,002			$507,710
Total Billed Annually	$202,819	$338,032	$473,245	$608,458	$743,671	$878,884	$878,884	$878,884	$878,884	$878,884			$6,760,643

4.7 Levy

Quinte Conservation
Capital Asset Management Plan

	% in CA	2023 Current Value Assessment (CVA)	2023 CVA (Modified) in Watershed	CVA Based Apportionment Percentage		Proposed 2024 AMP Annual Capital Levy
City of Belleville	100	7,957,058,044.50	7,957,058,045	38.76	$	136,725
Centre Hastings	56	566,296,639.00	317,126,118	1.54	$	5,449
Twp. Of Madoc	100	246,719,685.00	246,719,685	1.20	$	4,239
Marmora & Lake	22	673,839,488.00	148,244,687	0.72	$	2,547
City of Quinte West	23	6,114,600,081.15	1,406,358,019	6.85	$	24,165
Stirling/Rawdon	17	543,446,360.30	92,385,881	0.45	$	1,587
Tudor & Cashel	48	179,402,405.00	86,113,154	0.42	$	1,480
Municipality of Tweed	100	683,796,338.10	683,796,338	3.33	$	11,750
Twp. of Tyendinaga	100	485,958,735.00	485,958,735	2.37	$	8,350
Addington Highlands	44	551,727,070.00	242,759,911	1.18	$	4,171
Town of Greater Napanee	53	2,417,533,459.75	1,281,292,734	6.24	$	22,016
Twp. of Stone Mills	100	985,552,054.00	985,552,054	4.80	$	16,935
Twp. of North Frontenac	1	958,821,135.60	9,588,211	0.05	$	165
Twp. of South Frontenac	21	3,567,016,623.60	749,073,491	3.65	$	12,871
Twp. of Central Frontenac	46	1,004,266,698.00	461,962,681	2.25	$	7,938
Town of Deseronto	100	129,523,340.00	129,523,340	0.63	$	2,226
Corp. of Loyalist Twp.	3	2,472,572,240.00	74,177,167	0.36	$	1,275
Prince Edward County	100	5,172,878,911.90	5,172,878,912	25.20	$	88,885
TOTAL QC LEVIES			20,530,569,163	100.00	$	352,774

5.6.55



Quinte
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Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga

CONSERVATION LANDS STRATEGY 2023

Quinte CONSERVATION

5.8.57

Preface

The intent of this document is to fulfill the requirements of Ontario Regulation 686/21 under the Conservation Authorities Act, which requires Ontario's Conservation Authorities to describe the management objectives of their land holdings.

The following report is focused on the properties owned and managed by Quinte Conservation. Further, the attached mapping broadly indicates the categories of land use. This report acts as a guide for Quinte Conservation staff to manage its vast land holdings and provide clarity to the public on its roles and responsibilities.

At a minimum, this report should be reviewed for relevance every five years.

Introduction

The ecological condition of the Quinte Conservation's property holdings has been greatly affected by the last 200 years of land use. Deeply rooted in the pioneer settlement era, forested areas were extensively and repeatedly over harvested, resulting in grazing and fires in the northern portion of the watershed, and the clearing of land for agriculture in the southern portion. These activities greatly reduced the watershed's forest cover and caused massive soil erosion and downstream flooding.

It was from these conditions that Conservation Authorities were established with a broad mandate to implement conservation measures.

The Conservation Authorities Act was introduced in 1946 and enabled programs and services that furthered watershed-based conservation, restoration, development, and management of natural resources in Ontario. Under the Act, Conservation Authorities were created at the request of local municipalities through shared funding from the province.

The purchase of private, patented land, which was environmentally degraded and often referred to as a 'barren wasteland' by Conservation Authorities, represented a long-term partnership between the province and its municipalities.

Most of the 12,000 hectares (or 30,000 acres) of vacant property owned by Quinte Conservation was purchased with provincial support before 1975. This aquisition of land removed the potential for commercial exploitation, thus assisted in preventing flooding, erosion, drought, and deforestation.

Over the past 40 years, these land holdings have naturalized, and now protect lands on a permanent watercourse (creek, river, or lake) and demonstrate the benefits of protecting fragile lands from economic exploitation.

The land holdings operate for a variety of activities including water management (weirs and dams), conservation areas (recreational use), commercial forestry (good forest management practices), and conservation reserves (providing ecosystem services to the watershed). Often, several of these uses overlap on a single land holding, therefore representing an integrated approach to management.

Guiding Principles

Quinte Conservation's land holdings form a stable ownership; with its land use based on the best available conservation strategy of the day. In order to continue providing ecosystem goods and services to watershed residents, the individual properties will be managed in accordance with the following general statements:

- Protect, maintain and, where possible, restore biodiversity, geological, and natural heritage features including species at risk, managed wildlife populations, and generalist species and their requisite habitats. This will assist in overall ecosystem stability during expected climate change of years to come.
- Maintain safe, compatible, multi-use natural areas by providing outdoor recreational pursuits such as bird watching, picnicking, hiking, cross country skiing, snow shoeing, canoeing, photography, nature appreciation and hunting.
- Support demonstration activities of sustainable land uses, including good forest management practices and wetland management projects, and providing sites for research activities and other ecosystem restoration techniques.
- Provide spaces to public and private school groups, and community-based groups for activities related to natural resource management.
- Where appropriate, support the sustainable management of fish and wildlife by allowing public access for licensed fishing and hunting activities.
- Provide local employment opportunities through sustainable forest management practices at appropriate properties.
- Property holdings may assist in providing a source of revenue to fulfill the objectives of Quinte Conservation through lease agreements, provided that the use does not conflict with the objectives of natural resource conservation.
- Document the existing natural heritage and cultural features found on its land holdings and provide appropriate protection measures.
- Document Quinte Conservation activities in an attempt to provide a record of land use for future study.

Objectives

By maintaining the land cover in a natural state, Quinte Conservation properties will protect vegetation and erodible soils. This will assist in protecting natural heritage and biodiversity values, while providing compatible natural resource management opportunities for the long-term interest of the public.

As such, the priority for objectives continues to be as follows (from highest to lowest priority):

Environmental Protection

The management of forest cover and wetlands will help retain water on the landscape, increasing recharge and slowing run-off while slowing erosive forces. Further, wildlife habitat and protection of sensitive natural areas assists in providing recreational activities for the public.

Recreation and Education

Conservation Areas provide public access to large sections of natural cover and to permanent waterbodies. These areas will be maintained for routine use by establishing entrance areas and trail systems. These areas will assist with educating the public on the perils of exploitative land uses and their long-lasting affects on the watershed.

Wood Products and Income

The production of forest products (commercial forest harvest) will demonstrate state-of-the-art science while maintaining forest health and providing local employment opportunities. Income generated from the sale of standing timber, carbon offsets and hunting leases will be utilized for municipal property taxes, access improvements, and boundary management including legal surveys, signage, fencing, etc.

Land Use Categories

In order to assist in sorting such a large and diverse holding, broad categories and activities of existing uses have been developed. Each of the land use categories have a clear and direct association to the cultivation of a land ethic for the general public.

Conservation Areas and Water Control Structure Properties

Quinte Conservation maintains 12 conservation areas which are open daily from sunrise to sunset for public recreational use. Recommended activities include:

» **Hiking**
- Cross-country skiing
- Dog walking
- Snow shoeing
- Walking

» **Boat Launching**
- Fishing boats
- Kayaking
- Other small craft launching

» **Camping** (offered at Depot Lakes Conservation Area)
- Seasonal sites for trailers
- Interior/back-country boat-in only sites

» **Passive Activities**
- Bird watching
- Group activities
- Nature and portrait photography
- Picnicking

Conservation Reserves
(not to be confused with crown land terminology)

As these properties range from barely accessed to those with managed municipal road frontage, the properties are generally maintained in a natural state in order to provide long-term ecological stability to the watershed. Although not widely advertised, these properties provide access for outdoor recreational pursuits, including hiking, wildlife viewing, and recreational hunting/fishing. In order to reduce conflicts and generate revenue to pay for municipal property taxes, hunting activities are regulated under a lease agreement with Quinte Conservation.

Commercial Forests

Of the 30,000 acres of property owned by Quinte Conservation, only 4,000 acres have been identified as priorities for commercial forest harvesting. These property holdings have economic concentrations of plantation forest and natural stands of commercially viable species composition. Furthermore, these blocks are geographically centred close to Provincial Highways with access to municipally maintained roads - making transportation of raw material to mills efficient, thus utilizing the services available in nearby towns for fuel, equipment repair, casual labour, food, and accommodations.

Existing landings with stockpiled logs and forest access with trails have been created by past forest thinning activities. By targeting commercial forest activities onto these properties, staff time (conducting inventories, liability/risk analysis, developing harvest agreements, confirming insurance, resolving property boundary discrepancies and harvest monitoring) can be focused on the areas with the greatest income returns.

Programs and Services on Quinte Conservation Lands

Public Education

Several of Quinte Conservation properties are the focus for the development of education facilities, structures, interpretive signage, and scientific instrumentation demonstration by other groups and agencies. Primary examples include the Frink Outdoor Education Centre - which is operated by two local school boards, O'Hara Mill Homestead - which is operated by volunteers who demonstrate the local pioneer lifestyle circa 1800s, and Sheffield Conservation Area - which sparks an interest in astronomy at the Dark Skies Viewing Deck which is operated by the County of Lennox and Addington.

Demonstration

Properties with this overlapping category represent areas that will be utilized for public demonstration of restoration techniques including forest, savanna and wetland enhancement efforts which contribute to ecosystem restoration.

Hunting Leases

The hunting of provincially regulated large game species on Quinte Conservation lands is controlled by a lease program. The two main objectives are to assist with recouping a portion of the property taxes being paid by Quinte Conservation for its holdings, and to provide a level of control over access to the property.

Depot Lakes Campground

Depot Lakes Conservation Area offers both a seasonal trailer campground and an interior/back-country camping experience with boat-in-only sites at Second Lake. The trailer sites are rented seasonally by Quinte Conservation from May to September, while the interior/back-country sites are rented by the week. The revenue from these rentals are utilized to maintain conservation area infrastructure and staffing.

Note: Depot Lakes Campground is the only activity Quinte Conservation actively supervises.

Land Use Policies - All Property Holdings

General Activity

- Changes in land use policy or major incidents will be reported to the Quinte Conservation Executive Board by staff annually at a minimum.
- Commercial use of Quinte Conservation property will be discouraged.
- Commercial power generation development will be limited to waterpower on water control structure properties only.
- Other types of commercial power generation, namely wind and solar, will not be allowed.
- Whenever necessary, Quinte Conservation will consult with professionals and employ local contractors in order to maintain the integrity of the land holding.
- Littering, dumping or placement of unauthorized signs is prohibited on all Quinte Conservation property.
- Overnight camping is not allowed on any property (with the exception of Depot Lakes Conservation Area, which charges a fee for camping on regulated interior and seasonal camping sites).
- All Quinte Conservation properties are open to appropriate research activities relating to natural resource conservation with appropriate restrictions outlined in a property use agreement.
- Quinte Conservation will not formalize permanent access across its property holdings in the interest of the private landowners. Temporary or seasonal access to adjacent Crown lands may be considered with conditions.
- Any infringement on the use of Quinte Conservation lands will be resolved by contacting the appropriate police and/or conservation officers for the subject area. Further, Quinte Conservation will retain the right to terminate any property lease (if applicable). If necessary, the unauthorized removal of forest products from Quinte Conservation lands will involve recuperating the monetary value of the estimated timber volumes by legal means.
- The mapping and control of invasive species is a priority on Quinte Conservation lands as opportunities, funding and new science becomes available.

» ***Horseback Riding***

  - Guided horseback riding (as a commercial venture) is not allowed.
  - Horseback riding occurs on many of the Quinte Conservation's vacant properties and is allowed provided no new trails are established for this use.
  - Vanderwater Conservation Area is the only Conservation Area where horseback riding is allowed due to the historic use of the property for this activity.

General Activity continued

» ***Collection/Disposal of Natural Items***

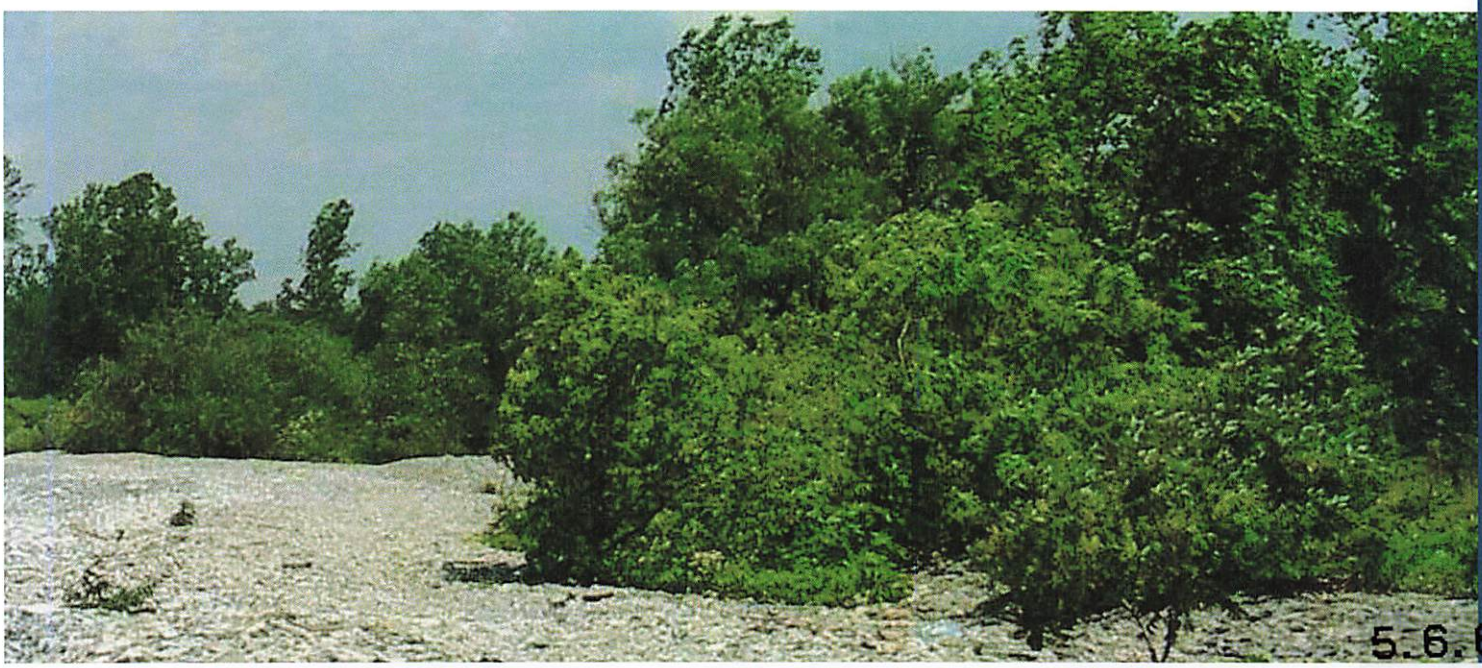
- Aggregate extraction will not be permitted on Quinte Conservation property. Should funding become available for the rehabilitation of former aggregate pits, proposals to do so should be considered. This includes changes to the slope and seeding to encourage bank stabilization.
- Prospecting, exploration activities, and disposition of mining rights is not allowed.
- Fuelwood harvest is not allowed on Quinte Conservation property, including the removal of treetops remaining from forest harvest operations.
- Littering, dumping or disposal of any foreign material, cutting, pruning, digging or gathering of trees, shrubs and/or groundcover are prohibited on all Quinte Conservation property.
- When maintaining vegetation within Ontario Hydro corridors which cross Quinte Conservation lands, staff will request that no herbicide spray is used, that brush is loped and scattered (rather than chipped), and that any heavy equipment is utilized only when necessary for the safety of their staff.

» ***Hunting/Trapping/Fishing***

Many of the vacant land holdings of Quinte Conservation are leased for exclusive hunting rights from the beginning of September though to the end of December annually. Currently, the lease period is for a three-year term. Once this term expires, current lease holders are given first right of refusal, followed by adjacent property owners, and then those on the waiting list.

NOTE: Outside of the Sept-Dec timeframe, all Quinte Conservation vacant land parcels are open to the general public for regulated hunting purposes. Hunting is strictly prohibited on any Conservation Area property.

- Commercial acitivities like guiding for hunting/fishing, bait fish collection and fur harvesting are not allowed.
- Management of beaver activities (through trapping of nuisance animals) may be necessary in order to reduce damage to adjacent landowners and municipal infrastructure (roads).
- Hunting of regulated wildlife is allowed only on commercial forest and conservation reserve properties and is subject to Federal and/or Provincial regulations. Further, Quinte Conservation authorizes hunting leases (for which a fee is collected) specifically for the large game seasons of White Tailed Deer, Moose, Elk, and Black Bear on many properties. Hunting is not permitted on Conservation Area and/or water management structure properties.
- Only portable hunting stands and blinds are permitted during legal hunting seasons and must be removed at the end of the hunting lease.
- Licensed fishing activities are allowed provided they follow Provincial regulations and are not endangering other users of the property (i.e. fishing should not occur where swimmers congregate).
- Adjacent landowners will be given the first right to lease the property for the large game hunting lease program. If not interested, either a waiting list or advertisement will be pursued in order to lease the property.
- Baiting of Black Bears is not allowed.
- Hunting with dogs is permitted by Hunting Lease Holders only.
- Fishing is allowed on Quinte Conservation property subject to Provincial regulations. Bait fish harvesting will be permitted for personal use only (not commercial collection).



Conservation Area and Water Management Structure Specific

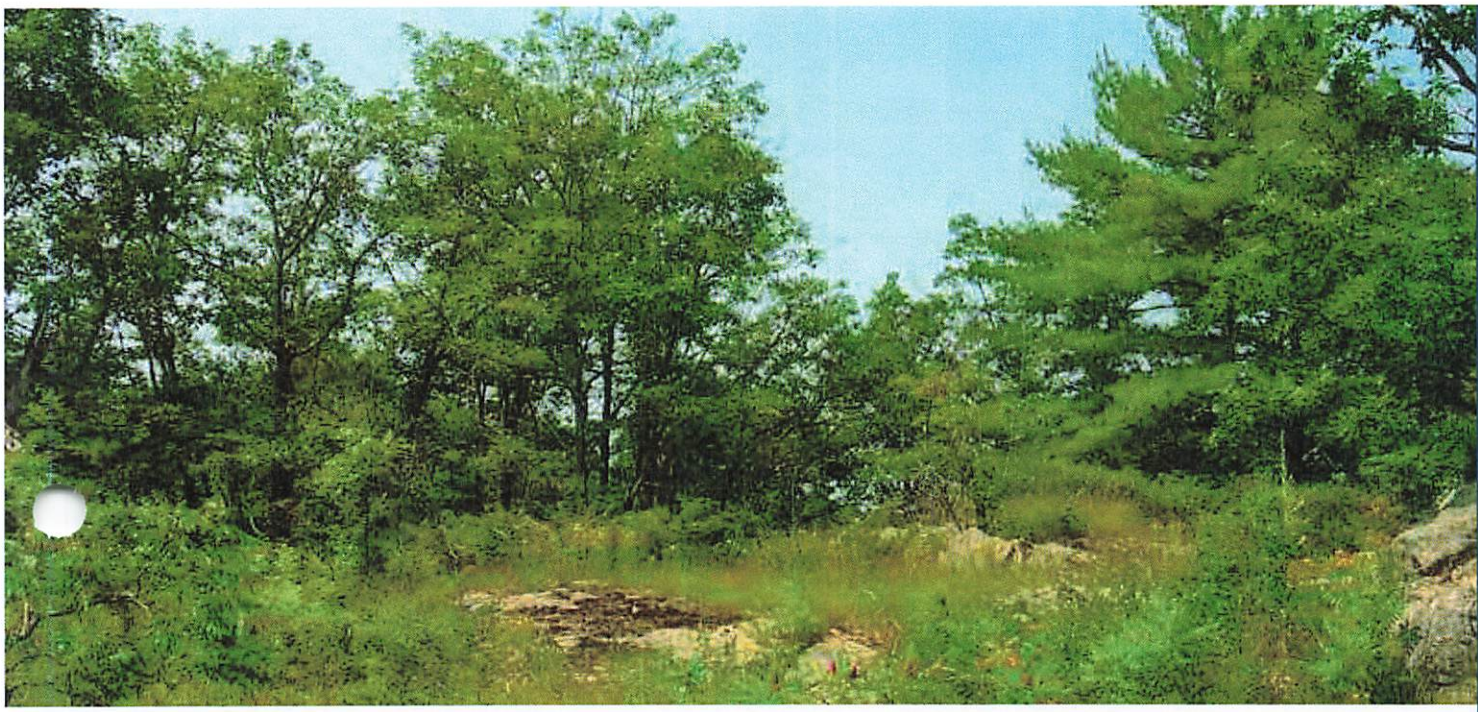
- Conservation areas are open daily from sunrise to sunset for public use.
- Visitors to these areas should be encouraged to 'take only pictures and leave only footprints' during their stay.
- Garbage collection facilities shall not be provided. Visitors should be prepared to take their garbage with them.
- Any special event that will require the closure of the area to the general public shall require a 'Property Use Agreement' and monetary charge (as determined on a case-by-case basis).
- Weddings or special events (such as family reunion picnics or photography sessions) will be allowed at no charge, provided that all of the rules of the conservation area are followed and under the understanding that the activity will not restrict the normal usage for other visitors.
- Motorboat sports (water skiing, tubing, racing, etc.) are not allowed on Quinte Conservation controlled lakes (Mellon Lake at Sheffield and 2nd/3rd Lakes at the Depot Lakes).
- Dogs are required to be on a leash at all times while visiting a conservation area. 'Stoop and scoop' will be required for visiting pets.

Conservation Area Prohibited Activities

- Open fires
- Discharge of firearms, and all hunting and/or trapping activities
- Alcohol consumption
- Target practice and paintball games
- Trailer or tent camping in undesignated areas
- Riding any type of motorized vehicle
- Off-leash pets
- Unsanctioned creation of new trails and/or structures for mountain bikes
- Public nudity and indecent acts

Conservation Area Reserve Specific

- Species at risk records, reports, and inventories shall be compiled by Quinte Conservation staff for each property as they are encountered.
- Stewardship activities that improve wildlife habitat, restore degraded areas, or manage habitat for sensitive species will be encouraged.
- Staff activities such as plantation thinning and planting of appropriate native species in the understory will be encouraged.
- Management of wetland habitat in partnership with non-government groups (e.g. Ducks Unlimited Canada) are encouraged.



Commercial Forest Specific

Commercial forests have been designated based on several factors like: concentrations of plantation forest, ease of access, and proximity to the Provincial Highway network. Through forest certification, an approximate 10 year forest harvest operation schedule has been developed. Following the scheduled plantation thinning regime encourages the re-growth of natural forest in the understory (plantations were established in abandoned agricultural fields). Neighbouring property owners are contacted in order to clarify any concerns (like property boundaries). Each forest stand of interest is inventoried (i.e. re-measured) and a prescription is developed by a Professional Forester. Subsequently, trees are marked for removal (with reference to the prescription) by certified tree marking technicians. Harvest contacts are developed and signed with a forest harvest contractor. The harvest contractor is made aware of any on site limitations (like areas difficult to access or areas of natural sensitivity), and staff routinely monitor the work for compliance.

- The commercial forest blocks will serve as encouragement and support for private landowners and the forest industry by providing an example of good forestry practices and wise forest stewardship.
- All forest management activities will be managed in a sustainable manner for the benefit of present and future generations.
- All harvests will be practiced in a manner that is environmentally sustainable, and encourages natural succession of native species, improves wildlife habitat and/or addresses forest health concerns.
- Quinte Conservation is committed to documenting forest harvest activities and major insect or disturbance events (wind or flooding) for future forest managers.
- Maintenance of existing roads, access routes and trails will be performed while maintaining the ecological integrity of the property.
- Quinte Conservation staff will only consider new road and/or trail development through further detailed planning which strives to avoid sensitive natural areas.
- Cultural heritage sites associated with past human activities, endeavours, or events (including surface artifacts, subsurface strata of human origin or incorporating cultural deposits, remains of structural features, or a combination of these attributes) shall be protected from disturbance wherever possible.
- Identified species at risk and their habitat should be mapped and protected from possible disruption by other land uses wherever possible.

Note: Quinte Conservation is committed to working with partners to allow access to all properties for the purpose of natural heritage inventories.

Acquisition and Disposition Policy

The long-term objective of retiring fragile lands from exploitation has greatly assisted with stabilizing the watershed ecosystem, provided the public with recreational opportunities, and contributed to the protection of ecologically sensitive areas. Limited commercial forest harvest activities provide local employment opportunities and demonstrate high standards of management.

Any new acquisition or disposition of property should be considered on a case-by-case basis by the Executive Board through the provision of a staff report and recommendation.

Acquisitions

The acquisition of property represents a one-time capital expense and a relatively low overhead for management as property taxes, insurance and staffing are already needed for the existing holding. By targeting new purchases and/or donations to priority areas, the values associated with the existing land holding will be enhanced over time. The acquisition of property is of interest to Quinte Conservation when there is no net burden placed on Quinte Conservation's finances. As such, Quinte Conservation will seek the donation of vacant property as its primary means of increasing its landholding. With any donation of property, Quinte Conservation will cover all costs associated with the transaction once reviewed and approved by the Executive Board. This may include the cost of a legal survey, appraisal for a charitable donation receipt, any land transfer taxes, as well as legal fees for both parties.

As such, the priority for property acquisitions will be as follows (from highest to lowest priority):

- Vacant land parcels of any size that are adjacent to properties already owned by Quinte Conservation.
- Parcels which have frontage on a permanent waterbody (e.g. creek, river or lake).
- Properties with significant natural features (e.g. large wetland(s), areas of natural scientific interest, deer wintering yards, headwater of wetlands, watercourses with groundwater springs, uncommon geological features such as karst or cliffs, those that fill voids within natural corridors, or properties designated by Municipalities as ecologically sensitive).
- Parcels which are adjacent to another public body or non-government organization's holding which is intended to be managed for the protection of natural values over the long term (e.g. Municipal Park, Provincial Park or Land Trust nature reserve).
- Vacant land which is large enough to support the objectives of Quinte Conservation land ownership; generally being parcels which retain natural cover and are at least 40 acres (or 16 hectares) in area.

Dispositions

Dispositions (transfer/sale/right-of-way/easement) to a public body (e.g. a public agency, member Municipality, or Crown) will be considered by staff subject to the goals and objectives for Quinte Conservation property and/or an appropriate land tenure agreement, if required.

A disposition to the general public will go through a public tender process. The cost of the disposition should be borne by the proponent, and not inflict a financial burden on Quinte Conservation. Any funds provided by a disposition should be allocated toward property management activities including further acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities.

Generally, the disposal of land is discouraged unless there are outstanding circumstances which would allow for a net gain by Quinte Conservation. Any cost of the disposition (including lease agreements) should be borne by the proponent and not inflict a financial burden on Quinte Conservation. Typically, any dispostion requires an an appraisal of the value, a legal survey and public notification including the Crown. Any funds provided by a disposition should be allocated toward property management activities including further property acquisition, inventories, stewardship demonstrations, boundary surveys, signage, or other such activities on the existing land holding.

As such, the priority for property dispositions will be as follows (from highest to lowest priority):

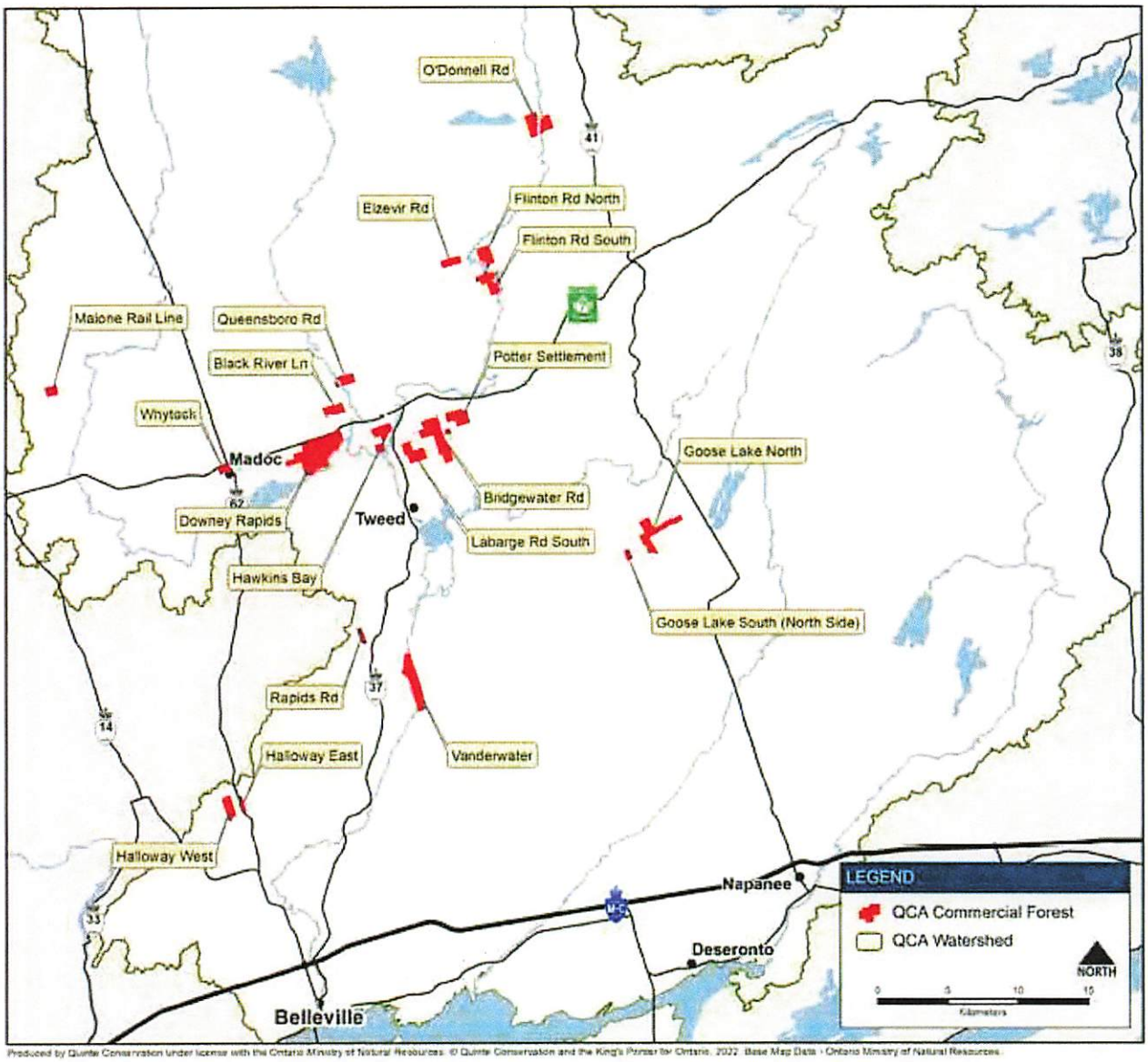
- Easements or rights-of-way over Quinte Conservation property in the interest of a Municipality.
- Properties which are utilized as local area parks and are managed by the local Municipality (e.g. the Kingsford, Forest Mills, Colebrook, Newburgh, Camden East, Harry Smith, Allisonville, Bloomfield Mill Pond, Milford Mill Pond, Demorestville, Sunset Lookout, Riverside Park and Whytock Park).
- Parcels that are not eligible for inclusion within the Managed Forest Tax Incentive Program or Conservation Land Tax Incentive Program due to small area size or lack of ecologically sensitive features.
- A disposition which involves an easement or right-of-way over Quinte Conservation property in the interest of a private property owner.

Maps

The following maps indicate Quinte Conservation's land inventory. Each map represents one of the categories mentioned under the Property Land Use section of this report and are as follows:

- Commercial Forests
- Conservation Areas
- Conservation Reserves (North)
- Conservation Reserves (South)
- Educational Properties
- Water Management Structures
- Master Map

Commercial Forests



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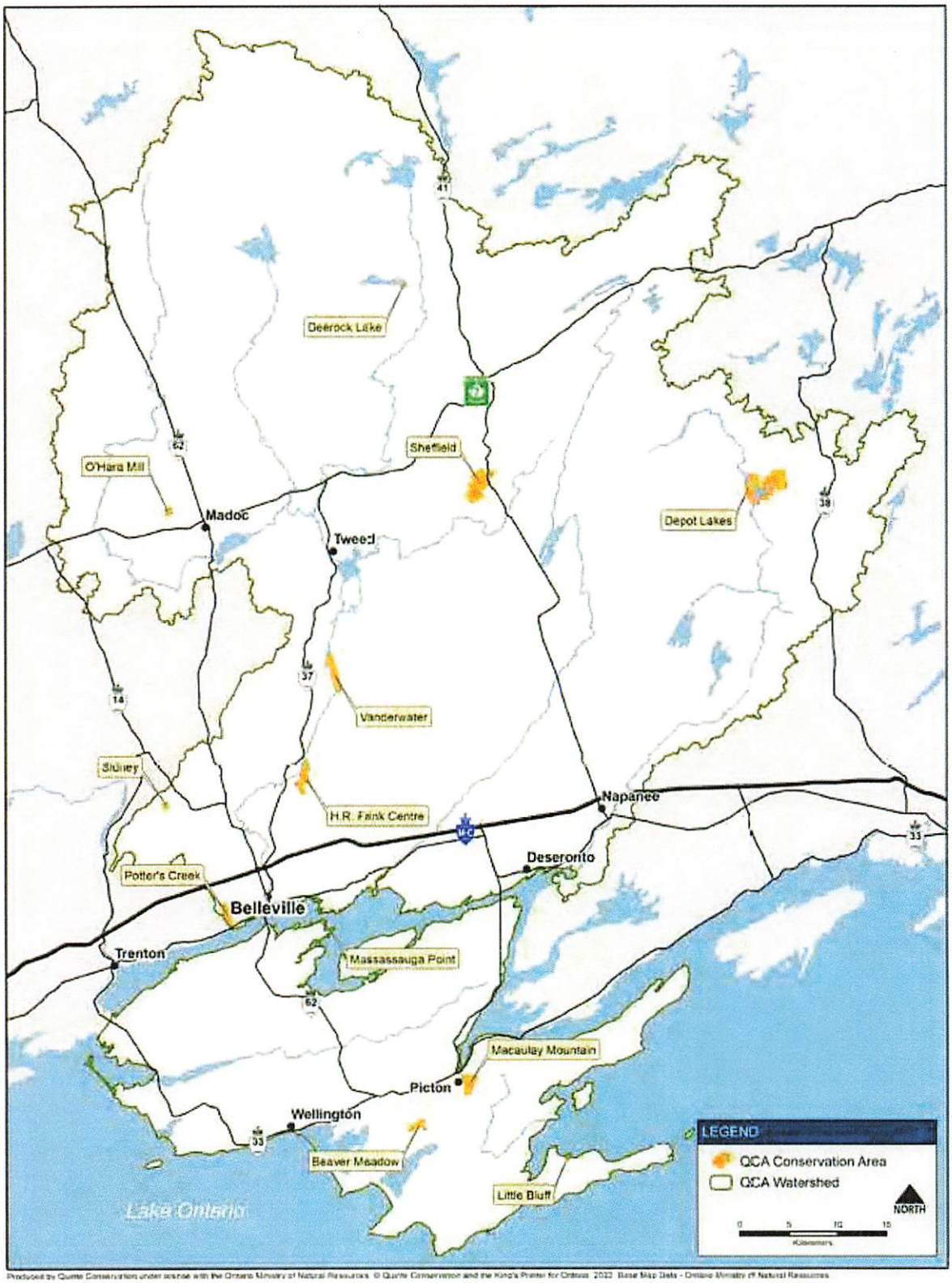
Conservation Areas



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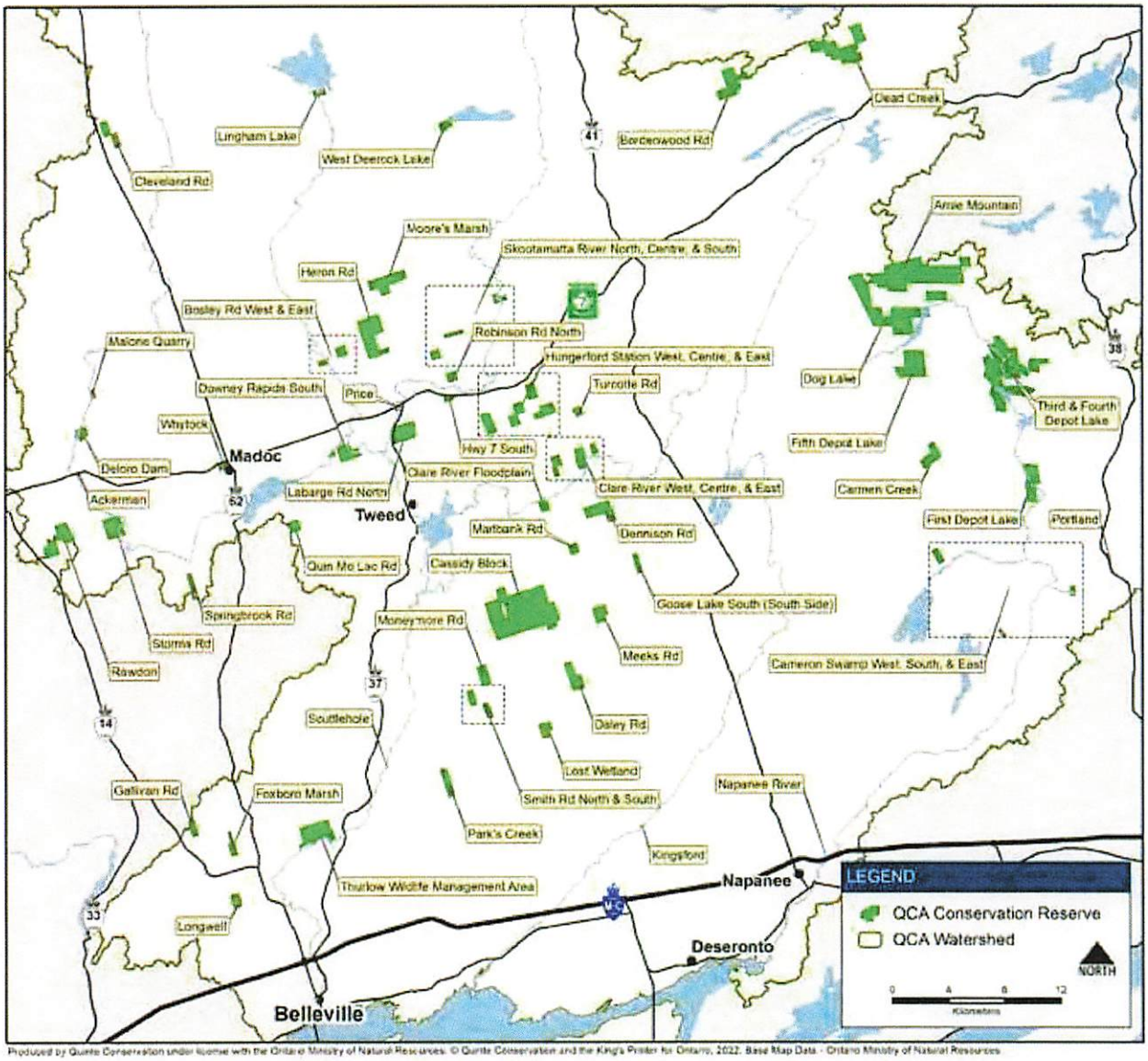
Conservation Reserves (North)



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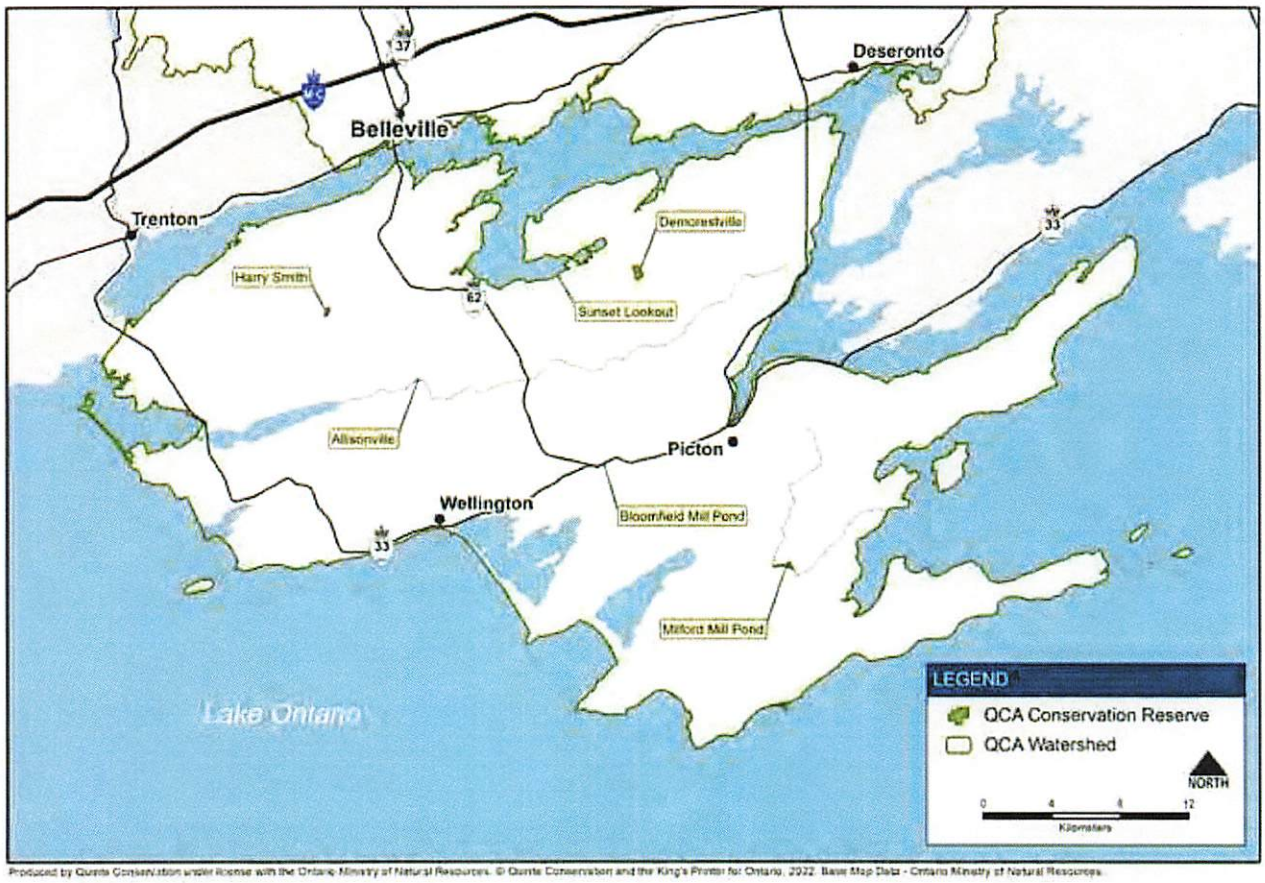
Conservation Reserves (South)



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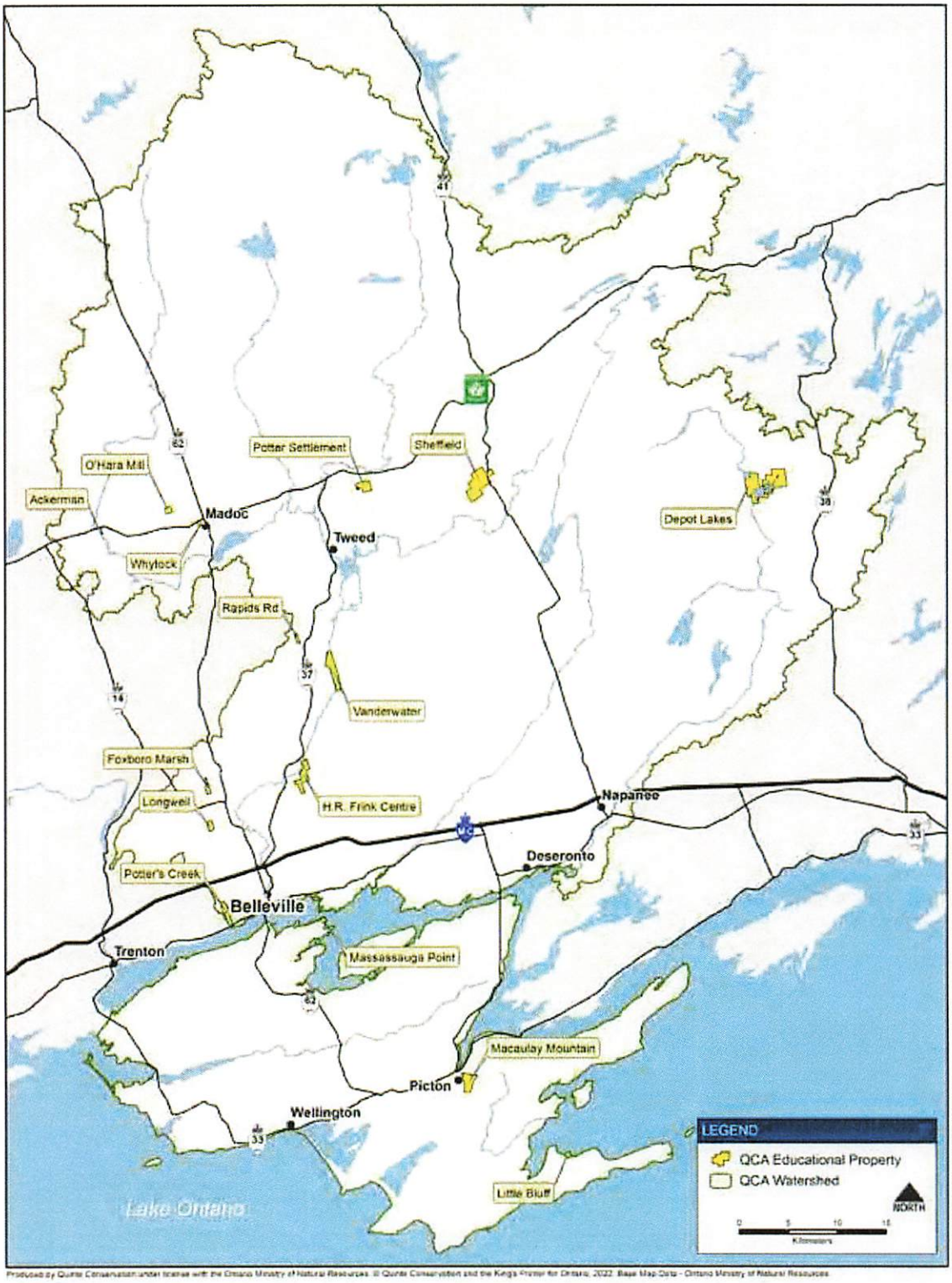
Educational Properties



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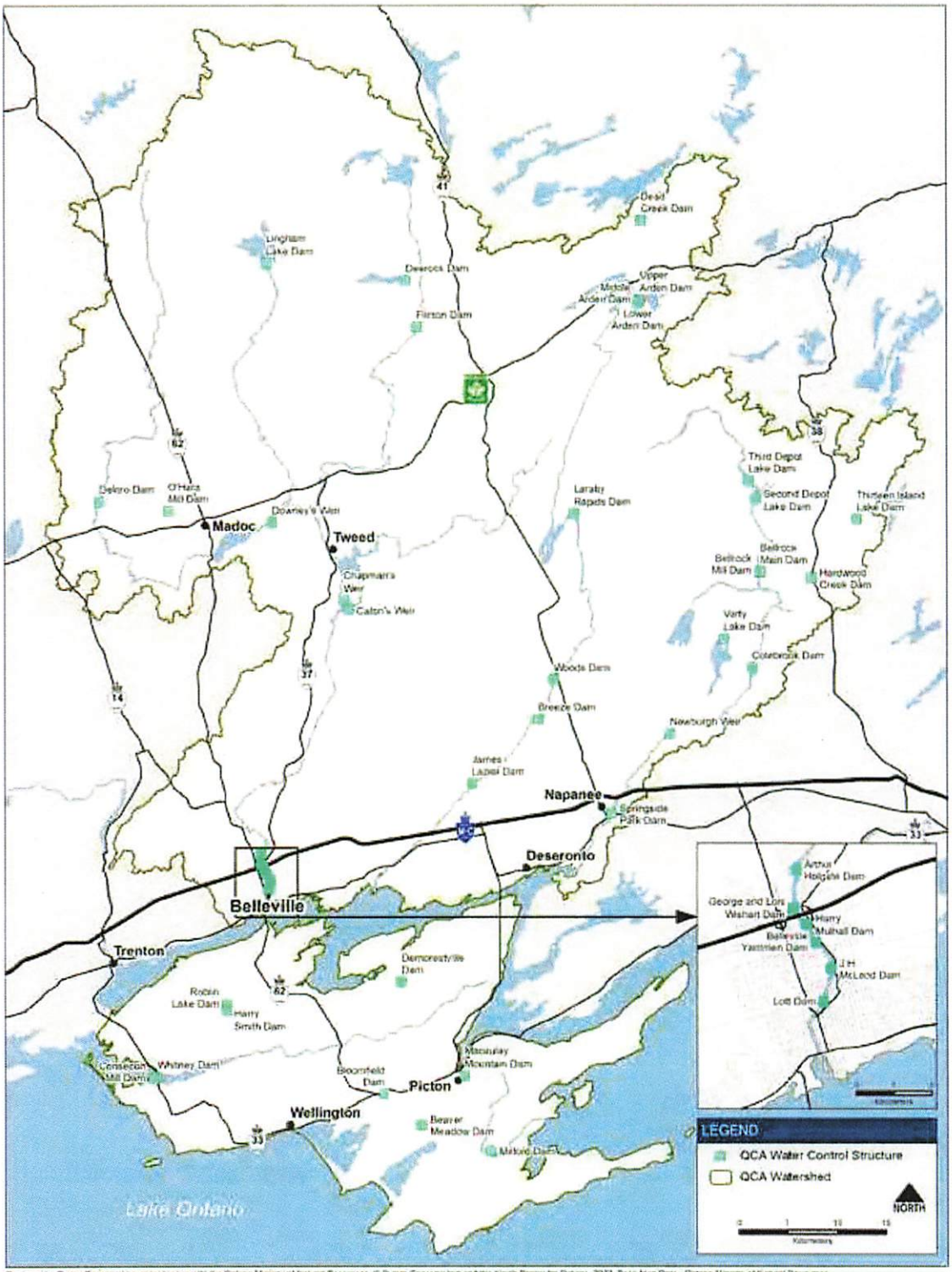
Water Management Structures



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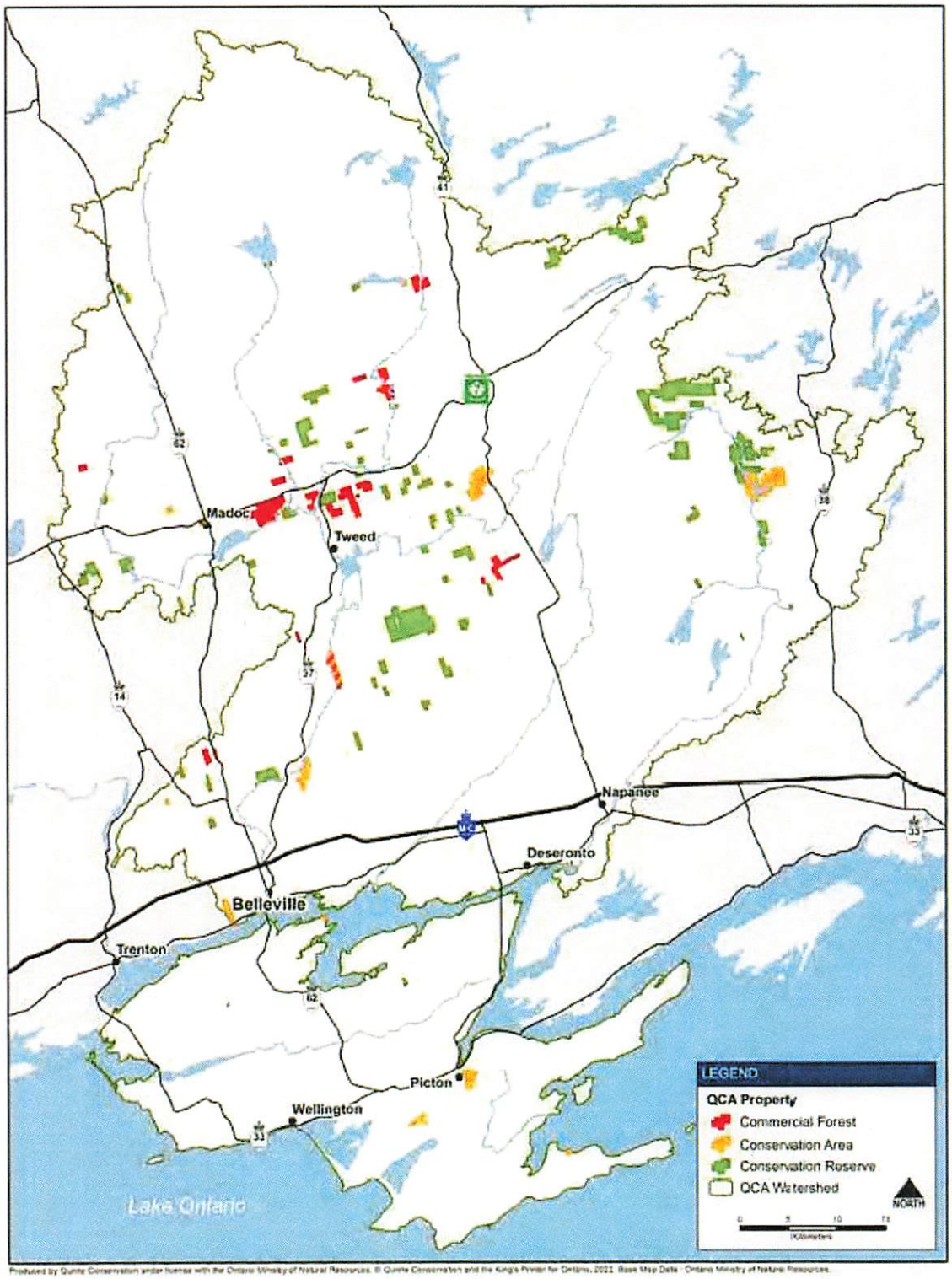
Master Map



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Watershed Municipalities

City of Belleville
City of Quinte West
County of Prince Edward
Loyalist Township
Madoc Township
Municipality of Centre Hastings
Municipality of Marmora and Lake
Municipality of Tweed
Town of Deseronto
Town of Greater Napanee
Township of Addington Highlands
Township of Central Frontenac
Township of North Frontenac
Township of South Frontenac
Township of Stirling-Rawdon
Township of Stone Mills
Township of Tudor and Cashel
Township of Tyendinaga

5.6.78

2024 Budget Variance Highlights

Transportation Services

- Taxation revenues relate to the special levies for streetlights applied to Tweed, Stoco, Marlbank, Actinolite, Thomasburg and Queensborough. Change reflects the expected change in expenses as the tax rates are established to break even. Projected streetlight charges are as follows:
  - Actinolite $33.33
  - Marlbank and Stoco $24.07
  - Queensborough $18.06
  - Thomasburg $29.46
  - Tweed $33.75
- An alternative to the streetlight levy to these areas would be to bring the costs into the general tax rate. One reason to consider this is that more than just those who live near the streetlights benefit from the streetlights. Anyone who drives down the road has the benefit of them, just like a bridge, or the road itself. If these were to be considered to be brought into the general tax rate, the overall change to the tax rate for each $100,000 of assessment in property would be $4.42 for the 2024 year.
- User Charges changed due to the following:
  - Roads receipts were increased to reflect additional revenues earned each year for sale or road allowances or surplus equipment and new fees approved for municipal consent applications and wide load applications - **$61,500**
  - Pits and quarries revenue received for being a host municipality with pits and quarries has seen a reduction in the last few years (based on aggregate volumes) - **$2,000**
- Investment income changed due to historical experienced increase in revenues earned on investments and several past GICs with low interest rates are renewing a higher interest rates - **$500**
- Transfers from reserves for operating reduced as last year the final amounts of unspent Esker Pit funds that were transferred into the reserve fund in 2020 were used with the approval of the licence in 2023. No additional amounts available for operating expenses.

- Salaries and benefits increase to reflect the increase in inflation on wages – increase of **$38,774**
- Long term debt repayment increased due to:
  - Joe Allore Bridge – projected payments based on September 28, 2023 interest rate and maximum loan amount (may be lower if total expenses less than originally budgeted in 2023) - **$105,322.91**
  - McClellan and Pomeroy road and storm water systems – projected payments based on September 28, 2023 interest rate and maximum loan amount (may be lower if total expenses less than originally budgeted in 2023) - **$98,583.71**
- Materials increased due to

2024 Budget Variance Highlights

- Bridges increased to accommodate the OSIM report required in 2024 - **$10,000**
- Dust reduction increased to reflect increase in costs and rates - **$20,000**
- Gravel resurfacing program to be paused for 1 years - **$55,000**
- Signs and 911 increased due to higher costs incurred in the last few years - **$1,000**
- Gas and oil increased due to rising rates - **$15,000**
- Truck #1 – 2017 Mack repairs account increased **$5,000** – although average costs for heavy duty trucks at 8 years of age is around $11,000, this specific vehicle requires tires in 2024
- Truck #20 – 2015 Mack repairs account increased **$5,000**– although average costs for heavy duty trucks at 10 years of age is around $15,000, this specific vehicle requires tires in 2024
- Truck #60 – 2009 Ford Sterling repairs account decreased **$18,000** due to this truck being replaced with a 2024 Mack
- Truck #40 – 2012 Intern repairs account increased **$2,000** – although average costs for heavy duty trucks at 13 years of age is around $18,000, this specific vehicle has been experiencing an average annual repair amount higher than the average
- Truck #70 – 2015 Mack repairs account increased **$5,000** – although average costs for heavy duty trucks at 10 years of age is around $15,000, this specific vehicle has been experiencing an average annual repair amount substantially higher than the average
- Truck #10 – 2011 Intern repairs account increased **$2,000** – although average costs for heavy duty trucks at 14 years of age is around $10,000, this specific vehicle has been experiencing higher than expected repairs
- Truck #300 – 2021 Ford repairs account increased **$2,000** – average costs for light duty trucks at 4 years of age is around $2,600, this vehicle has not previously had repairs but are expecting minor based on average
- Truck #60 – 2024 Mack repairs account increased **$10,000** – average costs for new heavy duty tucks is around $2.800
- Ford F150 truck #300 repairs account decreased **$3,000** as we no longer have this truck
- 1994 float repairs account decreased **$1,000** as we no longer have this float
- 2019 Cat Grader repairs account increased **$8,000** – need to replace 4 tires at $5,000 each, although average heavy equipment trucks at 6 years of age is around $6,050
- Grader plow steel account increased **$10,000** due to the increase in price of metal
- Training expenses increased **$2,000** to accommodate training for the Public Works Supervisor, Public Works staff and any conferences for the year
- Insurance decreased **$8,216**
- Actinolite streetlights costs decreased **$50** due historical average of costs
- Marlbank streetlight costs increased **$20** due to historical average of costs

- Contracted services decreased due to the following:
  - Line painting costs increased **$3,000** – due to expected cost increases
  - Standby costs decreased **$5,000** – based on actual costs lower than expected in previous few years
  - Contracted snow plowing increased **$5,000** due to rate increases

2024 Budget Variance Highlights

- Contracted sweeping services increased **$5,000** due to increases in fees
- Contracted grading services decreased **$2,000** as no longer use outside contractors for grading work
- Esker pit licence costs decreased **$30,968.12** due to the additional first year of new licence having several costly conditions that had to be met with fewer costs expected in years going forward other than rental fees

- Transfers to Reserves and Reserve Funds for operating purposes relates specifically to the pits and quarries revenues (including interest) that are transferred to the reserve fund for future closure costs. Therefore, they changed due to the changes in these revenues.

- Total change in property taxes required for net road operating costs of **$223,964.62** (long term debt payments consist of $203,906.62 of this amount)

- Total net operating road costs estimate to $6,588.42 per kilometre of road and/or bridge deck length (this is an increase of $543.35 per kilometre, however $494.69 is due to long term debt)

- Capital projects included for roads of:
  - Countryman Sand Dome Repairs - $10,000
  - Stoco Sand Dome Repairs - $10,000
  - Actinolite Sand Dome Repairs - $30,000
  - Quinn's Lane (to be repaved same time that George Street and James Street South are completed) - $25,000
  - Metcalf Sidewalk – asphalt widening on one section - $8,000
  - George Street and James Street South road and storm sewer (only if funding available) - $1,893,868
  - George Street and James Street South engineering work (only if funding available) - $140,000
  - Plow which was ordered in 2023 but not to be delivered until 2024 - $400,000
  - Tandem replacement needed for 2025 – ordering or arranging leasing in 2024
- Planned funding of these projects as follows:
  - OCIF - $330,384 – funding for McClellan Street and Pomeroy Avenue completed in 2023 but not fully funded
  - Reserves - $70,000
  - Gas Tax - $370,000 – funding for McClellan Street and Pomeroy Avenue completed in 2023 but not fully funded
  - Unknown funding source (grant if available) - $2,058,868
  - Taxes - **$388,000**

2024 Budget Variance Highlights

- Allocated transfer to reserves of $140,000 for future capital needs based on long-term capital plan and $134,919 for repayment of previous loans from Bag Tag Reserve Fund

- Total net impact to tax rate for transportation services – increased taxes required **$586,964.62**

Municipality of Tweed
2024 Roads Summary Budget

Roads Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Taxation	28,430.00	28,479.26	49.26	28,430.00	28,370.99	(59.01)	28,400.00	(30.00)
	User Charges	15,000.00	27,910.48	12,910.48	26,000.00	137,799.48	111,799.48	85,500.00	59,500.00
	Government Transfers	3,450.00	1,050.00	(2,400.00)	1,700.00	1,085.00	(615.00)	1,700.00	-
	Investment income	2,400.00	2,960.73	560.73	1,500.00	5,764.64	4,264.64	2,000.00	500.00
	Transfers from Reserves and Reserve F	-	-	-	55,968.12	55,968.12	-	-	(55,968.12)
		49,280.00	60,400.47	11,120.47	113,598.12	228,988.23	115,390.11	117,600.00	4,001.88
Expenditure	Salaries and Benefits	993,929.00	932,925.25	(61,003.75)	975,868.00	814,126.65	(161,741.35)	1,014,642.00	38,774.00
	Long Term Debt Repayment	-	-	-	-	-	-	203,906.62	203,906.62
	Materials	1,291,861.00	1,628,271.55	336,410.55	1,308,480.00	1,619,880.93	311,400.93	1,320,234.00	11,754.00
	Contracted Services	249,590.00	312,125.80	62,535.80	294,968.12	291,438.03	(3,530.09)	270,000.00	(24,968.12)
	Rents and Financial	4,500.00	4,265.46	(234.54)	4,500.00	16,531.34	12,031.34	4,500.00	-
	Transfers to Reserves and Reserve Fur	22,400.00	22,049.57	(350.43)	21,500.00	37,231.40	15,731.40	20,000.00	(1,500.00)
		2,562,280.00	2,899,637.63	337,357.63	2,605,316.12	2,779,208.35	173,892.23	2,833,282.62	227,966.50
Property Taxes Required - Operating		2,513,000.00	2,839,237.16	326,237.16	2,491,718.00	2,550,220.12	58,502.12	2,715,682.62	223,964.62
Total KMs of Roads and Bridge Decks		**412.19**	**412.19**	**412.19**	**412.19**	**412.19**	**412.19**	**412.19**	**412.19**
Net Operating Cost Per Hour		**6,096.70**	**6,888.18**	**791.47**	**6,045.07**	**6,187.00**	**141.93**	**6,588.42**	**543.35**
Capital									
Revenues	Government Transfers	331,368.00	321,327.14	(10,040.86)	381,073.00	391,660.08	10,587.08	2,389,252.00	2,008,179.00
	Canada Community - Building Fund	741,517.00	741,517.00	-	390,000.00	398,817.75	8,817.75	370,000.00	(20,000.00)
	IO Loan Proceeds/Unfunded Capital	108,500.00	110,021.70	1,521.70	2,816,150.00	3,278,871.73	462,721.73	-	(2,816,150.00)
	Transfers from Reserves and Reserve F	656,246.34	587,487.60	(68,758.74)	443,131.00	100,514.00	(342,617.00)	70,000.00	(373,131.00)
		1,837,631.34	1,760,353.44	(77,277.90)	4,030,354.00	4,169,863.56	139,509.56	2,829,252.00	(1,201,102.00)
Expenditure	Materials	273,000.00	262,500.86	(10,499.14)	539,838.00	239,970.31	(299,867.69)	400,000.00	(139,838.00)
	Contracted Services	1,705,385.00	1,643,333.69	(62,051.31)	3,515,516.00	4,083,921.29	568,405.29	2,116,868.00	(1,398,648.00)
	Change in Unfunded Capital	-	-	-	-	-	-	700,384.00	700,384.00
	Transfers to Reserves and Reserve Fur	217,343.00	237,343.00	20,000.00	274,919.00	274,919.00	-	274,919.00	-
		2,195,728.00	2,143,177.55	(52,550.45)	4,330,273.00	4,598,810.60	268,537.60	3,492,171.00	(838,102.00)
Property Taxes Required - Capital		358,096.66	382,824.11	24,727.45	299,919.00	428,947.04	129,028.04	662,919.00	363,000.00
Total Roads Property Taxes Required		2,871,096.66	3,222,061.27	350,964.61	2,791,637.00	2,979,167.16	187,530.16	3,378,601.62	586,964.62

cao-treasurer@tweed.ca

From: Savannah VanNiedek <savannahvanniedek@gmail.com>
Sent: September 23, 2023 2:43 PM
To: Cao-treasurer@tweed.ca; pubwks@twp.tweed.on.ca
Subject: Re: Sidewalk repair on Metcalf for the Budget

Hi there,

I just wanted to check if you got this message. I wasn't sure if holidays interfered with getting a response from you. I vould appreciate hearing back about how to move forward with fixing our sidewalk to be accessible.

Thank you
Savannah
613-813-6200

On Wed, Aug 9, 2023 at 1:53 PM Savannah VanNiedek <savannahvanniedek@gmail.com> wrote:
Hi there,

My husband Joris was emailing with Allan a few weeks ago about the sidewalk in front of our house at 417 Metcalf Street.

We really appreciate that the bushs and shrubs were cut back to make the sidewalk passable.

We are hoping, however, to get a proper concrete sidewalk installed on the east side of the street instead of the crumbling tarmac. Joris mentioned that we had to get that on the future budget and I spoke to the main municipal office about how to do that, and they said I should email Allan again and CC in the treasurer about the matter.

We would like a proper sidewalk installed, as previously discussed, because [redacted] wheelchair cannot pass on what is currently there and that means having to push him on the street. If we have our [redacted] daughter with us, she freaks out about being unsafe on the road, making it even more challenging to go places locally. Several of our neighbours further in use mobility aids as well and everyone is having to use the street to get passed the Hungerford road intersection. This isn't safe or comfortable for us and we'd really appreciate if we could work together to make the street accessible.

If you have any questions please email me back or call me on 613-813-6200

Thank you so much
Savannah Van Niedek

[redacted]

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 294
Title: Councillor J. Flieler
Date: Tuesday, May 9, 2023

Moved by J. Flieler
Seconded by P. Valiquette

BE IT RESOLVED THAT Council consider the use of the Lawli reflective devices as well as the flashing lights on stop signs at several problematic intersections throughout the Municipality of Tweed on a trial basis right away, and for those intersections to be identified in consultation with the OPP;
AND FURTHER, that Council authorize staff to investigate the purchase of these reflective devices to be considered in the 2024 Municipal Budget to help improve visibility and safety on our road system.

Carried

NOTICE OF MOTION

In accordance with Section 11 of Procedural By-law No. 2023-13:

Insofar as is practicable, a notice of motion shall be given in writing to the Clerk not later than 12:00 p.m. on the Thursday immediately preceding the release of the Agenda, so that the matter can be included in the Agenda for the Meeting.

A motion must be formally seconded before the question can be put or a motion recorded in the minutes.

When a motion is presented to the Council in writing it shall be stated by the presiding officer.

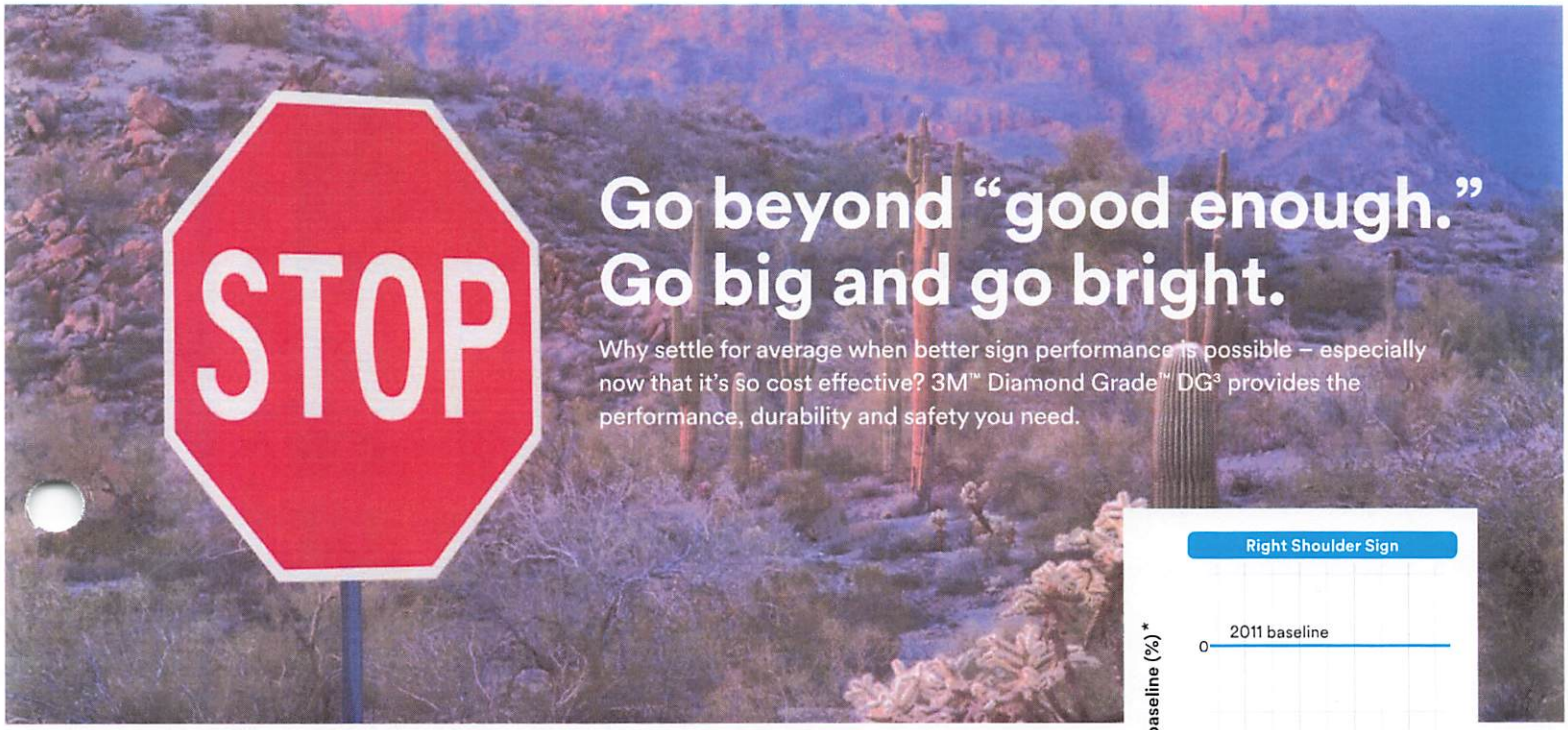
Council Meeting: May 9, 2023

MOTION BY: Councillor J. Flieler

BE IT RESOLVED THAT Council consider the use of Lawli reflective devices on stop signs at several problematic intersections throughout the Municipality of Tweed on a trial basis right away;
AND FURTHER, that Council authorize staff to investigate the purchase of these reflective devices to be considered in the 2024 Municipal Budget to help improve visibility and safety on our road system.

This motion must be formally seconded in order to be debated at this Council Meeting.

SECONDED BY: _____

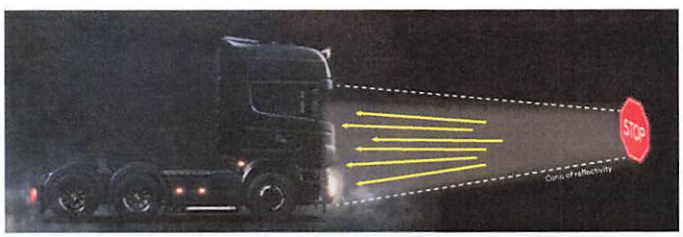


Go beyond "good enough." Go big and go bright.

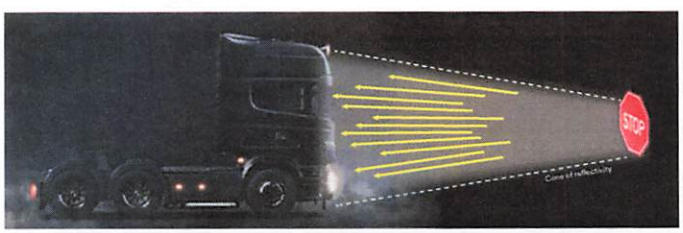
Why settle for average when better sign performance is possible – especially now that it's so cost effective? 3M™ Diamond Grade™ DG³ provides the performance, durability and safety you need.

Bolder

Unlike sheeting that uses truncated cube technology that has an active area of 67% or less, DG³ utilizes 100% active area full-cube technology.



High Intensity Prismatic: *Less light reflected from sign; most striking truck below the driver's eye.*



DG³ Sign: *More light reflected from sign; more reaching the driver's eye.*

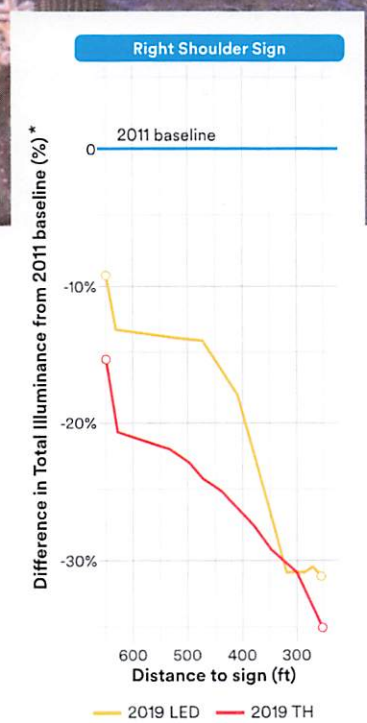
Bigger

3M's highest performance sheeting provides a longer warranty. Its outstanding performance and **12-year warranty** make DG³ a better value than lower grade sheeting – especially when you consider it's often brighter at the end of its warranty period than some sheeting is when new.

Please contact your local 3M representative for warranty details.

Brighter

Vehicles and headlights have changed. On average, signs today are receiving less light from 2019 model low-beam headlights than they did from 2011 models. DG³ returns more light in a wider cone of reflectivity than sheeting made with truncated cube technology—delivering light where it counts.*



Better

Reduced cost, improved performance and a longer warranty compared to lower grade sheeting means there's never been a better time to help improve safety and upgrade your signs to 3M™ Diamond Grade™ DG³ Reflective Sheeting.

Learn more about 3M™ Diamond Grade™ DG³ at 3M.ca/DG3sheeting

3M Transportation Safety Division
3M Canada
300 Tartan Drive
London, ON N6A 4T1
3M.ca/RoadSafety

* Flannagan, Michael J. "A Market-Weighted Description of Tungsten-Halogen and LED Low-Beam Headlighting Patterns in the US", University of Michigan Transportation Research Institute, (June 2019)

3M Science. Applied to Life.™

Stop and look again.

Do you use the most effective sheeting on your most important signs? You can when you upgrade the reflectivity of your stop signs with 3M™ Diamond Grade™ DG³ Reflective Sheeting.

If you've thought premium sheeting was out of your budget, look again, because the cost of our best reflective sheeting has come down. There's never been a better time to give your most crucial signs the visibility they deserve.

6.3.6


STOP
ALL-WAY

Lawli Industries Inc.

Tel # - 905-961-9898 ~TF 1-877-547-7799
nestor@interlynx.net

ORDER FORM

(Please Print Clearly)

ACC. #: _____

P.O. #: _____

Date: _____

Client (Municipality-County) Name: _____

Contact: _____ Title: _____

Address: _____ Postal Code: _____

Phone: (_____)_____ Ext: _____ Cell #: _____

E-mail: _____

Lawli Industries - PRICE LIST 2023 (Cdn. $)

PRODUCT CODE	PRODUCT DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
	Lawli STOP® Series DG3 - *cherry-vanilla* (red/white)			
30 INCH (76.2cm)				
LLSD30 - DOUBLE	**Lawli STOP® - 30 inch - DOUBLE (SIDE BY SIDE)**		$ 145.00	
36 INCH (91.44cm)				
LLSWW36 - SINGLE	**Lawli STOP® - 36 inch (with wings)**		$ 75.00	
LLSNW36 - SINGLE	**Lawli STOP® - 36 inch (NO wings)**		75.00	
LLSD36 - DOUBLE	**Lawli STOP® - 36 inch - DOUBLE (SIDE BY SIDE)**		165.00	
LLST36 - TRIPLE	**Lawli STOP® - 36 inch - TRIPLE (*O.P.P. SERIES**)**		235.00	
48 INCH (121.82cm)				
LLSWW48 - SINGLE	**Lawli STOP® - 48 inch (with wings)**		100.00	
LLSNW48 - SINGLE	**Lawli STOP® - 48 inch (NO wings)**		100.00	
LLSD48 - DOUBLE	**Lawli STOP® - 48 inch - DOUBLE (SIDE BY SIDE)**		200.00	
LLST48 - TRIPLE	**Lawli STOP® - 48 inch - TRIPLE (*O.P.P. SERIES**)**		300.00	
60 INCH (152.4cm)				
LLSWW60 - SINGLE	**Lawli STOP® - 60 inch (with wings)**		125.00	
LLSNW60 - SINGLE	**Lawli STOP® - 60 inch (NO wings)**		125.00	
LLSD60 - DOUBLE	**Lawli STOP® - 60 inch - DOUBLE (SIDE BY SIDE)**		250.00	
LLST60 - TRIPLE	**Lawli STOP® - 60 inch - TRIPLE (*O.P.P. SERIES**)**		375.00	
60 INCH (152.4cm)	**Lawli X™ School X-ing Series - *lemon-lime 983***			
LLXWW60 - SINGLE	**Lawli X™ - 60 inch (with wings)**		125.00	
LLXNW60 - SINGLE	**Lawli X™ - 60 inch (NO wings)**		125.00	
LLXD60 - DOUBLE	**Lawli X™ - 60 inch - DOUBLE (SIDE BY SIDE)**		250.00	
LLXT60 - TRIPLE	**Lawli X™ - 60 inch - TRIPLE (*O.P.P. SERIES**)**		350.00	
SSBTOOL	***Premium* Stainless Steel Banding Tool**		150.00	

All Lawli Products include*: 3M** Diamond Grade - Retro Reflective Materials; ***Lawli* Shield™** - Anti Graffiti Protective Overlay; Stainless steel ***zip bands & hands free mounting tape; Hardware.

Proudly Made In Canada * ***O.P.P.*** = *Optimal Perception Performance*

Sub Total	
Shipping	
HST @13%	
Total	

Credit Card Details: MC _____ VISA _____

Card #: _____

Expiry Date: _____ CCS : _____

Name on card: _____

Terms & Conditions: **Minimal order 8 units** (can be combined). **All shipments are F.O.B. Hamilton, Ontario.**
To establish an account please request a credit application. Open accounts are net 30 days - 2% per month charged on overdue accounts.

Thank you for your order!

Another Pro Active Investment in Road Safety!

6.3.8

2024 Budget Variance Highlights

Sewer

- User charges changed due to the following:
  - Quarterly fees increased as based on total weighted connections multiplied by the base rate (assumption of no bulk usage) - **$99,188.08** (base quarterly rate is recommended to be set at $144.66 so that sufficient amounts collected to transfer to reserves for next 5 years capital needs, as identified in long term capital plan – this is an increase of $33.19 per quarter per user)
  - Penalties and interest revenues have increased last few years and therefore increased budget - **$500**

- Long term debt repayment increased to reflect the additional loan for the sewer portion of McClellan and Pomeroy project - **$45,411.84** – projected payments based on September 28, 2023 interest rate and maximum loan amount (may be lower if total expenses less than originally budgeted)
- Materials decreased due to the following:
  - Hydro for River Street pumping station and lagoon building have been coming in lower than original expectations when the lagoon building first went online in 2022 - **$18,000**
  - Insurance decreased - **$30**

- Total change in user pay net operating costs of **$72,306.24**
- Total operating costs per weighted sewer connection estimate to $373.90 (increase over prior year by $28.17), leaving $204.76 per connection to be set aside for capital purposes

- Capital projects included for sewer of:
  - George Street and James Street South sewer if grant identified - $446,651
  - OCWA capital items - $21,000
- Planned funding of these capital projects as follows:
  - $167,022 from reserves
  - $300,629 unknown funding source (grant it available)
- Allocated transfer to reserves for future capital needs and to balance the user pay system of $204,509.16

Municipa[illegible] of Tweed
2024 Sewer Summary Budget

Sewer Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	471,979.00	452,924.08	(19,054.92)	468,250.00	355,865.39	(112,384.61)	567,938.08	99,688.08
		471,979.00	452,924.08	(19,054.92)	468,250.00	356,865.16	(111,384.84)	567,938.08	99,688.08
Expenditure	Salaries and Benefits	30,600.00	30,600.00	-	30,600.00	30,600.00	-	30,600.00	-
	Long Term Debt Repayment	159,660.00	66,012.54	(93,647.46)	132,025.08	132,025.08	-	177,436.92	45,411.84
	Materials	28,876.00	66,258.37	37,382.37	65,372.00	42,466.39	(22,905.61)	47,342.00	(18,030.00)
	Contracted Services	108,050.00	110,703.96	2,653.96	108,050.00	103,997.22	(4,052.78)	108,050.00	-
	Rents and Financial	-	10,756.07	10,756.07	-	2,305.34	2,305.34	-	-
		327,186.00	284,330.94	(42,855.06)	336,047.08	311,394.03	(24,653.05)	363,428.92	27,381.84
User Fees Required - Operating		(144,793.00)	(168,593.14)	(23,800.14)	(132,202.92)	(45,471.13)	86,731.79	(204,509.16)	(72,306.24)
Weighted Sewer Connections		**972**	**972**	**972**	**972**	**972**	**972**	**972**	**972**
Operating Cost Per Connection		**336.61**	**292.52**	**(44.09)**	**345.73**	**319.34**	**(26.39)**	**373.90**	**28.17**
Quarterly Allocation		**84.15**	**73.13**	**(11.02)**	**86.43**	**79.83**	**(6.60)**	**93.47**	**7.04**
Quarterly Base Rate		**103.21**	**103.21**	**103.21**	**111.47**	**111.47**	**111.47**	**144.66**	**144.66**
Collected for Capital		**19.06**	**30.08**	**114.23**	**25.04**	**31.64**	**118.07**	**51.19**	**137.62**
Capital									
Revenues	Government Transfers	-	-	-	-	-	-	300,629.00	300,629.00
	IO Loan Proceeds/Unfunded Capital	-	68,466.36	68,466.36	115,223.50	234,183.08	118,959.58	-	(115,223.50)
	Transfers from Reserves and Reserve	16,667.00	310,951.67	294,284.67	420,557.00	402,633.73	(17,923.27)	167,022.00	(253,535.00)
		16,667.00	379,418.03	362,751.03	535,780.50	636,816.81	101,036.31	167,022.00	(368,758.50)
Expenditure	Contracted Services	16,667.00	414,195.49	397,528.49	535,780.50	637,816.58	102,036.08	467,651.00	(68,129.50)
	Transfers to Reserves and Reserve Fu	144,793.00	133,815.68	(10,977.32)	132,202.92	-	(132,202.92)	204,509.16	72,306.24
		161,460.00	548,011.17	386,551.17	667,983.42	637,816.58	(30,166.84)	672,160.16	4,176.74
User Fees Required - Capital		144,793.00	168,593.14	23,800.14	132,202.92	999.77	(131,203.15)	505,138.16	372,935.24
Total Sewer Property Taxes Required		-	-	0.00	-	(44,471.36)	(44,471.36)	300,629.00	300,629.00

2024 Budget Variance Highlights

Water

- User charges changed due to the following:
  - Quarterly fees increased as based on total weighted connections multiplied by the base rate (assumption of no bulk usage) - **$22,670** (base quarterly rate is recommended to be set at $115.73 so that sufficient amounts collected to transfer to reserves for next 5 years capital needs, as identified in long term capital plan – this is an increase of $14.65 per quarter per user)
  - Penalties and interest revenues have increased last few years and therefore increased budget - **$800**

- Long term debt repayment increased to reflect the additional loan for the water portion of McClellan and Pomeroy project - **$17,230.60** – projected payments based on September 28, 2023 interest rate and maximum loan amount (may be lower if total expenses less than original ly budgeted)
- Rents and Financial expenses changed due to:
  - Property tax PIL owing for water system increased based on expected increase in tax rates - **$250**
  - Licensing costs for water system has been consistently lower than past so reduced to match historical fees - **$300**

- Total change in user pay net operating costs of **$6,289.40**
- Total operating costs per weighted water connection estimate to $329.63 (increase over prior year by $17.18), leaving $133.28 per connection to be set aside for capital purposes

- Capital projects included for water of:
  - George Street and James Street South water portion if grant funding available - $387,045
  - Nitrate medium change (carry over from 2023) - $400,000
  - OCWA water - $50,152
- Planned funding of these capital projects as follows:
  - Reserve $450,152
  - Unknown funding source (grant if available) - $387,045
- Allocated transfer to reserves for future capital needs and to balance the user pay system of $105,526.40
- Repayment plan starts for unfunded capital from 2023 - $33,833

Municipal.. of Tweed
2024 Water Summary Budget

Water Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	454,373.00	429,036.65	(25,336.35)	445,250.00	335,379.89	(109,870.11)	468,720.00	23,470.00
		454,373.00	429,036.65	(25,336.35)	445,250.00	335,379.89	(109,870.11)	468,720.00	23,470.00
Expenditure	Salaries and Benefits	64,900.00	64,900.00	-	64,900.00	64,900.44	0.44	64,900.00	-
	Long Term Debt Repayment	-	-	-	-	-	-	17,230.60	17,230.60
	Materials	49,000.00	80,107.36	31,107.36	53,000.00	62,300.49	9,300.49	53,000.00	-
	Contracted Services	190,600.00	193,961.96	3,361.96	190,600.00	179,891.62	(10,708.38)	190,600.00	-
	Rents and Financial	3,842.00	3,539.02	(302.98)	3,950.00	11,190.51	7,240.51	3,900.00	(50.00)
		308,342.00	342,508.34	34,166.34	312,450.00	318,283.06	5,833.06	329,630.60	17,180.60
User Fees Required - Operating		(146,031.00)	(86,528.31)	59,502.69	(132,800.00)	(17,096.83)	115,703.17	(139,089.40)	(6,289.40)
Weighted Water Connections		**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**	**1,000**
Operating Cost Per Connection		**308.34**	**342.51**	**34.17**	**312.45**	**318.28**	**5.83**	**329.63**	**17.18**
Quarterly Allocation		**77.09**	**85.63**	**8.54**	**78.11**	**79.57**	**1.46**	**82.41**	**4.30**
Quarterly Base Rate		**93.59**	**93.59**	**93.59**	**101.08**	**101.08**	**101.08**	**115.73**	**115.73**
Collected for Capital		**16.50**	**7.96**	**85.05**	**22.97**	**21.51**	**99.62**	**33.32**	**111.43**
Capital									
Revenues	Government Transfers	742,133.33	33,310.57	(708,822.76)	755,100.50	616,952.62	(138,147.88)	387,045.00	(368,055.50)
	IO Loan Proceeds/Unfunded Capital	-	-	-	833,706.50	609,294.25	(224,412.25)	-	(833,706.50)
	Transfers from Reserves and Reserve	388,275.18	24,343.13	(363,932.05)	588,158.00	275,051.78	(313,106.22)	450,152.00	(138,006.00)
		1,130,408.51	57,653.70	(1,072,754.81)	2,176,965.00	1,501,298.65	(675,666.35)	837,197.00	(1,339,768.00)
Expenditure	Materials	30,000.00	2,333.45	(27,666.55)	15,000.00	-	(15,000.00)	-	(15,000.00)
	Contracted Services	1,100,408.51	55,871.43	(1,044,537.08)	2,161,965.00	1,501,640.00	(660,325.00)	837,197.00	(1,324,768.00)
	Change in Unfunded Capital	-	-	-	-	-	-	33,833.00	33,833.00
	Transfers to Reserves and Reserve Fu	146,031.00	85,977.13	(60,053.87)	132,800.00	-	(132,800.00)	105,256.40	(27,543.60)
		1,276,439.51	144,182.01	(1,132,257.50)	2,309,765.00	1,501,640.00	(808,125.00)	976,286.40	(1,333,478.60)
User Fees Required - Capital		146,031.00	86,528.31	(59,502.69)	132,800.00	341.35	(132,458.65)	139,089.40	6,289.40
Total Water Property Taxes Required		-	-	-	-	(16,755.48)	(16,755.48)	-	(0.00)

2024 Budget Variance Highlights

Other Environmental Services

- Taxation relates specifically to the additional levies charged to those within the Village of Tweed boundaries that receive curbside pickup. The increase represents the increase in costs as only the users receiving the pickup pay the cost of the pickup (projected levy of $111.86) - **$4,505**
- Bag tag fees were increased along with bulk item fee increases to generate revenues to set aside for landfill closures and reduce tax needs for the department - **$68,000**
- Investment income was reduced as expecting lower balances on average in the waste reserve due to spending on the Hunt Road closure - **$5,000**

- Salaries and benefits increase to reflect the increase in inflation on wages increase of **$13,147**
- Material costs changed due to the following:
  - Insurance decreased for estimated 20% increase - **$140**
- Contracted services costs changed due to the following:
  - Curbside pickup services based on rate change part way through 2023, expect increase **$4,505**
  - Recycling pickup services both landfill and curbside - **$25,541**
- Rents and financial costs changed due to Property tax PIL owing for landfill increased base don expected increase in tax rates - **$390**
- Transfers to reserves increased due to the expected decrease in investment income to be transferred into the reserve fund offset by additional user fees to be generated - **$32,000**

- Total change in property taxes required for net waste and recycling operating costs of **$7,938**

- Total net operating landfill, recycling and collection costs estimate to $192.56 per hour landfill is open (this is a increase of $5.02)

- Allocated transfer to reserves of $9,363 for future capital needs based on long-term capital plan (funding based on 5 year review and if exceed $10,000 then at 50%)

Municipality of Tweed
2024 Waste Summary Budget

Waste Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Taxation	58,811.00	58,638.36	(172.64)	72,228.00	72,544.50	316.50	76,733.00	4,505.00
	User Charges	210,000.00	241,961.61	31,961.61	250,000.00	244,760.35	(5,239.65)	318,000.00	68,000.00
	Investment income	20,000.00	23,247.26	3,247.26	20,000.00	4,072.98	(15,927.02)	15,000.00	(5,000.00)
	Transfers from Reserves and Reserve	90,600.00	121,093.67	30,493.67	125,000.00	113,757.76	(11,242.24)	125,000.00	-
		379,411.00	444,940.90	65,529.90	467,228.00	435,135.59	(32,092.41)	534,733.00	67,505.00
Expenditure	Salaries and Benefits	198,642.00	200,106.42	1,464.42	206,975.00	191,274.48	(15,700.52)	220,122.00	13,147.00
	Materials	17,139.00	10,439.08	(6,699.92)	20,350.00	22,590.52	2,240.52	20,210.00	(140.00)
	Contracted Services	285,361.00	318,900.46	33,539.46	356,705.00	304,942.47	(51,762.53)	386,751.00	30,046.00
	Rents and Financial	3,425.00	3,504.00	79.00	3,610.00	3,611.13	1.13	4,000.00	390.00
	Transfers to Reserves and Reserve Fu	170,300.00	205,438.87	35,138.87	82,500.00	66,572.98	(15,927.02)	114,500.00	32,000.00
		674,867.00	738,388.83	63,521.83	670,140.00	588,991.58	(81,148.42)	745,583.00	75,443.00
Property Taxes Required - Operating		295,456.00	293,447.93	(2,008.07)	202,912.00	153,855.99	(49,056.01)	210,850.00	7,938.00
Total Hours Landfill Open to Public		**1,106**	**1,106**	**1,106**	**1,082**	**1,082**	**1,082**	**1,095**	**1,095**
Net Operating Cost Per Hour		**267.14**	**265.32**	**(1.82)**	**187.53**	**142.20**	**(45.34)**	**192.56**	**5.02**
Capital									
Revenues	Transfers from Reserves and Reserve	28,100.00	-	(28,100.00)	540,000.00	37,019.24	(502,980.76)	-	(540,000.00)
		28,100.00	-	(28,100.00)	540,000.00	37,019.24	(502,980.76)	-	(540,000.00)
Expenditure	Materials	-	-	-	-	-	-	-	-
	Contracted Services	28,100.00	5,318.05	(22,781.95)	540,000.00	42,166.26	(497,833.74)	-	(540,000.00)
	Transfers to Reserves and Reserve Fu	-	-	-	11,700.00	11,700.00	-	9,363.00	(2,337.00)
		28,100.00	5,318.05	(22,781.95)	551,700.00	53,866.26	(497,833.74)	9,363.00	(542,337.00)
Property Taxes Required - Capital		-	5,318.05	5,318.05	11,700.00	16,847.02	5,147.02	9,363.00	(2,337.00)
Total Waste Property Taxes Required		295,456.00	298,765.98	3,309.98	214,612.00	170,703.01	(43,908.99)	220,213.00	5,601.00
Proposed Curbside Pickup Charge		85.98			105.75			111.86	

2024 Budget Variance Highlights

Parks

- User fees increased due to increase in fees for ball diamond rentals and soccer field rentals - **$1,750**

- Salaries and benefits increase to reflect the increase in inflation on wages increase of **$11,133**
- Materials costs changed due to the following:
  - Supplies increased due to historical increased usage of washroom supplies (paper products, soap, etc.) - **$1,500**
  - Training increased as prior year was added to arena budget for refrigeration courses - **$1,500**
  - Decrease in general repairs and maintenance costs - **$5,500**
  - Insurance decreased - **$4,521**
- Rents and financial expenses changed due to property tax PIL owing for dock/boat launch increased based on expected increase in tax rates - **$150**

- Total change in property taxes required for net parks operating costs of **$2,512**
- Total net operating parks costs estimate to $9,802.65 per acre of parkland (this is an increase of $66.02)

- Capital projects included for parks of:
  - Pumptrack - $350,000
  - Water fountain in the lake - $7,500
  - Tree removal and replanting - $53,600
  - Seasonal decorations - $5,000
  - Pickup replacement (considering potential lease also) - $66,200
- These projects to be funded as follows:
  - $300,000 grant for pumptrack
  - $147,800 from reserves
  - $22,000 from parkland levies
  - $12,500 from donations (tree sponsorships)
- Allocated transfer to reserves of $15,226 for future capital needs (funding based on 5-year review and if exceed $10,000 then at 50%)

2024 Budget Variance Highlights

- Total net impact to tax rate for parks services – decrease of **$81,192**

Municipality of Tweed
2024 Parks Summary Budget

Parks Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	5,000.00	4,644.25	(355.75)	4,750.00	5,449.27	699.27	6,500.00	1,750.00
	Government Transfers	3,450.00	1,050.00	(2,400.00)	1,700.00	1,085.00	(615.00)	1,700.00	-
	Donations	-	6,328.00	6,328.00	-	5,016.00	5,016.00	-	-
	Other Grants	-	79,673.76	79,673.76	-	-	-	-	-
	Transfers from Reserves and Reserve	-	-	-	-	-	-	-	-
		8,450.00	91,696.01	83,246.01	6,450.00	11,550.27	5,100.27	8,200.00	1,750.00
Expenditure	Salaries and Benefits	188,428.00	205,360.29	16,932.29	207,202.00	197,998.41	(9,203.59)	218,335.00	11,133.00
	Materials	110,150.00	101,358.09	(8,791.91)	159,127.00	130,346.62	(28,780.38)	152,106.00	(7,021.00)
	Contracted Services	9,000.00	9,155.90	155.90	9,000.00	8,550.00	(450.00)	9,000.00	-
	Rents and Financial	1,510.00	1,542.90	32.90	1,600.00	1,590.06	(9.94)	1,750.00	150.00
	Transfers to Reserves and Reserve Fu	-	38,600.95	38,600.95	-	11,294.00	11,294.00	-	-
		309,088.00	356,018.13	46,930.13	376,929.00	349,779.09	(27,149.91)	381,191.00	4,262.00
Property Taxes Required - Operating		300,638.00	264,322.12	(36,315.88)	370,479.00	338,228.82	(32,250.18)	372,991.00	2,512.00
Total Acres of Parks and Recreation Areas		**38.05**	**38.05**	**38.05**	**38.05**	**38.05**	**38.05**	**38.05**	**38.05**
Net Operating Cost Per Acre		**7,901.13**	**6,946.70**	**(954.43)**	**9,736.64**	**8,889.06**	**(847.57)**	**9,802.65**	**66.02**
Capital									
Revenues	Government Transfers	-	-	-	35,000.00	-	(35,000.00)	300,000.00	265,000.00
	Donations	-	-	-	-	-	-	5,000.00	5,000.00
	Parkland fees earned	-	-	-	45,000.00	30,413.02	(14,586.98)	22,000.00	(23,000.00)
	Transfers from Reserves and Reserve	75,440.00	30,454.45	(44,985.55)	105,440.00	76,060.40	(29,379.60)	147,800.00	42,360.00
		75,440.00	30,454.45	(44,985.55)	185,440.00	106,473.42	(78,966.58)	474,800.00	289,360.00
Expenditure	Materials	71,440.00	41,682.64	(29,757.36)	104,090.00	81,529.72	(22,560.28)	124,800.00	20,710.00
	Contracted Services	42,500.00	81,536.01	39,036.01	127,000.00	57,708.41	(69,291.59)	357,500.00	230,500.00
	Transfers to Reserves and Reserve Fu	45,740.00	45,740.00	-	60,780.00	60,780.00	-	15,226.00	(45,554.00)
		159,680.00	168,958.65	9,278.65	291,870.00	200,018.13	(91,851.87)	497,526.00	205,656.00
Property Taxes Required - Capital		84,240.00	138,504.20	54,264.20	106,430.00	93,544.71	(12,885.29)	22,726.00	(83,704.00)
Total Parks Property Taxes Required		384,878.00	402,826.32	17,948.32	476,909.00	431,773.53	(45,135.47)	395,717.00	(81,192.00)

2024 Budget Variance Highlights

Arena

- User charges due to the following:
  - Hall rentals increased to match the recent fees charged for canteen rental - **$1,000**
  - Ice rentals increased due to rate increases as well as additional hours being rented - **$39,575**
  - Minor Hockey rentals increased due to rate increases - **$13,000**
  - Figure Skating rentals increased due to rate increases - **$3,075**
  - Tournament rentals increased previously was included in ice rentals - **$10,000**
  - Miscellaneous revenues increased due to historical actuals and fee increases - **$1,150**
  - Sign rental revenues increased due to fee increases - **$2,500**
  - Oil Kings impact due to ownership transfer - **$45,900**
- Donations decreased due to Oil Kings team ownership transfer – donations were budgeted for Oil Kings but not for other departments
- Transfers from reserves decreased due to Rural Economic Development (RED) grant project was applied for and would be 50% of costs, with the Municipal portion to be funded from reserves – the grant was not approved and thus the transfer not needed and was not expected for 2024 - **$15,000**

- Salaries and benefits increase to reflect the increase in inflation on wages increase of **$10,383**
- Materials costs changed due to the following:
  - Arena supplies increased due to usage of washroom supplies (paper products, soap, etc.) - **$250**
  - Fuel decreased based on historical costs **$1,000**
  - Building repairs and maintenance was reduced due to historical costs - **$2,000**
  - Training costs reduced as last years had added Parks training budget to accommodate refrigeration course for staff - **$1,500**
  - Decrease in zamboni costs - **$1,500**
  - Insurance decreased - **$5,498**
  - Oil Kings impact due to ownership transfer - **$36,000**
- Contracted services costs changed due to the following:
  - Snowplowing contract reduced due to Council directing parking lots to be back into Public Works Department - **$4,000**
  - Public works time and salt/sand reduced due to Council directing parking lots to be back into Public Works Department - **$2,500**
  - RED program costs application were not approved - **$30,000**
  - Oil Kings impact due to ownership transfer - **$9,000**
- Rents and financial expenses changed due to Oil Kings ownership transfer - **$4,750**

2024 Budget Variance Highlights

- Total change in property taxes required for net arena operating costs of **$94,515**
- Total net operating arena costs estimate to $97.22 per hour in operation (decrease of $54.32 largely due to additional hours expected for ice rentals in 2024)
- When excluding the revenues and looking purely at costs to operate arena, cost estimate of $223.23 per hour of operation

- Capital projects included for arena of:
  - Glycol pump - $45,000
  - Building assessment (required every few years) - $4,000
  - Community Centre preliminary conceptual work/designs/public input if Trillium funding available - $50,000
  - Hockey nets - $3,200
  - Arena tables - $3,250
- These projects to be funded as follows:
  - Reserves - $55,450
  - Trillium or other funding source - $50,000
- Allocated transfer to reserves of $61,557 for future capital needs based on long-term capital plan (funding based on 5-year review and if exceed $10,000 then at 50%)

- Total net impact to tax rate for arena services – decreased **$76,958**

Municipality of Tweed
2024 Arena Summary Budget

Arena Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	161,200.00	173,801.36	12,601.36	194,850.00	249,109.96	54,259.96	219,250.00	24,400.00
	Donations	2,000.00	4,080.60	2,080.60	2,000.00	91.25	(1,908.75)	-	(2,000.00)
	Transfers from Reserves and Reserve	-	55,549.51	55,549.51	15,000.00	-	(15,000.00)	-	(15,000.00)
		163,200.00	233,431.47	70,231.47	211,850.00	249,201.21	37,351.21	219,250.00	7,400.00
Expenditure	Salaries and Benefits	186,178.00	189,365.41	3,187.41	204,952.00	178,057.62	(26,894.38)	215,335.00	10,383.00
	Materials	149,056.00	152,914.95	3,858.95	210,326.00	217,791.79	7,465.79	163,078.00	(47,248.00)
	Contracted Services	22,000.00	20,947.00	(1,053.00)	55,500.00	18,915.00	(36,585.00)	10,000.00	(45,500.00)
	Rents and Financial	3,680.00	566.00	(3,114.00)	4,750.00	9,265.49	4,515.49	-	(4,750.00)
	External Transfers	-	-	-	-	16,421.24	16,421.24	-	-
	Transfers to Reserves and Reserve Fu	-	-	-	-	-	-	-	-
		360,914.00	363,793.36	2,879.36	475,528.00	440,451.14	(35,076.86)	388,413.00	(87,115.00)
Property Taxes Required - Operating		197,714.00	130,361.89	(67,352.11)	263,678.00	191,249.93	(72,428.07)	169,163.00	(94,515.00)
Total Rental Hours Served		**1,377.5**	**1,377.5**	**1,377.5**	**1,467.5**	**1,701.5**	**1,467.5**	**1,740.0**	**1,740.0**
Net Operating Cost Per Hour		**143.53**	**94.64**	**(48.89)**	**179.68**	**112.40**	**(49.35)**	**97.22**	**(54.32)**
Capital									
Revenues	Government Transfers	85,000.00	-	(85,000.00)	100,000.00	-	(100,000.00)	50,000.00	(50,000.00)
	Transfers from Reserves and Reserve	99,150.00	12,947.97	(86,202.03)	96,000.00	95,941.54	(58.46)	55,450.00	(40,550.00)
		184,150.00	12,947.97	(171,202.03)	196,000.00	95,941.54	(100,058.46)	105,450.00	(90,550.00)
Expenditure	Materials	82,150.00	82,412.57	262.57	96,000.00	95,941.54	(58.46)	6,450.00	(89,550.00)
	Contracted Services	102,000.00	-	(102,000.00)	85,000.00	-	(85,000.00)	99,000.00	14,000.00
	Transfers to Reserves and Reserve Fu	73,765.00	73,765.00	-	59,000.00	59,000.00	-	61,557.00	2,557.00
		257,915.00	156,177.57	(101,737.43)	240,000.00	154,941.54	(85,058.46)	167,007.00	(72,993.00)
Property Taxes Required - Capital		73,765.00	143,229.60	69,464.60	44,000.00	59,000.00	15,000.00	61,557.00	17,557.00
Total Arena Property Taxes Required		271,479.00	273,591.49	2,112.49	307,678.00	250,249.93	(57,428.07)	230,720.00	(76,958.00)

2024 Budget Variance Highlights

Other Recreation Services

- Increase in long term loan repayment due to Queensborough Community Centre renovations – projected payments based on September 28, 2023 interest rate and maximum loan amount (may be lower if total expenses less than originally budgeted in 2023) - **$15,430.09**
- Materials changed due to the following:
  - Fees for Actinolite Hall heating and internet funding from taxes and not from operating grants provided to the Committee - **$4,000**
  - Insurance decreased on halls and library - **$1,162**
  - Actinolite Hall well testing reduced based on historical usage - **$125**
  - Queensborough Hall heating and internet funding from taxes and not from operating grants provided to the Committee **- $3,400**
  - Queensborough Hall well testing reduced based on historical usage - **$125**
  - Thomasburg Hall heating and internet funding from taxes and not from operating grants provided to the Committee - **$2,500**
  - Thomasburg Hall well testing reduced based on historical usage - **$125**
- External transfers increased for additional requested for library board - **$4,917**

- Total change in property taxes required for net other recreational services operating costs of **$28,710.09** (**$15,430.09** due to debt payments)
- Total net operating other recreation costs estimate to $57.05 per property (increase of $5.97)

- Capital projects included for other recreational services of:
  - Actinolite Hall Committee annual funding - $3,000
  - Marlbank Recreation annual funding - $3,000
  - Marlbank Canteen engineering costs only if a grant available - $26,000
  - Queensborough Hall annual funding - $3,000
  - Thomasburg Hall Committee annual funding - $3,000
  - Electric pool heater only if funding available - $25,440
- These projects to be funded from
  - Trillium or other funding sources - $51,440
  - Taxation - **$12,000**
- Allocated transfer to reserves of $19,033 for future capital needs based on long-term capital plan (funding based on 5-year review and if exceed $10,000 then at 50%)

Municipal. of Tweed
2024 Other Recreation Summary Budget

Other Recreation Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	Donations	-	7,317.60	7,317.60	-	4,577.66	4,577.66	-	-
	Other Grants	-	-	-	-	-	-	-	-
		-	7,317.60	7,317.60	-	4,577.66	4,577.66	-	-
Expenditure	Long Term Loan Repayment	-	-	-	-	-	-	15,430.09	15,430.09
	Materials	20,956.00	16,517.05	(4,438.95)	28,014.00	24,487.37	(3,526.63)	36,377.00	8,363.00
	Contracted Services	36,000.00	48,762.39	12,762.39	45,000.00	34,863.82	(10,136.18)	45,000.00	-
	Rents and Financial	-	-	-	-	2,804.99	2,804.99	-	-
	External Transfers	165,780.00	175,479.16	9,699.16	172,633.00	180,327.82	7,694.82	177,550.00	4,917.00
		222,736.00	240,758.60	18,022.60	245,647.00	242,484.00	(3,163.00)	274,357.09	28,710.09
Property Taxes Required - Operating		222,736.00	233,441.00	10,705.00	245,647.00	237,906.34	(7,740.66)	274,357.09	28,710.09
Total Properties Per MPAC		**4,783**	**4,783**	**4,783**	**4,796**	**4,796**	**4,796**	**4,809**	**4,809**
Net Operating Cost Per Property		**46.57**	**48.81**	**2.24**	**51.22**	**49.61**	**(1.61)**	**57.05**	**5.97**
Capital									
Revenues	Donations	-	60,591.93	60,591.93	-	8,545.17	8,545.17	-	-
	Other Grants	256,400.00	-	(256,400.00)	-	-	-	26,000.00	26,000.00
	Other Revenues/Unfunded Capital	100,600.00	-	(100,600.00)	7,070.00	209,218.41	202,148.41	-	(7,070.00)
	Transfers from Reserves and Reserve	1,250.00	29,253.93	28,003.93	459,930.00	270,758.74	(189,171.26)	-	(459,930.00)
		358,250.00	89,845.86	(268,404.14)	467,000.00	488,522.32	21,522.32	26,000.00	(441,000.00)
Expenditure	Materials	32,500.00	22,434.34	(10,065.66)	77,000.00	35,047.14	(41,952.86)	60,440.00	(16,560.00)
	Contracted Services	357,000.00	21,881.01	(335,118.99)	430,000.00	464,926.66	34,926.66	3,000.00	(427,000.00)
	Transfers to Reserves and Reserve Fu	55,400.00	128,994.88	73,594.88	29,400.00	30,845.00	1,445.00	19,033.00	(10,367.00)
		444,900.00	173,310.23	(271,589.77)	536,400.00	530,818.80	(5,581.20)	82,473.00	(453,927.00)
Property Taxes Required - Capital		86,650.00	83,464.37	(3,185.63)	69,400.00	42,296.48	(27,103.52)	56,473.00	(12,927.00)
Total Other Recreation Property Taxes Required		309,386.00	316,905.37	7,519.37	315,047.00	280,202.82	(34,844.18)	330,830.09	15,783.09

TWEED PUBLIC LIBRARY : REVENUES

budget 23	2023 Budget	2023 Actual	2024 Budget	2024 Actual	
Operating Grants					
Tweed-Local Operating Grant	$163,933.00	$163,933.00	$168,850.00		
Public Library Operating Grant (PLOG)	$12,676.00		$12,676.00		
Sub-total for operating grants	**$176,609.00**		**$181,526.00**		
Student/Staffing Grants					
Canada Summer Jobs Student	$3,000.00		$3,000.00		
Grants ON - Summer Experience Program					
Young Canada Works (YCW) Summer Work Experience	$3,000.00		$1,500.00		
Other					
Sub-total for Student/staffing Grants	**$6,000.00**		**$4,500.00**		
Project Grants					
	$13,000.00		$13,000.00		
	$13,000.00		**$13,000.00**		
Sub-total for project grants					
Donations					
Kiwanis Club	$750.00		$1,200.00		
Horticultural Society	$500.00		$500.00		
General Donation for any use	$5,375.00	$3,988.24	$5,500.00		
Donation for specific Use	$5,375.00		$5,500.00		
Sub-total for donations	**$12,000.00**		**$12,700.00**		
Self-generated revenue					
Fees for non-residents					
Fines	$500.00				
Printing	$2,000.00	$1,829.00	$2,200.00		
Meeting room revenue	$1,000.00	$1,246.00	$1,500.00		
Sub-total for self-generated revenue	**$3,500.00**		**$3,700.00**		
Other Revenue					
Internet Connectivity Reimbursement (SOLS)	$1,200.00		$2,160.00		
Postage Reimbursement (SOLS)	$500.00		$500.00		
HST Rebate	$5,000.00	$3,360.39	$5,000.00		
Bank interest, credits	$0.00				
From Reserves					
Sub-total for other revenue	**$6,700.00**		**$7,660.00**		
Covid lost revenue					
	$217,809.00		***$223,086.00***		

Tweed Public Library : Expenditures (DRAFT)

budget 2024	2023 Budget	2023 Actual	2024 Budget	2024 Actual	
Staffing costs					
***Salaries: Regular staff**	**$117,483.00**	$47,253.31	**$121,006.82**		
Salaries: Grant Students (25-50% of wages)	$1,150.00		$2,325.00		
CPP	$6,000.00	$2,575.02	$6,157.20		
EI	$2,200.00	$901.78	$2,200.00		
***EHT**	$1,200.00		$1,800.00		
WSIB	$5,000.00	$1,715.60	$5,800.00		
Group Insurance: Manulife	$1,100.00	$549.00	$1,100.00		
(EHC) Extended Health Care:	$11,200.00	$5,248.26	$12,000.00		
Pension Expenses: OMERS/RRSP	$9,300.00	$4,436.60	$10,573.42		
Dental	$2,850.00	$1,038.53	$1,500.00		
total benefits					
Sub-total for staffing costs	**$157,483.00**	**$63,718.10**	**$164,462.44**		
Staff training & development					
Professional development	$2,500.00	$2,638.65	$3,000.00		
Professional membership	$200.00	$150.00	$150.00		
Sub-total for staff training/development	**$2,700.00**	**$2,788.65**	**$3,150.00**		
Materials expenditures					
General (books, periodicals, audiobooks)	$17,000.00	$11,283.79	$17,000.00		
Electronic (eresources & Overdrive)	$2,600.00	$2,646.66	$2,400.00		
Sub-total for materials	**$19,600.00**	**$13,930.45**	**$19,400.00**		
Utilities & Cleaning					
Janitorial services	**$5,500.00**	$1,567.85	**$5,220.00**		
Union Gas	$5,000.00	$3,324.35	$5,000.00		
Hydro	$8,000.00	$4,513.15	$8,000.00		
Water and sewer	$1,000.00	$393.60	$1,000.00		
Utilities & cleaning	**$19,500.00**	**$8,231.10**	**$19,220.00**		
Building Repair & Maintenance:					
Annual heating/AC/generator	$2,200.00	$1,798.23	$2,300.00		
Annual alarm system	$350.00	$393.24	$400.00		
Annual fire extinguisher check	$50.00				
Equipment & Repairs					
Covid					
building repair & maintenance	***$2,600.00***	***$2,191.47***	***$2,700.00***		
Building & Office Supplies:					
Snowblowing and Maintenance	$1,000.00	$581.75	$1,500.00		
Office	$1,200.00	$1,231.02	$1,000.00		
Postage & Advertising	$500.00	$653.52	$500.00		
Bank charges	$10.00				
building and office supplies	**$2,710.00**	**$2,466.29**	**$3,000.00**		
Telecommunications costs					
Telephone	$1,300.00	$1,045.78	$1,300.00		
Internet	$2,160.00	$1,888.76	$2,172.00		
Photocopier	$1,000.00	$867.01	$1,200.00		
Communication Costs	**$4,460.00**	**$3,801.55**	**$4,672.00**		
Computer services					
Fee Circulation System/ JASI	$1,500.00	$1,518.67	$1,500.00		

Tweed Public Library : Expenditures (DRAFT)

IT Support person	$0.00				
Technology Plan	$3,000.00	$101.21	$1,500.00		
IT Costs	***$4,500.00***	**$1,619.88**	***$3,000.00***		

Program expense:					
Children's programming	$2,000.00				
Adult Programming	$1,500.00				
Programing costs	***$3,500.00***	**$918.71**	***$3,500.00***		

Covid Lost Revenues					
Total Expenditures	***$217,153.00***		***$223,104.44***		

NOTES

2024 Budget Variance Highlights

Community Development

- User fees changed due to the following:
  - Taste of Tweed increased as this is an event that is done every other year, rotating with Farm to Table - **$7,500**
  - Farm to Table decreased as this is an event that is done every other year, rotating with Taste of tweed - **$19,000**
- Transfer from reserves decreased as in prior years the Community Improvement Plan was fully funded from reserves, however this year only about $10,000 is available in reserves - **$10,000**

- Salaries and benefits increase to reflect the increase in inflation on wages increase as well as having two full-time staff instead of one full and one part tiem of **$27,169**
- Materials changed due to the following:
  - Mileage increased to accommodate two staff travelling more - **$500**
  - Canada Day costs increased to accommodate rising prices - **$400**
  - Taste of Tweed increased as this is an event that is done every other year, rotating with Farm to Table - **$8,700**
  - Farm to Table decreased as this is an event that is done every other year, rotating with Taste of Tweed - **$22,500**
  - Professional Development increased to accommodate attendance at two conferences (one at ROMA and one at OEMC) - **$1,000**
  - Advertising is being looked at and being rejuvenated to a new process and therefore decreased costs to expectations - **$500**
  - Insurance decreased - **$17**
  - Signs reduced as we have not been relying on these as much - **$500**
  - Youth Advisory Committee never did get established and so budgeted reduced **$2,500**
- Contracted services changed due to Website design increased to accommodate a website rejuvenation based on quote received plus some for regular annual costs - **$30,000**
- External transfers increased due to the following:
  - Event advertising decreased to reflect actual requests to date – Tweed Stampede $1,500 and for the fireworks for the Winter Carnival $2,000 – net decrease of **$1,000**
  - Community Improvement Plan was increased for grants as the department plans to push this program more during 2024 - **$5,000**

- Total change in property taxes required for net community development operating costs of **$67,252**
- Total net operating community development costs of $65.08 per property (increase of $13.98)

2024 Budget Variance Highlights

- Capital projects included in community development are:
  - Hydrant painting - $4,000
  - Town welcome signs convert banners to electric sign - $1,000
- To be funded from taxes - **$5,000**
- Allocated transfer to reserves of $8,300 for future capital needs based on long-term capital plan (funding based on 5-year review and if exceed $10,000 then at 50%)

- Total net impact to tax rate for Community Development activities – increase **$64,252**

Municipality of Tweed
2024 Community Development Summary Budget

Community Development Departments Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	11,000.00	11,190.00	190.00	19,800.00	19,832.88	32.88	8,300.00	(11,500.00)
	Government Transfers	1,500.00	2,100.00	600.00	1,500.00	2,400.00	900.00	1,500.00	-
	Donations	-	650.00	650.00	-	200.00	200.00	-	-
	Other Grants	40,000.00	54,308.00	14,308.00	-	-	-	-	-
	Transfers from Reserves and Reserve I	15,000.00	7,500.00	(7,500.00)	20,000.00	22,256.43	2,256.43	10,000.00	(10,000.00)
		67,500.00	75,748.00	8,248.00	41,300.00	44,689.31	3,389.31	19,800.00	(21,500.00)
Expenditure	Salaries and Benefits	144,574.00	140,933.89	(3,640.11)	149,796.00	132,574.82	(17,221.18)	176,965.00	27,169.00
	Materials	78,261.00	53,160.25	(25,100.75)	86,213.00	59,286.12	(26,926.88)	70,796.00	(15,417.00)
	Contracted Services	63,000.00	66,642.93	3,642.93	13,000.00	963.29	(12,036.71)	43,000.00	30,000.00
	Rents and Financial	8,500.00	8,400.00	(100.00)	8,500.00	8,400.00	(100.00)	8,500.00	-
	External Transfers	25,500.00	17,895.11	(7,604.89)	29,500.00	26,894.39	(2,605.61)	33,500.00	4,000.00
		319,835.00	287,032.18	(32,802.82)	287,009.00	228,118.62	(58,890.38)	332,761.00	45,752.00
Property Taxes Required - Operating		252,335.00	211,284.18	(41,050.82)	245,709.00	183,429.31	(62,279.69)	312,961.00	67,252.00
Total Properties Per MPAC		**4,783**	**4,783**	**4,783**	**4,796**	**4,796**	**4,796**	**4,809**	**4,809**
Net Operating Cost Per Property		**52.76**	**44.17**	**(8.58)**	**51.23**	**38.25**	**(12.99)**	**65.08**	**13.98**
Capital									
Expenditure	Materials	-	-	-	6,500.00	2,535.20	(3,964.80)	1,000.00	(5,500.00)
	Contracted Services	4,000.00	3,078.79	(921.21)	4,000.00	3,315.44	(684.56)	4,000.00	-
	Transfers to Reserves and Reserve Fu	5,800.00	5,800.00	-	5,800.00	5,800.00	-	8,300.00	2,500.00
		9,800.00	8,878.79	(921.21)	16,300.00	11,650.64	(4,649.36)	13,300.00	(3,000.00)
Property Taxes Required - Capital		9,800.00	8,878.79	(921.21)	16,300.00	11,650.64	(4,649.36)	13,300.00	(3,000.00)
Total Community Development Property Taxes Requ		262,135.00	220,162.97	(41,972.03)	262,009.00	195,079.95	(66,929.05)	326,261.00	64,252.00

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 324.
Title: Tweed and Area Historical Society
Date: Tuesday, May 9, 2023

Moved by J. Flieler
Seconded by J. Palmateer

BE IT RESOLVED THAT Council receive the presentation by the Tweed and Area Historical Society on the future of the Tweed Heritage Centre as presented at the April 25, 2023 Regular Council Meeting; AND FURTHER, that Council establish a Committee consisting of Deputy Mayor DeMarsh and Councillor Flieler to work in cooperation with the CAO and with the Parks & Recreation Manager and the Tweed Heritage Centre to discuss negotiations prior to the 2024 budget deliberations and to report back to Council.

Carried

Request For Delegation

The Corporation of the Municipality of Tweed 255 Metcalf St. Postal Bag 729,
Tweed, ON K0K 3J0 Email: clerk@tweed.ca Phone: 613-478-2535 Website:
www.tweed.ca Fax: 613-478-6457 Toll Free: 833-478-5818

Request Office use

April 25/23 @ 6:00 P.M.

Request For Delegation

Name of Organization *

Tweed and Area Historical Society

Special Needs?

Audio Visual equipment for slide presentation

Individual(s)

Name *

Maril Swan

Position/Title

President

+ Add Individual

Contact No. *

613-478-5003

Fax No.

(000) 000-0000

E-mail

marilswan@yahoo.com

Will other representatives be attending?

◉ Yes ○ No

Have you appeared before Council in the past regarding this issue? *

○ Yes ◉ No

Reason for Delegation request (subject matter to be discussed): *

Tweed and Area Historical Society wishes to make a slide presentation to discuss the future of this important community asset. We would also wecome questions from the Council members. We will provide our powerpoint file as soon as it is finished, probably by April 7.

Presentation Files *

If you have additional presentation files to provide for Council review, please indicate. If "no", your delegation will proceed with no option for additional materials.

○ Yes

○ No

File Upload

If you are providing a presentation or written submission in addition, please upload here or provide to the Clerk at the Municipal office.

Drag and drop up to **10** files here to upload or

Choose files

Please provide the Clerk's Office with a copy of your written presentation, if any, by end of business on the Wednesday prior to the Council Meeting. Once the information is received, you will be contacted to confirm your placement on the appropriate Agenda. Thank you.

Delegations have 10 minutes to provide Council with their information. It is noted that language and conduct must remain respectful at all times. Council will be provided with an opportunity to ask questions for clarification from the speaker on any information given to us, and Council is reminded it is not an opportunity to engage in debate with the speaker nor to advance a public policy position.

Tweed and Area Historical Society

Concerns for the Future of the Tweed & Area Heritage Centre

9.3.3

• Historical Beginnings

- Volunteers organized the first Tweed and Area Historical Society in January 1988
- Presented a Heritage Day on February 20 in the Tweed Playhouse
- They formed an Executive and Board of Directors in June 1988
- Became an affiliate of the Ontario Historical Society in May 1989
- A registered Canadian Charity with Revenue Canada in 1990

Tweed and Area Historical Society's Mandate

- To Preserve and Promote the rich heritage of Tweed
- through the work of its committees:
  - Membership
  - Events
  - Fundraising
  - Grants
- Committees are responsible to the Board of Directors
- Board of Directors is elected by the membership at the Annual General Meeting in January each year
  - Composed of 8 directors
  - Directors then select one of their number to be President for the year
  - Remainder of the Executive Vice President, Secretary and Treasurer appointed by the Board
  - All positions are documented in the Letters Patent

Tweed & Area Heritage Centre's Mandate

Research, document, preserve and promote our rich heritage

For well over 30 years the Heritage Centre has built a remarkable facility of extensive and comprehensive collections resulting from:

- local families have donated money, time, energy and efforts
- Artifacts, documents, photos,
- Family histories, genealogy research
- Memorabilia of the area

It is truly a local community facility, developed by the community for the community; not just a Historical Society entity.

Local organizations that have flourished and then failed :

Just in recent history groups such as:

- Loyal Orange Lodge
- L.O.B.A.
- Masons
- Order of the Eastern Star
- Independent Order of Odd Fellows
- Rebekahs
- Kinsmen, Kinettes
- Knights of Columbus
- Senior Citizens
- Tweed National Theatre
- Elvis Festival
- 17 area churches
- Countless Schools

Groups still functioning have an aging membership, facing burn-out.

Young people today seem to be willing to assist in a specific event or project but seem to have no desire to assume offices or to make long term commitments.

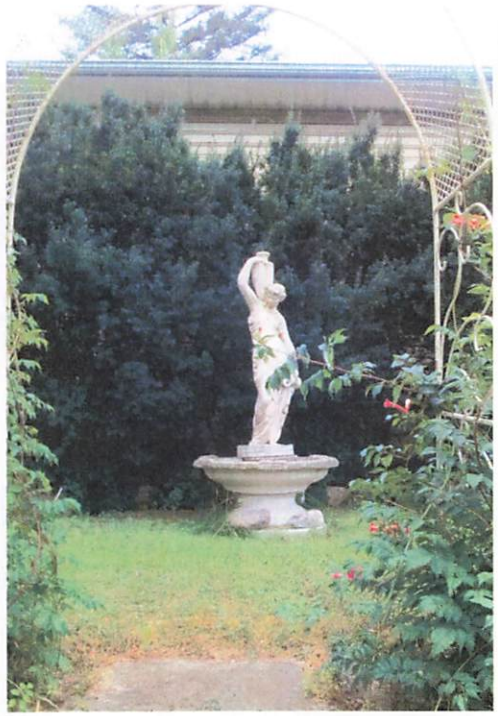
Tweed & Heritage Centre

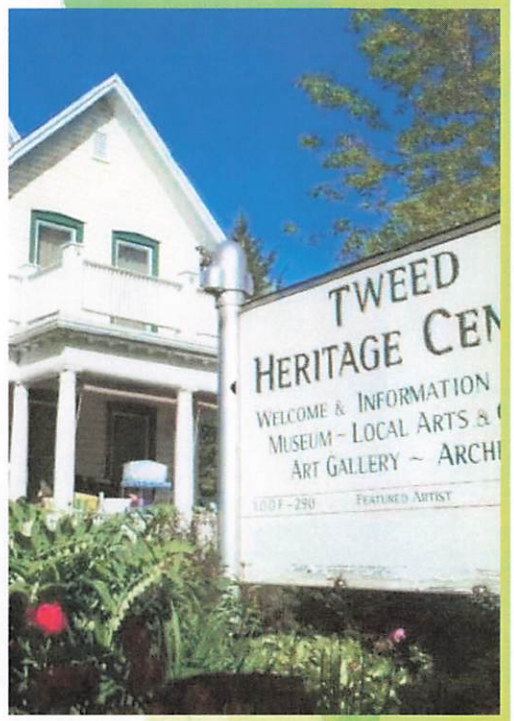
- Visitors have always expressed surprise and admiration that a wee community like Tweed has such a remarkable treasure .

- The Heritage Centre is irreplaceable and a much too important community resource to remain solely the responsibility of a volunteer group

- The building and the contents of both the outside lawn and the interior are something that other communities do not have in their area and are quite envious of our treasure.

It requires the stability of the Municipality of Tweed for an assured facility and resources for future generations.



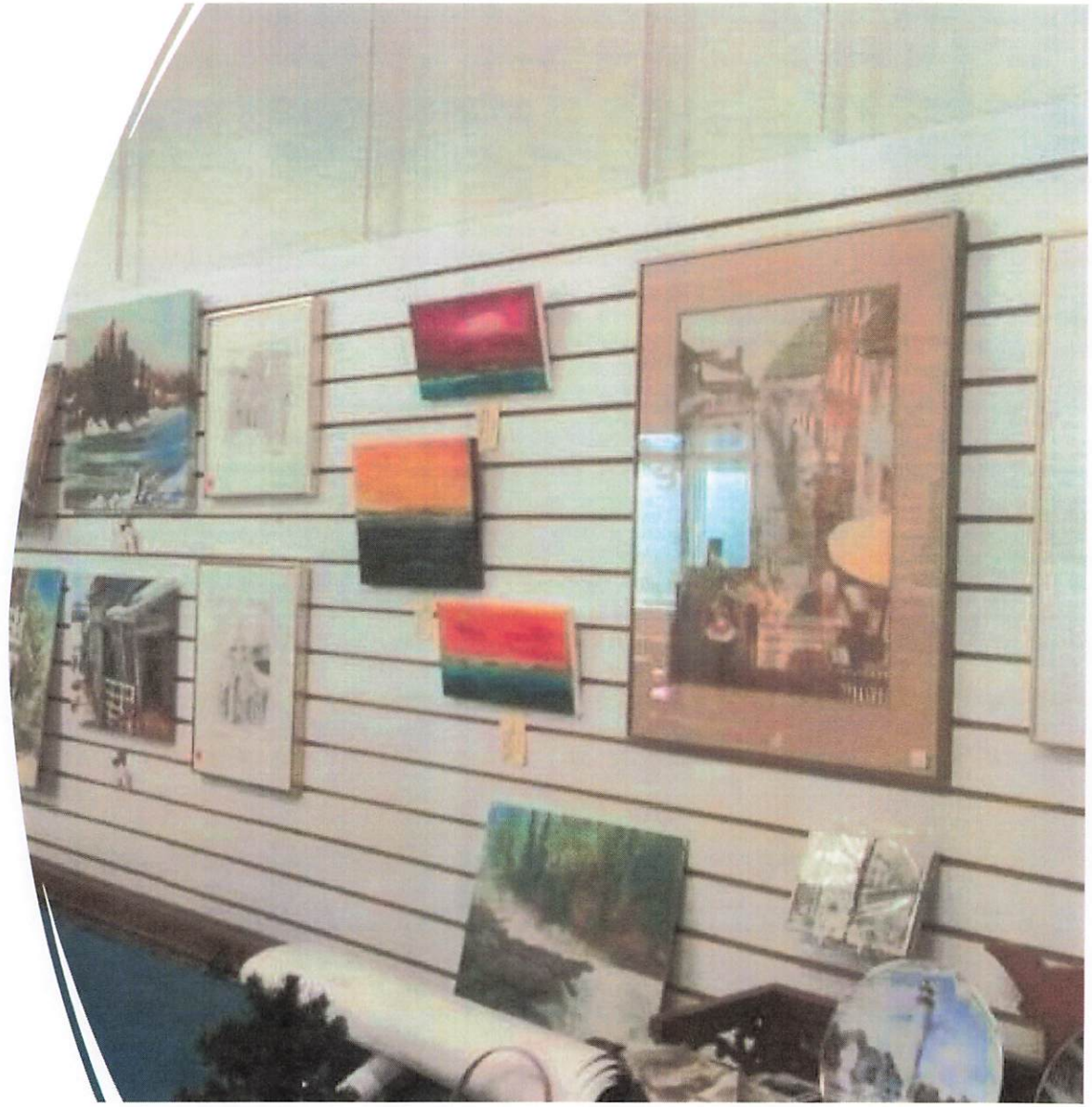


Views of the lawn

Contains several artistic and historical items
Sunken lawn available for presentations and activities

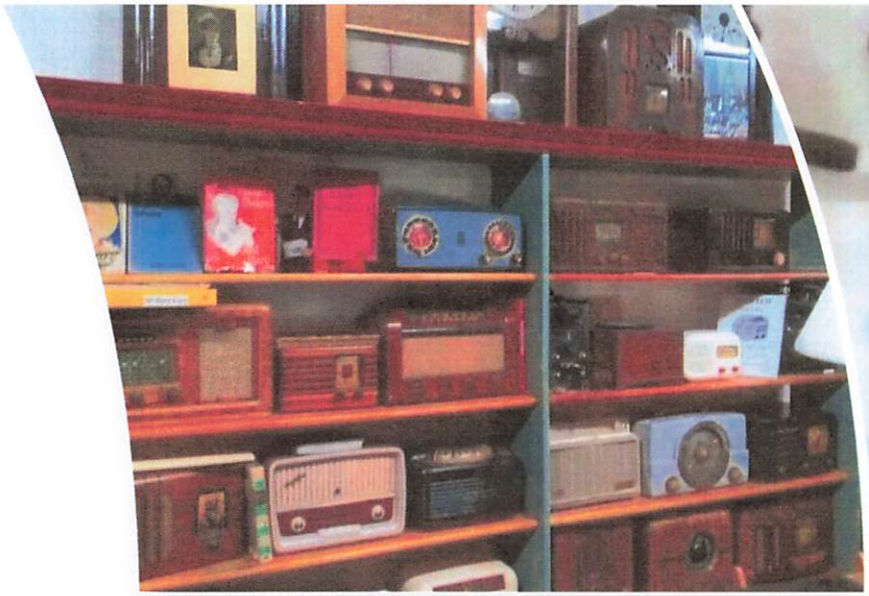
What does the Tweed & Area Heritage Centre Contain?

Memorial Hall - where meetings and special events can be held such as tributes to people, exhibitions of art, exhibits of Tweed's past.



Small sample of the jam-packed Museum area

- It has the most comprehensive family history and genealogy information.
- We get several requests from around the world for tracing family roots. Some of the information is on the computer and other is from information Evan has on hard copy books and notes.
- Much of it cannot be redone as many of the family sources have passed away.
- Many artifacts stored in the basement and garage areas
- Tours are available for a nominal fee



9.3.11

Vision to Preserve the Heritage Centre

In view of the preceding slides the Tweed and Area Historical Society wishes to explore with the Municipality of Tweed, a partnership and joint undertaking.

We have to ensure that Tweed never loses our exceptional Heritage Centre

The curator is willing to transfer his half-interest in the property to the Municipality to ensure this support

The Tweed and Area Historical Society would continue to be responsible for operating the Heritage Centre, fund raising, scheduling events

The Heritage Centre would be reporting monthly to the Municipal Council and the Tweed and Area Historical Society such as the Treasurer's and Curator's Reports

A member of the elected Municipal Council would hold a position of a Director in the Tweed and Area Historical Society.

Recommendations to Preserve the Heritage Centre

The Municipality of Tweed should have a recorded motion of commitment to recognize the significant contribution of the Heritage Centre in researching and documenting, preserving and promoting the rich heritage of the municipality.

The Municipality of Tweed should establish a Heritage Trust Fund, investing each year a specified amount ($20,000 to $25,000), encouraging citizens to contribute annually also with Income Tax receipts issued

Eventually the Heritage Trust Fund, plus the Tweed and Area Historical Society's Endowment Fund, keeping capital intact and using only when necessary, the interest from the investments to cover any additional operating expenses of the Heritage Centre.

We are open to suggestions and hope to have feedback from Tweed Municipal Council

Rachelle Hardesty

From: Casey Trudeau <casey@trudeaupark.com>
Sent: September 19, 2023 1:11 PM
To: Rachelle Hardesty
Subject: Tweed Stampede 2024

Hi Rachelle, We are starting to plan the 2024 Tweed Stampede and would love to have the support of the Municipality. Here is some of our Advertising Options:

$1500 Package
-25 Show Tickets for Performance of your choosing.
-Private Section of Bleachers for you and your guests.
-Promotional Banner Listing your Company or Organization.
-Logo on all Online Promotion.

$2000 Package
-Everytime Bulls and Broncs are bucked out of your chute your organization will be announced for 3 Days of Performances!
-10 Tickets to Each Performance
-Logo on all Online Promotion.
-Vendors Booth/Display.

$5000 Package
- Your Company or Organization will have naming rights to this year's Tweed Stampede.
Example: The Acme Car Sales Tweed Stampede & Jamboree!
- 30 Tickets to each performance and VIP seating. -VIP Camping.
-Vendors Booth/Display if you choose.
-Logo on all Online Promotion

Thanks again for all the hard work you do for the Municipality and I hope the Municipality will commit to one of these advertising packages for 2024.

Casey

9.3.15

GHD Digital

govstack™
By GHD Digital

Products & Services

Line Item	Description	Quantity	Fee
Govstack Standard Implementation	- Setup and Configuration - Project Management - Sitemapping - Design - Training - Go live activities	1	$20,475.00 after $2,275.00 discount
i:Create Content Migration - Additional 200 Pages	400 pages estimated in total to be moved, as per discussion with Gloria and Michelle. 200 pages included in base package. Services include the moving of existing content by the GHD team to the new website. Writing, editing and formatting are outside of the scope of this service.	8	$5,000.00

9.3.16

Line Item	Description	Quantity	Fee
Govstack Standard Subscription	Platform Single Sign-on (SSO) - Identity per user to access all applications - Maximum of 50 MAU (Monthly Active Users) CMS - Website Theme - Content Management - Site Builder - Google Search - 3rd party fees apply - News & Subscriptions - GHD issued SSL/TLS certificates Included - All products use GHD managed certificates with 256-bit encryption. GHD does not support customer issued certificates. Events: - 2 Calendars - 2 Views (Events, Council, Tourism, etc) - Public Submission with approvals - Event email notifications - eScribe (3rd party fee applies) Forms: - 30 Forms - 20,000 submissions - Reports - Workflow Automation - Status Tracking	1	$5,976.00 / year
OPTIONAL - Business Directory Module Implementation	- Requires Govstack CMS - Setup and Configuration (does not include adding businesses to the directory) - Project Management - Training - Go live activities	1	$1,620.00

Line Item	Description	Quantity	Fee
OPTIONAL - Business Directory Subscription	Note: Requires Govstack CMS The Govstack Business Directory module provides municipal staff with an efficient way to build and manage a comprehensive database of local businesses for display on municipal, tourism, and economic development websites. Listings can include the business name, address, telephone, fax, website, contact email, hours of operation, and includes an automatically generated map of the location. Residents and visitors can easily find local businesses in the community based on specific criteria, such as Sector, Areas of Service, and Amenities.	1	$2,700.00 / year
	Annual subtotal		$8,676.00
	One-time subtotal		$27,095.00 after $2,275.00 discount
		Total	**$35,771.00**

Product Solution: PnP - Govstack Website Builder + CMS (Umbraco + uSkinned)
License Term: 0 months
Payment Terms: Net 30 days, CAD
Quote Expiry Date: September 8, 2023

Comments:

9.3.18

Contact Details

Customer Contact

Municipality of Tweed
Gloria Raybone
CAO/Treasurer
cao-treasurer@tweed.ca
(613) 478-2535
255 Metcalf St. Postal Bag 729
Tweed, Ontario, Canada K0K 3J0

Contact Us:

Peter Gingrich
Senior Account Executive
peter.gingrich@ghd.com

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 626.
Title: Tweed & Area Arts Council
Date: Tuesday, October 10, 2023

Moved by J. Palmateer
Seconded by P. Valiquette

BE IT RESOLVED THAT Council receive the request from Tweed & Area Arts Council for 2024 funding for a joint coordinated arts-related promotion/advertising program as presented;
AND FURTHER, that the request be deferred to 2024 Operating Budget deliberations for consideration.

Carried

9.3.20

2024 Budget Variance Highlights

Other Planning Services

- User charges decreased due to the following:
  - 12 Rezoning files at $1,300 fee
  - 5 Minor Variance files at $1,000 fee
  - 3 recirculation of files at $250 fee
  - 3 Site plan review files at $1,200 fee
  - 1 Subdivision Site plan review file at $5,000 fee

- Salaries and benefits decreased due to reassessment of average time spent per file and on planning matters in general as well as inflationary increases and changes of staff involved - **$5,642** (averages $459 per rezoning file and $363 for minor variance files)
- Material costs decreased due to reassessment of average material costs spent per file (including additional payments made for Committee members on rezoning files) - **$6,838** (averages $678 per rezoning file and $468 per minor variance file)
- This year no estimate was included for legal costs for appeals (typically about $5,000 to $6,000 per appeal)

- Total change in property taxes required for new planning operating costs of **$23,290** (note that with no estimate for legal costs, no net tax needs for this department – user pay system, small surplus apply to reduce tax needs).

- Total net operating cost per planning application of $1,047 (decrease of $734.12)

Municipality of Tweed
2024 Planning Summary Budget

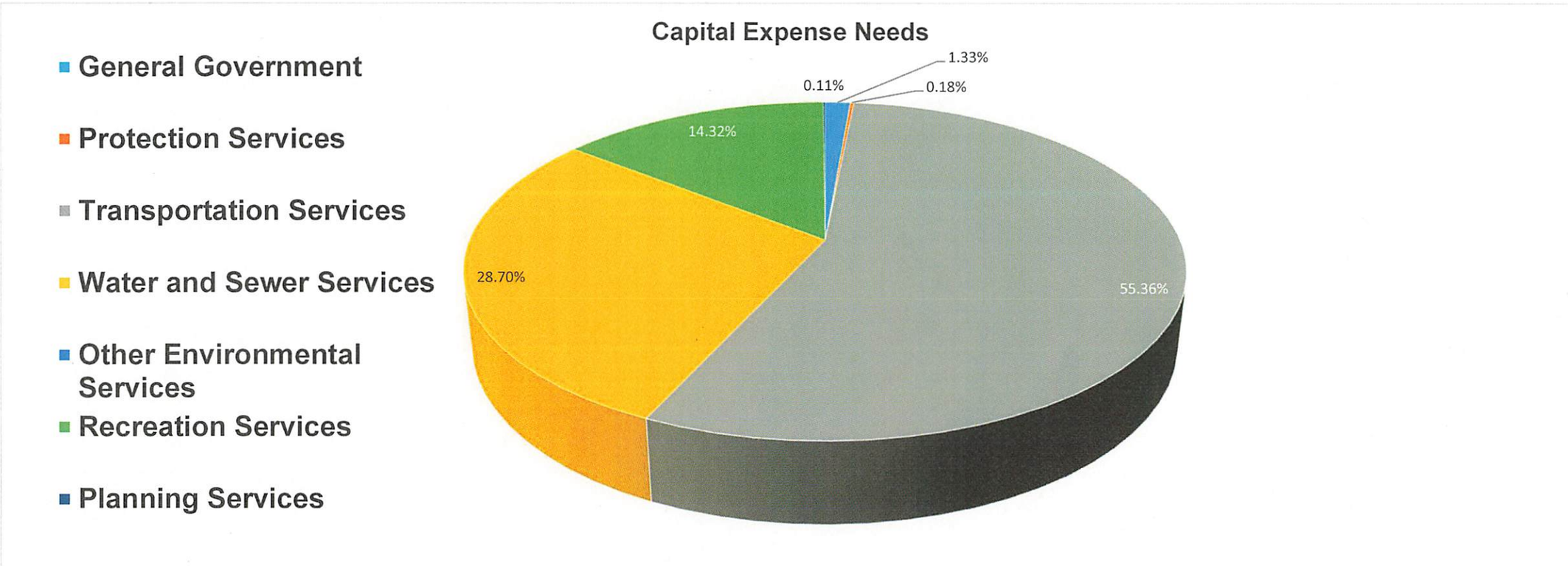
Planning Department Summary

		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Operating									
Revenues	User Charges	14,212.00	18,616.00	4,404.00	19,140.00	20,210.00	1,070.00	29,950.00	10,810.00
		14,212.00	18,616.00	4,404.00	19,140.00	20,210.00	1,070.00	29,950.00	10,810.00
Expenditure	Salaries and Benefits	9,892.00	17,713.00	7,821.00	12,965.00	17,283.57	4,318.57	7,323.00	(5,642.00)
	Materials	4,325.00	27,186.95	22,861.95	17,314.00	12,665.25	(4,648.75)	10,476.00	(6,838.00)
		14,217.00	44,899.95	30,682.95	30,279.00	29,948.82	(330.18)	17,799.00	(12,480.00)
Property Taxes Required - Operating		5.00	26,283.95	26,278.95	11,139.00	9,738.82	(1,400.18)	(12,151.00)	(23,290.00)
Total Applications Processed		**16**	**23**	**32**	**17**	**21**	**21**	**17**	**17**
Operating Cost Per Application		**888.56**	**1,952.17**	**958.84**	**1,781.12**	**1,426.13**	**(15.72)**	**1,047.00**	**(734.12)**

Municipality of Tweed
2024 Budget

Capital Expense Needs

General Government	1.33%	60,500.00
Protection Services	0.18%	8,000.00
Transportation Services	55.36%	2,516,868.00
Water and Sewer Services	28.70%	1,304,848.00
Other Environmental Services	0.00%	-
Recreation Services	14.32%	651,190.00
Planning Services	0.11%	5,000.00
		4,546,406.00



Municipality of Tweed
2024 Capital Budget

Account	Capital Project	2024 Budgeted Expense	Other Grant Funding	Reserve Funding	Reserve Funds Funding	Obligatory Reserve Fund Funding	Other Funding Sources	Municipal Tax Impact	Notes
01-110-58014	Computers	3,500.00		3,500.00				-	
01-110-58026	Furniture	2,000.00		2,000.00				-	
01-110-58025	Kiwanis Pavilion Engineer Studies	15,000.00		15,000.00				-	
01-110-58000	Development Charge Background Study	40,000.00						40,000.00	
Administration		60,500.00	-	20,500.00	-	-	-	40,000.00	
01-210-58050	Driveway							-	Done by PW staff
01-210-58132	Infrared camera	8,000.00		8,000.00				-	
Fire		8,000.00	-	8,000.00	-	-	-	-	
01-310-58000	Countryman Sand Dome Repairs	10,000.00						10,000.00	
01-310-58000	Stoco Sand Dome Repairs	10,000.00						10,000.00	
01-310-58000	Actinolite Sand Dome Repairs	30,000.00						30,000.00	
01-310-58000	Stoco Yard Oil Tank Replacement							-	Required with insurance change
01-310-58131	Quinn's Lane	25,000.00					25,000.00	-	To be done same time as George/James S work - only requires asphalt
01-310-58131	Metcalf Sidewalk	8,000.00						8,000.00	Asphalt widening on one section
01-310-58131	George St and James St S	1,893,868.00					1,893,868.00	-	Complete if funding source available
01-310-58131	George St and James St S engineering	140,000.00					140,000.00	-	Complete if funding source available
01-310-58131	Flinton Rd 30 mm Everlife Hotmix (first 6km)							-	Defer
01-310-58132	Plow ordered 2023 for delivery in 2024	400,000.00		70,000.00				330,000.00	
01-310-58132	Tandem Replacement - order in 2024 for 2025 delivery - or lease							-	Will be cost and funded in 2025 budget when received
Roads		2,516,868.00	-	70,000.00	-	-	2,058,868.00	388,000.00	

Municipal. of Tweed
2024 Capital Budget

Account	Capital Project	2024 Budgeted Expense	Other Grant Funding	Reserve Funding	Reserve Funds Funding	Obligatory Reserve Fund Funding	Other Funding Sources	Municipal Tax Impact	Notes
01-410-58000	George St and James St S	446,651.00		146,022.00			300,629.00	-	Complete if funding source available
01-410-58022	OCWA	21,000.00		21,000.00				-	
Sewer		467,651.00	-	167,022.00	-	-	300,629.00	-	
01-420-58002	George St and James St S	387,045.00					387,045.00	-	Complete if funding source available
01-420-58002	Nitrate Medium	400,000.00		400,000.00				-	2023 unfinished project
01-420-58022	OCWA	50,152.00		50,152.00				-	
Water		837,197.00	-	450,152.00	-	-	387,045.00	-	
01-440-58000	Hunt Monitoring							-	
Waste		-	-	-	-	-	-	-	
01-510-58050	Pumptrack	350,000.00	300,000.00	25,000.00			25,000.00	-	Donations and mun. contributions put into reserves
01-510-58050	Stoco Ball Diamond Culvert							-	Deferred from Dec 12th meeting
01-510-58050	Water Fountain (in lake)	7,500.00					7,500.00	-	Donations?
01-510-58018	Tree removal and replanting	53,600.00		26,600.00		22,000.00	5,000.00	-	
01-510-58039	Decorations	5,000.00		5,000.00				-	
01-510-58132	Pickup replacement	66,200.00		66,200.00				-	
Parks		482,300.00	300,000.00	122,800.00	-	22,000.00	37,500.00	-	
01-512-58014	HAMLET REC Actinolite Hall Improvements	3,000.00						3,000.00	
01-514-58014	HAMLET REC Marlbank Pavilion Improvements	3,000.00						3,000.00	
01-514-58014	Marlbank Canteen	26,000.00	26,000.00					-	Trillium funding - Engineering
01-516-58014	HAMLET REC Queensborough Hall Improvements	3,000.00						3,000.00	
01-518-58014	HAMLET REC Thomasburg Hall Improvements	3,000.00						3,000.00	

Municipality of Tweed
2024 Capital Budget

Account	Capital Project	2024 Budgeted Expense	Other Grant Funding	Reserve Funding	Reserve Funds Funding	Obligatory Reserve Fund Funding	Other Funding Sources	Municipal Tax Impact	Notes
Hamlets		38,000.00	26,000.00	-	-		-	12,000.00	
01-520-58000	Glycol pump	45,000.00		45,000.00				-	
01-520-58000	Regular Building Assessment - arena	4,000.00		4,000.00				-	
01-520-58000	Community Centre preliminary - conceptual	50,000.00	50,000.00					-	Trillium - Public consultation and initial engineering costs
01-520-58132	Hockey Nets	3,200.00		3,200.00				-	
01-520-58132	Arena tables	3,250.00		3,250.00				-	
01-520-58132	Canteen grill	-		-				-	
Arena		105,450.00	50,000.00	55,450.00	-	-	-	-	
01-555-58000	Pool heater	25,440.00	25,440.00					-	Grant
Pool		25,440.00	25,440.00	-	-	-	-	-	
01-120-58132	Change electronic sign for banners	1,000.00						1,000.00	
01-125-58017	Hydrant painting	4,000.00						4,000.00	
Community Development		5,000.00	-	-	-	-	-	5,000.00	
	32869	4,546,406.00	401,440.00	893,924.00	-	22,000.00	2,784,042.00	445,000.00	

Municipality of Tweed
Unfunded Capital Repayment Plan

Project	Year Initiated	Total Unfunded	Funding 2024	2025	2026	2027	2028	2029	To be Funded
Tandem Plow	2023	8,621.00		1,436.00	1,436.00	1,436.00	1,436.00	1,441.00	1,436.00
Flail Mower	2023	68,600.00		11,433.00	11,433.00	11,433.00	11,433.00	11,435.00	11,433.00
2-Ton Truck	2023	138,563.00		20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	38,563.00
Well drilling	2023	103,000.00	17,166.00	17,166.00	17,166.00	17,166.00	17,166.00	17,170.00	-
Plant Control System (Wtr)	2023	100,000.00	16,667.00	16,667.00	16,667.00	16,667.00	16,667.00	16,665.00	-
			33,833.00	66,702.00	66,702.00	66,702.00	66,702.00	66,711.00	51,432.00

Municipality of Tweed
Reserve Fund Loans Repayments

Capital Loans from Bag Tag Reserve Fund

Grader Loan - 4 year $182,248 includes 2% loan charge

2020	45,562.00		
2022	45,562.00		Skip 2021
2023	45,562.00		
2024	45,562.00	Still O/S	
	182,248.00		

Napanee Road Loan - 4 year $156,251.90 includes 2% loan charge

2022	25,881.00	
2023	43,457.00	
2024	43,457.00	Still O/S
2025	43,456.90	Still O/S
	156,251.90	

Total future budget impact

2024	**134,919.00**
2025	**246,401.90**
2026	**274,830.00**
2027	**274,828.94**
	930,979.84

2021 Everlife Loan - 4 year $183,600 includes 2% loan charge

2022	45,900.00	
2023	45,900.00	
2024	45,900.00	Still O/S
2025	45,900.00	Still O/S
	183,600.00	

General Fund Loan - 3 year $471,134.94 includes 2% loan charge

2025	157,045.00	Still O/S
2026	157,045.00	Still O/S
2027	157,044.94	Still O/S
	471,134.94	

General Fund Loan - 2 year $235,569 includes 2% loan charge

2026	117,785.00	Still O/S
2027	117,784.00	Still O/S
	235,569.00	

Municipal of Tweed

Vehicle Equipment Total Lifetime Cost Estimates

Age	Annual Average Maintenance Costs: Light Duty	Heavy Duty	Equipment	Cumulative Average Maintenance Costs: Light Duty	Heavy Duty	Equipment	Average Remaining Value: Light Duty	Heavy Duty	Equipment
1	654.13	2,820.94	2,941.63	654.13	2,820.94	2,941.63	70.000%	79.900%	84.300%
2	2,420.75	3,790.56	2,286.66	3,074.88	6,611.50	5,228.29	63.000%	63.840%	71.065%
3	1,857.53	7,053.23	3,976.66	4,932.40	13,664.73	9,204.95	56.700%	51.008%	59.908%
4	2,600.56	8,519.16	1,542.53	7,532.96	22,183.89	10,747.48	48.195%	40.756%	50.502%
5	2,355.29	9,992.80	3,428.73	9,888.25	32,176.69	14,176.21	40.966%	32.564%	42.573%
6	2,000.34	10,540.94	6,048.42	11,888.59	42,717.63	20,224.63	26.013%	26.018%	35.889%
7	2,247.14	13,811.75	6,365.26	14,135.73	56,529.38	26,589.88	16.518%	20.789%	30.255%
8	2,431.07	10,950.86	8,713.84	16,566.80	67,480.23	35,303.72	10.489%	16.610%	25.505%
9	2,697.44	13,629.76	8,101.65	19,264.23	81,110.00	43,405.38	6.661%	13.272%	21.500%
10	1,358.75	14,888.05	4,360.56	20,622.98	95,998.05	47,765.93	4.230%	10.604%	18.125%
11	2,542.26	17,285.89	8,802.68	23,165.24	113,283.94	56,568.61	2.686%	8.473%	15.279%
12	2,455.84	17,553.11	3,491.33	25,621.08	130,837.05	60,059.94	1.705%	6.770%	12.880%
13	4,214.13	17,812.39	6,088.97	29,835.21	148,649.43	66,148.91	1.083%	5.409%	10.858%
14	4,226.34	9,645.24	8,231.85	34,061.55	158,294.67	74,380.76	0.688%	4.322%	9.153%
15	6,288.82	9,101.22	5,838.00	40,350.37	167,395.89	80,218.76	0.437%	3.453%	7.716%
16	5,773.39	5,098.51	4,886.29	46,123.76	172,494.40	85,105.05	0.277%	2.759%	6.505%
17		5,863.54	8,255.70		178,357.94	93,360.75		2.204%	5.484%
18		7,385.30	9,838.01		185,743.24	103,198.76		1.761%	4.623%
19		6,021.34	7,908.31		191,764.58	111,107.08		1.407%	3.897%
20		3,790.92	23,707.67		195,555.50	134,814.74		1.124%	3.285%
21		1,922.23	18,547.60		197,477.73	153,362.35		0.898%	2.769%
22			13,706.39			167,068.73			2.335%
23			7,709.49			174,778.22			1.968%
24			9,841.06			184,619.27			1.659%
25			20,277.97			204,897.24			1.399%
26			9,468.70			214,365.93			1.179%
27			6,272.41			220,638.34			0.994%
28			6,904.76			227,543.10			0.838%
29			6,523.40			234,066.50			0.706%
30			1,106.12			235,172.62			0.595%
31			2,490.78			237,663.40			0.502%
32			13,076.02			250,739.42			0.423%
33			786.92			251,526.34			0.357%
34			5,931.88			257,458.22			0.301%
35			1,096.49			258,554.71			0.253%

Examples:

Light duty truck $50,000 cost

Year 1 cost of $50,654.13 less value of $35,000 for net $15,654.13
Year 5 cost of $59,888.25 less value of $20,483 for net $39,505.25
Year 10 cost of $70,622.98 less value of $2,115 for net $68,507.98

Cumulative net cost of value reaches original cost at just over 6 years for a light duty truck worth $50,000.

Heavy duty truck $300,000 cost

Year 1 cost of $302,820.94 less value of $239,700 for net $63,120.94
Year 5 cost of $332,176.69 less value of $97,692 for net $234,484.69
Year 10 cost of $395,998.05 less value of $31,812 for net $364,186.05

Cumulative net cost of value reaches original cost at just over 7 years for a heavy duty truck worth $300,000.

Equipment $225,000 cost

Year 1 cost of $227,941.63 less value of $189,675 for net $38,266.63
Year 5 cost of $239,176.21 less value of $95,789.25 for net $143,386.16
Year 10 cost of $272,765.93 less value of $40,781.25 for net $231,984.89

Cumulative net cost of value reaches original cost at just over 9 years for equipment worth $225,000.

Debt Service Obligations

		Original Debt	Remaining as at January 1, 2024	Term	Rem. Term @ Jan 1/ 24	Annual Payme	Interest R	Funding Source			Impact on Future Budgets	
	Lagoon	2,225,860.86	2,169,359.87	30	28.5	132,025.08	4.29%	Sewer Rates	135.83	Annual Cost per Weighted Connectio	30.46%	Percentage of total base annual charge
Est.	Joe Allore Bridge	1,971,503.61	1,971,503.61	25	25	143,029.25	5.34%	Taxation			3.09%	Percentage of 2023 Annual Taxation
Est.	Queensborough Hall	212,687.14	212,687.14	25	25	15,430.09	5.34%	Taxation			0.33%	Percentage of 2023 Annual Taxation
Est.	McClellan/Pomeroy Roads/Storm	1,845,354.84	1,845,354.84	25	25	133,877.37	5.34%	Taxation			2.89%	Percentage of 2023 Annual Taxation
Est.	McClellan/Pomeroy Water	582,103.15	582,103.15	25	25	42,230.60	5.34%	Water Rates	42.23	Annual Cost per Weighted Connectio	10.44%	Percentage of total base annual charge
Est.	McClellan/Pomeroy Sewer	625,953.10	625,953.10	25	25	45,411.84	5.34%	Sewer Rates	46.72	Annual Cost per Weighted Connectio	10.48%	Percentage of total base annual charge
Total		7,463,462.70	7,406,961.71			512,004.24						

Total Annual Taxation Impact	**292,336.72**	**6.32%**	**Percentage of 2023 Annual Taxation**
Total Water Rate Impact	**42,230.60**	**10.44%**	**Percentage of total base annual charge**
Total Sewer Rate Impact	**177,436.92**	**40.94%**	**Percentage of total base annual charge**

Maximum Annual Debt Payments

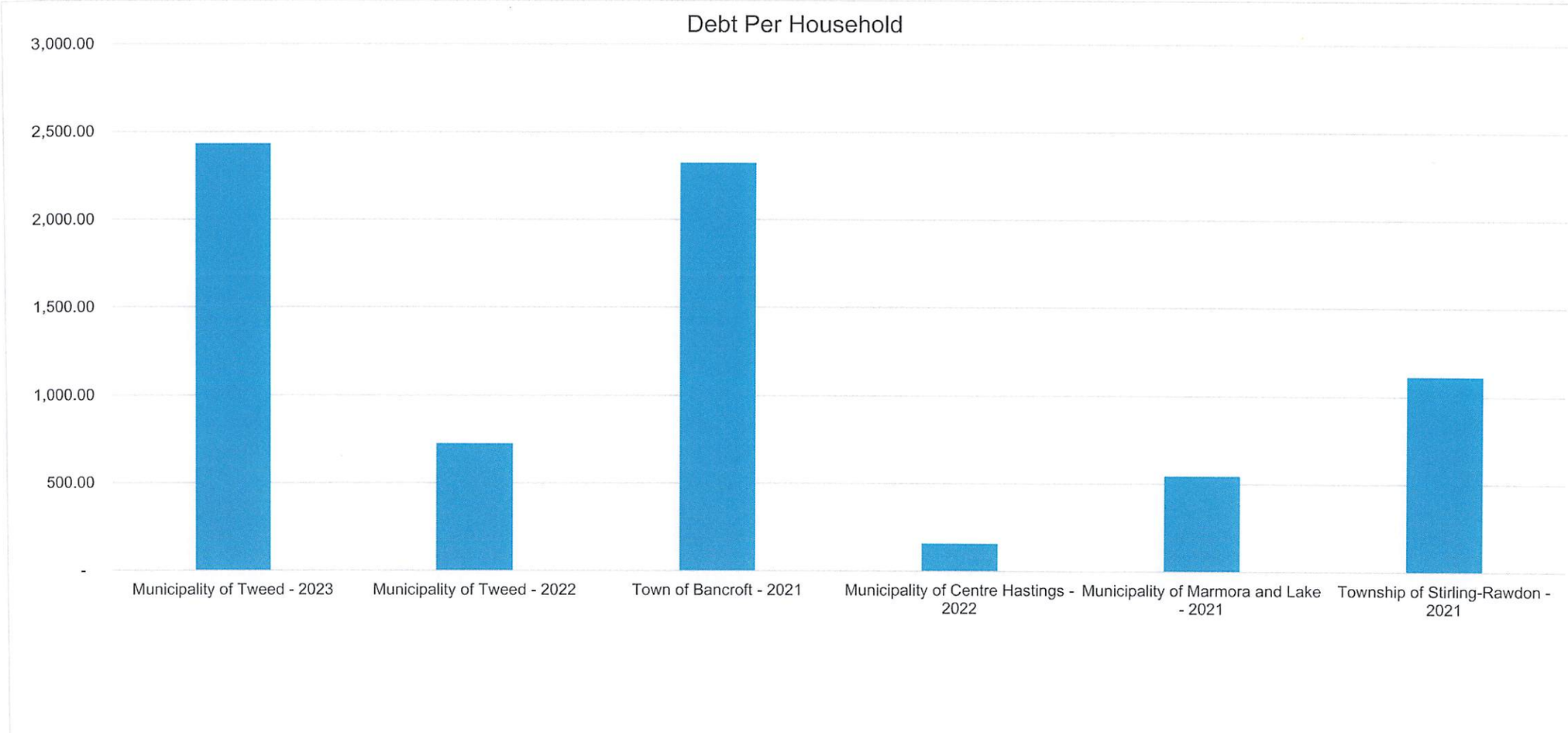
Per Debt Management Policy, By-law 2022-50, maximum annual repayment limit of 15% of own source operating revenues. (Provincial maximum is 25%)

(based on 2023 budget)

Total Budgeted Revenues (after O.Reg. 284/09)	10,334,372.50
Excluded Amounts:	
Ontario Grants for Tangible Capital Assets	(759,300.50)
Canada Grants for Tangible Capital Assets	(496,873.00)
Canada Community-Building Fund	(390,000.00)
Parkland Fees	(45,000.00)
Gain/Loss on Sale of Tangible Capital Assets	(10,560.00)
Other Capital Grants/Donations	(7,070.00)
Net Revenues	8,625,569.00
15% Maximum	1,293,835.35
Annual Payments Noted Above	512,004.24
Remaining Debt Repayment Limit	**781,831.11**
Additional Loan At Projected 4.89% Interest	
5 years	3,535,104.23
10 years	6,304,805.87
15 years	8,474,825.96
20 years	10,175,004.45
25 years	11,507,069.04
30 years	12,550,721.86

Debt Per Capita (Total Existing Debt / Total Households)

Municipality of Tweed - 2023	**2,434.90**
Municipality of Tweed - 2022	**725.65**
Town of Bancroft - 2021	2,326.04
Municipality of Centre Hastings - 2022	159.77
Municipality of Marmora and Lake - 2021	546.43
Township of Stirling-Rawdon - 2021	1,113.99



Infrastructure Ontario

STANDARD RATES: SPOTS

Rate updated on: 27-Sep-23

Primary Sector

	Construction	5.54%
	Amortizing	Serial
5Y	5.20%	5.21%
10Y	5.14%	5.15%
15Y	5.25%	5.24%
20Y	5.33%	5.30%
25Y	5.34%	5.32%
30Y	5.31%	5.30%

HUNTER FORD

HUNTER FORD SALES
240 RUSSEL STREET
MADOC, ON, K0K 2K0
Phone: (613) 473-4236

Customer	MICHELLE TWEED TOWNSHIP
Deal Key	TWEE231121
Sales Rep	Christina Gilmour-MacDonald
Type	Retail

Status	Qualified
Date	11/22/2023
Sales Mgr	PATRICK NOLAN
Bus. Mgr	SHEAMUS MURPHY

Finance Deal, 60

StockNo	Build
2024 FORD SUPER DUTY F-350 SRW	
MSRP	64116.00
Price	64116.00
Taxable Price	0.00
Adjustments	4808.00
Selling Price	59308.00
Fees	90.19
Accessories	22107.00
Warranty	0.00
Protections	1098.00
Insurances	0.00
Taxes	10727.99
Net Trade	0.00
Cash Down	0.00
Rebates	0.00
Balance to Finance	93331.18
Term	60
Bank	C - Ford Credit Canada Ltd.
Balloon	0.00
Payment	1914.38

Monthly payment

Finance Deal, 130

StockNo	Build
2024 FORD SUPER DUTY F-350 SRW	
MSRP	64116.00
Price	64116.00
Taxable Price	0.00
Adjustments	4808.00
Selling Price	59308.00
Fees	90.19
Accessories	22107.00
Warranty	0.00
Protections	1098.00
Insurances	0.00
Taxes	10727.99
Net Trade	0.00
Cash Down	0.00
Rebates	0.00
Balance to Finance	93331.18
Term	60
Bank	C - Ford Credit Canada Ltd.
Balloon	0.00
Payment	882.22

Bi-Weekly payment

Finance Deal, 260

StockNo	Build
2024 FORD SUPER DUTY F-350 SRW	
MSRP	64116.00
Price	64116.00
Taxable Price	0.00
Adjustments	4808.00
Selling Price	59308.00
Fees	90.19
Accessories	22107.00
Warranty	0.00
Protections	1098.00
Insurances	0.00
Taxes	10727.99
Net Trade	0.00
Cash Down	0.00
Rebates	0.00
Balance to Finance	93331.18
Term	60
Bank	C - Ford Credit Canada Ltd.
Balloon	0.00
Payment	440.82

Weekly payment

60 month term

Municipa: of Tweed
Long Term Capital Plan - Administration

Asset	Year Acquired/ Last Updated	Expected Replacement/ Renovation	Historical Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032
Computers		every 10 years	34,766.20	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Furniture		Every 15 years	29,978.62	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Printers/Scanners		every 5 years	3,821.11		5,000.00							
Electronic sign	2021	2025	14,093.34		15,000.00							
Kitchen Fridge	2008	2025	600.00		600.00							
Kitchen Microwave	1989	2026	200.00			200.00						
iPads		every 4 years	11,953.19			7,250.00						
Postage Meter	2022	2027	3,177.50				3,177.50					
Fax Machine	2012	2027	594.30				594.30					
Elzevir Office	1990	2030	118,036.80							118,036.80		
Admin Bldg Signage	2012	2032	5,762.67									5,762.67
Solar Panel - Country Garage	2013	2033	40,610.38									
Furnace (rooftop units)	2014	2034	83,486.22									
Library - HVAC system	2020	2035	66,601.90									
Parking Lot pavement	2016	2036	17,362.32									
Administration building	2011	2051	319,395.98									
Phone system	2021	2041	7,341.98									
Coming Events sign	2022	2042	8,718.95									
Elevator	2017	2042	40,000.00									
Hungerford Office (Lions)	2018	2058	82,802.12									
Total Costs			889,303.58	5,500.00	26,100.00	12,950.00	9,271.80	5,500.00	5,500.00	123,536.80	5,500.00	11,262.67
Administration Capital Reserve			18,940.00	5,500.00	13,440.00							
Remaining Amounts to be Funded				-	12,660.00	12,950.00	9,271.80	5,500.00	5,500.00	123,536.80	5,500.00	11,262.67
2024 Transfer to Reserves Requirement			**74,224.14**	-	6,330.00	4,316.67	2,317.95	1,100.00	916.67	17,648.11	687.50	1,251.41
5 Year basis only - Admin			14,981.28									
5 Year basis only - building			-									

Municipal of Tweed
Long Term Capital Plan - Administration

Asset	2033	2034	2035	2036	2037	2040	2041	2042	2051	2058
Computers										
Furniture	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00					
Printers/Scanners										
Electronic sign										
Kitchen Fridge										
Kitchen Microwave										
iPads										
Postage Meter										
Fax Machine										
Elzevir Office										
Admin Bldg Signage										
Solar Panel - Country Garage	40,610.38									
Furnace (rooftop units)		83,486.22								
Library - HVAC system			66,601.90							
Parking Lot pavement				17,362.32						
Administration building						60,000.00			319,395.98	
Phone system							7,341.98			
Coming Events sign								8,718.95		
Elevator								40,000.00		
Hungerford Office (Lions)										82,802.12
Total Costs	42,610.38	85,486.22	68,601.90	19,362.32	2,000.00	60,000.00	7,341.98	48,718.95	319,395.98	82,802.12
Administration Capital Reserve										
Remaining Amounts to be Funded	42,610.38	85,486.22	68,601.90	19,362.32	2,000.00	60,000.00	7,341.98	48,718.95	319,395.98	82,802.12
2024 Transfer to Reserves Requirement	4,261.04	7,771.47	5,716.83	1,489.41	142.86	3,529.41	407.89	2,564.16	11,407.00	2,365.77
5 Year basis only - Admin										
5 Year basis only - building										

Municipa Tweed
Long Term Capital Plan - Fire Department

Asset	Year Acquired / Last Updated	Expected Replacement/ Renovation	Historical Cost/Estimated Replacement	2024	2026	2027	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2040
Driveway	2019	2024	2,000.00														
Infrared Camera	2014	2024	8,000.00	8,000.00													
Portable Pump	2016	2026	9,500.00		9,500.00												
Jaws of Life	2016	2026	18,000.00		18,000.00												
Air Pacs	2012	2027	102,000.00			102,000.00											
Extraction Strut	2014	2029	8,500.00				8,500.00										
Mobile Generators	2006	2030	72,345.00					72,345.00									
Air compressor	2015	2030	60,000.00					60,000.00									
Rescue Van - #3	2010	2030	450,000.00					450,000.00									
Grass Fire Trailer	2010	2030	7,500.00					7,500.00									
06 International Pumper - #1	2006	2031	850,000.00						850,000.00								
Air Pacs	2017	2032	41,000.00							41,000.00							
Radios/pagers	2023	2033	18,000.00								18,000.00						
Water Pump	2023	2033	10,000.00								10,000.00						
1 Ton - #5	2023	2033	75,000.00								75,000.00						
Airpack bottles/masks	2019	2034	16,000.00									16,000.00					
Grass Fire Skid Unit	2019	2034	20,000.00									20,000.00					
Air Pacs	2020	2035	41,000.00										41,000.00				
Offroad Vehicle - #6	2020	2035	30,000.00										30,000.00				
ATV Trailer	2020	2035	7,500.00										7,500.00				
Repeater Tower	2021	2036	20,000.00											20,000.00			
Tanker Truck - #2	2016	2036	550,000.00											550,000.00			
Air bags	2021	2036	9,000.00											9,000.00			
Fire Hall Gas Furnace	2017	2037	22,000.00												22,000.00		
Rescue Equpiment	2023	2038	60,000.00													60,000.00	
2015 Tanker Truck - #4	2018	2038	550,000.00													550,000.00	
Firehall and renovations	2021	2040	377,137.13														1,500,000.00
Total Costs			3,434,482.13	8,000.00	27,500.00	102,000.00	8,500.00	589,845.00	850,000.00	41,000.00	103,000.00	36,000.00	78,500.00	579,000.00	22,000.00	610,000.00	1,500,000.00
Current Fire Equipment Reserve Used			202,000.00	8,000.00	-				194,000.00								
Remaining Amounts to be Funded				-	27,500.00	102,000.00	8,500.00	589,845.00	656,000.00	41,000.00	103,000.00	36,000.00	78,500.00	579,000.00	22,000.00	610,000.00	1,500,000.00
2024 Transfer to Reserves Requirement			402,028.71	-	9,166.67	25,500.00	1,416.67	84,263.57	82,000.00	4,555.56	10,300.00	3,272.73	6,541.67	44,538.46	1,571.43	40,666.67	88,235.29
5 year basis only - building			-														
5 year basis only - equipment			36,083.33														

Municip Tweed
Long Term Capita. .n - Public Works

Asset	Year Acquired / Last Updated	Expected Replacement/ Renovation	Replacement Cost Estimates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2036	2037	2039	2040	2041	2042
Per Asset Management Plan - Priorities																				
Charles Rd Stormwater		2024 to 2026	61,056.00		61,056.00															
Quinns Lane (Victoria St to Colborne) (do same time as George/James S - asphalt only needed)		2024	25,000.00	25,000.00																
Flinton Rd 30 mm Everlife Hotmix Paving - 6kms		2024	807,084.00	807,084.00																
Flinton Rd 30 mm Everlife Hotmix Paving - additional 5.9kms		2024	608,652.00		608,652.00															
Reynolds Culvert (38) - Flinton Road		2024	500,000.00		500,000.00															
Sulphide Rd (Hollister Rd to Greenwood Rd)		2025	398,435.00		398,435.00															
Sulphide Creek Bridge (23)		2025	1,160,000.00		1,160,000.00															
Queensborough Bridge (42)		2025	845,000.00		845,000.00															
James St N (Jamieson to Hannah)		2026	21,959.00			21,959.00														
Jane St E (Victoria St to end)		2027	13,012.00				13,012.00													
Queensborough Rd (2728m NW of Hwy 7 to Bosley Rd)		2027	269,354.00				269,354.00													
Moneymore Rd (Hogs Back Rd to Old Hungerford Rd)		2028	1,276,817.00					1,276,817.00												
Downey Rapids S Structure (27)		2028	1,405,000.00					1,405,000.00												
Pomeroy Court (College to end)		2029	6,370.00						6,370.00											
Brooklyn Rd (St. Joseph St to end)		2029	15,082.00						15,082.00											
Matilda St (Queen St to Franklin St)		2029	17,041.00						17,041.00											
Bradshaw Bridge (36)		2029	1,095,000.00						1,095,000.00											
Hawkins Bridge (22)		2030	1,548,000.00							1,548,000.00										
Scotchwoman Bridge (39)		2031	1,095,000.00								1,095,000.00									
Waterhouse Culvert (1)		2032	315,000.00									315,000.00								
Tweed Stormwater (Centre, East and North)		2033	2,600,000.00										2,600,000.00							
Actinolite Stormwater		2043	200,000.00																	
All Other Assets																				
George St (Louisa St to End) - Road and Storm		2024	928,169.00	928,169.00																
James St S (all) - Road and Storm		2024	1,105,699.00	1,105,699.00																
Arthur St (Brooklyn to Louisa)		2026	66,816.00			66,816.00														
Hungerford Rd (Park to Metcalf)		2027	70,772.00				70,772.00													
Jamieson St E (Victoria to James N)		2032	86,425.00									86,425.00								
Moira St (Brooklyn to Hwy 37)		2033	145,617.00										145,617.00							
Gravel Roads (all within 6 years)		Annually	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00											
Roads - all others noted in AMP										1,723,241.00	2,350,764.00	2,260,323.00	4,034,074.00	5,891,319.00	438,806.00	986,977.00			2,180,982.00	
Bridges - all others noted in AMP										8,749,000.00	8,947,500.00									
Stormwater - all others noted in AMP																				
Per TCA (other assets not yet in AMP)																				

Municip Tweed
Long Term Capit. .n - Public Works

Asset	Year Acquired / Last Updated	Expected Replacement/ Renovation	Replacement Cost Estimates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2036	2037	2039	2040	2041	2042
2011 Intern 7600 Tandem	2011	2024	400,000.00	400,000.00																
Countryman Salt Dome	1978	2024	38,569.05	10,000.00									38,569.05							
Actinolite Sand Dome	1992	2024	103,390.00	30,000.00								103,390.00								
Stoco Sand Dome	2016	2036	98,701.86	10,000.00											98,701.86					
1996 Volvo/L-70 Loader	2013	2025	150,000.00		150,000.00															
2011 Excavator	2011	2025	227,120.54		227,120.54															
2012 Intern 7600 Tandem	2012	2025	400,000.00		400,000.00															
2014 1/2 Ton Truck	2018	2025	70,000.00		20,000.00															
Sidewalk Plow blower & broom	2016	2026	67,451.50			67,451.50														
2002 Volvo/G740 Grader	2018	2026	213,074.20			213,074.20														
2013 John Deere Loader	2013	2027	175,102.50				175,102.50													
2015 Mack Tandem	2015	2027	242,847.79				242,847.79													
2016 Ford 1/2 Ton	2016	2028	70,000.00					70,000.00												
2015 Mack Truck	2016	2028	229,669.00					229,669.00												
2017 Mack Tandem Plow & Wing	2018	2028	265,663.59					265,663.59												
Actinolite Garage	1992	2030	181,301.75							181,301.75										
2020 Ford F150	2020	2030	29,500.00							29,500.00										
Culvert Steamer	1990	2030	20,000.00							20,000.00										
GPS Indicators	2015	2033	19,524.38										19,524.38							
Quanset Hut	1975	2033	25,458.02										25,458.02							
2008 550 Ford Dump Truck/Plow	2023	2033	120,000.00										120,000.00							
Pickup Truck (F250)	2022	2037	55,000.00													55,000.00				
Gravel Packer	2019	2039	20,835.36														20,835.36			
Stoco Shop Furnace	2019	2039	40,308.15														40,308.15			
Grader	2019	2039	380,993.33														380,993.33			
Countryman Garage	1978	2040	79,948.80															79,948.80		
Case Intern Tractor with Tiger Boom Mower	2020	2040	287,000.00															287,000.00		
John Deere	2022	2042	50,000.00																	50,000.00
Backhoe	2022	2042	170,000.00																	170,000.00
Mack Tandem Dump	2023	2043	400,000.00																	
Flail mower	2023	2043	68,600.00																	
Marlbank Sand Dome	2006	2046	106,106.00																	
Stoco Garage	2010	2050	102,453.83																	
PW Dome	2020	2050	260,000.00																	
Culvert Steamer	2021	2061	17,512.90																	
Total Costs			22,122,492.55	3,565,952.00	4,620,263.54	619,300.70	1,021,088.29	3,497,149.59	1,383,493.00	12,251,042.75	12,393,264.00	2,765,138.00	6,983,242.45	5,891,319.00	537,507.86	1,041,977.00	442,136.84	366,948.80	2,180,982.00	220,000.00
Gas Tax Funding		annual $	385,000.00	-	385,000.00		-	592,879.00	385,000.00	385,000.00	385,000.00	385,000.00	385,000.00	385,000.00	57,806.00	605,977.00			656,982.00	
OCIF Funding		annual $	381,000.00	-	381,000.00	88,775.00	353,138.00	701,087.00	381,000.00	381,000.00	381,000.00	381,000.00	381,000.00	381,000.00	381,000.00	381,000.00			1,524,000.00	
Debt Potential					1,239,000.00				329,000.00											
Operating Tax Budget				250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	250,000.00	-	-	-	-	-						
Current Road Reserve Used			70,000.00	70,000.00																
Current Bridge Reserve Used			73,647.00	73,647.00																
Remaining Amounts to be Funded				3,172,305.00	2,365,263.54	280,525.70	417,950.29	1,953,183.59	38,493.00	11,485,042.75	11,627,264.00	1,999,138.00	6,217,242.45	5,125,319.00	98,701.86	55,000.00	442,136.84	366,948.80	-	220,000.00
2024 Transfer to Reserves Requirement			7,844,974.87	-	1,182,631.77	93,508.57	104,487.57	390,636.72	6,415.50	1,640,720.39	1,453,408.00	222,126.44	621,724.25	465,938.09	7,592.45	3,928.57	27,633.55	21,585.22	-	11,578.95
	5 year	Roads	879,557.83																	
		Bridges	891,706.80																	

Asset	2043	2046	2050	2053	2061	2083	2088	2095	2097	2098	2110
Per Asset Management Plan - Priorities											
Charles Rd Stormwater											
Quinns Lane (Victoria St to Colborne) (do same time as George/James S - asphalt only needed)											
Flinton Rd 30 mm Everlife Hotmix Paving - 6kms											
Flinton Rd 30 mm Everlife Hotmix Paving - additional 5.9kms											
Reynolds Culvert (38) - Flinton Road											
Sulphide Rd (Hollister Rd to Greenwood Rd)											
Sulphide Creek Bridge (23)											
Queensborough Bridge (42)											
James St N (Jamieson to Hannah)											
Jane St E (Victoria St to end)											
Queensborough Rd (2728m NW of Hwy 7 to Bosley Rd)											
Moneymore Rd (Hogs Back Rd to Old Hungerford Rd)											
Downey Rapids S Structure (27)											
Pomeroy Court (College to end)											
Brooklyn Rd (St. Joseph St to end)											
Matilda St (Queen St to Franklin St)											
Bradshaw Bridge (36)											
Hawkins Bridge (22)											
Scotchwoman Bridge (39)											
Waterhouse Culvert (1)											
Tweed Stormwater (Centre, East and North)											
Actinolite Stormwater	200,000.00										
All Other Assets											
George St (Louisa St to End) - Road and Storm											
James St S (all) - Road and Storm											
Arthur St (Brooklyn to Louisa)											
Hungerford Rd (Park to Metcalf)											
Jamieson St E (Victoria to James N)											
Moira St (Brooklyn to Hwy 37)											
Gravel Roads (all within 6 years)											
Roads - all others noted in AMP				1,518,916.00							
Bridges - all others noted in AMP		39,230,000.00						1,370,000.00	545,000.00	975,000.00	
Stormwater - all others noted in AMP						280,000.00	330,000.00				10,000.00
Per TCA (other assets not yet in AMP)											

Asset	2043	2046	2050	2053	2061	2083	2088	2095	2097	2098	2110
2011 Intern 7600 Tandem											
Countryman Salt Dome											
Actinolite Sand Dome											
Stoco Sand Dome											
1996 Volvo/L-70 Loader											
2011 Excavator											
2012 Intern 7600 Tandem											
2014 1/2 Ton Truck											
Sidewalk Plow blower & broom											
2002 Volvo/G740 Grader											
2013 John Deere Loader											
2015 Mack Tandem											
2016 Ford 1/2 Ton											
2015 Mack Truck											
2017 Mack Tandem Plow & Wing											
Actinolite Garage											
2020 Ford F150											
Culvert Steamer											
GPS Indicators											
Quanset Hut											
2008 550 Ford Dump Truck/Plow											
Pickup Truck (F250)											
Gravel Packer											
Stoco Shop Furnace											
Grader											
Countryman Garage											
Case Intern Tractor with Tiger Boom Mower											
John Deere											
Backhoe											
Mack Tandem Dump	400,000.00										
Flail mower	68,600.00										
Marlbank Sand Dome		106,106.00									
Stoco Garage			102,453.83								
PW Dome			260,000.00								
Culvert Steamer					17,512.90						
Total Costs	668,600.00	39,336,106.00	362,453.83	1,518,916.00	17,512.90	280,000.00	330,000.00	1,370,000.00	545,000.00	975,000.00	10,000.00
Gas Tax Funding		1,925,000.00		1,518,916.00		280,000.00	330,000.00	1,370,000.00	545,000.00	975,000.00	10,000.00
OCIF Funding		1,905,000.00									
Debt Potential											
Operating Tax Budget											
Current Road Reserve Used											
Current Bridge Reserve Used											
Remaining Amounts to be Funded	668,600.00	35,506,106.00	362,453.83	-	17,512.90	-	-	-	-	-	-
2024 Transfer to Reserves Requirement	33,430.00	1,543,743.74	13,424.22	-	460.87	-	-	-	-	-	-

pubwks@twp.tweed.on.ca

From:	Tyler Peters (Greenview) <tyler.peters@greenview-environmental.ca>
Sent:	August 8, 2023 12:20 PM
To:	Allan Broek
Cc:	Solutions - Greenview
Subject:	Preliminary Scope and Budgetary Estimate for 2024 - Charles Road Stormwater Project (169.22.006)

Hi Allan,

In response to your request, Greenview has reviewed the recent responses from the municipality's solicitor, and have taken next steps to complete a RFP process for legal surveying/property documentation expertise. Further, we have reviewed the recent updates to the Municipal Class Environmental Assessment (MCEA) process for stormwater projects, for eligibility/requirements that would potentially impact the project.

Based on the preliminary work completed by Greenview to date, and review of the above, we present the following for the Municipality's consideration.

1. Legal Surveying & Review Services – budget $25,000, for thirty-party, OLS services related to the noted unknowns and concerns presented to the Municipality.

2. MCEA Process – due to the property ownership and/or encroachment unknowns yet to be clarified (#1 above), public interest, etc., Greenview assumes that up to a Schedule B MCEA undertaking should be followed for planning purposes. Budget $15,000, excluding any special studies (cultural/archaeological, natural heritage, etc.) that are currently unknown (or unclear if needed).

3. Preliminary Design Review – budget $10,000, to advance the prior preliminary design stage forward, based on the results of the above tasks.

4. Contingency – budget $10,000, to be applied/shared to any of the above tasks, and/or any other unknown that may arise in moving the project forward.

The total budgetary estimate for 2024 as presented above is $60,000, excluding HST. This does not include further steps for detailed design, potential MECP ECA, tendering, etc. that I would suggest be in the following year (i.e. 2025).

Please review and contact me with any questions, thank you.

Cheers,

Tyler Peters, P.Eng.
Project Director

Greenview
ENVIRONMENTAL MANAGEMENT

613.332.0057 x 102
greenview-environmental.ca

SUMMARY:

George Street		
Part A (Roadworks)		
Sub-Total:	$	527,190.00
13% HST	$	68,534.70
Total:	$	595,724.70
Part B (Storm)		
Sub-Total:	$	114,925.00
13% HST	$	14,940.25
Total:	$	129,865.25
Part C (Sanitary)		
Sub-Total:	$	162,850.00
13% HST	$	21,170.50
Total:	$	184,020.50
Part D (Water)		
Sub-Total:	$	206,500.00
13% HST	$	26,845.00
Total:	$	233,345.00
Sub-Total	**$**	**1,142,955.45**

Pre-Engineering / Design	**$**	**70,000.00**
Contingency (10%)	**$**	**100,000.00**
CA and Inspections	**$**	**100,000.00**
Total Cost Works	**$**	**1,412,955.45**

James St. & River St.		
Part A (Roadworks)		
Sub-Total:	$	592,200.00
13% HST	$	76,986.00
Total:	$	669,186.00
Part B (Storm)		
Sub-Total:	$	224,375.00
13% HST	$	29,168.75
Total:	$	253,543.75
Part C (Sanitary)		
Sub-Total:	$	217,500.00
13% HST	$	28,275.00
Total:	$	245,775.00
Part D (Water)		
Sub-Total:	$	232,425.00
13% HST	$	30,215.25
Total:	$	262,640.25
Sub-Total	**$**	**1,431,145.00**

Pre-Engineering / Design	**$**	**70,000.00**
Contingency (10%)	**$**	**100,000.00**
CA and Inspections	**$**	**100,000.00**
Total Cost Works	**$**	**1,701,145.00**

Project: TWEED - Reconstruction of George Street, James Street and River Street
Project No: 230-5415
Preliminary Cost Estimate - George Street
Date: 18-Jul-23

PART A - ROADWORKS

Item:	Description	Quanity	Units	Unit Price	Amount
A1	Mobilization / Demobilization	1	LS	$ 15,000.00	$ 15,000.00
A2	Bonding and Insurance	1	LS	$ 20,000.00	$ 20,000.00
A3	Environmental Protection	1	LS	$ 5,000.00	$ 5,000.00
A4	Traffic Control	1	LS	$ 15,000.00	$ 15,000.00
A5	Pre and Post Construction Survey Inspections	1	LS	$ 5,000.00	$ 5,000.00
A6	Earth Excavation and Grading (Beyond Sidewalk Restorations)	1	LS	$ 20,000.00	$ 20,000.00
A7	Removal of Asphalt Pavement - Full Depth (Roadway)	975.0	m2	$ 15.00	$ 14,625.00
A8	Removal of Asphalt Pavement - Full Depth (Driveways)	20.0	m2	$ 22.00	$ 440.00
A9	Earth Excavation and Grading (Roadways)	950.0	m3	$ 18.00	$ 17,100.00
A10	Disposal of Surplus Excess Construction Soils - (Table 2.1 – I/C/C)	1550	m3	$ 30.00	$ 46,500.00
A11	Disposal of Contaminated Soils at a Licensed Facility as deemed unsuitable for beneficial re-use	100	t	$ 150.00	$ 15,000.00
A12	Management of Excess Soil	1	LS	$ 7,500.00	$ 7,500.00
A13	Removal of Concrete Sidewalk (Roadway)	100.0	m2	$ 20.00	$ 2,000.00
A14	Removal of Concrete Sidewalk (Private Residential)	10.0	m2	$ 20.00	$ 200.00
A15	Gravel Driveway Reinstatments	40.0	m2	$ 40.00	$ 1,600.00
A16	Removal and Reinstatement of Fence (Private Residential)	35.0	m	$ 50.00	$ 1,750.00
A17	Removal and Reinstatement of Hydro Pole (Provisional)	2	each	$ 7,500.00	$ 15,000.00
A18	Removal and Reinstatement of Utility Poles (Provisional)	2	each	$ 7,500.00	$ 15,000.00
A19	Removal and Reinstatement of Road Signs	1	LS	$ 2,500.00	$ 2,500.00
A20	Removal of Trees <150mm dia.	1	LS	$ 1,000.00	$ 1,000.00
A21	Removal of Trees >150mm dia.	1	LS	$ 750.00	$ 750.00
A22	Asphalt Indexing (Provisional)	1	LS	$ 2,500.00	$ 2,500.00
A23	Granular 'B' (Roadway)	1400.0	m2	$ 30.00	$ 42,000.00
A24	Granular 'A' - Limestone (Roadway)	1400.0	m2	$ 15.00	$ 21,000.00
A25	HL3 Hot Mix Asphalt Including 58-34 PGAC (Roadway)	1400.0	m2	$ 25.00	$ 35,000.00
A26	HL8 Hot Mix Asphalt Including 58-34 PGAC (Roadway)	1400.0	m2	$ 27.50	$ 38,500.00
A27	Miscellaneous Hotmix Asphalt Placement (Driveways)	20.0	m2	$ 75.00	$ 1,500.00
A28	Concrete Curb and Gutter - Semi-Mountable as per OPSD 600.060	390.0	m	$ 125.00	$ 48,750.00
A29	150mmØ Perforated Subdrain as per OPSD 216.021	390	m	$ 30.00	$ 11,700.00
A30	Concrete Sidewalk as per OPSD 310.010, OPSD 310.020, 310.033	290.0	m2	$ 115.00	$ 33,350.00
A31	Tactile Walking Surface Indicators within Concrete Sidewalk Ramps as per OPSD 310.033	4	each	$ 1,750.00	$ 7,000.00
A32	Concrete Sidewalk (Private Residential)	10.0	m2	$ 225.00	$ 2,250.00
A33	150mm of Topsoil and Sod	1200.0	m2	$ 35.00	$ 42,000.00
A34	Unshrinkable Backfill	5	m3	$ 275.00	$ 1,375.00
A35	Exploratory Excavations	2	each	$ 1,250.00	$ 2,500.00
A36	Utility Pole Support (Provisional)	1	each	$ 2,000.00	$ 2,000.00
A37	Line Painting	1	LS	$ 2,000.00	$ 2,000.00
A38	Tack Coat	1400.0	m2	$ 2.00	$ 2,800.00
A39	Dust Suppressant Measures	1	LS	$ 7,500.00	$ 7,500.00
A40	As-Built Information	1	LS	$ 2,500.00	$ 2,500.00
				Sub-Total:	**$ 527,190.00**

PART B - STORM SEWER

Item:	Description	Quanity	Units	Unit Price	Amount
B1	Connect to Existing Storm Sewer	1	each	$ 2,750.00	$ 2,750.00
B2	Precast Concrete Maintenance Hole (Storm) 1200mm Diameter as per OPSD 701.010 c/w Frame and Grate	1	each	$ 10,000.00	$ 10,000.00
B3	Precast Concrete Catch Basin 600mm x 600mm as per OPSD 705.010 c/w Frame and Grate as per OPSD 400.010	3	each	$ 6,000.00	$ 18,000.00
B4	PVC Storm Sewer	120	m	$ 500.00	$ 60,000.00
B5	Sump Pump / Subdrain Pipe Connections	6	each	$ 500.00	$ 3,000.00
B6	50mm Rigid Insulation on Storm Sewer	20	m	$ 125.00	$ 2,500.00
B7	CCTV Inspection of Storm Sewer System	120	m	$ 15.00	$ 1,800.00
B8	Rock Excavation for Storm Sewer Trenches and Associated Structures	75	m3	$ 225.00	$ 16,875.00
				Sub-Total:	**$ 114,925.00**

PART C - SANITARY SEWER

Item:	Description	Quanity	Units	Unit Price	Amount
C1	Connect to Existing Sanitary Sewer	1	each	$ 2,750.00	$ 2,750.00
C2	Precast Concrete Maintenance Hole (Sanitary) 1200mm Diameter as per OPSD 701.010 c/w Frame and Grate as per OPSD 401.010 Type A Closed Cover	3	each	$ 11,000.00	$ 33,000.00
C3	200mm PVC DR35 Sanitary Sewer	200.0	m	$ 450.00	$ 90,000.00
C4	125mm Sanitary Services as per OPSD 1006.010 c/w Cleanout	40.0	m	$ 290.00	$ 11,600.00
C5	CCTV Inspection of Sanitary Sewer System	200.0	m	$ 15.00	$ 3,000.00
C6	Rock Excavation for Sanitary Sewer Trenches and Associated Structures	100.0	m3	$ 225.00	$ 22,500.00
				Sub-Total:	**$ 162,850.00**

PART D - WATERMAIN

Item:	Description	Quanity	Units	Unit Price	Amount
D1	Remove Existing Watermain	195.0	m	$ 30.00	$ 5,850.00
D2	Remove Existing Water Services	40.0	m	$ 30.00	$ 1,200.00
D3	Temporary Water	1	LS	$ 15,000.00	$ 15,000.00
D4	200mm Gate Valves	6	each	$ 5,000.00	$ 30,000.00
D5	200mm PVC DR18 Watermain	200.0	m	$ 425.00	$ 85,000.00
D6	Connect to Existing Watermain	1	each	$ 10,000.00	$ 10,000.00
D7	25mm Curb Stops	6	each	$ 625.00	$ 3,750.00
D8	25mm Main Stops	6	each	$ 450.00	$ 2,700.00
D9	25mm PE (Blue) Water Services	25.0	m	$ 200.00	$ 5,000.00
D10	Install Fire Hydrant as per OPSD 1105.010	2	each	$ 9,000.00	$ 18,000.00
D11	Insulation for Watermain and Services as per OPSD 1109.030	20	m	$ 125.00	$ 2,500.00
D12	Watermain Testing and Commissioning	1	LS	$ 5,000.00	$ 5,000.00
D13	Rock Excavation for Watermain Trenches and Associated Structures	100.0	m3	$ 225.00	$ 22,500.00
				Sub-Total:	**$ 206,500.00**

Project: TWEED - Reconstruction of George Street, James Street and River Street
Project No: 230-5415
Preliminary Cost Estimate - James Street and River Street
Date: 18-Jul-23

PART A - ROADWORKS

Item:	Description	Quanity	Units	Unit Price	Amount
A1	Mobilization / Demobilization	1	LS	$ 20,000.00	$ 20,000.00
A2	Bonding and Insurance	1	LS	$ 25,000.00	$ 25,000.00
A3	Environmental Protection	1	LS	$ 10,000.00	$ 10,000.00
A4	Traffic Control	1	LS	$ 15,000.00	$ 15,000.00
A5	Pre and Post Construction Survey Inspections	1	LS	$ 5,000.00	$ 5,000.00
A6	Earth Excavation and Grading (Beyond Sidewalk Restorations)	1	LS	$ 25,000.00	$ 25,000.00
A7	Removal of Asphalt Pavement - Full Depth (Roadway)	1350.0	m2	$ 15.00	$ 20,250.00
A8	Earth Excavation and Grading (Roadways)	1200.0	m3	$ 18.00	$ 21,600.00
A9	Disposal of Surplus Excess Construction Soils - (Table 2.1 – I/C/C)	2150	m3	$ 30.00	$ 64,500.00
A10	Disposal of Contaminated Soils at a Licensed Facility as deemed unsuitable for beneficial re-use	100	t	$ 150.00	$ 15,000.00
A11	Management of Excess Soil	1	LS	$ 7,500.00	$ 7,500.00
A12	Removal of Concrete Sidewalk (Roadway)	65.0	m2	$ 20.00	$ 1,300.00
A13	Gravel Driveway Reinstatments	100.0	m2	$ 40.00	$ 4,000.00
A14	Removal and Reinstatement of Road Signs	1	each	$ 2,000.00	$ 2,000.00
A15	Removal of Trees <150mm dia.	1	LS	$ 750.00	$ 750.00
A16	Removal of Trees >150mm dia.	1	LS	$ 1,000.00	$ 1,000.00
A17	Asphalt Indexing (Provisional)	1	LS	$ 2,500.00	$ 2,500.00
A18	Granular 'B' (Roadway)	1550.0	m2	$ 30.00	$ 46,500.00
A19	Granular 'A' - Limestone (Roadway)	1550.0	m2	$ 15.00	$ 23,250.00
A20	HL3 Hot Mix Asphalt Including 58-34 PGAC (Roadway)	1550.0	m2	$ 25.00	$ 38,750.00
A21	HL8 Hot Mix Asphalt Including 58-34 PGAC (Roadway)	1550.0	m2	$ 27.50	$ 42,625.00
A22	Miscellaneous Hotmix Asphalt Placement (Driveways)(Provisional)	60.0	m2	$ 75.00	$ 4,500.00
A23	Concrete Curb and Gutter - Semi-Mountable as per OPSD 600.060	500.0	m	$ 125.00	$ 62,500.00
A24	150mmØ Perforated Subdrain as per OPSD 216.021	500	m	$ 30.00	$ 15,000.00
A25	Concrete Sidewalk as per OPSD 310.010, OPSD 310.020, 310.033	380.0	m2	$ 115.00	$ 43,700.00
A26	Tactile Walking Surface Indicators within Concrete Sidewalk Ramps as per OPSD 310.033	2	each	$ 1,750.00	$ 3,500.00
A27	150mm of Topsoil and Sod	1500.0	m2	$ 35.00	$ 52,500.00
A28	Unshrinkable Backfill	5	m3	$ 275.00	$ 1,375.00
A29	Exploratory Excavations	2	each	$ 1,250.00	$ 2,500.00
A30	Line Painting	1	LS	$ 2,000.00	$ 2,000.00
A31	Tack Coat	1550.0	m2	$ 2.00	$ 3,100.00
A32	Dust Suppressant Measures	1	LS	$ 7,500.00	$ 7,500.00
A33	As-Built Information	1	LS	$ 2,500.00	$ 2,500.00
				Sub-Total:	**$ 592,200.00**

PART B - STORM SEWER

Item:	Description	Quanity	Units	Unit Price	Amount
B1	Connect to Existing Storm Sewer	2	each	$ 2,750.00	$ 5,500.00
B2	Precast Concrete Maintenance Hole (Storm) 1200mm Diameter as per OPSD 701.010 c/w Frame and Grate	4	each	$ 10,000.00	$ 40,000.00
B3	Precast Concrete Catch Basin 600mm x 600mm as per OPSD 705.010 c/w Frame and Grate as per OPSD 400.010	2	each	$ 6,000.00	$ 12,000.00
B4	PVC Storm Sewer	250	m	$ 550.00	$ 137,500.00
B5	Sump Pump / Subdrain Pipe Connections	5	each	$ 500.00	$ 2,500.00
B6	50mm Rigid Insulation on Storm Sewer	50	m	$ 125.00	$ 6,250.00
B7	CCTV Inspection of Storm Sewer System	250	m	$ 15.00	$ 3,750.00
B8	Rock Excavation for Storm Sewer Trenches and Associated Structures	75	m3	$ 225.00	$ 16,875.00
				Sub-Total:	**$ 224,375.00**

PART C - SANITARY SEWER

Item:	Description	Quanity	Units	Unit Price	Amount
C1	Connect to Existing Sanitary Sewer	2	each	$ 2,750.00	$ 5,500.00
C2	Precast Concrete Maintenance Hole (Sanitary) 1200mm Diameter as per OPSD 701.010 c/w Frame and Grate as per OPSD 401.010 Type A Closed Cover	3	each	$ 11,000.00	$ 33,000.00
C3	200mm PVC DR35 Sanitary Sewer	250.0	m	$ 450.00	$ 112,500.00
C4	125mm Sanitary Services as per OPSD 1006.010 c/w Cleanout	100.0	m	$ 290.00	$ 29,000.00
C5	CCTV Inspection of Sanitary Sewer System	250.0	m	$ 15.00	$ 3,750.00
C6	Rock Excavation for Sanitary Sewer Trenches and Associated Structures	150.0	m3	$ 225.00	$ 33,750.00
				Sub-Total:	**$ 217,500.00**

PART D - WATERMAIN

Item:	Description	Quanity	Units	Unit Price	Amount
D1	Remove Existing Watermain	40.0	m	$ 30.00	$ 1,200.00
D2	Remove Existing Water Services	20.0	m	$ 30.00	$ 600.00
D3	Temporary Water	1	LS	$ 15,000.00	$ 15,000.00
D4	200mm Gate Valves	2	each	$ 5,000.00	$ 10,000.00
D5	200mm PVC DR18 Watermain	250.0	m	$ 425.00	$ 106,250.00
D6	Connect to Existing Watermain	2	each	$ 10,000.00	$ 20,000.00
D7	25mm Curb Stops	10	each	$ 625.00	$ 6,250.00
D8	25mm Main Stops	10	each	$ 450.00	$ 4,500.00
D9	25mm PE (Blue) Water Services	100.0	m	$ 200.00	$ 20,000.00
D10	Install Fire Hydrant as per OPSD 1105.010	2	each	$ 9,000.00	$ 18,000.00
D11	Insulation for Watermain and Services as per OPSD 1109.030	25	m	$ 125.00	$ 3,125.00
D12	Watermain Testing and Commissioning	1	LS	$ 5,000.00	$ 5,000.00
D13	Rock Excavation for Watermain Trenches and Associated Structures	100.0	m3	$ 225.00	$ 22,500.00
				Sub-Total:	**$ 232,425.00**

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 332.

Title: Residents of George and James Streets in Village of Tweed

Date: Tuesday, May 9, 2023

Moved by J. Palmateer

Seconded by J. DeMarsh

BE IT RESOLVED THAT Council approve the request by George and James Street residents for the extension of sewer services following construction of the third lagoon to be investigated for the 2024 budget cycle.

Carried

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 554

Title: Marlbank Recreation Committee - Christine Brown

Date: Tuesday, September 12, 2023

Moved by J. DeMarsh

Seconded by P. Valiquette

BE IT RESOLVED THAT Council support the initiative of the Marlbank Recreation Committee to construct a new Marlbank Canteen in 2024;
AND FURTHER, that the project be deferred to 2024 Capital Budget deliberations;
AND FURTHER, that Council agree to review the advance engineering costs for the project at the next Regular Council Meeting;
AND FURTHER, that final approval of the project be conditional upon successful grant applications.

Carried

April 20. 2021

JoAnne, Council & CAO

I was talking to JoAnne to discuss that as the lagoon is being expanded and George St and James St south are the only streets in Tweed that do not have sewer access it should be at this time council rectify this problem.

There has been an engineered assesment done and at that time the engineer told me that there was no problem to bring the sewer line down George St and James St. South. Your records should show when this was done.

Although expanding the lagoon is to expand the tax base to the Village the tax payers of George St and James St South should be a priority for this council before any new builds as they have been years doing with out all the while paying their taxes to the Village

Berty McConnachie	317 George St	613 478 6076
Carol Knapell	321 George St.	613-848-1504
Roxanne Rod Cole	327 GEORGE ST TWEED	613 403 0769
[illegible]	23	[illegible] 478 15[illegible]
PAUL HINCK		
KOREN HINCK	16	613-922-0901
Betty Greg	345 George St	613-885-7234
Cole Plamm	See George St	343 263 5813

RECEIVED

APR 21 2021

MUNICIPALITY OF TWEED

PER.....

11.3.10

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 298.

Title: Residents of George and James Streets in Village of Tweed

Date: Wednesday, May 12, 2021

Moved by J. DeMarsh

Seconded by J. Palmateer

BE IT RESOLVED THAT Council receive the joint request from the residents of George and James Streets in the Village of Tweed for the extension of sewer services for future consideration following the construction of the third lagoon.

Carried

Mayor

11.3.11

Municipal Long Term Capital Plan - Water Sewer

Asset	Year Acquired / Last Updated	Expected Replacement/ Renovation	Replacement Cost Estimates	2024	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2041	2043	2045	2046	2047	2048	2050	2051	2053
Per Asset Management Plan - Priorities																											
James St S (all) - Water		2024	236,516.00	236,516.00																							
James St S (all) - Sewer		2024	221,328.00	221,328.00																							
Arthur (Brooklyn to Louisa) - Sewer		2026	131,500.00		131,500.00																						
James St N (Jamieson to Hannah) - Water		2026	95,200.00		95,200.00																						
Hungerford (Park to Metcalf) - Water		2027	246,992.00			246,992.00																					
Jamieson E (Victoria N to James N) - Water		2032	325,550.00								325,550.00																
Jamieson E (Victoria N to James N) - Sewer		2032	192,500.00								192,500.00																
Moira (Arthur to Hwy 37) - Sewer		2033	265,500.00									265,500.00															
Arthur - Hydrant 82		2028	10,000.00				10,000.00																				
All Other Assets																											
Water - all others noted in AMP									3,383,399.00	64,200.00	677,200.00	395,250.00		100,000.00	10,000.00	217,650.00	60,000.00		30,000.00	20,000.00	30,000.00	60,000.00	20,000.00	130,000.00	70,350.00	60,000.00	50,000.00
Sewer - all others noted in AMP									1,093,000.00	275,000.00	296,253.00	233,500.00	60,000.00		30,000.00	93,552.00	60,000.00	20,000.00							971,500.00		
George St (Louisa St to End) - Water		2024	210,135.00	210,135.00																							
George St (Louisa St to End) - Sewer		2024	165,717.00	165,717.00																							
Nitrate Medium (unfinished 2023 project)		2024	400,000.00	400,000.00																							
Arthur (Brooklyn to Louisa) - Water		2026	224,400.00		224,400.00																						
James St N (Jamieson to Hannah) - Sewer		2026	52,500.00		52,500.00																						
Hungerford (Park to Metcalf) - Sewer		2027	148,500.00			148,500.00																					
Pomeroy Court (College to end) - Water		2029	37,400.00					37,400.00																			
Pomeroy Court (College to end) - Sewer		2029	24,000.00					24,000.00																			
Moira (Brooklyn to Hwy 37) - Water		2033	441,150.00									441,150.00															
New Well for Village Water	2023	2098	103,000.00																								
Total Costs			1,030,950.00	1,233,696.00	503,600.00	395,492.00	10,000.00	61,400.00	4,476,399.00	339,200.00	1,491,503.00	1,335,400.00	60,000.00	100,000.00	40,000.00	311,202.00	120,000.00	20,000.00	30,000.00	20,000.00	30,000.00	60,000.00	20,000.00	130,000.00	1,041,850.00	60,000.00	50,000.00
Gas Tax Funding						385,000.00																					
OCIF Funding																											
Other Grants																											
Potential Debt																											
Current Water Reserve			652,076.00	652,076.00																							
Current Sewer Reserve			146,022.00	146,022.00																							
Remaining Amounts to be Funded				435,598.00	503,600.00	10,492.00	10,000.00	61,400.00	4,476,399.00	339,200.00	1,491,503.00	1,335,400.00	60,000.00	100,000.00	40,000.00	311,202.00	120,000.00	20,000.00	30,000.00	20,000.00	30,000.00	60,000.00	20,000.00	130,000.00	1,041,850.00	60,000.00	50,000.00
2024 Transfer to Reserves Requirement			1,629,525.60	-	167,866.67	2,623.00	2,000.00	10,233.33	639,485.57	42,400.00	165,722.56	133,540.00	5,454.55	8,333.33	3,076.92	22,228.71	8,000.00	1,250.00	1,666.67	1,000.00	1,363.64	2,608.70	833.33	5,200.00	38,587.04	2,142.86	1,666.67
	5 year	Sewer	102,458.33																								
		Water	80,264.67																								

Municipality of Tweed
Long Term Capital Plan - Water Sewer

Asset	2054	2055	2056	2057	2058	2060	2063	2072	2073	2075	2081	2083	2088	2097	2098	2100	2101	2105	2106	2107	2108	2110	2114
Per Asset Management Plan - Priorities																							
James St S (all) - Water																							
James St S (all) - Sewer																							
Arthur (Brooklyn to Louisa) - Sewer																							
James St N (Jamieson to Hannah) - Water																							
Hungerford (Park to Metcalf) - Water																							
Jamieson E (Victoria N to James N) - Water																							
Jamieson E (Victoria N to James N) - Sewer																							
Moira (Arthur to Hwy 37) - Sewer																							
Arthur - Hydrant 82																							
All Other Assets																							
Water - all others noted in AMP	10,000.00	1,040,000.00	30,000.00	30,000.00	40,000.00	40,000.00	10,000.00		1,000,000.00		1,000,000.00	1,437,437.00	160,650.00	3,000,000.00	2,117,051.00	430,950.00	204,000.00	774,350.00	197,200.00	527,000.00	1,129,650.00	1,263,950.00	280,500.00
Sewer - all others noted in AMP								3,200,000.00		450,000.00		1,012,468.00			1,169,447.00	186,000.00	116,000.00		187,000.00	244,500.00	673,000.00	783,998.00	156,000.00
George St (Louisa St to End) - Water																							
George St (Louisa St to End) - Sewer																							
Nitrate Medium (unfinished 2023 project)																							
Arthur (Brooklyn to Louisa) - Water																							
James St N (Jamieson to Hannah) - Sewer																							
Hungerford (Park to Metcalf) - Sewer																							
Pomeroy Court (College to end) - Water																							
Pomeroy Court (College to end) - Sewer																							
Moira (Brooklyn to Hwy 37) - Water																							
New Well for Village Water															103,000.00								
Total Costs	10,000.00	1,040,000.00	30,000.00	30,000.00	40,000.00	40,000.00	10,000.00	3,200,000.00	1,000,000.00	450,000.00	1,000,000.00	2,449,905.00	160,650.00	3,000,000.00	3,389,498.00	616,950.00	320,000.00	774,350.00	384,200.00	771,500.00	1,802,650.00	2,047,948.00	436,500.00
Gas Tax Funding																							
OCIF Funding																							
Other Grants																							
Potential Debt																							
Current Water Reserve																							
Current Sewer Reserve																							
Remaining Amounts to be Funded	10,000.00	1,040,000.00	30,000.00	30,000.00	40,000.00	40,000.00	10,000.00	3,200,000.00	1,000,000.00	450,000.00	1,000,000.00	2,449,905.00	160,650.00	3,000,000.00	3,389,498.00	616,950.00	320,000.00	774,350.00	384,200.00	771,500.00	1,802,650.00	2,047,948.00	436,500.00
2024 Transfer to Reserves Requirement	322.58	32,500.00	909.09	882.35	1,142.86	1,081.08	250.00	65,306.12	20,000.00	8,653.85	17,241.38	40,831.75	2,471.54	40,540.54	45,193.31	8,012.34	4,102.56	9,443.29	4,628.92	9,184.52	21,207.65	23,539.63	4,796.70

Municip: Tweed
Long Term Capital Plan - Waste

Asset	Year Acquired / Last Updated	Expected Replacement/ Renovation	Replacement Cost Estimates	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
WDS Compactor 936 Cat	2008	2028	93,628.85					93,628.85												
Weigh scales	2013	2033	43,536.80										43,536.80							
2007 JD 605C Crawler Loader	2021	2037	97,587.84														97,587.84			
WDS Depot	2008	2048	141,733.60																	
WDS Scale Bldg	2013	2053	12,856.09																	
Marlbank Rd Well WDS	2022	2072	8,335.24																	
Hunt Rd Well - WDS	2022	2072	11,137.40																	
Hunt Road Closure & Monitoring		2024	520,000.00	520,000.00	18,905.22	19,321.14	19,746.20	20,180.62	20,624.59	21,078.33	21,542.06	22,015.98	22,500.33	22,995.34	23,501.24	24,018.27	24,546.67	25,086.70	25,638.60	26,202.65
Marlbank Road Closure & Monitoring		2111	25,000.00																	
Total Costs			860,186.97	520,000.00	18,905.22	19,321.14	19,746.20	113,809.47	20,624.59	21,078.33	21,542.06	22,015.98	66,037.13	22,995.34	23,501.24	24,018.27	122,134.51	25,086.70	25,638.60	26,202.65
Current Waste Reserve Fund Used			1,012,898.00	520,000.00	18,905.22	19,321.14	19,746.20	20,180.62	20,624.59	21,078.33	21,542.06	22,015.98	22,500.33	22,995.34	23,501.24	24,018.27	24,546.67	25,086.70	25,638.60	26,202.65
Remaining Amounts to be Funded				-	-	-	-	93,628.85	-	-	-	-	43,536.80	-	-	-	97,587.84	-	-	-
2024 Transfer to Reserves Requirement			177,435.97	-	-	-	-	18,725.77	-	-	-	-	4,353.68	-	-	-	6,970.56	-	-	-
	5 year	Waste	18,725.77																	

Municipa Tweed
Long Term Capital Plan - Waste

Asset	2041	2042	2043	2044	2045	2046	2047	2048	2053	2072	2111	2112	2113	2114	2115	2116	2117	2118	2119
WDS Compactor 936 Cat																			
Weigh scales																			
2007 JD 605C Crawler Loader																			
WDS Depot								141,733.60											
WDS Scale Bldg									12,856.09										
Marlbank Rd Well WDS										8,335.24									
Hunt Rd Well - WDS										11,137.40									
Hunt Road Closure & Monitoring	26,779.11	27,368.25	27,970.35	28,585.70	29,214.59	29,857.31	30,514.17	31,185.48											
Marlbank Road Closure & Monitoring											7,029,897.99	176,149.22	180,024.50	183,985.04	188,032.71	192,169.43	196,397.16	200,717.90	205,133.69
Total Costs	26,779.11	27,368.25	27,970.35	28,585.70	29,214.59	29,857.31	30,514.17	172,919.08	12,856.09	19,472.64	7,029,897.99	176,149.22	180,024.50	183,985.04	188,032.71	192,169.43	196,397.16	200,717.90	205,133.69
Current Waste Reserve Fund Used	26,779.11	27,368.25	27,970.35	28,585.70	24,290.65														
Remaining Amounts to be Funded	-	-	-	-	4,923.94	29,857.31	30,514.17	172,919.08	12,856.09	19,472.64	7,029,897.99	176,149.22	180,024.50	183,985.04	188,032.71	192,169.43	196,397.16	200,717.90	205,133.69
2024 Transfer to Reserves Requirement	-	-	-	-	223.82	1,298.14	1,271.42	6,916.76	428.54	397.40	79,885.20	1,979.20	2,000.27	2,021.81	2,043.83	2,066.34	2,089.33	2,112.82	2,136.81

Asset	2120	2121	2122	2123	2124	2125	2126	2127	2128	2129	2130	2131	2132	2133	2134	2135	2136
WDS Compactor 936 Cat																	
Weigh scales																	
2007 JD 605C Crawler Loader																	
WDS Depot																	
WDS Scale Bldg																	
Marlbank Rd Well WDS																	
Hunt Rd Well - WDS																	
Hunt Road Closure & Monitoring																	
Marlbank Road Closure & Monitoring	209,646.63	214,258.86	218,972.55	223,789.95	228,713.33	233,745.02	238,887.41	244,142.94	249,514.08	255,003.39	260,613.47	266,346.96	272,206.59	278,195.14	284,315.43	290,570.37	296,962.92
Total Costs	209,646.63	214,258.86	218,972.55	223,789.95	228,713.33	233,745.02	238,887.41	244,142.94	249,514.08	255,003.39	260,613.47	266,346.96	272,206.59	278,195.14	284,315.43	290,570.37	296,962.92
Current Waste Reserve Fund Used																	
Remaining Amounts to be Funded	209,646.63	214,258.86	218,972.55	223,789.95	228,713.33	233,745.02	238,887.41	244,142.94	249,514.08	255,003.39	260,613.47	266,346.96	272,206.59	278,195.14	284,315.43	290,570.37	296,962.92
2024 Transfer to Reserves Requirement	2,161.31	2,186.31	2,211.84	2,237.90	2,264.49	2,291.62	2,319.30	2,347.53	2,376.32	2,405.69	2,435.64	2,466.18	2,497.31	2,529.05	2,561.40	2,594.38	2,627.99

Municip[illegible] Tweed

Long Term Capital Plan - Community Deve[illegible]ment, Parks, and Recreation Departments

Asset	Year Acquired/ Last Updated	Expected Replacement/ Renovation	Historical Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Arena	2010	2030	1,255,899.85	49,000.00	195,000.00					2,000,000.00	140,000.00							
Cameras (security)	2022	2032			6,000.00							5,000.00						
Canteen - Grill		2024		5,000.00														
Hockey nets		2024		3,200.00														
Arena tables		2024		3,250.00														
Arena Hot Water Tank	2013	2025	1,765.54		1,765.54													
Arena cooling tower	2015	2025	15,912.00		20,000.00													
Control Box for Score clock	2022	2027					5,000.00											
Ice edger	2022	2027					6,000.00											
Arena Dehumidifers	2022	2028/2032	31,545.60					50,000.00				50,000.00						
Arena Lights	2017	2032	176,684.45									176,684.45						
Arena compressor	2017	2032	28,317.30									35,000.00						
Message Board TVs	2022	2032										2,500.00						
Floor scrubber	2022	2032										3,000.00						
Zamboni (includes refurb and ice level system)	2023	2038	96,000.00			5,000.00			5,000.00			5,000.00			5,000.00			96,000.00
Sound system upgrades	2022	2042																
Tree Removal and Replanting		Annual		53,600.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00					
Garbage and Recylcing receptacles		Annual			5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00					
Decorations		Annual		10,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00					
Pumptrack/Skatepark		2024		350,000.00														
2009 GMC Pickup	2009	2024	35,000.00	66,200.00														
Water Fountain (in lake)		2024		7,500.00														
Outdoor fitness equipment	2018	2033	50,000.00		1,500.00								50,000.00					
Marlbank Ball Diamond Fencing	2013	2025	4,273.92		15,000.00													
Truck with Dump Box		2025			70,000.00													
Riding mower - 15	2015	2025	10,583.04		30,000.00													
Park Washroom	1987	2027	34,637.40				34,637.40											
Tweed Storage	2012	2027	5,689.42				75,000.00					5,689.42						
Fountain	2021	2028	10,542.34					10,542.34										
2018 Dodge Truck	2018	2028	32,555.08					45,000.00										
Boat Launch Parking	2018	2028	14,587.30					14,587.30										
Riding mower - Kubota	2020	2030	14,135.00							15,000.00								
Stoco Pavillion	2016	2031	41,454.06								41,454.06							
Ball Diamond Upgrades (netting)	2017	2032	75,437.28									75,437.28						
Planters	2022	2032										10,000.00						
Aqua Thruster (2)	2022	2032										30,000.00						
Charlton In-Field screenings and edging	2023	2033	10,000.00										10,000.00					
Mower	2023	2033	25,440.00										25,440.00					
Portables	2014	2034												20,000.00				
Tweed Recreation playground	2015	2035													50,000.00			
Grass catcher	2016	2036	5,088.00													5,088.00		
Marlbank Playground Equip	2017	2037	13,006.28														13,006.28	
Tractor	2023	2038	45,000.00															45,000.00
Benches	2019	2039	4,948.11															
Picnic tables	2019	2039	3,250.72		16,000.00													
Vacuum sweeper	2019	2039	2,784.97															
Tweed Playground Equip	2021	2041	314,574.19															
Rake for tractor	2022	2042	1,000.00															
LED lighting Stoco/Charelton	2023	2043	35,000.00															

Municip. f Tweed

Long Term Capital Plan - Community Development, Parks, and Recreation Departments

Asset	Year Acquired/ Last Updated	Expected Replacement/ Renovation	Historical Cost	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038
Playground sweeper	2023	2043	650.00															
Boat Launch	2018	2048	154,326.03															
Tweed recreation washroom	2015	2055																
Pool	2010	2025	193,840.02		225,000.00													
Gas heater to pool		2024	18,150.00	18,150.00														
Pool pumps		2026	8,000.00			8,000.00												
Pool winter cover	2023	2033	12,000.00										12,000.00					
Water bottle refilling station	2023	2033	4,000.00										4,000.00					
Sponsorship signage	2023	2043	4,000.00															
Splash Pad	2015	2035	456,963.02		2,000.00		1,500.00								456,963.02			
Kiwanis Pavillion	2022	2054	96,788.64															
Marlbank Pavillion	2020	2060	94,000.00												50,000.00			
Marlbank Canteen		2024 to 2025		26,000.00	200,000.00													
Queensborough Hall	2023	2063	465,062.21															
Actinolite Hall	2011	2051	21,270.26			40,000.00												
Actinolite Furnace	2019	2039	6,410.88															
Thomasburg Hall	2012	2052	18,426.98															
Thomasburg Furnace	2019	2039	3,943.20															
Jailhouse Signage	2013	2033	2,947.52										2,947.52					
Jailhouse Building	1898	2038	7,880.40															20,000.00
Hydrant Painting		Annual		4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00					
Banners (N & S)	2023	2043	6,500.00															
Hamlet Signs	2021	2041																
Parkette Sign		2024			5,000.00													
Tweed Welcome Signs	2019	2039	8,242.24	12,000.00														
Total Costs			3,978,513.25	607,900.00	809,265.54	75,000.00	144,137.40	142,129.64	27,000.00	2,037,000.00	203,454.06	420,311.15	126,387.52	20,000.00	561,963.02	5,088.00	13,006.28	161,000.00
Other grants & donations				305,000.00	200,000.00													
Parks and recreation reserve to use			162,696.00	158,430.00	4,266.00													
Parkland reserve fund to use			15,170.00	15,170.00	2,400.00	2,800.00	2,900.00	6,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00		7,800.00		6,000.00	
Splash pad reserve to use			18,750.00	-	2,000.00		1,500.00								15,250.00			
Pool reserve to use			154,200.00		154,200.00													
Heritage reserve to use			-															
Arena reserve to use			67,488.00	60,450.00	7,038.00													
Remaining Amounts to be Funded				68,850.00	439,361.54	72,200.00	139,737.40	136,129.64	24,000.00	2,034,000.00	200,454.06	417,311.15	123,387.52	20,000.00	538,913.02	5,088.00	7,006.28	161,000.00
2024 Transfer to Reserves Requirement			795,844.80	-	219,680.77	24,066.67	34,934.35	27,225.93	4,000.00	290,571.43	25,056.76	46,367.91	12,338.75	1,818.18	44,909.42	391.38	500.45	10,733.33
5 year basis only - arena			123,113.77															
5 year basis only - parks			30,452.28															
5 year basis only - splashpad			-															
5 year basis only - pool			38,066.67															
5 year basis only - heritage facilities			8,300.00															

Municip. f Tweed
Long Term Capital Plan - Community Deve pment, Parks, and Recreation Departments

Asset	2039	2040	2041	2042	2043	2048	2049	2051	2052	2054	2055	2060	2063
Arena													
Cameras (security)													
Canteen - Grill													
Hockey nets													
Arena tables													
Arena Hot Water Tank													
Arena cooling tower													
Control Box for Score clock													
Ice edger													
Arena Dehumidifers													
Arena Lights													
Arena compressor													
Message Board TVs													
Floor scrubber													
Zamboni (includes refurb and ice level system)													
Sound system upgrades				50,000.00									
Tree Removal and Replanting													
Garbage and Recylcing receptacles													
Decorations													
Pumptrack/Skatepark													
2009 GMC Pickup													
Water Fountain (in lake)													
Outdoor fitness equipment													
Marlbank Ball Diamond Fencing													
Truck with Dump Box													
Riding mower - 15													
Park Washroom													
Tweed Storage													
Fountain													
2018 Dodge Truck													
Boat Launch Parking													
Riding mower - Kubota													
Stoco Pavillion													
Ball Diamond Upgrades (netting)													
Planters													
Aqua Thruster (2)													
Charlton In-Field screenings and edging													
Mower													
Portables													
Tweed Recreation playground													
Grass catcher													
Marlbank Playground Equip													
Tractor													
Benches	4,948.11	2,500.00	2,500.00										
Picnic tables	3,250.72												
Vacuum sweeper	2,784.97												
Tweed Playground Equip			314,574.19										
Rake for tractor				1,000.00									
LED lighting Stoco/Charelton					35,000.00								

Municip f Tweed
Long Term Capital Plan - Community Deve ment, Parks, and Recreation Departments

Asset	2039	2040	2041	2042	2043	2048	2049	2051	2052	2054	2055	2060	2063
Playground sweeper					650.00								
Boat Launch						175,000.00							
Tweed recreation washroom											50,000.00		
Pool													
Gas heater to pool													
Pool pumps													
Pool winter cover													
Water bottle refilling station													
Sponsorship signage					4,000.00								
Splash Pad													
Kiwanis Pavillion										96,788.64			
Marlbank Pavillion							50,000.00					94,000.00	
Marlbank Canteen													
Queensborough Hall													465,062.21
Actinolite Hall								21,270.26					
Actinolite Furnace	6,410.88												
Thomasburg Hall									18,426.98				
Thomasburg Furnace	3,943.20												
Jailhouse Signage													
Jailhouse Building													
Hydrant Painting													
Banners (N & S)					6,500.00								
Hamlet Signs			50,000.00										
Parkette Sign													
Tweed Welcome Signs	8,242.24												
Total Costs	29,580.12	2,500.00	367,074.19	51,000.00	46,150.00	175,000.00	50,000.00	21,270.26	18,426.98	96,788.64	50,000.00	94,000.00	465,062.21
Other grants & donations													
Parks and recreation reserve to use			20,485.73										
Parkland reserve fund to use			12,000.00			21,000.00					21,000.00		
Splash pad reserve to use													
Pool reserve to use													
Heritage reserve to use													
Arena reserve to use													
Remaining Amounts to be Funded	29,580.12	2,500.00	334,588.46	51,000.00	46,150.00	154,000.00	50,000.00	21,270.26	18,426.98	96,788.64	29,000.00	94,000.00	465,062.21
2024 Transfer to Reserves Requirement	1,848.76	147.06	18,588.25	2,684.21	2,307.50	6,160.00	1,923.08	759.65	635.41	3,122.21	906.25	2,540.54	11,626.56
5 year basis only - arena													
5 year basis only - parks													
5 year basis only - splashpad													
5 year basis only - pool													
5 year basis only - heritage facilities													

Municipality of Tweed Council Meeting
Council Meeting

Resolution No. 307

Title: Replacement of North Tweed Entrance Structure

Date: Tuesday, May 9, 2023

Moved by J. DeMarsh

Seconded by J. Flieler

BE IT RESOLVED THAT Council receive the Replacement of North Tweed Entrance Structure Report as presented;
AND FURTHER, that Council approve Option #2 to complete the replacement of the north entrance structure in 2024.

Carried

The Corporation of the Municipality of Tweed
Staff Report

Date:	May 9, 2023 Council Meeting
Report to:	Council
Report from:	Manager of Community Development
Department:	Community Development
Title:	Replacement of North Tweed Entrance Structure

PURPOSE:

To provide Council with information regarding the replacement of the North Tweed Entrance Structure.

BACKGROUND:

On December 2, 2022 the north entrance structure was blown over in a wind storm due to the wooden posts being rotten. I reached out to Pronk Machine Shop to receive a quote on building a new structure similar to our hamlet signposts. The cost of the structure and installation is $5,500 plus HST. This cost was not budgeted in the 2023 Capital Budget. Our signs and posts with Pronk Machine Shop have a 25-plus year life expectancy as the material and work is very high quality.

OPTIONS:

1. Complete the replacement of the north entrance structure this year.
2. Complete the replacement of the north entrance structure in 2024.

FINANCIAL IMPLICATIONS:

1. No funding has been allocated in the 2023 Capital Budget.
2. Allocate $5,500 plus HST in the 2024 Budget.

IMPACT:

Not having the structure replaced this year will not allow advertising of events for 2023 at the north end of town. The south end of the village allows for advertising in 2023.

RECOMMENDATION:

BE IT RESOLVED THAT Council receive the Replacement of North Tweed Entrance Structure Report as presented;

AND FURTHER, that Council approve Option #2 to complete the replacement of the north entrance structure in 2024.

Tweed Ontario,
September 14, 2023

To: The Mayor and Council of the Municipality of Tweed

Subject: Request for Funding Assistance- Engineering Costs- Pavilion Accessibility Improvements

An application has been submitted to Quinte Conservation for Approval in Principal of a proposal to improve accessibility for all to the Tweed Kiwanis Pavilion. This application is in reference to the recent delegation to Council and the subsequent Resolution of Support for the project.

The application has been approved, (see attached email), so the next step will require the hiring of an engineering firm to design the improvements and submit a full application. At that time we will also prepare grant applications to pay for construction costs.

We respectfully request that $5000.00 be included in upcoming budget deliberations for this engineering work. Actual costs are unknown at this time and some type of cost-sharing arrangement between the Municipality and the Kiwanis Club will probably be needed in the future

Wm J Summers

Wm. J. (Bill) Summers
Chair, Pavilion Committee
The Kiwanis Club of Tweed

Bill & Dayle

From: Paul McCoy <PMcCoy@quinteconservation.ca>
Sent: Thursday, September 14, 2023 11:35 AM
To: 'bill.dayle@gmail.com'
Subject: 44 Victoria Street South

Hi Bill
I reviewed your recent application to replace the existing wheelchair ramp, construct stairs and travel path and replace fire exit.
I have no concerns with the application in principle. The only condition is that the finished grade of the path must match existing grades. I am assuming, that you would want that anyways.
Please forward your drawings when complete and include dimensions of the path. A permit will be issued upon receipt of the drawings.

If you have any questions please contact me at this office.

Paul McCoy
Planning and Regulations Manager
Quinte Conservation
PMcCoy@quinteconservation.ca

RR#2, 2061 Old Hwy #2, Belleville, ON K8N 4Z2
Phone: (613) 968-3434 or (613) 354-3312 ext 108

Reserves and Reserve Funds and Obligatory Reserve Funds

		Estimated Jan 1, 2024 Balance	Budgeted Transfers To	Interest	Transfers From - Operating	Transfers From - Capital	**Projected December 31, 2024 Balance**
Working Capital							
Working Capital	03-100-25000	-		-			-
General Government							
Municipal Building	03-100-25800	15,000.00					**15,000.00**
Administration capital	03-100-25809	22,601.45	7,490.00			(20,500.00)	**9,591.45**
Protection Services							
Fire equipment	03-100-25600	201,895.54				(8,000.00)	**193,895.54**
Fire Equip mtce	03-100-25602	20,000.00					**20,000.00**
Firefighter wage overage	03-100-25603	15,000.00					**15,000.00**
Transportation Services							
Public Works	03-100-25110	83,459.68	70,000.00			(70,000.00)	**83,459.68**
Public Works - Winter Mtce	03-100-25111	100,000.00					**100,000.00**
Public Works - Bridges	03-100-25112	73,647.38	70,000.00				**143,647.38**
Public Works - Overtime	03-100-25113	15,000.00					**15,000.00**
Public Works - Contingency	03-100-25200	35,000.00					**35,000.00**
Environmental Services							
Water	03-100-25400	565,182.77	105,256.40			(450,152.00)	**220,287.17**
Sewer	03-100-25400	162,945.53	204,509.16			(167,022.00)	**200,432.69**
Recreation Services							
Parks and recreation	03-100-25804	137,697.61	15,226.00			(122,800.00)	**30,123.61**
Kiwanis playground	03-100-25804	10,579.59					**10,579.59**
Trees - in Memorium	03-100-25804	880.00					**880.00**
Pumptrack	03-100-25804	30,414.00				(25,000.00)	**5,414.00**

Reserves and Reserve Funds and Obligatory Reserve Funds

		Estimated Jan 1, 2024 Balance	Budgeted Transfers To	Interest	Transfers From - Operating	Transfers From - Capital	**Projected December 31, 2024 Balance**
Arena	03-100-25500	82,546.98	61,557.00			(55,450.00)	**88,653.98**
Soccer	03-100-25808	745.56					**745.56**
Splashpad	03-100-25810	18,850.67					**18,850.67**
Pool	03-100-25811	156,849.27	19,033.00				**175,882.27**
Heritage - Municipal Buildings	03-100-25801	(2,406.52)	8,300.00				**5,893.48**
Hamlets (see below)	03-100-25803	81,140.43	-	-	-	-	**81,140.43**
Planning and Development							
Community Improvement	03-100-25201	12,232.32			(10,000.00)		**2,232.32**
Teeny Tiny Summit	03-100-25807	3,165.23					**3,165.23**
		1,842,427.49	561,371.56	-	(10,000.00)	(918,924.00)	**1,474,875.05**
Aggregate	04-100-26000	187,237.38	18,000.00	2,000.00			**207,237.38**
Waste Site	04-100-26500	978,845.59	243,782.00	15,000.00	(355,947.00)		**881,680.59**
Heritage Centre		43,000.00		-			**43,000.00**
		1,209,082.97	261,782.00	17,000.00	(355,947.00)	-	**1,131,917.97**

Total Reserves and Reserve Funds as percentage of budgeted PSAB expenses: **23.70%**
Province states that this calculation is considered low risk if above 20%

Parkland	04-100-26600	36,491.29	3,000.00	1,000.00		(22,000.00)	**18,491.29**
Gas Tax	04-100-26800	251.13	370,748.00	1,500.00		(370,000.00)	**2,499.13**
		36,742.42	373,748.00	2,500.00	-	(392,000.00)	**20,990.66**

Reserves and Reserve Funds and Obligatory Reserve Funds

		Estimated Jan 1, 2024 Balance	Budgeted Transfers To	Interest	Transfers From - Operating	Transfers From - Capital	**Projected December 31, 2024 Balance**
Hamlets - feeds above account							
Actinolite - hall		15,578.39		-			**15,578.39**
Actinolite - beautification		4,278.78		-			**4,278.78**
Marlbank - recreation		15,292.35		-			**15,292.35**
Marlbank - beautification		6,122.67		-			**6,122.67**
Queensborough - hall		-		-			**-**
Queensborough - Rebuild Donations		13,491.93		-			**13,491.93**
Queensborough - beautification		6,160.68		-			**6,160.68**
Thomasburg - hall		13,397.12		-			**13,397.12**
Thomasburg - beautification		6,818.51		-			**6,818.51**
		81,140.43	-	-	-	-	**81,140.43**

Budget Reconciliation
Required under O.Reg. 284/09

Purpose: To provide Council with the 2024 Budget Reconciliation report in accordance with **Ontario Regulation 284/09.**

Background: Since tangible capital assets were fully integrated into municipal financial statements in 2009, this has had an impact on budgeting. In order to not result in a significant increase in tax levy in 2009, the Province passed *Ontario Regulation 284/09* which allows for non-cash items for amortization, post-employment benefits and landfill closure and post-closure costs to be excluded from budgeting.

However, this exclusion requires a report to be prepared and adopted by resolution prior to adopting the budget, and this has been in effect since 2011. This report must include an estimate for the change in accumulated surplus as a result of the exclusions as well as an analysis of the estimated impact on future tangible capital asset funding requirements.

The draft budget reconciliation is attached.

The budget is adjusted for the following items for the following reasons:

1. Transfers to and from reserves included in revenues do not meet the PSAB definition of revenues but an allocation and use of accumulated surplus.
2. Proceeds on disposal of tangible capital assets do not meet the PSAB definition of revenues but feed the gain or loss on disposal of TCA.
3. Projected gain on disposition of TCA meets the definition of revenues under PSAB and is the net proceeds less the unamortized costs disposed.
4. TCA additions differ from capital/non-operating expenditures as not all non-operating projects result in improvements to tangible capital asset useful lives or are below thresholds.
5. Amortization is based on the audited 2022 amount, excluding the library's portion, adjusted for the expected amortization for 2023 capital additions and the proposed 2024 capital project additions for TCA and using expected useful lives for the projects.
6. Previously included only changes in expected landfill closure and post-closure liabilities, but now includes changes in asset retirement obligations (such as closure of aggregate pits, closure landfill, decommissioning of wells, potential asbestos in buildings, asbestos cement sewer lines, etc.), change is unknown at this time but an estimate included for audit purposes and known expected changes for Hunt Road landfill closure.
7. Proceeds from loans do not meet the PSAB definition of revenues.

Budget Reconciliation 284/09:

Budgeted Revenues		
Operating	9,942,733.89	
Capital	4,768,850.00	
	14,711,583.89	
Plus gain on disposition of TCA	-	Note 3
Less transfers from reserves	(1,284,871.00)	Note 1
Less proceeds of debt/unfunded capital	-	Note 7
Less proceeds on disposal of TCA	-	Note 2
	13,426,712.89	
Budgeted Expenses		
Operating	8,725,307.33	
Capital/Non-operating	5,986,276.56	
	14,711,583.89	
Less transfers to reserves	(840,153.56)	Note 1
Less TCA additions	(4,343,254.00)	Note 4
Plus amortization	2,605,851.50	Note 5
Plus change in asset retirement obligations	(400,000.00)	Note 6
	10,999,810.83	

Municipality of Tweed
2024 Non-Departmental Detail Budget

No Specific Department Summary (OMPF)

	Account	2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues	01-105-40130 GRANT Ontario Mun. Partnership Fund	2,102,700.00	2,102,700.00	-	2,056,900.00	2,056,900.00	-	2,058,700.00	1,800.00
	01-110-40400 ADMIN Transfer From Reserves	625,000.00	531,166.79	93,833.21	461,897.00	461,897.00	-	230,947.00	(230,950.00)
	01-240-40160 Forfeited Road Deposits	-	6,556.00	(6,556.00)	-	(750.00)	750.00	-	-
		2,727,700.00	2,640,422.79	87,277.21	2,518,797.00	2,518,047.00	750.00	2,289,647.00	(229,150.00)

Municipal. of Tweed
2024 Administration Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-105-40127	GRANT Others	1,000.00	-	1,000.00	-	-	-	-	-
01-110-40145	ADMIN Solar Panel Revenue	6,000.00	5,963.06	36.94	6,000.00	5,629.99	370.01	6,000.00	-
01-110-40155	ADMIN Sale of Municipal Property	365,200.00	303,042.07	62,157.93	212,000.00	51,262.10	160,737.90	-	(212,000.00)
01-110-40159	Donations - Ukraine Pins	-	2,742.62	(2,742.62)	-	-	-	-	-
01-110-40202	ADMIN Penalty and Interest - Taxes	100,000.00	87,568.73	12,431.27	90,000.00	85,556.60	4,443.40	80,000.00	(10,000.00)
01-110-40206	ADMIN Rentals - Halls	20,000.00	18,904.00	1,096.00	23,600.00	21,836.00	1,764.00	23,000.00	(600.00)
01-110-40208	ADMIN Fines / Lottery Licences	3,500.00	520.00	2,980.00	1,000.00	2,550.00	(1,550.00)	1,000.00	-
01-110-40210	ADMIN Marriage/Death Licences	5,000.00	6,838.00	(1,838.00)	9,000.00	5,560.00	3,440.00	16,000.00	7,000.00
01-110-40218	ADMIN Investment Income	45,000.00	59,807.53	(14,807.53)	46,000.00	75,453.11	(29,453.11)	50,000.00	4,000.00
01-110-40220	ADMIN Tax Certificates	23,000.00	17,525.00	5,475.00	20,000.00	17,650.00	2,350.00	30,000.00	10,000.00
01-110-40222	ADMIN Miscellaneous Receipts	18,000.00	104,485.80	(86,485.80)	55,000.00	2,883.46	52,116.54	25,000.00	(30,000.00)
01-110-40228	ADMIN Tax Sale Expense Recovery	87,000.00	41,363.77	45,636.23	32,882.00	38,664.31	(5,782.31)	57,049.00	24,167.00
01-110-40400	ADMIN Transfer From Reserves	110,844.36	121,848.77	(11,004.41)	36,265.00	17,604.16	18,660.84	20,500.00	(15,765.00)
01-110-40600	COVID Funding	23,240.46	(293.28)	23,533.74	-	20,934.82	(20,934.82)	-	-
01-110-40601	Other Provincial Grants	33,750.00	21,367.22	12,382.78	-	699,330.50	(699,330.50)	-	-
01-110-41020	ADMIN Supplementary - Taxation	25,000.00	54,032.86	(29,032.86)	25,000.00	28,476.52	(3,476.52)	25,000.00	-
01-315-40000	FCM Grant for MAMP Studies	41,850.00	33,807.52	8,042.48	-	1,011.92	(1,011.92)	-	-
01-900-40222	HEALTH & WELFARE (Dental) Revenues	45,250.00	40,237.77	5,012.23	39,000.00	36,112.64	2,887.36	42,500.00	3,500.00
		953,634.82	919,761.44	33,873.38	595,747.00	1,110,516.13	(514,769.13)	376,049.00	(219,698.00)
Expenditures									
01-110-51002	ADMIN Members Council - Remuneration	77,406.00	78,754.50	(1,348.50)	81,452.00	74,509.04	6,942.96	83,817.00	2,365.00
01-110-51004	ADMIN Members Council - Benefits	30,068.00	25,909.97	4,158.03	31,066.00	29,835.31	1,230.69	31,204.00	138.00
01-110-51006	ADMIN Members Council - Mileage	1,300.00	565.60	734.40	2,471.00	1,114.71	1,356.29	1,564.00	(907.00)
01-110-51008	ADMIN Members Council - Conventions	9,000.00	2,947.97	6,052.03	17,005.00	18,952.05	(1,947.05)	9,100.00	(7,905.00)
01-110-52000	ADMIN Salaries and Wages	388,709.00	390,130.25	(1,421.25)	403,508.00	335,183.81	68,324.19	428,473.00	24,965.00
01-110-52100	ADMIN CPP	19,473.00	20,483.30	(1,010.30)	20,862.00	19,940.57	921.43	22,046.00	1,184.00
01-110-52110	ADMIN EI	6,844.00	7,138.32	(294.32)	6,457.00	6,443.88	13.12	7,440.00	983.00
01-110-52120	ADMIN Employer Health Tax	8,788.00	8,189.81	598.19	9,136.00	8,864.71	271.29	9,421.00	285.00
01-110-52130	ADMIN OMERS	41,220.00	41,501.64	(281.64)	42,933.00	40,206.25	2,726.75	48,454.00	5,521.00
01-110-52140	ADMIN WSIB	15,773.00	12,940.58	2,832.42	16,021.00	15,083.52	937.48	17,489.00	1,468.00
01-110-52150	ADMIN Group Insurance	4,623.00	4,731.51	(108.51)	4,424.00	4,738.27	(314.27)	4,515.00	91.00
01-110-52160	ADMIN Extended Health care	26,204.00	28,330.06	(2,126.06)	23,690.00	22,855.15	834.85	24,533.00	843.00
01-110-52170	ADMIN RRSP	2,663.00	2,977.39	(314.39)	2,783.00	1,516.98	1,266.02	-	(2,783.00)
01-110-52180	ADMIN Dental Plan	9,250.00	13,671.45	(4,421.45)	9,250.00	9,615.39	(365.39)	8,750.00	(500.00)
01-110-52190	ADMIN Mileage	1,000.00	933.62	66.38	1,400.00	1,606.91	(206.91)	1,400.00	-

Municipal. of Tweed
2024 Administration Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-110-52195	ADMIN Payroll Review & Pay Equity	-	-	-	-	-	-	20,000.00	20,000.00
01-110-52228	ADMIN-Electronic Sign Internet	650.00	1,011.93	(361.93)	1,000.00	344.84	655.16	1,000.00	-
01-110-53120	ADMIN Building Repair and Maintenance	18,000.00	18,129.04	(129.04)	17,000.00	15,148.35	1,851.65	15,000.00	(2,000.00)
01-110-53121	ADMIN Heritage Centre Building Assessment	-	-	-	-	-	-	5,000.00	5,000.00
01-110-53130	ADMIN Building Hydro	13,000.00	13,759.19	(759.19)	13,500.00	12,594.69	905.31	14,000.00	500.00
01-110-53140	ADMIN Water and Sewer	1,600.00	1,574.40	25.60	1,600.00	1,210.30	389.70	1,700.00	100.00
01-110-53150	ADMIN Building Fuel	6,500.00	8,671.77	(2,171.77)	6,000.00	7,251.10	(1,251.10)	9,000.00	3,000.00
01-110-53160	ADMIN Building Janitorial	8,000.00	6,268.55	1,731.45	8,000.00	6,012.82	1,987.18	6,560.00	(1,440.00)
01-110-53170	ADMIN Hungerford Hall / Office	1,000.00	2,797.46	(1,797.46)	1,300.00	4,698.46	(3,398.46)	2,000.00	700.00
01-110-53190	ADMIN Elzevir Office	4,000.00	1,358.82	2,641.18	2,500.00	1,620.06	879.94	2,500.00	-
01-110-53200	ADMIN Misc Expense	1,000.00	7,519.29	(6,519.29)	2,000.00	6,053.02	(4,053.02)	2,000.00	-
01-110-53202	ADMIN Training	5,500.00	4,635.00	865.00	8,000.00	5,750.88	2,249.12	7,000.00	(1,000.00)
01-110-53203	ADMIN Festivities/Ceremonies	7,900.00	4,544.75	3,355.25	7,900.00	2,304.33	5,595.67	5,100.00	(2,800.00)
01-110-53204	ADMIN Emergency Management	12,000.00	7,618.52	4,381.48	8,000.00	729,387.82	(721,387.82)	10,000.00	2,000.00
01-110-53205	ADMIN Computers & IT	14,500.00	16,403.76	(1,903.76)	15,000.00	14,644.45	355.55	17,000.00	2,000.00
01-110-53208	CENTRAL HASTINGS TRANSIT & HOSPICE	8,000.00	8,000.00	-	8,000.00	8,000.00	-	8,000.00	-
01-110-53210	ADMIN Election Expense	20,000.00	21,194.48	(1,194.48)	2,000.00	1,933.44	66.56	2,000.00	-
01-110-53220	ADMIN Telephone	7,500.00	14,599.65	(7,099.65)	12,000.00	10,367.69	1,632.31	12,000.00	-
01-110-53230	ADMIN Publications and Memberships	6,150.00	5,438.82	711.18	6,000.00	6,719.92	(719.92)	6,000.00	-
01-110-53240	ADMIN Office Supplies	15,500.00	8,103.93	7,396.07	10,000.00	18,146.49	(8,146.49)	10,000.00	-
01-110-53250	ADMIN Equipment Rental & Software Subscripti	39,000.00	36,111.16	2,888.84	39,000.00	39,665.99	(665.99)	39,000.00	-
01-110-53255	ADMIN Advertising	6,000.00	6,613.37	(613.37)	7,000.00	5,282.58	1,717.42	7,000.00	-
01-110-53260	ADMIN Postage	17,000.00	8,852.50	8,147.50	14,000.00	21,143.29	(7,143.29)	14,000.00	-
01-110-53270	ADMIN Insurance	302,956.00	303,360.72	(404.72)	206,765.00	203,937.66	2,827.34	187,599.00	(19,166.00)
01-110-53280	ADMIN Legal and Professional Fees	22,500.00	30,981.99	(8,481.99)	22,500.00	63,396.88	(40,896.88)	22,500.00	-
01-110-53281	Hannah St Studies and Fees	-	-	-	-	7,550.59	(7,550.59)	59,784.00	59,784.00
01-110-53287	Modernization expenses	95,056.88	55,742.82	39,314.06	-	14,068.32	(14,068.32)	-	-
01-110-53290	ADMIN Bank Charges	7,000.00	10,845.52	(3,845.52)	10,000.00	10,543.44	(543.44)	10,000.00	-
01-110-53310	ADMIN Taxes Written Off	15,000.00	22,473.18	(7,473.18)	15,000.00	25,079.66	(10,079.66)	15,000.00	-
01-110-53320	ADMIN Tax Sale Expense	81,000.00	39,384.32	41,615.68	30,582.00	30,331.16	250.84	41,249.00	10,667.00
01-110-53325	Surplus Property Expenses	15,200.00	27,238.70	(12,038.70)	12,000.00	15,772.86	(3,772.86)	-	(12,000.00)
01-110-53330	ADMIN Audit	26,500.00	30,756.96	(4,256.96)	30,000.00	4,182.34	25,817.66	30,000.00	-
01-110-53340	ADMIN Trail - Municipal Expense	600.00	864.96	(264.96)	600.00	559.68	40.32	600.00	-
01-110-53342	ADMIN Grants for Events	-	500.00	(500.00)	1,500.00	250.00	1,250.00	-	(1,500.00)
01-110-53345	ADMIN Plowing Match	950.00	186.60	763.40	950.00	128.17	821.83	950.00	-
01-110-53347	ADMIN Volunteer Appreciation	5,600.00	4,005.08	1,594.92	5,750.00	5,734.04	15.96	5,750.00	-

Municipal. of Tweed
2024 Administration Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-110-53350	ADMIN Transfer to Reserves	356,550.00	282,334.00	74,216.00	205,600.00	45,087.00	160,513.00	7,490.00	(198,110.00)
01-110-57030	COVID Supplies and other costs - Administratior	-	1,894.85	(1,894.85)	-	-	-	-	-
01-110-58000	Capital	-	-	-	-	-	-	40,000.00	
01-110-58012	Admin Bldg - Washroom Improvements	17,000.00	26,313.56	(9,313.56)	15,000.00	-	15,000.00	-	(15,000.00)
01-110-58014	ADMIN Computers & Software	9,880.00	5,783.27	4,096.73	4,265.00	1,203.55	3,061.45	3,500.00	(765.00)
01-110-58025	Capital - Building repairs (door, entrance mirror)	45,000.00	35,318.15	9,681.85	57,000.00	60,832.13	(3,832.13)	15,000.00	(42,000.00)
01-110-58026	Capital - Office Furniture	3,199.64	2,753.73	445.91	2,000.00	1,400.61	599.39	2,000.00	-
01-110-58132	Capital Equipment	9,500.00	11,896.45	(2,396.45)	-	-	-	-	-
01-110-60200	Change in Unfunded Capital	9,527.67	9,527.67	-	-	-	-	-	-
01-315-50000	MAMP Studies-Road, Water, Wastewater	52,300.00	42,259.40	10,040.60	52,300.00	47,274.13	5,025.87	30,000.00	(22,300.00)
01-900-53200	HEALTH & WELFARE (Dental) - Expenses	47,250.00	40,382.67	6,867.33	42,120.00	35,040.04	7,079.96	45,900.00	3,780.00
		1,977,691.19	1,827,216.96	150,474.23	1,576,190.00	2,081,119.33	(504,929.33)	1,431,388.00	(184,802.00)

Municipality of Tweed
2024 Fire Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-210-40127	Other Grants	-	-	-	-	-	-	-	-
01-210-40157	Fire - Donations	-	-	-	-	7,200.00	(7,200.00)	-	-
01-210-40400	Transfer From Reserves	192,539.32	116,032.22	76,507.10	224,810.00	209,670.32	15,139.68	8,000.00	(216,810.00)
01-210-40410	FIRE Revenues	25,000.00	24,981.96	18.04	23,000.00	18,254.96	4,745.04	30,000.00	7,000.00
		217,539.32	141,014.18	76,525.14	247,810.00	235,125.28	12,684.72	38,000.00	(209,810.00)
Expenditures									
01-210-52015	FIRE Wages - Firefighters	90,000.00	81,730.85	8,269.15	115,000.00	98,108.29	16,891.71	95,000.00	(20,000.00)
01-210-52120	FIRE Employer Health Tax	1,800.00	1,375.12	424.88	2,300.00	1,645.32	654.68	1,900.00	(400.00)
01-210-52140	FIRE WSIB	5,000.00	5,496.80	(496.80)	5,250.00	5,511.57	(261.57)	7,755.10	2,505.10
01-210-52150	FIRE Group Insurance	5,000.00	2,926.75	2,073.25	3,500.00	2,962.44	537.56	3,600.00	100.00
01-210-52185	FIRE Accident and Sickness	6,800.00	6,292.08	507.92	6,800.00	3,636.10	3,163.90	7,000.00	200.00
01-210-52210	FIRE Clothing Allowance	5,000.00	3,316.11	1,683.89	6,683.00	5,544.79	1,138.21	6,500.00	(183.00)
01-210-52398	FIRE Community Risk Assessment	-	-	-	-	3,294.48	(3,294.48)	10,000.00	10,000.00
01-210-52416	FIRE Unit 1 - Pumper R&M	5,000.00	10,245.42	(5,245.42)	8,000.00	818.51	7,181.49	8,000.00	-
01-210-52417	FIRE Unit 2 - Tanker R&M	5,000.00	2,675.55	2,324.45	7,324.00	988.94	6,335.06	7,000.00	(324.00)
01-210-52418	FIRE Unit 3 - Van R&M	5,000.00	549.56	4,450.44	9,450.00	9,679.50	(229.50)	6,500.00	(2,950.00)
01-210-52419	FIRE Unit 4 - Tanker R&M	4,000.00	5,494.72	(1,494.72)	5,000.00	2,658.61	2,341.39	5,000.00	-
01-210-52420	FIRE Unit 5 - 1/2 Ton R&M	2,500.00	496.13	2,003.87	4,653.00	3,484.54	1,168.46	4,000.00	(653.00)
01-210-52421	FIRE Inspection Test/R&M	14,500.00	14,461.32	38.68	18,000.00	10,435.31	7,564.69	18,000.00	-
01-210-52510	FIRE Hydro/Water Sewer	3,800.00	3,476.23	323.77	3,800.00	3,754.85	45.15	4,000.00	200.00
01-210-52515	FIRE Firehall Fuel	4,000.00	4,709.91	(709.91)	5,000.00	3,289.08	1,710.92	5,250.00	250.00
01-210-52525	FIRE Training	38,498.75	9,093.79	29,404.96	25,711.00	12,415.68	13,295.32	25,000.00	(711.00)
01-210-52535	FIRE Communications	7,500.00	4,843.48	2,656.52	10,156.00	4,562.48	5,593.52	10,156.00	-
01-210-52540	FIRE Dispatch	19,500.00	18,192.44	1,307.56	36,000.00	18,715.20	17,284.80	25,250.00	(10,750.00)
01-210-52545	FIRE Vehicle Gas	21,500.00	7,181.67	14,318.33	24,318.00	4,694.12	19,623.88	10,000.00	(14,318.00)
01-210-52555	FIRE Building R&M	5,000.00	1,067.36	3,932.64	11,932.00	6,332.05	5,599.95	10,000.00	(1,932.00)
01-210-52560	FIRE Prevention	3,000.00	1,861.09	1,138.91	3,000.00	1,661.43	1,338.57	3,000.00	-
01-210-52565	FIRE Misc/Automatic Aid	6,000.00	6,542.58	(542.58)	15,000.00	6,127.48	8,872.52	15,000.00	-
01-210-52700	FIRE Supplies	15,000.00	13,413.84	1,586.16	19,586.00	11,175.16	8,410.84	19,500.00	(86.00)
01-210-52705	FIRE Medical Supplies	4,000.00	1,939.45	2,060.55	6,060.00	1,802.16	4,257.84	4,000.00	(2,060.00)
01-210-52706	FIRE Food for Firefighters	2,000.00	1,536.97	463.03	2,000.00	1,556.63	443.37	2,500.00	500.00

Municipal. of Tweed
2024 Fire Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-210-53203	FIRE Festivities	2,000.00	1,710.64	289.36	2,000.00	-	2,000.00	2,250.00	250.00
01-210-53270	FIRE Insurance	20,382.00	20,381.97	0.03	30,817.00	30,816.70	0.30	28,348.00	(2,469.00)
01-210-53280	FIRE Personal Protective Equip	17,000.00	10,912.19	6,087.81	24,087.00	8,032.32	16,054.68	18,000.00	(6,087.00)
01-210-53285	FIRE Radio/Pagers/R&M	6,000.00	6,001.34	(1.34)	6,000.00	206.74	5,793.26	6,000.00	-
01-210-53286	FIRE Mileage	1,500.00	588.33	911.67	2,000.00	421.92	1,578.08	2,000.00	-
01-210-53350	Transfer to Reserves	55,750.00	117,565.86	(61,815.86)	110,000.00	110,000.00	-	-	(110,000.00)
01-210-57030	COVID Supplies and other costs - Fire	-	125.90	(125.90)	-	-	-	-	-
01-210-58000	FIRE CAPITAL - Hall Renovations	30,000.00	28,492.80	1,507.20	20,000.00	-	20,000.00	-	(20,000.00)
01-210-58050	Land Improvements	-	-	-	-	-	-	-	-
01-210-58132	Capital Equipment & Vehicles	60,000.00	-	60,000.00	163,000.00	154,518.48	8,481.52	8,000.00	(155,000.00)
01-210-60200	Change in Unfunded Capital	58,900.22	58,900.22	-		-	-		-
01-215-50000	JOINT FIRE SERVICE BOARD	140,950.00	151,420.86	(10,470.86)	165,000.00	116,733.12	48,266.88	170,000.00	5,000.00
		671,880.97	605,019.33	66,861.64	877,427.00	645,584.00	231,843.00	548,509.10	(328,917.90)

Municipal. of Tweed
2024 Other Protection Services Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-230-40500	ANIMAL CONTROL Dog Tags	6,000.00	7,740.00	(1,740.00)	7,450.00	6,615.00	835.00	11,825.00	4,375.00
01-235-40500	LIVESTOCK VALUATION Admin Fees	450.00	1,150.00	(700.00)	900.00	700.00	200.00	900.00	-
01-250-40208	Fines / Parking Tickets	500.00	-	500.00	600.00	1,225.00	(625.00)	2,000.00	1,400.00
		6,950.00	8,890.00	(1,940.00)	8,950.00	8,540.00	410.00	14,725.00	5,775.00
Expenditures									
01-220-51300	POLICING OPP	1,057,144.00	1,046,312.63	10,831.37	1,014,658.00	836,156.15	178,501.85	1,046,606.00	31,948.00
01-220-51310	POLICING CPAC	5,000.00	6,416.37	(1,416.37)	5,500.00	8,819.45	(3,319.45)	6,000.00	500.00
01-230-52000	ANIMAL CONTROL Salaries and Wages	6,900.00	14,166.38	(7,266.38)	17,520.00	14,337.50	3,182.50	15,750.00	(1,770.00)
01-230-52190	ANIMAL CONTROL Mileage	1,500.00	1,252.39	247.61	1,765.00	1,656.12	108.88	1,058.00	(707.00)
01-230-52700	ANIMAL CONTROL Supplies	550.00	483.45	66.55	550.00	-	550.00	550.00	-
01-230-52710	ANIMAL CONTROL Kennel	7,500.00	9,664.00	(2,164.00)	9,814.00	10,221.50	(407.50)	10,270.00	456.00
01-235-52000	LIVESTOCK EVALUATION Remuneration	700.00	1,957.20	(1,257.20)	1,494.00	1,112.50	381.50	1,440.00	(54.00)
01-235-52190	LIVESTOCK EVALUATION Mileage	200.00	504.85	(304.85)	396.00	397.17	(1.17)	494.00	98.00
01-235-52710	LIVESTOCK EVALUATION Misc/Supplies	-	-	-	-	-	-	-	-
01-250-52700	BYLAW Supplies	-	-	-	-	344.92	(344.92)	-	-
01-250-53350	Transfer to Reserves	-	-	-	-	-	-	-	-
01-255-52000	Joint By-Law Contract Costs	30,000.00	22,424.77	7,575.23	30,000.00	51,923.12	(21,923.12)	40,000.00	10,000.00
01-270-51000	CONSERVATION AUTHORITY Levy	72,519.00	77,380.43	(4,861.43)	82,594.00	83,789.59	(1,195.59)	90,286.00	7,692.00
		1,182,013.00	1,180,562.47	1,450.53	1,164,291.00	1,008,758.02	155,532.98	1,212,454.00	48,163.00

Municipal. of Tweed
2024 Roads Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-310-40125	Federal Student Grant	3,450.00	1,050.00	2,400.00	1,700.00	1,085.00	615.00	1,700.00	-
01-310-40135	ROADS Gas Tax Revenue	741,517.00	741,517.00	-	390,000.00	398,817.75	(8,817.75)	370,000.00	(20,000.00)
01-310-40142	ROADS OCIF	331,368.00	321,327.14	10,040.86	381,073.00	391,660.08	(10,587.08)	330,384.00	(50,689.00)
01-310-40200	IO Loan Proceeds	108,500.00	110,021.70	(1,521.70)	2,816,150.00	3,278,871.73	(462,721.73)	2,058,868.00	(757,282.00)
01-310-40400	Transfer From Reserves	642,656.34	576,391.76	66,264.58	443,131.00	100,514.00	342,617.00	70,000.00	(373,131.00)
01-310-40404	ROADS Receipts	-	8,821.64	(8,821.64)	6,000.00	119,791.49	(113,791.49)	67,500.00	61,500.00
01-320-40045	STREETLIGHTS Special Charges	28,430.00	28,479.26	(49.26)	28,430.00	28,370.99	59.01	28,400.00	(30.00)
01-330-40216	PITS & QUARRIES Revenue	15,000.00	19,088.84	(4,088.84)	20,000.00	18,007.99	1,992.01	18,000.00	(2,000.00)
01-330-40218	AGGREGATE Investment Income	2,400.00	2,960.73	(560.73)	1,500.00	5,764.64	(4,264.64)	2,000.00	500.00
01-330-40400	Transfer From Reserves	13,590.00	11,095.84	2,494.16	55,968.12	55,968.12	-		(55,968.12)
		1,886,911.34	1,820,753.91	66,157.43	4,143,952.12	4,398,851.79	(254,899.67)	2,946,852.00	(1,197,100.12)
Expenditures									
01-310-52000	ROADS Salaries and Wages	673,678.00	656,098.53	17,579.47	655,359.00	525,090.86	130,268.14	671,917.00	16,558.00
01-310-52010	ROADS Standby Wages	3,000.00	3,000.00	-	3,000.00	2,850.00	150.00	3,000.00	-
01-310-52030	ROADS Part - Time Staff Wages	45,800.00	11,645.40	34,154.60	35,521.00	42,317.44	(6,796.44)	29,831.00	(5,690.00)
01-310-52040	ROADS Over Time Wages	30,000.00	38,841.63	(8,841.63)	50,000.00	29,747.40	20,252.60	50,000.00	-
01-310-52100	ROADS CPP	40,501.00	37,798.20	2,702.80	41,422.00	37,847.25	3,574.75	46,110.00	4,688.00
01-310-52110	ROADS EI	14,692.00	12,716.26	1,975.74	12,847.00	12,519.92	327.08	16,571.00	3,724.00
01-310-52120	ROADS Employer Health Tax	15,827.00	13,744.67	2,082.33	15,646.00	14,882.79	763.21	16,998.00	1,352.00
01-310-52130	ROADS OMERS	62,261.00	58,522.59	3,738.41	60,328.00	55,989.49	4,338.51	65,662.00	5,334.00
01-310-52140	ROADS WSIB	28,406.00	22,265.68	6,140.32	27,440.00	26,066.96	1,373.04	31,379.00	3,939.00
01-310-52150	ROADS Group Insurance	7,779.00	6,630.07	1,148.93	6,731.00	6,308.55	422.45	7,704.00	973.00
01-310-52160	ROADS Extended Health care	46,523.00	49,628.11	(3,105.11)	43,191.00	34,951.81	8,239.19	49,447.00	6,256.00
01-310-52170	ROADS RRSP	4,512.00	6,528.11	(2,016.11)	4,683.00	5,119.64	(436.64)	5,073.00	390.00
01-310-52180	ROADS Dental Plan	15,000.00	10,158.93	4,841.07	13,750.00	15,632.16	(1,882.16)	15,000.00	1,250.00
01-310-52202	ROADS Advertising	1,000.00	77.85	922.15	1,000.00	3,133.97	(2,133.97)	1,000.00	-
01-310-52206	ROADS Uniform Rental	4,500.00	4,265.46	234.54	4,500.00	5,503.41	(1,003.41)	4,500.00	-
01-310-52208	ROADS Clothing Allowance	3,200.00	3,147.07	52.93	3,200.00	2,602.38	597.62	3,200.00	-
01-310-52210	ROADS Boot Allowance	2,750.00	2,200.00	550.00	2,750.00	2,200.00	550.00	2,750.00	-
01-310-52212	ROADS Bridges and Culverts	24,000.00	24,763.87	(763.87)	24,000.00	35,537.46	(11,537.46)	34,000.00	10,000.00
01-310-52214	ROADS Brushing and Tree Trimming	4,000.00	3,702.77	297.23	4,000.00	1,061.16	2,938.84	4,000.00	-
01-310-52216	ROADS Dust Reduction	115,000.00	115,341.68	(341.68)	120,000.00	124,575.04	(4,575.04)	140,000.00	20,000.00
01-310-52218	ROADS Gravel Resurfacing	275,000.00	272,017.79	2,982.21	75,000.00	78,908.14	(3,908.14)	20,000.00	(55,000.00)
01-310-52220	ROADS Sanding and Salting	275,000.00	328,482.48	(53,482.48)	275,000.00	503,263.32	(228,263.32)	275,000.00	-
01-310-52222	ROADS Culvert Thawing	2,500.00	338.64	2,161.36	2,000.00	-	2,000.00	2,000.00	-

Municipal. of Tweed
2024 Roads Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-310-52224	ROADS Hardtop Patching	17,000.00	26,554.69	(9,554.69)	22,000.00	31,144.58	(9,144.58)	22,000.00	-
01-310-52226	ROADS Shoulder Maintenance	2,000.00	7,102.33	(5,102.33)	2,500.00	4,581.67	(2,081.67)	2,500.00	-
01-310-52228	ROADS Signs and 911	7,000.00	14,174.32	(7,174.32)	9,000.00	12,618.23	(3,618.23)	10,000.00	1,000.00
01-310-52232	ROADS Line Painting	44,000.00	46,711.22	(2,711.22)	47,000.00	54,510.45	(7,510.45)	50,000.00	3,000.00
01-310-52234	ROADS Standby	75,000.00	66,245.76	8,754.24	75,000.00	50,890.18	24,109.82	70,000.00	(5,000.00)
01-310-52242	ROADS O/S Snow Plowing	85,000.00	160,597.78	(75,597.78)	85,000.00	88,187.61	(3,187.61)	90,000.00	5,000.00
01-310-52244	ROADS O/S Sweeping	30,000.00	27,475.20	2,524.80	30,000.00	33,377.28	(3,377.28)	35,000.00	5,000.00
01-310-52246	ROADS O/S Grading	2,000.00	-	2,000.00	2,000.00	-	2,000.00	-	(2,000.00)
01-310-52250	ROADS Garage R&M	8,000.00	14,414.88	(6,414.88)	8,000.00	8,142.14	(142.14)	8,000.00	-
01-310-52252	ROADS Shop / Works Utilities	15,000.00	15,000.49	(0.49)	15,000.00	12,489.42	2,510.58	15,000.00	-
01-310-52254	ROADS Shop / Works Fuel	15,000.00	29,626.23	(14,626.23)	25,000.00	22,863.26	2,136.74	25,000.00	-
01-310-52256	ROADS Shop / Works Supplies	19,000.00	27,183.48	(8,183.48)	22,000.00	26,124.10	(4,124.10)	22,000.00	-
01-310-52258	ROADS Shop / Works Telephone / Radio	11,000.00	11,712.28	(712.28)	11,000.00	13,756.04	(2,756.04)	11,000.00	-
01-310-52262	ROADS Gas and Oil	45,000.00	30,252.95	14,747.05	70,000.00	98,025.92	(28,025.92)	85,000.00	15,000.00
01-310-52264	ROADS Diesel Fuel	160,000.00	287,485.85	(127,485.85)	250,000.00	182,934.13	67,065.87	250,000.00	-
01-310-52300	ROADS Grass Mower (On Tractor #41)	1,000.00	4,042.96	(3,042.96)	1,000.00	5,347.86	(4,347.86)	1,000.00	-
01-310-52305	ROADS Truck #1 - 2017 Mack	10,000.00	22,733.52	(12,733.52)	15,000.00	32,948.61	(17,948.61)	20,000.00	5,000.00
01-310-52310	ROADS Truck #20 - 2015 Mack	10,000.00	28,784.02	(18,784.02)	15,000.00	33,097.23	(18,097.23)	20,000.00	5,000.00
01-310-52315	ROADS Truck #30 - 2000 Volvo	6,000.00	-	6,000.00		-	-	-	-
01-310-52320	ROADS Truck #60 - 2009 Ford Sterling	15,000.00	41,952.08	(26,952.08)	18,000.00	9,957.37	8,042.63	-	(18,000.00)
01-310-52325	ROADS Truck #40 - 2012 Intern	15,000.00	28,531.75	(13,531.75)	18,000.00	35,781.09	(17,781.09)	20,000.00	2,000.00
01-310-52327	ROADS Truck #2 - 2020 Ford	3,000.00	9,778.08	(6,778.08)	3,000.00	2,004.08	995.92	3,000.00	-
01-310-52328	ROADS Truck #70 - 2015 Mack	10,000.00	25,716.78	(15,716.78)	15,000.00	56,793.59	(41,793.59)	20,000.00	5,000.00
01-310-52330	ROADS Truck #10 - 2011 Intern	15,000.00	26,799.42	(11,799.42)	18,000.00	10,097.20	7,902.80	20,000.00	2,000.00
01-310-52332	ROADS Truck #4 - 2006 One Ton Blue	4,000.00	5,773.39	(1,773.39)	4,000.00	2,113.66	1,886.34	4,000.00	-
01-310-52335	ROADS Truck #3 - 2007 Two Ton Black	6,000.00	8,971.19	(2,971.19)	2,000.00	8,034.63	(6,034.63)	2,000.00	-
01-310-52340	ROADS Truck #301 - 2016 Blue Ford 1/2 Ton	3,000.00	3,170.45	(170.45)	3,000.00	3,084.61	(84.61)	3,000.00	-
01-310-52345	ROADS Truck #302 - 2014 Dodge	3,000.00	1,687.03	1,312.97	3,000.00	152.64	2,847.36	3,000.00	-
01-310-52350	ROADS Truck #300 - 2021 Ford	-	-	-		-	-	2,000.00	2,000.00
01-310-52351	Truck - Ford F150 #300	-	142.46	(142.46)	3,000.00	152.64	2,847.36	-	(3,000.00)
01-310-52352	ROADS Truck #60 - 2024 Mack	-	-	-		-	-	10,000.00	10,000.00
01-310-52355	ROADS Float - 1994	1,000.00	-	1,000.00	1,000.00	-	1,000.00	-	(1,000.00)
01-310-52360	ROADS Grader #21 - 2000 740 Volvo	15,000.00	24,577.49	(9,577.49)	20,000.00	34,099.61	(14,099.61)	20,000.00	-
01-310-52365	ROADS Grader - 2019 Cat	17,000.00	16,314.40	685.60	17,000.00	6,834.09	10,165.91	25,000.00	8,000.00
01-310-52370	ROADS Loader #31 - L70 Volvo	3,000.00	1,096.49	1,903.51	3,000.00	5,430.93	(2,430.93)	3,000.00	-
01-310-52372	ROADS Loader #35 - 2013 John Deere	5,000.00	10,779.06	(5,779.06)	7,000.00	8,687.59	(1,687.59)	7,000.00	-

Municipal. of Tweed
2024 Roads Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-310-52375	ROADS Excavator	16,000.00	17,481.23	(1,481.23)	16,000.00	10,741.12	5,258.88	16,000.00	-
01-310-52380	ROADS Tractor #41 - New Holland	4,000.00	2,581.35	1,418.65	2,000.00	1,709.25	290.75	2,000.00	-
01-310-52385	ROADS Backhoe #51 - John Deere	3,000.00	4,340.11	(1,340.11)	2,000.00	6,217.34	(4,217.34)	2,000.00	-
01-310-52392	ROADS Sidewalk Plow #54	2,000.00	8,081.79	(6,081.79)	2,000.00	8,134.22	(6,134.22)	2,000.00	-
01-310-52400	ROADS Grader Plow Steel	25,000.00	28,965.87	(3,965.87)	25,000.00	27,795.97	(2,795.97)	35,000.00	10,000.00
01-310-52405	ROADS Equipment R&M	1,000.00	168.03	831.97	1,000.00	93.47	906.53	1,000.00	-
01-310-52420	ROADS Truck Licenses	15,000.00	11,192.37	3,807.63	15,000.00	1,809.00	13,191.00	15,000.00	-
01-310-52422	ROADS GPS System	7,000.00	6,059.77	940.23	7,000.00	8,615.81	(1,615.81)	7,000.00	-
01-310-52425	ROADS Sidewalks R&M	1,000.00	-	1,000.00	1,000.00	-	1,000.00	1,000.00	-
01-310-53200	Roads Needs Study	-	-	-	-	-	-	-	-
01-310-53202	ROADS Training	8,500.00	3,903.34	4,596.66	4,000.00	5,489.56	(1,489.56)	6,000.00	2,000.00
01-310-53270	ROADS Insurance	43,431.00	43,430.10	0.90	102,550.00	102,549.16	0.84	94,334.00	(8,216.00)
01-310-53300	ROADS Short Term Loan - Principal Interes	-	-	-	-	11,027.93	(11,027.93)	-	-
01-310-53350	Transfer to Reserves	237,343.00	237,343.00	-	274,919.00	288,377.77	(13,458.77)	274,919.00	-
01-310-55000	Repayment of Long Term Debt	-	-	-	-	-	-	203,906.62	203,906.62
01-310-58000	ROADS Capital Buildings	-	-	-	-	-	-	50,000.00	50,000.00
01-310-58131	ROADS Capital Roads	1,270,860.00	1,009,539.56	261,320.44	1,543,916.00	2,352,298.54	(808,382.54)	2,066,868.00	522,952.00
01-310-58132	ROADS Capital Equipment & Vehicles	273,000.00	262,500.86	10,499.14	539,838.00	239,970.31	299,867.69	400,000.00	(139,838.00)
01-310-58133	ROADS Bridges	434,525.00	633,794.13	(199,269.13)	1,971,600.00	1,731,622.75	239,977.25	-	(1,971,600.00)
01-310-60200	Change in Unfunded Capital	-	-	-	-	-	-	700,384.00	700,384.00
01-320-54000	STREETLIGHTS Utilities - Tweed	7,500.00	8,665.35	(1,165.35)	7,500.00	7,692.14	(192.14)	7,500.00	-
01-320-54002	STREETLIGHTS R&M - Tweed	750.00	149.33	600.67	750.00	1,076.42	(326.42)	750.00	-
01-320-54004	STREETLIGHTS R&M - Actinolite	1,050.00	962.69	87.31	1,050.00	857.41	192.59	1,000.00	(50.00)
01-320-54006	STREETLIGHTS R&M - Queensborough	650.00	757.47	(107.47)	650.00	676.15	(26.15)	650.00	-
01-320-54008	STREETLIGHTS R&M - Marlbank	1,780.00	2,055.69	(275.69)	1,780.00	1,814.82	(34.82)	1,800.00	20.00
01-320-54010	STREETLIGHTS R&M - Thomasburg	1,650.00	1,714.03	(64.03)	1,650.00	1,521.80	128.20	1,650.00	-
01-320-54012	STREETLIGHTS R&M - Stoco	150.00	188.04	(38.04)	150.00	160.60	(10.60)	150.00	-
01-320-54050	STREETLIGHTS Traffic Lights Utilities	12,800.00	14,432.67	(1,632.67)	12,800.00	13,504.88	(704.88)	12,800.00	-
01-320-54052	STREETLIGHTS Traffic Lights R&M	2,100.00	3,335.17	(1,235.17)	2,100.00	3,052.80	(952.80)	2,100.00	-
01-330-53200	PITS & QUARRIES Expense	-	724.00	(724.00)	1,000.00	2,593.00	(1,593.00)	1,000.00	-
01-330-53350	Transfer to Reserves	2,400.00	22,049.57	(19,649.57)	21,500.00	23,772.63	(2,272.63)	20,000.00	(1,500.00)
01-330-58014	GRAVEL PIT Esker Rd Pit Licence	13,590.00	11,095.84	2,494.16	55,968.12	64,472.51	(8,504.39)	25,000.00	(30,968.12)
		4,758,008.00	5,042,815.18	(284,807.18)	6,935,589.12	7,378,018.95	(442,429.83)	6,325,453.62	(610,135.50)

Municipal. of Tweed
2024 Sewer Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-410-40035	SANITARY SEWER Levy	467,479.00	447,427.13	20,051.87	463,250.00	349,476.74	113,773.26	562,438.08	99,188.08
01-410-40200	SANTIARY SEWER IO Loan Proceeds	-	68,466.36	(68,466.36)	115,223.50	234,183.08	(118,959.58)	300,629.00	185,405.50
01-410-40204	SANITARY SEWER Penalty Revenue	4,500.00	5,496.95	(996.95)	5,000.00	6,388.65	(1,388.65)	5,500.00	500.00
01-410-40400	Transfer From Reserves	16,667.00	310,951.67	(294,284.67)	420,557.00	403,633.50	16,923.50	167,022.00	(253,535.00)
		488,646.00	832,342.11	(343,696.11)	1,004,030.50	993,681.97	10,348.53	1,035,589.08	31,558.58
Expenditures									
01-410-52000	SANITARY SEWER Salaries and Wages	30,600.00	30,600.00	-	30,600.00	30,600.00	-	30,600.00	-
01-410-53130	SANITARY SEWER Hydro - River St Pumping S	17,000.00	31,846.82	(14,846.82)	53,000.00	24,761.55	28,238.45	35,000.00	(18,000.00)
01-410-53200	Sewer Neds Study	-	-	-	-	-	-	-	-
01-410-53270	SANITARY SEWER Insurance	876.00	875.78	0.22	372.00	371.50	0.50	342.00	(30.00)
01-410-53300	Short Term Loan - Principal / Interest	-	10,756.07	(10,756.07)	-	2,305.34	(2,305.34)	-	-
01-410-53350	Transfer to Reserves	144,793.00	133,815.68	10,977.32			132,202.92		
					132,202.92	-		204,509.16	72,306.24
01-410-54102	SANITARY SEWER R&M	5,000.00	26,304.45	(21,304.45)	5,000.00	18,930.21	(13,930.21)	5,000.00	-
01-410-54104	SANITARY SEWER Storm Sewer R&M	6,000.00	7,231.32	(1,231.32)	7,000.00	(1,596.87)	8,596.87	7,000.00	-
01-410-54118	SANITARY SEWER Waste Water Contract - OC	108,050.00	110,703.96	(2,653.96)	108,050.00	103,997.22	4,052.78	108,050.00	-
01-410-55000	Repymt of Long-Term Debt	159,660.00	66,012.54	93,647.46	132,025.08	132,025.08	-	177,436.92	45,411.84
01-410-58000	SANITARY SEWER Capital Development	-	5,957.56	(5,957.56)	515,223.50	634,183.08	(118,959.58)	446,651.00	(68,572.50)
01-410-58021	SANITARY SEWER Lagoon Development	-	402,566.26	(402,566.26)	-	-	-	-	-
01-410-58022	SANITARY SEWER OCWA	16,667.00	5,671.67	10,995.33	20,557.00	3,633.50	16,923.50	21,000.00	443.00
		488,646.00	832,342.11	(343,696.11)	1,004,030.50	949,210.61	54,819.89	1,035,589.08	31,558.58

Municipal of Tweed
2024 Water Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-420-40036	WATER Levy	450,373.00	423,161.19	27,211.81	440,250.00	329,090.49	111,159.51	462,920.00	22,670.00
01-420-40128	WATER ICIP Funding	742,133.33	33,310.57	708,822.76	755,100.50	616,952.62	138,147.88	-	(755,100.50)
01-420-40200	IO Loan Proceeds	-	-	-	833,706.50	609,294.25	224,412.25	387,045.00	(446,661.50)
01-420-40204	WATER Penalty Revenue	4,000.00	5,590.46	(1,590.46)	5,000.00	6,469.40	(1,469.40)	5,800.00	800.00
01-420-40222	Miscellaneous Receipts	-	285.00	(285.00)	-	(180.00)	180.00	-	-
01-420-40400	Transfer From Reserves	388,275.18	24,343.13	363,932.05	588,158.00	275,051.78	313,106.22	450,152.00	(138,006.00)
		1,584,781.51	486,690.35	1,098,091.16	2,622,215.00	1,836,678.54	785,536.46	1,305,917.00	(1,316,298.00)
Expenditures									
01-420-52000	WATER Salaries and Wages	64,900.00	64,900.00	-	64,900.00	64,900.44	(0.44)	64,900.00	-
01-420-52816	WATER Property Tax - PIL	2,342.00	2,395.55	(53.55)	2,450.00	2,468.78	(18.78)	2,700.00	250.00
01-420-53130	WATER Hydro - Well #2 & #3	30,000.00	30,884.61	(884.61)	30,000.00	25,566.46	4,433.54	30,000.00	-
01-420-53200	Water Needs Study	-	-	-	-	-	-	-	-
01-420-53300	Short Term Loan - Principal / Interest	-	-	-	-	7,578.25	(7,578.25)	-	-
01-420-53350	Transfer to Reserves	146,031.00	85,977.13	60,053.87			132,800.00		
					132,800.00	-		105,256.40	(27,543.60)
01-420-54106	WATER Mains R&M	15,000.00	14,285.07	714.93	15,000.00	22,011.87	(7,011.87)	15,000.00	-
01-420-54108	WATER Fire Hydrant R&M	2,000.00	386.28	1,613.72	2,000.00	3,324.50	(1,324.50)	2,000.00	-
01-420-54110	WATER Meters R&M	1,000.00	5,002.72	(4,002.72)	5,000.00	8,458.90	(3,458.90)	5,000.00	-
01-420-54112	WATER Contract - OCWA	157,500.00	160,365.08	(2,865.08)	157,500.00	148,632.48	8,867.52	157,500.00	-
01-420-54113	WATER - ORO - OCWA	33,100.00	33,596.88	(496.88)	33,100.00	31,259.14	1,840.86	33,100.00	-
01-420-54114	WATER Licensing - DWQMS	1,500.00	1,143.47	356.53	1,500.00	1,143.48	356.52	1,200.00	(300.00)
01-420-54116	WATER R&M / Supplies	1,000.00	29,548.68	(28,548.68)	1,000.00	2,938.76	(1,938.76)	1,000.00	-
01-420-55000	Repayment of Long Term Debt	-	-	-	-	-	-	17,230.60	17,230.60
01-420-58002	WATER CAPITAL	45,000.00	551.18	44,448.82	1,082,130.50	613,509.31	468,621.19	787,045.00	(295,085.50)
01-420-58011	WATER Water Meters & (3) Hydrants & Valves	30,000.00	2,333.45	27,666.55	15,000.00	-	15,000.00	-	(15,000.00)
01-420-58022	WATER OCWA	25,726.00	9,097.29	16,628.71	50,152.00	32,254.91	17,897.09	50,152.00	-
01-420-60200	Change in Unfunded Capital	-	-	-	-	-	-	33,833.00	33,833.00
01-420-58023	Watermain River Crossing Capital	1,029,682.51	46,222.96	983,459.55	1,029,682.50	855,875.78	173,806.72	-	(1,029,682.50)
		1,584,781.51	486,690.35	1,098,091.16	2,622,215.00	1,819,923.06	802,291.94	1,305,917.00	(1,316,298.00)

Municipal of Tweed
2024 Waste Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-430-40040	GARBAGE COLLECTION Special Charges	58,811.00	58,638.36	172.64	72,228.00	72,544.50	(316.50)	76,733.00	4,505.00
01-440-40216	GARBAGE DISPOSAL Bag Tag & Tipping Reve	210,000.00	241,891.61	(31,891.61)	250,000.00	244,172.32	5,827.68	318,000.00	68,000.00
01-440-40218	GARBAGE DISPOSAL Investment Income	20,000.00	23,247.26	(3,247.26)	20,000.00	4,072.98	15,927.02	15,000.00	(5,000.00)
01-440-40400	Transfer From Reserves	118,700.00	121,093.67	(2,393.67)	665,000.00	150,777.00	514,223.00	125,000.00	(540,000.00)
01-450-40222	Miscellaneous Receipts	-	70.00	(70.00)	-	588.03	(588.03)	-	-
		407,511.00	444,940.90	(37,429.90)	1,007,228.00	472,154.83	535,073.17	534,733.00	(472,495.00)
Expenditures									
01-430-52221	GARBAGE COLLECTION Waste Collection	58,811.00	58,810.67	0.33	72,228.00	65,947.12	6,280.88	76,733.00	4,505.00
01-440-52000	GARBAGE DISPOSAL Salaries and Wages	149,661.00	149,191.36	469.64	159,087.00	134,989.80	24,097.20	171,699.00	12,612.00
01-440-52100	GARBAGE DISPOSAL CPP	8,068.00	6,227.65	1,840.35	8,425.00	6,591.71	1,833.29	9,175.00	750.00
01-440-52110	GARBAGE DISPOSAL EI	3,005.00	2,988.44	16.56	3,107.00	2,911.29	195.71	3,662.00	555.00
01-440-52120	GARBAGE DISPOSAL EHT	2,935.00	2,850.38	84.62	3,117.00	3,219.38	(102.38)	3,361.00	244.00
01-440-52130	GARBAGE DISPOSAL OMERS	5,296.00	5,246.05	49.95	5,486.00	5,604.29	(118.29)	5,673.00	187.00
01-440-52140	GARBAGE DISPOSAL WSIB	5,267.00	4,633.69	633.31	5,499.00	5,644.00	(145.00)	6,238.00	739.00
01-440-52150	GARBAGE DISPOSAL Group Insurance	1,248.00	1,324.09	(76.09)	1,227.00	1,238.32	(11.32)	1,136.00	(91.00)
01-440-52160	GARBAGE DISPOSAL Extended Health care	11,631.00	15,847.39	(4,216.39)	10,284.00	15,127.33	(4,843.33)	8,227.00	(2,057.00)
01-440-52170	GARBAGE DISPOSAL RRSP	4,131.00	5,669.84	(1,538.84)	4,343.00	5,802.16	(1,459.16)	4,551.00	208.00
01-440-52180	GARBAGE DISPOSAL Dental Plan	5,000.00	3,059.32	1,940.68	4,000.00	7,043.03	(3,043.03)	4,000.00	-
01-440-52200	GARBAGE DISPOSAL Repair & Mtce	4,000.00	7,551.72	(3,551.72)	6,000.00	4,352.85	1,647.15	6,000.00	-
01-440-52202	GARBAGE DISPOSAL Communications/Adverti	600.00	62.13	537.87	600.00	51.54	548.46	600.00	-
01-440-52206	GARBAGE DISPOSAL Uniform Rental/Boot Allo	2,400.00	3,068.21	(668.21)	2,400.00	3,103.17	(703.17)	2,400.00	-
01-440-52211	GARBAGE DISPOSAL Marlbank Road Monitorir	22,000.00	35,417.88	(13,417.88)	25,000.00	7,097.59	17,902.41	25,000.00	-
01-440-52215	GARBAGE DISPOSAL Hunt Road Monitoring/D	17,000.00	12,498.63	4,501.37	17,000.00	4,905.84	12,094.16	17,000.00	-
01-440-52235	GARBAGE DISPOSAL Loader #52	3,000.00	1,674.52	1,325.48	3,000.00	13,748.11	(10,748.11)	3,000.00	-
01-440-52238	GARBAGE DISPOSAL Compactor	3,000.00	-	3,000.00	3,000.00	-	3,000.00	3,000.00	-
01-440-52816	GARBAGE DISPOSAL Property Tax - PIL	3,425.00	3,504.00	(79.00)	3,610.00	3,611.13	(1.13)	4,000.00	390.00
01-440-53202	GARBAGE DISPOSAL Training	1,000.00	-	1,000.00	1,000.00	427.86	572.14	1,000.00	-
01-440-53240	GARBAGE DISPOSAL Supplies	5,000.00	611.73	4,388.27	5,000.00	2,260.56	2,739.44	5,000.00	-
01-440-53242	GARBAGE DISPOSAL Bulk Items Removal	90,600.00	115,775.62	(25,175.62)	125,000.00	108,610.74	16,389.26	125,000.00	-
01-440-53270	WASTE Insurance	539.00	538.98	0.02	1,750.00	1,749.60	0.40	1,610.00	(140.00)
01-440-53350	Transfer to Reserves	170,300.00	205,438.87	(35,138.87)	94,200.00	78,272.98	15,927.02	123,863.00	29,663.00
01-440-58000	GARBAGE DISPOSAL Blu Metric Capital	28,100.00	5,318.05	22,781.95	540,000.00	42,166.26	497,833.74	-	(540,000.00)
01-450-52225	RECYCLING Waste Service Board	96,950.00	96,397.66	552.34	117,477.00	118,381.18	(904.18)	143,018.00	25,541.00
		702,967.00	743,706.88	(40,739.88)	1,221,840.00	642,857.84	578,982.16	754,946.00	(466,894.00)

Municipal. of Tweed
2024 Parks Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-510-40125	Federal Student Grant	3,450.00	1,050.00	2,400.00	1,700.00	1,085.00	615.00	1,700.00	-
01-510-40127	Other Grants	-	-	-	35,000.00	-	35,000.00	300,000.00	265,000.00
01-510-40158	PARKS - Other Grants	-	79,673.76	(79,673.76)	-	-	-	-	-
01-510-40159	PARKS - Donations	-	6,328.00	(6,328.00)	-	5,016.00	(5,016.00)	5,000.00	5,000.00
01-510-40400	Transfer From Reserves	75,440.00	30,454.45	44,985.55	105,440.00	76,060.40	29,379.60	147,800.00	42,360.00
01-510-40702	RECREATION Revenue	5,000.00	4,644.25	355.75	4,750.00	5,449.27	(699.27)	6,500.00	1,750.00
01-630-40216	PARKLAND Revenue	-	-	-	45,000.00	30,413.02	14,586.98	22,000.00	(23,000.00)
		83,890.00	122,150.46	(38,260.46)	191,890.00	118,023.69	73,866.31	483,000.00	291,110.00
Expenditures									
01-510-52000	PARKS Salaries and Wages	144,673.00	159,761.56	(15,088.56)	161,157.00	153,148.57	8,008.43	168,146.00	6,989.00
01-510-52100	PARKS CPP	7,603.00	7,868.87	(265.87)	8,860.00	8,630.60	229.40	9,276.00	416.00
01-510-52110	PARKS EI	2,885.00	3,120.43	(235.43)	2,996.00	3,147.58	(151.58)	3,400.00	404.00
01-510-52120	PARKS Employer Health Tax	2,830.00	3,045.31	(215.31)	3,152.00	3,247.56	(95.56)	3,288.00	136.00
01-510-52130	PARKS OMERS	7,403.00	7,991.98	(588.98)	7,837.00	11,766.34	(3,929.34)	12,693.00	4,856.00
01-510-52140	PARKS WSIB	5,079.00	4,950.60	128.40	5,579.00	5,717.55	(138.55)	6,126.00	547.00
01-510-52150	PARKS Group Insurance	1,434.00	1,440.48	(6.48)	1,514.00	1,506.71	7.29	1,634.00	120.00
01-510-52160	PARKS Extended Health Care	7,208.00	8,404.36	(1,196.36)	7,647.00	5,816.53	1,830.47	7,647.00	-
01-510-52170	PARKS RRSP	3,938.00	3,896.32	41.68	4,210.00	1,025.90	3,184.10	-	(4,210.00)
01-510-52180	PARKS Dental Plan	3,125.00	3,316.14	(191.14)	2,000.00	2,561.76	(561.76)	3,125.00	1,125.00
01-510-52190	PARKS Mileage	-	-	-	200.00	392.28	(192.28)	200.00	-
01-510-52210	PARKS Boot/Clothing Allowance	2,250.00	1,564.24	685.76	2,250.00	1,429.31	820.69	3,000.00	750.00
01-510-52510	PARKS Hydro/Water Sewer	10,000.00	7,128.12	2,871.88	10,000.00	8,088.05	1,911.95	10,000.00	-
01-510-52545	PARKS Gas	9,000.00	12,177.88	(3,177.88)	14,000.00	8,648.01	5,351.99	14,000.00	-
01-510-52605	PARKS Communications	2,500.00	1,013.62	1,486.38	2,500.00	2,179.54	320.46	2,500.00	-
01-510-52816	PARKS Property Tax - PIL	1,510.00	1,542.90	(32.90)	1,600.00	1,590.06	9.94	1,750.00	150.00
01-510-52900	PARKS Ball Diamond R&M	2,500.00	2,486.26	13.74	2,500.00	962.84	1,537.16	2,500.00	-
01-510-52901	PARKS Fairgrounds R&M	2,000.00	408.83	1,591.17	2,000.00	1,154.22	845.78	2,000.00	-
01-510-52902	PARKS Soccer Field R&M	2,000.00	369.37	1,630.63	2,000.00	3,136.58	(1,136.58)	2,000.00	-
01-510-52903	PARKS-Marlbank Recreation R&M	-	-	-	2,000.00	872.05	1,127.95	2,000.00	-
01-510-52905	PARKS Splash Pad	20,000.00	13,942.71	6,057.29	20,000.00	20,971.43	(971.43)	20,000.00	-
01-510-52910	PARKS Supplies	2,500.00	3,084.04	(584.04)	3,000.00	5,077.47	(2,077.47)	4,500.00	1,500.00
01-510-52915	PARKS Equipment	5,000.00	3,026.66	1,973.34	5,000.00	3,069.19	1,930.81	5,000.00	-
01-510-52916	PARKS Equipment R&M - Tractor	2,000.00	17,808.88	(15,808.88)	2,000.00	3,510.44	(1,510.44)	2,000.00	-
01-510-52917	PARKS Equipment R&M - Sup Truck	2,000.00	211.46	1,788.54	2,000.00	1,000.24	999.76	2,000.00	-
01-510-52918	PARKS Equipment R&M - Dodge Truck	2,000.00	142.46	1,857.54	2,000.00	295.16	1,704.84	2,000.00	-

Municipal. of Tweed
2024 Parks Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-510-52919	PARKS Equipment R&M - 1 Tonne Truck	2,000.00	235.42	1,764.58	2,000.00	141.86	1,858.14	2,000.00	-
01-510-52930	PARKS Repair and Maintenance	6,500.00	10,717.17	(4,217.17)	16,500.00	8,151.88	8,348.12	11,000.00	(5,500.00)
01-510-52933	PARKS Weed Harvesting	9,000.00	9,155.90	(155.90)	9,000.00	8,550.00	450.00	9,000.00	-
01-510-53202	PARKS Training	1,500.00	-	1,500.00	-	-	-	1,500.00	1,500.00
01-510-53270	PARKS Insurance	13,650.00	13,649.09	0.91	56,427.00	56,426.10	0.90	51,906.00	(4,521.00)
01-510-53350	Transfer to Reserves	45,740.00	84,340.95	(38,600.95)	60,780.00	72,074.00	(11,294.00)	15,226.00	(45,554.00)
01-510-53420	Recreation Programming	25,000.00	14,956.12	10,043.88	15,000.00	6,269.28	8,730.72	15,000.00	-
01-510-58000	PARKS Buildings	2,500.00	200.00	2,300.00	-	7,002.00	(7,002.00)	-	-
01-510-58018	PARKS Replace Trees	15,000.00	15,854.21	(854.21)	8,000.00	2,442.22	5,557.78	53,600.00	45,600.00
01-510-58019	PARKS Purchase Recycling Bins	5,000.00	3,573.05	1,426.95	5,000.00	5,083.74	(83.74)	-	(5,000.00)
01-510-58033	PARKS - Kiwanis Playground	-	79,584.96	(79,584.96)	30,000.00	17,620.75	12,379.25	-	(30,000.00)
01-510-58039	PARKS Christmas Decorations	5,000.00	6,129.68	(1,129.68)	10,000.00	3,335.70	6,664.30	5,000.00	(5,000.00)
01-510-58050	PARKS Land Improvements	40,000.00	1,751.05	38,248.95	97,000.00	33,085.66	63,914.34	357,500.00	260,500.00
01-510-58132	PARKS Equipment & Vehicles	46,440.00	16,125.70	30,314.30	81,090.00	70,668.06	10,421.94	66,200.00	(14,890.00)
		468,768.00	524,976.78	(56,208.78)	668,799.00	549,797.22	119,001.78	878,717.00	209,918.00

Municipal. of Tweed
2024 Arena Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-520-40128	ARENA Other Grants	85,000.00	-	85,000.00	100,000.00	-	100,000.00	50,000.00	(50,000.00)
01-520-40400	Transfer From Reserves	99,150.00	68,497.48	30,652.52	111,000.00	95,941.54	15,058.46	55,450.00	(55,550.00)
01-520-40602	ARENA Hall Rentals	500.00	1,134.96	(634.96)	500.00	2,130.98	(1,630.98)	1,500.00	1,000.00
01-520-40604	ARENA Ice Rentals	46,000.00	55,029.77	(9,029.77)	54,825.00	79,015.41	(24,190.41)	94,400.00	39,575.00
01-520-40606	ARENA Minor Hockey Rentals	43,000.00	30,530.09	12,469.91	69,700.00	73,874.46	(4,174.46)	82,700.00	13,000.00
01-520-40608	ARENA Figure Skating Rentals	10,500.00	9,954.87	545.13	17,425.00	20,412.50	(2,987.50)	20,500.00	3,075.00
01-520-40610	ARENA Tournament Rentals	1,000.00	-	1,000.00	-	-	-	10,000.00	10,000.00
01-520-40612	ARENA Miscellaneous Revenues	1,000.00	13,150.00	(12,150.00)	2,000.00	4,893.25	(2,893.25)	3,150.00	1,150.00
01-520-40614	ARENA Sign Rentals	4,700.00	4,588.50	111.50	4,500.00	4,426.00	74.00	7,000.00	2,500.00
01-521-40159	Oil Kings - Donations	2,000.00	4,080.60	(2,080.60)	2,000.00	91.25	1,908.75	-	(2,000.00)
01-521-40222	Oil Kings - Miscellaneous Receipts	1,500.00	1,511.48	(11.48)	500.00	1,941.59	(1,441.59)	-	(500.00)
01-521-40607	Oil Kings - Ticket sales	19,600.00	22,367.35	(2,767.35)	14,000.00	26,236.92	(12,236.92)	-	(14,000.00)
01-521-40614	Oil Kings - Advertising	17,000.00	14,700.00	2,300.00	15,000.00	16,900.00	(1,900.00)	-	(15,000.00)
01-521-40616	Oil Kings - Fundraising	16,400.00	20,834.34	(4,434.34)	16,400.00	19,278.85	(2,878.85)	-	(16,400.00)
		347,350.00	246,379.44	100,970.56	407,850.00	345,142.75	62,707.25	324,700.00	(83,150.00)
Expenditures									
01-520-52000	ARENA Salaries and Wages	144,673.00	148,063.00	(3,390.00)	161,157.00	136,099.26	25,057.74	168,146.00	6,989.00
01-520-52045	Contract Employee	6,000.00	6,640.00	(640.00)	10,000.00	11,830.00	(1,830.00)	10,000.00	-
01-520-52100	ARENA CPP	7,603.00	7,735.44	(132.44)	8,860.00	8,068.54	791.46	9,276.00	416.00
01-520-52110	ARENA EI	2,885.00	2,775.61	109.39	2,996.00	2,828.66	167.34	3,400.00	404.00
01-520-52120	ARENA Employer Health Tax	2,830.00	2,496.54	333.46	3,152.00	3,258.85	(106.85)	3,288.00	136.00
01-520-52130	ARENA OMERS	7,403.00	6,993.64	409.36	7,837.00	11,372.42	(3,535.42)	12,693.00	4,856.00
01-520-52140	ARENA WSIB	5,079.00	4,058.45	1,020.55	5,579.00	5,693.99	(114.99)	6,126.00	547.00
01-520-52150	ARENA Group Insurance	1,434.00	1,440.60	(6.60)	1,514.00	1,506.77	7.23	1,634.00	120.00
01-520-52160	ARENA Extended Health Care	7,208.00	8,542.09	(1,334.09)	7,647.00	5,406.04	2,240.96	7,647.00	-
01-520-52170	ARENA RRSP	3,938.00	3,943.90	(5.90)	4,210.00	1,261.33	2,948.67	-	(4,210.00)
01-520-52180	ARENA Dental Plan	3,125.00	3,316.14	(191.14)	2,000.00	2,561.76	(561.76)	3,125.00	1,125.00
01-520-52202	ARENA Office Supplies	200.00	395.07	(195.07)	300.00	233.86	66.14	300.00	-
01-520-52535	ARENA Telephone	1,400.00	1,125.50	274.50	1,200.00	1,084.02	115.98	1,200.00	-
01-520-52700	ARENA Supplies	5,500.00	2,498.74	3,001.26	5,500.00	3,413.63	2,086.37	5,750.00	250.00
01-520-52805	ARENA Hydro	40,000.00	49,481.76	(9,481.76)	40,000.00	38,293.62	1,706.38	40,000.00	-
01-520-52810	ARENA Water and Sewer	7,700.00	7,139.48	560.52	7,700.00	5,556.30	2,143.70	7,700.00	-
01-520-52820	ARENA Fuel	8,000.00	4,268.50	3,731.50	8,000.00	7,032.92	967.08	7,000.00	(1,000.00)
01-520-52830	ARENA Zamboni	4,000.00	2,043.25	1,956.75	4,000.00	3,051.62	948.38	2,500.00	(1,500.00)
01-520-52835	ARENA Equipment R&M	1,000.00	529.98	470.02	1,000.00	768.75	231.25	1,000.00	-

Municipal. of Tweed
2024 Arena Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-520-52840	ARENA Building R&M	16,500.00	11,687.85	4,812.15	18,000.00	15,596.64	2,403.36	16,000.00	(2,000.00)
01-520-52845	ARENA Plant R&M	15,550.00	17,276.96	(1,726.96)	16,000.00	25,370.62	(9,370.62)	16,000.00	-
01-520-52855	ARENA Dues and Fees	1,000.00	770.00	230.00	1,000.00	1,054.97	(54.97)	1,000.00	-
01-520-53202	ARENA Training	1,500.00	-	1,500.00	3,000.00	2,169.43	830.57	1,500.00	(1,500.00)
01-520-53270	ARENA Insurance	15,006.00	15,005.86	0.14	68,626.00	68,625.32	0.68	63,128.00	(5,498.00)
01-520-53280	ARENA Snowplowing Contract	6,000.00	3,625.00	2,375.00	4,000.00	-	4,000.00	-	(4,000.00)
01-520-53281	ARENA PW Time & Salt/Sand	2,500.00	2,000.00	500.00	2,500.00	-	2,500.00	-	(2,500.00)
01-520-53282	RED Program Costs	-	-	-	30,000.00	-	30,000.00	-	(30,000.00)
01-520-53350	Transfer to Reserves	73,765.00	73,765.00	-	59,000.00	59,000.00	-	61,557.00	2,557.00
01-520-57030	COVID Supplies and other costs	-	1,270.63	(1,270.63)	-	-	-	-	-
01-520-58000	ARENA Building	102,000.00	-	102,000.00	-	-	-	99,000.00	99,000.00
01-520-58052	ARENA Accessibility Upgrades	-	-	-	85,000.00	-	85,000.00	-	(85,000.00)
01-520-58132	ARENA Equipment	82,150.00	82,412.57	(262.57)	96,000.00	95,941.54	58.46	6,450.00	(89,550.00)
01-521-52045	Oil Kings - Referees and Time Keepers	5,500.00	6,210.00	(710.00)	6,500.00	4,490.00	2,010.00	-	(6,500.00)
01-521-52182	Oil Kings - Equipment and Uniforms	10,000.00	15,111.50	(5,111.50)	12,000.00	5,382.51	6,617.49	-	(12,000.00)
01-521-52184	Oil Kings - Travel	9,000.00	12,707.00	(3,707.00)	12,000.00	12,517.42	(517.42)	-	(12,000.00)
01-521-52202	Oil Kings - Miscellaneous	-	-	-	-	16,421.24	(16,421.24)	-	-
01-521-52700	Oil Kings - Supplies	700.00	1,085.70	(385.70)	500.00	284.39	215.61	-	(500.00)
01-521-52705	OIL KINGS Merchandise for Sale	4,000.00	2,882.76	1,117.24	4,000.00	1,289.60	2,710.40	-	(4,000.00)
01-521-52856	Oil Kings - Alcohol Inventory & Licence	6,000.00	7,634.41	(1,634.41)	6,000.00	8,594.93	(2,594.93)	-	(6,000.00)
01-521-53230	Oil Kings - EOHSL League Fees	2,000.00	2,472.00	(472.00)	2,500.00	2,595.00	(95.00)	-	(2,500.00)
01-521-53256	Oil Kings - Logos	2,000.00	-	2,000.00	1,500.00	1,050.00	450.00	-	(1,500.00)
01-521-54200	Oil Kings - Ice Rental	3,680.00	566.00	3,114.00	4,750.00	9,265.49	(4,515.49)	-	(4,750.00)
		618,829.00	519,970.93	98,858.07	715,528.00	578,971.44	136,556.56	555,420.00	(160,108.00)

Municipal of Tweed
2024 Other Recreation Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-512-40400	Transfer From Reserves	-	18,057.98	(18,057.98)	10,000.00	4,852.62	5,147.38	-	(10,000.00)
01-514-40222	HAMLET REC Marlbank Misc Revenue	-	709.60	(709.60)	-	-	-	26,000.00	26,000.00
01-514-40400	Transfer From Reserves	-	-	-	-	-	-	-	-
01-516-40158	Queensborough Hall Other Grants	256,400.00	-	256,400.00	-	-	-	-	-
01-516-40200	Queensborough IO Loan Proceeds	100,600.00	-	100,600.00	7,070.00	209,218.41	(202,148.41)	-	(7,070.00)
01-516-40400	Transfer From Reserves	-	3,769.83	(3,769.83)	422,930.00	248,252.29	174,677.71	-	(422,930.00)
01-516-40800	Queensborough Hall - Donations	-	60,591.93	(60,591.93)	-	8,545.17	(8,545.17)	-	-
01-518-40400	Transfer From Reserves	-	7,426.12	(7,426.12)	-	2,945.77	(2,945.77)	-	-
01-518-40800	Thomasburg Beautification - Donations	-	155.00	(155.00)	-	945.00	(945.00)	-	-
01-525-40222	SPLASH PAD Donations	-	2,400.00	(2,400.00)	-	122.66	(122.66)	-	-
01-525-40400	SPLASH PAD Transfer From Reserves	1,250.00	-	1,250.00	15,000.00	5,357.33	9,642.67	-	(15,000.00)
01-555-40222	SWIMMING POOL Donations Revenue	-	4,053.00	(4,053.00)	-	3,510.00	(3,510.00)	-	-
01-555-40400	SWIMMING POOL Transfer From Reserves	-	-	-	12,000.00	9,350.73	2,649.27	-	(12,000.00)
		358,250.00	97,163.46	261,086.54	467,000.00	493,099.98	(26,099.98)	26,000.00	(441,000.00)
Expenditures									
01-512-52909	HAMLET REC Actinolite Operating Grant	2,000.00	5,899.90	(3,899.90)	2,000.00	5,389.67	(3,389.67)	6,000.00	4,000.00
01-512-52910	HAMLET REC Actinolite Beautification	3,000.00	713.71	2,286.29	3,000.00	2,552.94	447.06	3,000.00	-
01-512-53270	ACTINOLITE HALL Insurance	1,766.00	1,765.07	0.93	3,510.00	3,510.00	-	3,229.00	(281.00)
01-512-53350	Transfer to Reserves	-	4,916.90	(4,916.90)	-	-	-	-	-
01-512-54126	HAMLET REC Actinolite Hall Water Testing	500.00	327.66	172.34	500.00	175.03	324.97	375.00	(125.00)
01-512-58014	HAMLET REC Actinolite Hall Improvements	3,000.00	14,527.47	(11,527.47)	33,000.00	11,808.06	21,191.94	3,000.00	(30,000.00)
01-514-52909	HAMLET REC Marlbank Operating Grant	2,700.00	2,662.50	37.50	2,700.00	2,574.40	125.60	2,700.00	-
01-514-52910	HAMLET REC Marlbank Beautification	3,000.00	2,401.01	598.99	3,000.00	2,639.07	360.93	3,000.00	-
01-514-53270	MARLBANK Insurance	336.00	335.80	0.20	1,119.00	1,118.80	0.20	1,029.00	(90.00)
01-514-53350	Transfer to Reserves	-	3,895.16	(3,895.16)	-	-	-	-	-
01-514-58014	HAMLET REC Marlbank Pavilion Improvements	3,000.00	413.43	2,586.57	3,000.00	694.07	2,305.93	29,000.00	26,000.00
01-516-52909	HAMLET REC Queensborough Operating Grant	2,000.00	5,388.86	(3,388.86)	2,000.00	2,940.76	(940.76)	5,400.00	3,400.00
01-516-52910	HAMLET REC Queensborough Beautification	3,000.00	3,715.91	(715.91)	3,000.00	3,589.21	(589.21)	3,000.00	-
01-516-53270	QUEENSBOROUGH HALL Insurance	707.00	706.04	0.96	4,482.00	4,482.00	-	4,123.00	(359.00)
01-516-53300	Short Term Loan - Principal / Interest	-	-	-	-	2,804.99	(2,804.99)	-	-
01-516-53350	Transfer to Reserves	-	38,710.92	(38,710.92)	-	500.00	(500.00)	-	-
01-516-54128	HAMLET REC Queensborough Water Testing	500.00	-	500.00	500.00	105.83	394.17	375.00	(125.00)
01-516-55000	Queensborough Long Term Loan Repayment	-	-	-	-	-	-	15,430.09	15,430.09
01-516-58014	HAMLET REC Queensborough Hall Improveme	-	178.95	(178.95)	430,000.00	464,926.66	(34,926.66)	3,000.00	(427,000.00)
01-516-58020	Queensborough Hall Renovations	357,000.00	21,881.01	335,118.99	-	-	-	-	-

Municipal. of Tweed
2024 Other Recreation Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-518-52909	HAMLET REC Thomasburg Operating Grant	2,000.00	4,447.90	(2,447.90)	2,000.00	5,489.99	(3,489.99)	4,500.00	2,500.00
01-518-52910	HAMLET REC Thomasburg Beautification	3,000.00	1,577.55	1,422.45	3,000.00	737.32	2,262.68	3,000.00	-
01-518-53270	THOMASBURG HALL Insurance	1,346.00	1,345.95	0.05	2,462.00	2,461.30	0.70	2,265.00	(197.00)
01-518-53350	Transfer to Reserves	-	2,571.90	(2,571.90)	-	945.00	(945.00)	-	-
01-518-54130	HAMLET REC Thomasburg Hall Water Testing	500.00	327.66	172.34	500.00	175.03	324.97	375.00	(125.00)
01-518-58014	HAMLET REC Thomasburg Hall Improvements	3,000.00	7,314.49	(4,314.49)	3,000.00	5,945.77	(2,945.77)	3,000.00	-
01-525-53350	SPLASH PAD Transfer to Reserves	2,200.00	25,700.00	(23,500.00)	5,400.00	5,400.00	-	-	(5,400.00)
01-525-58000	CAPITAL Splash Pad	23,500.00	-	23,500.00	15,000.00	5,357.33	9,642.67	-	(15,000.00)
01-530-53270	LIBRARY Insurance	3,301.00	3,300.69	0.31	2,941.00	2,940.84	0.16	2,706.00	(235.00)
01-530-56340	LIBRARY Municipal Grant	157,080.00	157,080.00	-	163,933.00	163,933.00	-	168,850.00	4,917.00
01-555-53200	SWIMMING POOL Operational Expense	36,000.00	48,762.39	(12,762.39)	45,000.00	34,863.82	10,136.18	45,000.00	-
01-555-53350	SWIMMING POOL Transfer to Reserves	53,200.00	53,200.00	-	24,000.00	24,000.00	-	19,033.00	(4,967.00)
01-555-58000	POOL CAPITAL Construction	-	-	-	23,000.00	11,241.91	11,758.09	25,440.00	2,440.00
		667,636.00	414,068.83	253,567.17	782,047.00	773,302.80	8,744.20	356,830.09	(425,216.91)

Municipal. of Tweed
2024 Community Development Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-120-40127	Other Grants	40,000.00	54,308.00	(14,308.00)	-	-	-	-	-
01-120-40150	CD Canada Day Grant	1,500.00	2,100.00	(600.00)	1,500.00	2,400.00	(900.00)	1,500.00	-
01-120-40159	Donations	-	350.00	(350.00)	-	200.00	(200.00)	-	-
01-120-40400	Transfer From Reserves	15,000.00	7,500.00	7,500.00	20,000.00	22,256.43	(2,256.43)	10,000.00	(10,000.00)
01-120-40410	CD Promotional Items Sold	500.00	1,180.00	(680.00)	800.00	472.88	327.12	800.00	-
01-120-43190	CD Taste of Tweed	6,000.00	10,010.00	(4,010.00)	-	-	-	7,500.00	7,500.00
01-120-43192	CD Farm to Table	-	-	-	19,000.00	19,360.00	(360.00)	-	(19,000.00)
01-125-44000	Fire hydrant sponsorship	-	300.00	(300.00)	-	-	-	-	-
01-126-40222	CD Fly Fishing Tournament Revenues	4,500.00	-	4,500.00	-	-	-	-	-
		67,500.00	75,748.00	(8,248.00)	41,300.00	44,689.31	(3,389.31)	19,800.00	(21,500.00)
Expenditures									
01-120-52000	CD Salary Expense	111,382.00	109,271.99	2,110.01	115,258.00	102,800.51	12,457.49	135,180.00	19,922.00
01-120-52100	CD CPP	5,147.00	5,311.99	(164.99)	5,616.00	5,734.00	(118.00)	6,755.00	1,139.00
01-120-52110	CD EI	1,780.00	1,740.46	39.54	1,722.00	1,850.21	(128.21)	2,259.00	537.00
01-120-52120	CD Employer Health Tax	2,188.00	2,037.23	150.77	2,264.00	2,206.11	57.89	2,656.00	392.00
01-120-52130	CD OMERS	10,764.00	10,838.36	(74.36)	11,151.00	10,310.69	840.31	12,988.00	1,837.00
01-120-52140	CD WSIB	3,927.00	3,311.82	615.18	3,994.00	3,874.70	119.30	4,930.00	936.00
01-120-52150	CD Group Insurance	1,183.00	920.17	262.83	1,209.00	872.96	336.04	1,470.00	261.00
01-120-52160	CD Extended Health Care	6,203.00	5,496.18	706.82	6,582.00	4,479.60	2,102.40	8,227.00	1,645.00
01-120-52180	CD Dental Plan	2,000.00	2,005.69	(5.69)	2,000.00	446.04	1,553.96	2,500.00	500.00
01-120-52182	CD Supplies	250.00	194.44	55.56	300.00	-	300.00	300.00	-
01-120-52184	CD Mileage	1,500.00	682.25	817.75	1,000.00	56.10	943.90	1,500.00	500.00
01-120-52186	CD Phone	1,200.00	1,122.68	77.32	1,200.00	524.13	675.87	1,200.00	-
01-120-52398	Strategic Plan	55,000.00	65,000.00	(10,000.00)	5,000.00	-	5,000.00	5,000.00	-
01-120-52925	CD Floral Displays / Flags	14,000.00	11,631.68	2,368.32	14,000.00	11,369.99	2,630.01	14,000.00	-
01-120-52935	CD Canada Day	7,600.00	7,142.90	457.10	8,000.00	6,362.17	1,637.83	8,400.00	400.00
01-120-53190	CD Taste of Tweed	8,000.00	15,373.40	(7,373.40)	-	-	-	8,700.00	8,700.00
01-120-53195	CD Farm To Table	-	-	-	22,500.00	20,350.55	2,149.45	-	(22,500.00)
01-120-53201	CD Professional Development	2,500.00	80.96	2,419.04	2,500.00	1,657.79	842.21	3,500.00	1,000.00
01-120-53202	CD Health & Safety Training	500.00	-	500.00	-	-	-	-	-
01-120-53203	CD Promotional Items	2,000.00	2,138.03	(138.03)	2,000.00	1,525.71	474.29	2,000.00	-
01-120-53204	CD Event Advertising	5,500.00	5,395.11	104.89	4,500.00	4,637.96	(137.96)	3,500.00	(1,000.00)
01-120-53206	CD Tradeshows	100.00	-	100.00	600.00	596.98	3.02	600.00	-
01-120-53207	CD Advertising	8,500.00	1,666.48	6,833.52	8,500.00	1,519.79	6,980.21	8,000.00	(500.00)

Municipa. of Tweed
2024 Community Development Detail Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
01-120-53209	CD Product Development	9,000.00	1,883.74	7,116.26	9,000.00	4,182.10	4,817.90	9,000.00	-
01-120-53210	Community Trees	1,000.00	1,100.00	(100.00)	1,100.00	1,005.00	95.00	1,100.00	-
01-120-53270	CD Insurance	311.00	311.03	(0.03)	213.00	212.70	0.30	196.00	(17.00)
01-120-53285	CD Community Improvement Plan	15,000.00	7,500.00	7,500.00	20,000.00	22,256.43	(2,256.43)	25,000.00	5,000.00
01-120-53350	Transfer to Reserves	5,800.00	5,800.00	-	5,800.00	5,800.00	-	8,300.00	2,500.00
01-120-54200	CD Tourist Bureau Rent	8,500.00	8,400.00	100.00	8,500.00	8,400.00	100.00	8,500.00	-
01-120-54210	CD Memberships	300.00	20.00	280.00	300.00	20.00	280.00	300.00	-
01-120-54230	CD Web Design	8,000.00	1,642.93	6,357.07	8,000.00	963.29	7,036.71	38,000.00	30,000.00
01-120-54250	CD Signs	500.00	254.40	245.60	1,000.00	263.14	736.86	500.00	(500.00)
01-120-54255	CD Stoco Lake Plan	5,000.00	5,000.00	-	5,000.00	-	5,000.00	5,000.00	-
01-120-54257	CD Jailhouse	11,500.00	9,558.26	1,941.74	11,500.00	9,639.97	1,860.03	11,500.00	-
01-120-58132	CD Capital Equipment	-	-	-	-	-	-	1,000.00	1,000.00
01-125-58016	BR&E Capital - North & South Welcome Signs	-	-	-	6,500.00	2,535.20	3,964.80	-	(6,500.00)
01-125-58017	BR&E Capital Hydrant Painting	4,000.00	3,078.79	921.21	4,000.00	3,315.44	684.56	4,000.00	-
01-126-52202	CD Fly Fishing Tournament Expense	4,500.00	-	4,500.00	-	-	-	-	-
01-130-51008	Youth Advisory Committee Expenses	5,000.00	-	5,000.00	2,500.00	-	2,500.00	-	(2,500.00)
		329,635.00	295,910.97	33,724.03	303,309.00	239,769.26	63,539.74	346,061.00	42,752.00

Municipa. of Tweed
2024 Planning Detail Budget

Account	2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues								
01-610-40224 REZONING Fees	11,808.00	13,008.00	(1,200.00)	14,400.00	13,320.00	1,080.00	16,100.00	1,700.00
01-610-40225 SITE PLAN Fees	-	-	-	-	-	-	8,600.00	8,600.00
01-620-40226 MINOR VARIANCE Fees	2,404.00	5,608.00	(3,204.00)	4,740.00	6,890.00	(2,150.00)	5,250.00	510.00
	14,212.00	18,616.00	(4,404.00)	19,140.00	20,210.00	(1,070.00)	29,950.00	10,810.00
Expenditures								
01-610-52000 REZONING Salaries and Wages	8,760.00	14,600.00	(5,840.00)	11,160.00	14,296.85	(3,136.85)	5,508.00	(5,652.00)
01-610-53200 REZONING Expense	3,050.00	20,723.47	(17,673.47)	14,374.00	11,537.96	2,836.04	8,136.00	(6,238.00)
01-620-52000 MINOR VARIANCE Salaries and Wages	1,132.00	3,113.00	(1,981.00)	1,805.00	2,986.72	(1,181.72)	1,815.00	10.00
01-620-53200 MINOR VARIANCE Expense	1,275.00	6,463.48	(5,188.48)	2,940.00	1,127.29	1,812.71	2,340.00	(600.00)
	14,217.00	44,899.95	(30,682.95)	30,279.00	29,948.82	330.18	17,799.00	(12,480.00)

Municipal of Tweed
2024 Taxation Detailed Budget

Account		2022 Budget	2022 Actual	Variance	2023 Budget	2023 Actual as at December 8, 2023	Variance	Proposed 2024 Budget	Change from 2023
Revenues									
01-110-40100	ADMIN Canada Grant - in - Lieu	3,930.98	3,780.29	150.69	4,037.85	3,887.16	150.69	4,154.29	116.44
01-110-40105	ADMIN Ontario Grant - in - Lieu	18,031.44	13,276.53	4,754.91	19,139.74	14,512.62	4,627.12	21,910.09	2,770.35
01-110-40110	ADMIN LCBO Grant - in - Lieu	1,416.43	1,416.43	-	1,503.50	1,503.50	-	1,721.12	217.62
01-110-40116	ADMIN Own PILs	6,211.63	6,211.63	-	6,380.50	6,380.50	-	6,802.61	422.11
01-110-40117	ADMIN Other Municipality PILs	499.77	499.77	-	514.56	514.57	(0.01)	551.52	36.96
01-110-41010	ADMIN Property Taxation	4,290,106.43	4,290,107.07	(0.64)	4,594,058.85	4,594,057.00	1.85	5,308,982.18	714,923.33
Expenditures									
01-810-56010	COUNTY Levy	-	-	(1,918,042.63)	-	(2,027,471.08)	2,027,471.08	-	-
01-810-56015	COUNTY Supplementary	-	-	(24,124.30)	-	(12,628.45)	12,628.45	-	-
01-810-56020	COUNTY Write-offs	-	-	11,104.55	-	11,174.25	(11,174.25)	-	-
01-810-56025	COUNTY Share Grant-In-Lieu	-	-	(8,429.73)	-	(8,975.38)	8,975.38	-	-
01-810-56030	COUNTY Requisition	-	-	1,939,492.12	-	2,037,900.45	(2,037,900.45)	-	-
01-820-56010	EDUCATION (EP) Levy	-	-	(1,038,702.17)	-	(1,051,578.54)	1,051,578.54	-	-
01-820-56015	EDUCATION (EP) Supplementary	-	-	(11,831.41)	-	(6,602.23)	6,602.23	-	-
01-820-56020	EDUCATION (EP) Write-offs	-	-	8,206.29	-	4,830.48	(4,830.48)	-	-
01-820-56025	EDUCATION (EP) Share Grant-In-Lieu	-	-	(1,590.67)	-	(1,590.60)	1,590.60	-	-
01-820-56030	EDUCATION (EP) Requisition	-	-	1,043,917.96	-	1,054,941.32	(1,054,941.32)	-	-
01-830-56010	EDUCATION (ES) Levy	-	-	(172,750.43)	-	(171,493.55)	171,493.55	-	-
01-830-56015	EDUCATION (ES) Supplementary	-	-	(238.35)	-	(535.23)	535.23	-	-
01-830-56020	EDUCATION (ES) Write-offs	-	-	81.66	-	1,466.57	(1,466.57)	-	-
01-830-56025	EDUCATION (ES) Share Grant-In-Lieu	-	-	(15.16)	-	(15.17)	15.17	-	-
01-830-56030	EDUCATION (ES) Requisition	-	-	172,922.27	-	170,577.38	(170,577.38)	-	-
01-840-56010	EDUCATION (FP) Levy	-	-	(6,083.63)	-	(6,633.47)	6,633.47	-	-
01-840-56015	EDUCATION (FP) Supplementary	-	-	-	-	(26.54)	26.54	-	-
01-840-56020	EDUCATION (FP) Write-offs	-	-	-	-	42.85	(42.85)	-	-
01-840-56025	EDUCATION (FP) Share Grant-In-Lieu	-	-	(1.40)	-	(1.44)	1.44	-	-
01-840-56030	EDUCATION (FP) Requisition	-	-	6,085.03	-	6,618.60	(6,618.60)	-	-
01-850-56010	EDUCATION (FS) Levy	-	-	(4,626.97)	-	(4,229.16)	4,229.16	-	-
01-850-56015	EDUCATION (FS) Supplementary	-	-	-	-	(9.79)	9.79	-	-
01-850-56020	EDUCATION (FS) Write-offs	-	-	-	-	17.68	(17.68)	-	-
01-850-56025	EDUCATION (FS) Share Grant-In-Lieu	-	-	(0.65)	-	(0.67)	0.67	-	-
01-850-56030	REQUISITION	-	-	4,627.63	-	4,221.94	(4,221.94)	-	-
		4,320,196.68	4,315,291.72	4,904.95	4,625,635.00	4,620,855.13	4,779.87	5,344,121.81	718,486.81